

FINANCE COMMITTEE MEETING MINUTES

Date: Tuesday, March 3, 2020 @ 9:00 AM

Present: **Kehl, Grant**, Leuer, Brick, Berwanger (9:01 AM), Ryan, May (9:01 AM), Brunner

Absent: King

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; J. Davis/Board Chair; B. Becker, T/Sheldon (left during Executive Session at 12:32 PM); M. Roche, T/Eagle; R. Jacoby, T/Wethersfield; D. Farberman/Human Resource Director; C. Mayer/County Treasurer; M. Corcimiglia/WCCH COO

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM Co. Insurance Office w/D. Perkins			
1. Overnight Travel Authorization: D. Perkins to attend the NYS Association of Self-Insured Counties, April 29 – May 1, 2020, Oswego, NY Conference expense \$450. Expense covered in budget; will use County Car.	Conference covers changes/updates in the Workers' Comp safety, & health insurance.	Motion: Brunner Ayes: 6 Noes: Absent: 3 Berwanger, King, May	Carried: XXX Defeated: Referred to: APPROVED
<i>At 9:01 AM Supervisors May, T/Orangeville and Berwanger, T/Arcade entered the meeting during the below agenda item.</i>			
2. Update on the Empire Safety Association: <ul style="list-style-type: none"> • 03-02-20 E-Mail • Membership Application – 2019 • Flyer for 04-06-20 Education day • W-9 • 11-2019 Newsletter • 10-2019 Tri-fold 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>Supervisor Brick, T/Perry questioned the creation of a Safety Officer, a proposal that was made several months ago. HR Director Farberman offered that there is an employee at WCCH that currently fulfills that role. There was some additional conversation about additional responsibilities such as maintaining MSDS sheets for the county. Supervisor Brunner, T/Java questioned availability of outside training. Admin. Perkins offered that NYMIR would probably not be interested in training people they don't insure.</i>			
9:15 AM Information Technology w/T. MacConnell			
1. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with CivicPlus , 302 South 4 th Street, Suite 500, Manhattan, KS 66502 for the provision of website hosting and redesign in an amount not to exceed \$9,100.00; effective March 29, 2020 through March 28, 2021.PER GSA Contract GS-35F-0124U Schedule 70.	Paid \$18,000 last year. This year is less because the initial cost has been paid off...	Motion: Brick Ayes: 6 Noes: Absent: 3 Berwanger, King, May	Carried: XXX Defeated: Referred to: *RESOLUTION

FINANCE COMMITTEE MEETING MINUTES

Date: Tuesday, March 3, 2020 @ 9:00 AM

Present: **Kehl, Grant**, Leuer, Brick, Berwanger (9:01 AM), Ryan, May (9:01 AM), Brunner

Absent: King

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; J. Davis/Board Chair; B. Becker, T/Sheldon (left during Executive Session at 12:32 PM); M. Roche, T/Eagle; R. Jacoby, T/Wethersfield; D. Farberman/Human Resource Director; C. Mayer/County Treasurer; M. Corcimiglia/WCCH COO

Department Agenda Item	Discussion	Decision	Action
<p>2. <i>FYI ~ Contract (\$3,000 and under):</i></p> <ul style="list-style-type: none"> • <i>Real Vision Software</i>, P.O. Box 12958 Alexandria, LA 71315-2958 for document scanning maintenance support in an amount not to exceed \$3,000.00 per year; effective April 1, 2020 through March 31, 2021 . • <i>Brian Parisi Copier Systems, Inc.</i>, 8316 Main St., Williamsville, NY 14221 for Savin copier maintenance support on various copiers in an amount not to exceed \$2,800.00 per year; effective April 1, 2020 through March 31, 2021. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>3. <i>Staffing Update:</i></p> <ul style="list-style-type: none"> • 2 applications for Information Systems Specialist have been received. <ul style="list-style-type: none"> ○ Includes 30% GIS ○ One of the applicants is all Information Technology the other is all GIS ○ Annual salary is somewhere in the neighborhood of \$47,000 annually. ○ Director MacConnell has decided to interview the applicant with all the GIS experience. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:30 AM Treasurer w/C. Mayer			
<p>1. <i>Hand out <u>Investment, Income & Sales Tax Report</u> for Prior Month</i></p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><i>Treasurer Mayer reported that she would be meeting with ThreePlusOne on Thursday and that deposits have started to occur with NYCLASS...</i></p> <p><i>Supervisor Becker, T/Sheldon stepped out of the meeting for a few minutes...</i></p> <p><i>Supervisor Brunner, T/Java questioned when the last time was the Independent Auditor contract was put out to bid... Treasure Mayer figured it was about 5 years ago, roughly...</i></p>			
<p>2. <i>Professional Service Contract \$5,001 or greater:</i> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>Drescher & Malecki, LLP</i>, 3083 William Street, Suite 5, Cheektowaga, NY 14227 for audit services for fiscal years ending December 31, 2019, 2020 and 2021 in an amount not to exceed \$39,500.00; effective January 1, 2020 through December 31, 2022.</p>	<p style="color: blue;"><i>Sent to County Attorney for approval</i></p>	Motion: Berwanger Ayes: 8 Noes: Absent: 1 King	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>3. <i>Bond Resolution for WCCH from Bond Counsel in the amount of \$5,759,260.00</i></p>		Motion: Brunner Ayes: 8 Noes: Absent: 1 King	Carried: XXX Defeated: Referred to: * RESOLUTION

