

## FINANCE COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, March 2, 2021 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

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Present: *Kehl, Grant*, Leuer (Zoom), Brick, Klein, King, Davis, May (Zoom), Brunner

Absent:

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair (9:15 AM); R. Jacoby, T/Wethersfield (Zoom); L. Roberts, T/Genesee Falls (Zoom); A. D. Berwanger, T/Arcade (9:13 AM); D. Granger, T/Gainesville (9:08 AM); D. Farberman/HR Director; C. Mayer/Co. Treasurer; M. Dadd/IDA Board Chair (Zoom); J. Pierce/IDA (Zoom);

Department Agenda Item	Discussion	Decision	Action
<b>9:00 AM Information Technology w/J. Santullo</b>			
1. <i>Professional Service Contract \$5,001 or greater:</i> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>SHI</i> , 290 Davidson Ave. Somerset, NJ 08873, for the annual License Subscription of Viper Endpoint Security in an amount not to exceed \$5,800.00; effective March 23, 2021 through March 22, 2022.		Motion: Davis Ayes: 7 Noes: Absent: 2 Klein, King	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
2. <i>Professional Service Contract \$5,001 or greater:</i> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>CivicPlus LLC</i> , 302 South 4 <sup>th</sup> Street, Suite 500, Manhattan, KS 66502, for the provision of website hosting and redesign in an amount not to exceed \$9,481.50; effective March 29, 2021 through March 28, 2022.		Motion: Davis Ayes: 7 Noes: Absent: 2 Klein, King	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
3. <i>Professional Services Contract \$3,001- \$5,000:</i> Authorize Chairman and/or Acting IT Director to sign a contract, pursuant to General Municipal Law §104(b), with <i>SHI</i> , 290 Davidson Ave. Somerset, NJ 08873, for the annual License Subscription for Barracuda Email Security and Threat Protection in an amount not to exceed \$4,581.72; effective March 10, 2021 through March 9, 2022.		Motion: Davis Ayes: 7 Noes: Absent: 2 Klein, King	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>

Committee Chair Initials: \_\_\_\_\_

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Department Agenda Item	Discussion	Decision	Action
<i>At 9:08 AM Supervisor Granger, T/Gainesville entered the meeting during the below agenda item.</i>			
<b>4. FYI ~ Contract (\$3,000 and under):</b>			
<ul style="list-style-type: none"> <li>• <b>Matrix Communications</b>, 126 Dwight Park Circle Syracuse NY 13209 for Ag Center phone system maintenance in an amount not to exceed \$1,625.15; effective January 22, 2021 through January 21, 2022. Extend Contract</li> <li>• <b>Brian Parisi Copier Systems, Inc.</b>, 8316 Main St., Williamsville, NY 14221 for Savin copier maintenance support on various copiers in an amount not to exceed \$3,000.00 per year; effective April 1, 2021 through March 31, 2022.</li> <li>• <b>Real Vision Software</b>, P.O. Box 12958 Alexandria, LA 71315-2958 for document scanning maintenance support in an amount not to exceed \$3,000.00 per year; effective April 1, 2021 through March 31, 2022.</li> <li>• <b>Ivergent</b>, 247 Cayuga Rd. Suite 300, Cheektowaga, NY 14225, for the as needed VOIP Phone System and Network Services in an amount not to exceed \$3,000.00; effective January 1, 2021 Through December 31, 2021.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>At 9:13 AM Supervisor Berwanger, T/Arcade entered the meeting during the below agenda item.</i>			
<b>5. Amend Resolution No. 15-386:</b>			
Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b>Avenu Insights and Analytics, LLC (ACS)</b> , 5860 Trinity Parkway, Suite 120, Centreville, VA, 20120 for conversion services and contract extension of various systems in an amount not to exceed \$48,000.00 ; effective April 1, 2021 through June 30, 2021.	As previously amended by Res. #18-276; 18-385, 19-091, 20-425 and 20-478 Extends the current contract in order to ensure accurate verifiable information on the County's financial system during our conversion from Avenu to Tyler Munis and the capability of adding the payroll module with assurance of applicable data.	Motion: Brunner Ayes: 7 Noes: Absent: 2 Klein, King	Carried: <b>XXX</b> Defeated: Referred to:
<b>*RESOLUTION</b>			
<b>6. FYI ~ Contract (\$3,000 and under):</b>			
<ul style="list-style-type: none"> <li>• <b>Various Municipalities of Wyoming County</b>, to provide professional computer services at a rate of \$75.00 per hour; effective upon signing and renewable for additional one (1) year terms by mutual written consent of both parties.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:

Committee Chair Initials: \_\_\_\_\_

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Department Agenda Item	Discussion	Decision	Action
<p>7. <i>Discussion:</i></p> <ul style="list-style-type: none"> <li>• HIPAA Information Security Officer Vacancy since January 1, 2021</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><i>Appointment:</i></p> <p style="text-align: center;"><b>HIPAA</b></p> <p><i>Unexpired vacant one (1) year term effective March 09, 2021 through December 31, 2021</i></p> <p style="text-align: center;"><b>Security Officer</b></p> <ul style="list-style-type: none"> <li>• <i>N. Joseph Santullo</i>, 69 Main Street, Wyoming, NY 14591 (formerly held by T. MacConnell)</li> </ul>		Motion: Brunner Ayes: 7 Noes: Absent: 2 Klein, King	Carried: <b>XXX</b> Defeated: Referred to:  <p style="text-align: center;"><b>*RESOLUTION</b></p>
<p>8. <i>Misc.</i></p> <ul style="list-style-type: none"> <li>• Munis extension w/Budget Officer Cook                             <ul style="list-style-type: none"> <li>○ Just not enough man power to meet the March 1 start date...</li> </ul> </li> <li>• IT Staffing                             <ul style="list-style-type: none"> <li>○ Director</li> <li>○ Approved Technician (\$21.81/hr. start)</li> <li>○ Proposed GIS position</li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:30 AM Treasurer w/C. Mayer</b>			
<p>1. <i>Hand out Investment, Income &amp; Sales Tax Report for Prior Month</i></p>	<u><a href="#">Financial-Reports</a></u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
2. <i>Bond Status – Moody’s Interview 2/25:</i> <ul style="list-style-type: none"> <li>• \$13,424,000</li> <li>• Sale date 3/18/2021</li> <li>• Preliminary Official Statement</li> <li>• Page 2 or the 6<sup>th</sup> page into the document highlights the purpose of the sale</li> </ul>	<a href="#"><u>03182021-WyomingCounty-SB-POS-13424000</u></a>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <i>Ag and Business Center Building Purchase Status</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:45 AM Real Property Tax Services w/S. Lippincott</b>			
1. <i>Correction of 2021 Town/County Tax Bill:</i> Original Bill \$2,471.50 Corrected Bill \$1,364.19 Credit \$1,107.31 Tax Map Parcel: <i>Town of Perry</i> 100.7-7-34 Location: 71-73 South Main Street Owner: Creekside Park 2561 Kingston Rd., Leicester, NY 14481 Reason: Clerical Error Authority: RPTL §550.2(h) ‘an entry on an assessment roll or tax roll of a relevied school tax or relevied village tax which has been previously paid’.	<a href="#"><u>Tax-Correction-Perry</u></a>	Motion: Grant Ayes: 7 Noes: Absent: 2 Klein, King	Carried: <b>XXX</b> Defeated: Referred to:
			<b>*RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
<b>2. Correction of 2021 Town/County Tax Bill:</b> Original Bill \$3,715.63 Corrected Bill \$2,295.67 Credit \$1,419.96 Tax Map Parcel: <i><b>Town of Attica</b></i> 45.-2-45.12 Location: 1809 Exchange Rd Owner: James Spencer 1809 Exchange St., Attica, NY 14011 Reason: Clerical Error Authority: RPTL §550.2(b) ‘an entry which is a mathematical error present in the computation of a partial exemption’.	<a href="#"><u>Tax-Correction-Attica</u></a>	Motion: Grant Ayes: 7 Noes: Absent: 2 Klein, King	Carried: <b>XXX</b> Defeated: Referred to:
<b>3. FYI:</b> <ul style="list-style-type: none"> <li>• Village Taxes</li> <li>• GIS –                             <ul style="list-style-type: none"> <li>○ J. Kelly from Soil and Water assisted the department with GIS mapping recently. Director Lippincott wanted to reiterate to the committee the importance of having this service readily available to Real Property Tax Services.</li> </ul> </li> <li>• Taxable Status Date</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Budget Office w/J. Cook</b>			
1. Review <a href="#"><u>Income Statement as of 3/1/21</u></a> for year ending 12/31/20.	‘R’ represents current reserve amount.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