FINANCE COMMITTEE MEETING MINUTES

Date: Tuesday, March 3, 2020 @ 9:00 AM

Present: **Kehl, Grant**, Leuer, Brick, Berwanger (9:01 AM), Ryan, May (9:01 AM), Brunner

Absent: King

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; J. Davis/Board Chair; B. Becker, T/Sheldon (left during Executive Session at 12:32 PM); M. Roche, T/Eagle; R. Jacoby, T/Wethersfield; D. Farberman/Human Resource Director; C. Mayer/County Treasurer; M. Corcimiglia/WCCH COO

Department Agenda Item	Discussion	Decision	Action
<p><i>Supervisor Brunner, T/Java questioned WCCH COO M. Corcimiglia on how much the county has spent to date on renovations to the newly acquired clinics. He responded with, “not that much yet.” Bayoumi’s office is open for business today. There is in-house construction taking place right now for Perry clinic. Looking at Attica Clinic – Waiting on asbestos abatement report to come back. Article 28 clinics. Bringing all clinics to Article 28 standards.</i></p>			
<p><i>Supervisor Brunner, T/Java shared that she took a call from a Java farmer who asked for his interest and penalties be waived for the past two years. Caller was under the assumption another tax payer’s interest and penalties were waived. Caller was going to collect additional facts and call back.</i></p>			
10:00 AM Wyo. Co. Community Hospital w/M. Corcimiglia			
1. <u>General Update</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><i>There was some discussion over increased revenues of 30% or better from ancillary services as a result of bringing the clinics online. Sept./Oct. 2020 will bring dialysis services online. Supervisor Leuer, T/Middlebury suggested selling the Skilled Nursing Facility as a possible solution to cash flow. Supervisor Leuer, T/Middlebury felt the facility would bring \$8-\$10M. Quality of care could be an issue, if sold.</i></p>			
<p>2. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Chairman to sign a legal engagement with Garfunkel Wild, PC, 111 Great Neck Road, Great Neck, NY 11021 to retain firm to provide legal advice and related services in connection with general regulatory matters, routine business transactions, and other routine general healthcare matters in an amount not to exceed \$5,000.00 per month; effective 03/01/2020 – 02/28/2021.</p>		Motion: Ryan Ayes: 8 Noes: Absent: 1 King	Carried: XXX Defeated: Referred to:
*RESOLUTION			
<p>3. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Chairman to sign an agreement with M.S. Hall & Associates, LLC, PO Box 564, Syracuse, NY 13205, for reimbursement assistances, services will cover federal and state reimbursement filing in an amount not to exceed \$275,000.00 per term [previous cost \$285,384 per term]; effective 01/01/2020 – 12/31/2022.</p>		Motion: Brick Ayes: 8 Noes: Absent: 1 King	Carried: XXX Defeated: Referred to:
*RESOLUTION			

FINANCE COMMITTEE MEETING MINUTES

Date: Tuesday, March 3, 2020 @ 9:00 AM

Present: **Kehl, Grant**, Leuer, Brick, Berwanger (9:01 AM), Ryan, May (9:01 AM), Brunner

Absent: King

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; J. Davis/Board Chair; B. Becker, T/Sheldon (left during Executive Session at 12:32 PM); M. Roche, T/Eagle; R. Jacoby, T/Wethersfield; D. Farberman/Human Resource Director; C. Mayer/County Treasurer; M. Corcimiglia/WCCH COO

Department Agenda Item	Discussion	Decision	Action
<p>7. Amend Salary Schedule C as follows:</p> <ul style="list-style-type: none"> • Create one (1) 1.00 FTE <i>Outpatient Clinic Supervisor</i> position under <u>CLINIC ADMINISTRATION</u> and set the hourly rate at \$16.50, position available date 03/01/2020. • Create one (1) 1.00 FTE <i>Dietician</i> position under <u>CLINIC ADMINISTRATION</u> and set the salary at \$72,010 per year, position available date 03/01/2020. • Set the salary of the 1.00 FTE <i>Revenue Cycle/Business Office Manager</i> position (Position ID 01.624.498) under <u>PATIENT ACCOUNTS</u> at \$72,800 per year, effective 03/08/2020. • Create one (1) position of 1.00 FTE <i>Clinic Office Manager</i> position under <u>WYOMING COUNTY FAMILY MEDICINE – ARCADE</u> and set the salary at \$86,100 per year, position available date 03/08/2020. 		<p>Motion: Brick Ayes: 8 Noes: Absent: 1 King</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>8. Amend Salary Schedule P as follows:</p> <ul style="list-style-type: none"> • Set the salary of the 1.00 FTE <i>Internal Medicine Physician</i> position (Position Code 10.110.614) under <u>WYOMING COUNTY INTERNAL MEDICINE</u> at \$350,000 per year, effective 03/01/2020. • Abolish one (1) position of 1.00 FTE <i>Nurse Practitioner</i> (Position Code 17.121.311) under <u>WYOMING COUNTY INTERNAL MEDICINE</u>, effective 02/25/2020. 	<p>Changing category from BAYOUMI FAMILY MEDICINE to WYOMING COUNTY INTERNAL MEDICINE</p>	<p>Motion: Brick Ayes: 8 Noes: Absent: 1 King</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

FINANCE COMMITTEE MEETING MINUTES

Date: Tuesday, March 3, 2020 @ 9:00 AM

Present: **Kehl, Grant**, Leuer, Brick, Berwanger (9:01 AM), Ryan, May (9:01 AM), Brunner

Absent: King

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; J. Davis/Board Chair; B. Becker, T/Sheldon (left during Executive Session at 12:32 PM); M. Roche, T/Eagle; R. Jacoby, T/Wethersfield; D. Farberman/Human Resource Director; C. Mayer/County Treasurer; M. Corcimiglia/WCCH COO

Department Agenda Item	Discussion	Decision	Action
<ul style="list-style-type: none"> • Abolish one (1) position of 1.00 FTE Medical Receptionist (Position Code 12.903.153) under <u>WYOMING COUNTY INTERNAL MEDICINE</u>, effective 03/01/2020. • Abolish one (1) Position of 1.00 FTE Clinic Office Manager (Position Code 02.208.525) under <u>WYOMING COUNTY FAMILY MEDICINE – ARCADE</u>, effective 03/07/2020. 			
10. Approve Bond Anticipation Note (BAN) in the amount of \$5,759,259.48.	The details should be coming from Cheryl Mayer. Official action to be taken under Treasurer's Agenda... Amount has been rounded up to \$5,759,260 per email from Treasurer Mayer	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Budget Office w/J. Cook			
1. Review Income Statement as of 2/29/19 for year ending 12/31/19	**This will be carried in for the most accurate figures. Decided not to carry in. Still pieces missing. Will review during Committee of the Whole.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to: C. O. W. 03-10-20
2. Review <u>Transfers made to 2019 Budget</u>	Budget Officer Cook provided during Finance Committee.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. FYI: <u>Fringe Benefit Rate Calculation @ 47.82% based on 2019 expenditures.</u>	<u>Fringe rate & history</u> attached – FYI	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

FINANCE COMMITTEE MEETING MINUTES

Date: Tuesday, March 3, 2020 @ 9:00 AM

Present: **Kehl, Grant**, Leuer, Brick, Berwanger (9:01 AM), Ryan, May (9:01 AM), Brunner