*Budget Officer Cook suggested the Supervisors share outstanding state revenue payments with Senator Gallivan’s office in an effort to get some of these amounts paid down. An estimated \$2M outstanding. 20% reduction in state was left on the books. The county has seen some of it come in! The biggest outstanding amount is \$450K in CHIPS, Pave NY and Extreme Weather.*

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Department Agenda Item	Discussion	Decision	Action
2. Review <u>transfers</u> made to 2020 Budget		Motion: Brunner Ayes: 7 Noes: Absent: 2 Klein, King	Carried: <b>XXX</b> Defeated: Referred to: <b>APPROVED</b>
3. <i>FYI – Fringe Benefit Rate Calculation an estimated 46.19% based on 2020 expenditures.</i>	Fringe rate & history attached – FYI  **all transactions are not recorded as of today for an accurate figure.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. <b>2020 Appropriation (on behalf of Hospital Fund)</b> To: 02.56.4510.1.10101 Full Time CSEA \$ ???? 02.56.4510.4.42501 Hospital Contr. \$ 2,425,541.14 02.56.4510.8.83001 FICA \$ ???? 02.56.4510.8.85001 Medicare FICA \$ ???? w/ 02.12.4510.4489CO Federal COVID \$ ???? Reason: To appropriate funds to cover 2020 expenses w/ Federal COVID Funding	**all transactions are not recorded as of today for an accurate figure.  <i>Withdrawn</i>  <b>Replaced with #5 and #6 below by Treasurer Mayer.</b>	Motion: Davis Ayes: 7 Noes: Absent: 2 Klein, King	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
5. <b>2020 Transfer (on behalf of Hospital Fund):</b> From: 80.73.9720.2.20801 BAN Retro to AP \$5,759,260.00 To: 80.73.9720.9.99001 Interfund EXP 5,759,260.00 Reason: To appropriate CIP .2 to interfund .9 for transfer to operating account for AP reimbursement	<i>As presented by Treasurer Mayer on 03/04/21</i>	Motion: Davis Ayes: 7 Noes: Absent: 2 Klein, King	Carried: <b>XXX</b> Defeated: Referred to:
6. <b>2020 Appropriation (on behalf of Hospital Fund):</b> To: 02.56.4510.4.42501 Contractual – WCCH \$3,859,093.04 w/02.13.9720.5031 WCCH Capital Interfnd 20-145 incr. by same. Reason: To appropriate CIP fund to operating account for AP reimbursement	<i>As presented by Treasurer Mayer on 03/04/21</i>		<b>*RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
<b>10:00 AM Wyo. Co. Community Hospital w/J. McTernan</b>			
1. <a href="#"><u>General Update</u></a>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <b>Amend Resolution #17-076 approved on 02/14/2017, with General Physician, PC</b> , 726 Exchange Street, Suite 516, Buffalo, NY 14210 related to otolaryngology (ear, nose and throat) and allergy medicine services at WCCHS clinic, not to exceed \$246,670 per year, as follows: <ul style="list-style-type: none"> <li>Extend the term for an additional one-year period from 04/18/2020 – 04/17/2021 through <b>04/18/2021 – 04/17/2022.</b></li> </ul>	Resolution #21-035 approved on 01/12/2021 Resolution #20-240 approved on 05/12/2020 Resolution #19-162 approved on 03/12/2019 Resolution #17-201 approved on 04/11/2017 Resolution #17-076 approved on 02/14/2017	Motion: Brunner Ayes: 7 Noes: Absent: 2 Klein, King	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
3. <b>Amend Resolution #15-030 approved on 01/20/2015 with Siemens Medical Solutions USA, Inc.</b> , 170 Wood Avenue South, Iselin, NJ 08830 related to Somatom Perspective 64 CT services agreement, \$60,842 annually, as follows: <ul style="list-style-type: none"> <li>Change the contract term from 02/01/2015 – 01/31/2021 to <b>05/01/2015 – 04/30/2021</b> to reflect the actual start and end date of the service agreement.</li> </ul>	Resolution #15-030 approved on 01/20/2015	Motion: Brunner Ayes: 7 Noes: Absent: 2 Klein, King	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