Absent: King

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; J. Davis/Board Chair; B. Becker, T/Sheldon (left during Executive Session at 12:32 PM); M. Roche, T/Eagle; R. Jacoby, T/Wethersfield; D. Farberman/Human Resource Director; C. Mayer/County Treasurer; M. Corcimiglia/WCCH COO

Department Agenda Item	Discussion	Decision	Action
<p>7. 2020 Appropriation (on behalf of Public Defender): To: 01.32.1170.1.10001 Salaries S/D/I \$ 5,807.95 01.32.1170.4.42495 ILS QICR Grant \$ 12,378.47 01.32.1170.8.81001 Retirement \$ 1,169.49 01.32.1170.8.83001 FICA \$ 360.09 01.32.1170.8.85001 Medicare \$ <u>84.22</u> w/ 01.11.1170.302504 State Aid QICR \$19,800.22 Reason: To appropriate for the year 2020 for the remainder of the grant year.</p>		<p>Motion: Ryan Ayes: 8 Noes: Absent: 1 King</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>8. 2020 Appropriation (on behalf of Public Defender) To: 01.32.1170.1.10001 Salaries S/D/I \$ 9,896.00 01.32.1170.4.42491 ILS D9 \$ 9,566.00 01.32.1170.8.81001 Retirement \$ 1,583.00 01.32.1170.8.83001 FICA \$ 614.00 01.32.1170.8.85001 Medicare \$ 144.00 w/ 01.11.1170.302509 State Aid ILS D9 \$21,803.00 Reason: To appropriate ILS Distribution #9 funding allocation for the 2020 calendar year.</p>		<p>Motion: Ryan Ayes: 8 Noes: Absent: 1 King</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>9. Pioneer Cabin Grounds update:</p> <ul style="list-style-type: none"> • County owns the real property and all buildings. • Designated as a historical park • 4 acres • Eastman Tree Service will be in there to do some tree work on the property. 			
9:45 AM Real Property Tax Services w/J. Kirsch			
<p>1. 2020 Appropriation: To: 01.33.1355.2.20001 Furniture \$4,833.48 w/any funds available \$4,833.48 Reason: To pay for large file storage cabinets. This was approved in Dec 2019 but not paid.</p>		<p>Motion: Grant Ayes: 8 Noes: Absent: 1 King</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>2. FYI: Posting for the Assessor position, due to recent resignation.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><i>There was a lengthy discussion over activities occurring as a result of the Assessor's resignation. Director Kirsch will work with HR Director Farberman to request a permission to fill of the Assessor's position during the next round of committees.</i></p>			

FINANCE COMMITTEE MEETING MINUTES

Date: Tuesday, March 3, 2020 @ 9:00 AM

Present: **Kehl, Grant**, Leuer, Brick, Berwanger (9:01 AM), Ryan, May (9:01 AM), Brunner

Absent: King

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; J. Davis/Board Chair; B. Becker, T/Sheldon (left during Executive Session at 12:32 PM); M. Roche, T/Eagle; R. Jacoby, T/Wethersfield; D. Farberman/Human Resource Director; C. Mayer/County Treasurer; M. Corcimiglia/WCCH COO

Department Agenda Item	Discussion	Decision	Action
3. Overnight Travel Authorization: J. Kirsch to attend ACES pilot meeting in Albany on May 5-6, 2020. Hotel is \$115 for 1 day, plus meals & tolls. County vehicle used.	ACES is going to be the next version of assessment administration software, currently in development with input from several Assessors and County Directors in NYS	Motion: Brunner Ayes: 8 Noes: Absent: 1 King	Carried: XXX Defeated: Referred to: APPROVED
Board of Supervisors w/C. Ketchum			
1. Sales Tax Extender: Request Home Rule legislation to extend sales tax increase (additional one percent (1%)). This will be effective through 11/30/2023 (current Home Rule expires 11/30/20).	<i>S.7322/A.9723</i>	Motion: Grant Ayes: 8 Noes: Absent: 1 King	Carried: XXX Defeated: Referred to: *RESOLUTION
Clerk to the Board w/C. Ketchum			
	<i>~ Nothing to Report ~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Off Track Betting w/			
	<i>~ Nothing to Report ~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Other/Referrals:			
HUMAN RESOURCES			
Historian			
1. 2020 Appropriation: To: 01.46.7510.4.42301 Books & Publications \$225.00 w/01.09.7510.2705 Gifts & donations \$225.00 Reason: To appropriate funds donated for office use to be used for production of the <i>Historical Wyoming</i> Index.		Motion: Leuer Ayes: 8 Noes: Absent: 1 King	Carried: XXX Defeated: Referred to: *RESOLUTION
HR Dept.			
2. Position Create/Fill: <i>District Attorney</i> One (1) position of <u>Assistant District Attorney (3rd)</u> (1.0 FTE) on schedule S at an annual salary to be negotiated, up to \$91,000.00; position available: March 11, 2020.		Motion: May Ayes: 8 Noes: Absent: 1 King	Carried: XXX Defeated: Referred to: *RESOLUTION

FINANCE COMMITTEE MEETING MINUTES

Date: Tuesday, March 3, 2020 @ 9:00 AM

Present: **Kehl, Grant**, Leuer, Brick, Berwanger (9:01 AM), Ryan, May (9:01 AM), Brunner

Absent: King

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; J. Davis/Board Chair; B. Becker, T/Sheldon (left during Executive Session at 12:32 PM); M. Roche, T/Eagle; R. Jacoby, T/Wethersfield; D. Farberman/Human Resource Director; C. Mayer/County Treasurer; M. Corcimiglia/WCCH COO

Department Agenda Item	Discussion	Decision	Action
<p>3. Position Create/Fill: <i>District Attorney</i> One (1) position of <u>Discovery Coordinator</u> (1.0 FTE) on schedule S at an annual salary of \$55,000.00 annually; position available: March 11, 2020.</p>		Motion: May Ayes: 8 Noes: Absent: 1 King	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>4. Position Fill: <i>District Attorney</i> One (1) position of <u>Domestic Violence Coordinator</u> (1.0 FTE) (position # 016.400) on Salary Schedule S at a rate of \$18.83/hr.; Position Available: March 4, 2020.</p>		Motion: May Ayes: 8 Noes: Absent: 1 King	Carried: XXX Defeated: Referred to: APPROVED
<p>5. Position Fill: <i>District Attorney</i> One (1) position of <u>Secretary to the District Attorney</u> (1.0 FTE) (position # 001.503) on Salary Schedule S at a rate of \$20.52/hr.; Position Available: March 4, 2020.</p>		Motion: May Ayes: 8 Noes: Absent: 1 King	Carried: XXX Defeated: Referred to: APPROVED
<p>6. Position Fill: <i>Highway</i> Three (3) positions of <u>Motor Equipment Operator (FT - Seasonal)</u> (position # 086.163, 084.163, 091.163) at \$16.00/hr. (\$17.00/hr. with CDL), persons vacating is Natalie McHugh; on 11/2/19, Brandon Cousins on 11/23/19, Richard Lepkowski on 11/23/19. Positions Available: March 4, 2020.</p>		Motion: Brick Ayes: 8 Noes: Absent: 1 King	Carried: XXX Defeated: Referred to: APPROVED
<p>7. Position Create/Fill: <i>Highway</i> Two (2) position of <u>Motor Equipment Operator (FT Seasonal)</u> at \$16.00/hr. (\$17.00/hr. with CDL); position available: March 11, 2020.</p>		Motion: Brick Ayes: 8 Noes: Absent: 1 King	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>8. Position Abolish/Create/Fill: <i>Highway</i> Abolish One (1) position of <u>Bridge Construction Mechanic</u> (position # 019.038), person vacating is Luke Jordan; effective January 3, 2020. Create and Fill One (1) position of <u>Heavy Equipment Operator</u> (1.0 FTE) on CSEA Schedule B, Job Grade 9, at \$19.04/hr. - \$21.03/hr. Position Available: March 11, 2020.</p>		Motion: Brick Ayes: 8 Noes: Absent: 1 King	Carried: XXX Defeated: Referred to: *RESOLUTION

FINANCE COMMITTEE MEETING MINUTES

Date: Tuesday, March 3, 2020 @ 9:00 AM

Present: **Kehl, Grant**, Leuer, Brick, Berwanger (9:01 AM), Ryan, May (9:01 AM), Brunner