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<p>4. <i>Amend Resolution #18-576 approved on 12/18/2018 with Philips</i>, 22100 Bothell Everett Highway, Bothell, WA 98032, a Philips service agreement multi-vendor service contract related to service and preventive maintenance agreements on imaging equipment, \$70,029.66 per year, as follows:</p> <ul style="list-style-type: none"> <li>• Add additional imaging equipment: the Siemens Somatom Perspective 64 CT scanner and Syngo Workstation Unlimited tube coverage, add the DXR GE portable #2 1 tube and 1 battery, \$58,004.07, effective 05/01/2021 – 09/30/2023.</li> </ul>	Resolution #18-576 approved on 12/18/2018	Motion: Brunner Ayes: 7 Noes: Absent: 2 Klein, King	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<p>5. <i>Amend Resolution #20-243 approved on 05/12/2020 with SHC Services, Inc. dba Supplemental Health Care</i>, 95 John Muir Drive, suite 100, Amherst, NY 14228 related to agency staffing in an amount not to exceed \$100,000 per year as follows:</p> <ul style="list-style-type: none"> <li>• Extend the term of this agreement from 03/13/2020 – 03/12/2021 through <b>03/13/2021 – 03/12/2023</b>.</li> </ul>	Resolution #20-243 approved on 05/12/2020	Motion: Brunner Ayes: 7 Noes: Absent: 2 Klein, King	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<p>6. <i>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</i>                      Authorize the Hospital Administrator to sign an agreement with <i>Special Care Systems</i>, 1450 E. Ridge Road, Rochester, NY 14621, a nurse call system upgrade for Skilled Nursing Facility Blue and Plum units to match existing hardware throughout the facility, the existing nurse call system is at the end of life cycle and no parts are available, \$137,782 base price plus \$13,778 10% contingency, effective 04/01/2021 – 08/30/2021.</p>		Motion: Davis Ayes: 7 Noes: Absent: 2 Klein, King	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>



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Department Agenda Item	Discussion	Decision	Action
<p><b>7. FYI - Interdepartmental Contract (Revenue):</b> Amend Memorandum of Agreement with <b>Wyoming County Office for the Aging</b>, 8 Perry Avenue, Warsaw, NY 14569, related to shared services of Registered Dietician, as follows:</p> <ul style="list-style-type: none"> <li>Increase the Memorandum of Understanding (MOU) amount to include an additional not to exceed of \$1,500 per year for mileage reimbursement accrued while working as Registered Dietician for Office of the Aging, effective 05/01/2020.</li> <li>Extend the term of the MOU from 05/01/2020 – 04/30/2021 through <b>05/01/2021 – 04/30/2024</b>.</li> </ul>		<p>Motion: Davis Ayes: 7 Noes: Absent: 2 Klein, King</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>APPROVED</b></p>
<p><b>8. Amend Resolution #18-304</b> approved on 07/10/2018 with <b>Pipeline Health Holdings, LLC</b>, 5600 North River Road, Suite 800, Rosemont, IL 60018 related to remote pharmacist services, as follows:</p> <ul style="list-style-type: none"> <li>Institutes cost of living based price increases yearly, not to exceed \$125,000 per year, effective 01/01/2021 <del>12/31/2021</del>.</li> <li><b>Change the contract expiration date from November 14, 2021 to December 31, 2021.</b></li> </ul>	<p>Resolution #18-304 approved on 07/10/2018 and Resolution #19-035 approved on 01/08/2019</p> <p>Previous agreement not to exceed \$100,000</p> <p><b>Per a post committee discussion w/ P. Pettnot, the expiration date of the contract should also be amended to extend through 12/31/21.</b></p>	<p>Motion: Davis Ayes: 7 Noes: Absent: 2 Klein, King</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>*RESOLUTION</b></p>

Committee Chair Initials: \_\_\_\_\_

## FINANCE COMMITTEE MEETING MINUTES

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Present: *Kehl, Grant*, Leuer (Zoom), Brick, Klein, King, Davis, May (Zoom), Brunner

Absent:

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair (9:15 AM); R. Jacoby, T/Wethersfield (Zoom); L. Roberts, T/Genesee Falls (Zoom); A. D. Berwanger, T/Arcade (9:13 AM); D. Granger, T/Gainesville (9:08 AM); D. Farberman/HR Director; C. Mayer/Co. Treasurer; M. Dadd/IDA Board Chair (Zoom); J. Pierce/IDA (Zoom);

Department Agenda Item	Discussion	Decision	Action
<p>9. <i>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</i>                      Authorize the Hospital Administrator to award bid and sign contract related to printers with <i>Usherwood Office Technology</i>, 1005 W Fayette Street, Syracuse, NY 13204, a lease agreement to replace currently leased Xerox printers and new leased Canon branded units, not to exceed \$437,511 for base price and estimated overage costs, effective 03/01/2021 – 02/28/2026.</p>	\$32,500 savings per year from previous agreement	Motion: Davis Ayes: 7 Noes: Absent: 2 Klein, King	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<p>10. <i>Amend Salary Schedule X as follows:</i>                      • Change the hourly rate of one (1) position of <i>Receptionist</i> (Position Control #12.189.153) under <u>WYOMING COUNTY FAMILY MEDICINE – ARCADE</u>, from \$14.49 /hour to \$17.00 per hour, effective 01/24/2021.</p>	<i>Increase in duties as a result of staffing reduction.</i>	Motion: Davis Ayes: 7 Noes: Absent: 2 Klein, King	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<i>Supervisor Berwanger, T/Arcade questioned CEO McTernan on the cost of the new law firm out of New York City. CEO McTernan answered \$5,000/month.</i>			
<b>Off Track Betting w/Supervisor May</b>			
<p>1. <i>From CFO Jacquelyn Leach:</i></p> <ul style="list-style-type: none"> <li>• <i>OTB-Letter</i></li> <li>• <i>OTB-Revenue-Summary-1974-2020</i></li> <li>• <i>OTB-History-of-Municipal-Membership</i></li> <li>• <i>OTB-Batavia-Downs-Gaming-Revenue-Summary-2001-2020</i></li> <li>• <i>OTB-Wyo-Co-Participation-Summary-1974-2020</i></li> <li>• <i>OTB-Wyo-Co-Net-Revenue-Distribution-by-Year</i></li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair’s Agenda</b>			
1. <a href="#"><u>Beaver Hollow Tax Payment Request</u></a>	<i>Judge Dadd, Jim Pierce, J. Ormand and/or K. Snyder PILOT renegotiation discussion</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>IDA Board Chair, M. Dadd explained that the IDA Board did not agree to an extension of the current PILOT agreement because the current PILOT is in arrears. An additional investment would have to be made by Beaver Hollow in order to extend the PILOT.</i>			
<i>Beaver Hollow counter proposal:</i> <ul style="list-style-type: none"> <li>• Outstanding 2020 County and School District Tax levies                             <ul style="list-style-type: none"> <li>○ \$114,349.65</li> </ul> </li> <li>• Outstanding 2021 County Tax                             <ul style="list-style-type: none"> <li>○ \$59,183.11</li> </ul> </li> <li>• Total                             <ul style="list-style-type: none"> <li>○ \$173,532.76</li> </ul> </li> <li>• Three installment payments as follows:                             <ul style="list-style-type: none"> <li>○ April 15, 2021 / \$57,844.26</li> <li>○ October 01, 2021 / \$57,844.25</li> <li>○ December 31, 2021 / \$57,844.25</li> </ul> </li> <li>• 5% penalty on late payments.</li> </ul>	<i>County Attorney Wujcik will formally present the counter proposal...</i>		
2. <a href="#"><u>02-25-21-Senator-Gallivans-AIM-Funding-Letter</u></a>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. <i>NYSAC Update:</i> <ul style="list-style-type: none"> <li>• <i>Federal Stimulus Funds for Wyoming County and Municipalities – House Bill</i> <ul style="list-style-type: none"> <li>○ <a href="#"><u>NYSAC-Memo</u></a></li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