Absent: King

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; J. Davis/Board Chair; B. Becker, T/Sheldon (left during Executive Session at 12:32 PM); M. Roche, T/Eagle; R. Jacoby, T/Wethersfield; D. Farberman/Human Resource Director; C. Mayer/County Treasurer; M. Corcimiglia/WCCH COO

Department Agenda Item	Discussion	Decision	Action
<p>9. Position Fill:</p> <p style="text-align: center;">Highway</p> <p>One (1) position of Heavy Equipment Operator (1.0 FTE) (position # 001.163B) on CSEA schedule B at Job Grade 9 (\$19.04/hr. - \$21.03/hr.); person vacating is Jonathan Rice; effective March 3, 2020. Positions Available: March 4, 2020.</p>		<p>Motion: Brick Ayes: 8 Noes: Absent: 1 King</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p>
<p>10. Position Fill:</p> <p style="text-align: center;">Highway</p> <p>One (1) position of Highway Equipment Maintenance Operator (1.0 FTE) (position # 002.420) on CSEA schedule B at Job Grade 9 (\$19.04/hr. - \$21.03/hr.); person vacating: William Safford, Jr.; effective February 17, 2020. Positions Available: March 4, 2020.</p>		<p>Motion: Brick Ayes: 8 Noes: Absent: 1 King</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p>
<p>11. Position Create/Fill:</p> <p style="text-align: center;">Elections</p> <p>One position of Elections Clerk (D) (Per Diem) on Salary Schedule S, at \$20.00/hr. Position Available: March 11, 2020</p> <p>One position of Elections Clerk (R) (Per Diem) on Salary Schedule S, at \$20.00/hr. Position Available: March 11, 2020</p>		<p>Motion: Grant Ayes: 8 Noes: Absent: 1 King</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>
<p>12. Position Fill:</p> <p style="text-align: center;">Sheriff</p> <p>One (1) position of Dispatcher (PT variable hours) (non-union) (position # 097.108) following WCSEA at \$19.02/hr. – \$23.19/hr., person vacating is Tara Windnagle; effective January 29, 2020. Position Available: March 4, 2020.</p>		<p>Motion: May Ayes: 8 Noes: Absent: 1 King</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p>
<p>Salary data was provided by Human Resource Director Farberman. The candidate of choice is a 29 year department veteran.</p>			
<p>13. Position Fill:</p> <p style="text-align: center;">Jail</p> <p>One (1) position of Jail Administrator (1.0 FTE) (position # 063.497) on Salary Schedule S at an annual salary not to exceed \$72,000.00 per year with an additional \$2,854.00 available after 6 mos. or passing the civil service exam (whichever comes first) and meeting pre-established goals resulting in a favorable performance evaluation; person vacating: Matthew Case on February 21, 2020. Position Available: March 4, 2020.</p>		<p>Motion: Brunner Ayes: 5 Brunner, May, Ryan, Kehl, Grant Noes: 3 Berwanger, Brick, Leuer Absent: 1 King</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p>

FINANCE COMMITTEE MEETING MINUTES

Date: Tuesday, March 3, 2020 @ 9:00 AM

Present: **Kehl, Grant**, Leuer, Brick, Berwanger (9:01 AM), Ryan, May (9:01 AM), Brunner

Absent: King

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; J. Davis/Board Chair; B. Becker, T/Sheldon (left during Executive Session at 12:32 PM); M. Roche, T/Eagle; R. Jacoby, T/Wethersfield; D. Farberman/Human Resource Director; C. Mayer/County Treasurer; M. Corcimiglia/WCCH COO

Department Agenda Item	Discussion	Decision	Action
<p>14. Position Create/Fill: <i>Buildings and Grounds</i> One (1) position of Carpenter (Per Diem Variable Hours) at a rate of \$20.00/hr.; position available: February 12, 2020.</p>		Motion: Brick Ayes: 8 Noes: Absent: 1 King	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>15. Position Create/Fill: <i>Buildings and Grounds</i> One (1) position of Laborer (1.0 FTE) on CSEA Schedule B at a rate of \$18.33/hr. – \$20.32/hr.; position available: February 12, 2020.</p>		Motion: Brick Ayes: 8 Noes: Absent: 1 King	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>16. Amend Salary Schedule S: To add a stipend for the Secretary to the Superintendent of Buildings and Grounds (position # 040.503) in the amount of \$1,500.00, to be paid in the year 2020 only.</p>		Motion: May Ayes: 8 Noes: Absent: 1 King	Carried: XXX Defeated: Referred to: *RESOLUTION
HUMAN SERVICES			
Youth Bureau			
<p>1. 2020 Appropriation: To: 01.45.7310.4.42435 Other Grants \$2,000.00 w/01.11.7310.382002 Legislative Grant \$2,000.00 Reason: Funds will be used for a youth trip to Niagara Falls. Expenditures to be reimbursed through a NYS Parks “Connect Kids to Parks Grant” of \$2,000.00.</p>		Motion: Grant Ayes: 8 Noes: Absent: 1 King	Carried: XXX Defeated: Referred to: *RESOLUTION
PUBLIC HEALTH			
Mental Health			
<p>1. 2020 Appropriation: To: 01.38.4220.4.41711 Medical \$25,000.00 w/01.11.4220.3490 MH State Aid \$25,000.00 Reason: State Aid adjustment.</p>		Motion: Ryan Ayes: 8 Noes: Absent: 1 King	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>2. 2020 Appropriation: To: 01.38.4250.4.42405 Alcohol Treatment \$60,000.00 w/01.11.4250.3490 MH State Aid \$60,000.00 Reason: State Aid adjustment.</p>		Motion: Ryan Ayes: 8 Noes: Absent: 1 King	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>3. 2020 Appropriation: To: 01.38.4310.4.41801 Misc. Assess/Chg owed Oth Govt \$60,000.00 w/any funds available \$60,000.00 Reason: Restoration of inmates.</p>	<p><i>Section 730 Mandated Treatments. Counties currently pay 50% of the cost. Governor Cuomo’s is proposing counties pay 100% in his new budget.</i></p>	Motion: Ryan Ayes: 8 Noes: Absent: 1 King	Carried: XXX Defeated: Referred to: *RESOLUTION

FINANCE COMMITTEE MEETING MINUTES

Date: Tuesday, March 3, 2020 @ 9:00 AM

Present: **Kehl, Grant**, Leuer, Brick, Berwanger (9:01 AM), Ryan, May (9:01 AM), Brunner

Absent: King

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; J. Davis/Board Chair; B. Becker, T/Sheldon (left during Executive Session at 12:32 PM); M. Roche, T/Eagle; R. Jacoby, T/Wethersfield; D. Farberman/Human Resource Director; C. Mayer/County Treasurer; M. Corcimiglia/WCCH COO

Department Agenda Item	Discussion	Decision	Action
4. 2020 Appropriation: To: 01.38.4220.4.40932 Youth Contracts- MH \$8,518.00 w/01.03.4220.1289 Other Dept. income \$8,518.00 Reason: Appropriate grant funds for Youth Decide Problem Gambling program.		Motion: Ryan Ayes: 8 Noes: Absent: 1 King	Carried: XXX Defeated: Referred to: * RESOLUTION
Public Health			
5. 2020 Appropriation: To: 01.38.4010.4.42478 Lead Poisoning Prev. \$10,000.00 w/ <i>any funds available</i> \$10,000.00 Reason: To cover the estimated expense of complying with the updated amendments to NYSDOH Public Health Law regarding Elevated Blood Lead Levels (EBLL). Based on WCHD EBLL case information obtained since the 10/1/19 implementation it is estimated that the HD can experience a need to hire a consultant for additional testing of a dwelling up to 12 times by year end at \$650 each initial visit. Revisits are \$125 and dust swabs are \$15 each. In addition this money will be used to purchase 3M Lead Check disposable lead test swabs, which is EPA certified as a test to perform during our initial investigation to confirm/deny the presence of lead paint hazards at the home. Additionally, as final remediation, we will be required to submit wipes to a lab to be tested for lead traces		Motion: Ryan Ayes: 8 Noes: Absent: 1 King	Carried: XXX Defeated: Referred to: * RESOLUTION
PUBLIC SAFETY			
Sheriff			
1. 2020 Appropriation: To: 01.37.3110.2.23001 Vehicles \$20,000.00 w/ <i>any funds available</i> \$20,000.00 Reason: Purchase of a used vehicle.		Motion: May Ayes: 8 Noes: Absent: 1 King	Carried: XXX Defeated: Referred to: * RESOLUTION
Jail			
2. 2020 Appropriation: To: 01.37.3152.2.20701 Equipment \$18,000.00 w/ <i>any funds available</i> \$18,000.00 Reason: Purchase a tilt-skillet for the kitchen.		Motion: May Ayes: 8 Noes: Absent: 1 King	Carried: XXX Defeated: Referred to: * RESOLUTION

FINANCE COMMITTEE MEETING MINUTES

Date: Tuesday, March 3, 2020 @ 9:00 AM

Present: **Kehl, Grant**, Leuer, Brick, Berwanger (9:01 AM), Ryan, May (9:01 AM), Brunner

Absent: King

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; J. Davis/Board Chair; B. Becker, T/Sheldon (left during Executive Session at 12:32 PM); M. Roche, T/Eagle; R. Jacoby, T/Wethersfield; D. Farberman/Human Resource Director; C. Mayer/County Treasurer; M. Corcimiglia/WCCH COO

Department Agenda Item	Discussion	Decision	Action
STOP DWI			
<p>3. 2020 Appropriation: To: 01.37.3315.4.41315 DWI Special Programs \$15,000.00 w/01.12.3315.4389 Federal Aid-DWI Crackdown \$15,000.00 Reason: Appropriate funds from DWI Crackdown Grant.</p>		<p>Motion: May Ayes: 8 Noes: Absent: 1 King</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
Emergency Services			
<p>4. 2020 Appropriation: To: 01.37.3640.1.10001 Salaries S/D/I \$2,500.00 w/01.10.3640.2801 Interfund Revenue \$2,500.00 Reason: To reimburse Brian Meyers for additional time spent at the WCCH to provide Emergency Preparedness support during staff transitioning.</p>		<p>Motion: May Ayes: 8 Noes: Absent: 1 King</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>5. Amend Salary Schedule "D": To provide the <i>Director of Fire and Emergency Management</i> a one-time stipend of \$2,500.00 payable in one lump sum; effective September 24, 2019 through December 31, 2019.</p>		<p>Motion: May Ayes: 8 Noes: Absent: 1 King</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
Public Defender			
<p>6. Amend Salary Schedule "G": Funds (annual stipends plus corresponding fringe) provided through ILS Distribution #9 Grant. Contract No. C900056. Said amounts to be paid bi-weekly and retroactive to January 1, 2019 through December 31, 2021.</p> <ul style="list-style-type: none"> • Public Defender \$1,759.00 • Assist. Public Defender 1st \$1,031.00 • Assist. Public Defender 2nd \$1,950.00 • Assist. Public Defender 3rd \$4,531.00 • Secretary to Public Defender (PT) \$ 424.00 • Secretary I \$ 201.00 		<p>Motion: May Ayes: 8 Noes: Absent: 1 King</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>

FINANCE COMMITTEE MEETING MINUTES

Date: Tuesday, March 3, 2020 @ 9:00 AM

Present: **Kehl, Grant**, Leuer, Brick, Berwanger (9:01 AM), Ryan, May (9:01 AM), Brunner

Absent: King

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; J. Davis/Board Chair; B. Becker, T/Sheldon (left during Executive Session at 12:32 PM); M. Roche, T/Eagle; R. Jacoby, T/Wethersfield; D. Farberman/Human Resource Director; C. Mayer/County Treasurer; M. Corcimiglia/WCCH COO

Department Agenda Item	Discussion	Decision	Action
<i>At 11:57 AM there was a motion by Supervisor Brunner to enter an executive session to discuss the employment and performance history of a particular employee. This was seconded by Supervisor May and all voted aye.</i>			
<i>Clerk Ketchum and Budget Officer Cook were excused, while HR Director Farberman remained.</i>			
<i>At 12:32 PM Supervisor Brick, T/Sheldon exited the Executive Session.</i>			
<i>At 12:33 PM there was a motion by Supervisor May to end the executive session and continue the regular meeting. This was seconded by Supervisor Grant and all voted aye.</i>			
<i>HR Director Farberman informed the committee of an incident of downed power lines that occurred within County Highway and could result in disciplinary action.</i>			

Signature of Committee Chairman: p/B. Kehl (minutes prepared by C. Ketchum).

Next Finance Committee Meeting scheduled for **Tuesday, April 07, 2020 @ 9:00 AM.**