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Department Agenda Item	Discussion	Decision	Action
5. <a href="#"><u>WGRZ-Report-on-COVID-19-Relief-Plan</u></a>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Clerk to the Board w/C. Ketchum</b>			
	~ <i>Nothing to Report</i> ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Board of Supervisors w/C. Ketchum</b>			
	~ <i>Nothing to Report</i> ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Co. Insurance Office w/T. Vacinek</b>			
	~ <i>Nothing to Report</i> ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<b>Other/Referrals:</b>			
<b>HUMAN RESOURCE COMMITTEE</b>			
<b>Human Resource Dept.</b>			
1. <i>Position Fill:</i> <i>Buildings and Grounds</i> One (1) position of <i>Laborer</i> (position # 025.144) (FT – 1.00 FTE) on CSEA Schedule B, Grade 8, at an hourly rate of \$18.33 - \$20.32/hr. Person Vacating: Grady Naylor, effective March 10, 2021. Position Available: March 10, 2021.		Motion: Brick Ayes: 7 Noes: Absent: 2 Klein, King	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
2. <i>Positions Create/Fill:</i> <i>Buildings and Grounds</i> One (1) position of <i>Building Maintenance Mechanic</i> (FT – 1.00 FTE) on CSEA Schedule B, Grade 9, at an hourly rate of \$19.04 – \$21.03/hr. Position Available March 10, 2021.		Motion: Brick Ayes: 7 Noes: Absent: 2 Klein, King	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
3. Walk-in: <i>Position Fill:</i> <i>Buildings and Grounds</i> One (1) position of <i>Working Supervisor</i> (position # 043.276) (FT – 1.00 FTE) on CSEA Schedule B, Grade 10, at an hourly rate of \$19.58 - \$22.30/hr. Person Vacating: Ryan Paddock, effective January 29, 2021. Position Available: March 03, 2021.		Motion: Brick Ayes: 7 Noes: Absent: 2 Klein, King	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
4. <i>Positions Create/Fill:</i> <i>Sheriff</i> Two (2) positions of <i>Deputy Sheriff</i> (PT – Variable FTE) (Non-Union) following the WCDSA schedule at an hourly rate of \$25.45 - \$27.43/hr. Position Available: March 10, 2021.		Motion: May Ayes: 7 Noes: Absent: 2 Klein, King	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

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Present: **Kehl, Grant**, Leuer (Zoom), Brick, Klein, King, Davis, May (Zoom), Brunner

Absent:

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair (9:15 AM); R. Jacoby, T/Wethersfield (Zoom); L. Roberts, T/Genesee Falls (Zoom); A. D. Berwanger, T/Arcade (9:13 AM); D. Granger, T/Gainesville (9:08 AM); D. Farberman/HR Director; C. Mayer/Co. Treasurer; M. Dadd/IDA Board Chair (Zoom); J. Pierce/IDA (Zoom);

Department Agenda Item	Discussion	Decision	Action
<p>5. <b>Position Fill:</b></p> <p style="text-align: center;"><b>Jail</b></p> <p>One (1) position of <b>Correction Officer</b> (position # 053.065) (PT –variable FTE) (Non-Union) following WCSEA Job Grade 3, at an hourly rate of \$22.89 - \$25.02/hr. Person Vacating: Teresa Jagusiak, effective January 20, 2021. Position Available: March 3, 2021.</p>		<p>Motion: May Ayes: 7 Noes: Absent: 2 Klein, King</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>APPROVED</b></p>
<p>6. <b>Position Fill:</b></p> <p style="text-align: center;"><b>Jail</b></p> <p>One (1) position of <b>Correction Officer</b> (position # 019.065) (FT –1.0 FTE) on WCSEA Job Grade 3, at an hourly rate of \$22.89 - \$25.02/hr. Person Vacating: Zachary Konfederath, effective February 6, 2021. Position Available: March 3, 2021.</p>		<p>Motion: May Ayes: 7 Noes: Absent: 2 Klein, King</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>APPROVED</b></p>
<p>7. <b>Position Fill:</b></p> <p style="text-align: center;"><b>Jail</b></p> <p>One (1) position of <b>Meal Deliverer</b> (PT – Variable FTE) (Position # 094.598) on Salary Schedule S at an hourly rate of \$12.50/hr . Person Vacating: Margaret Gayford, effective January 29, 2021. Position Available: March 3, 2021.</p>		<p>Motion: May Ayes: 7 Noes: Absent: 2 Klein, King</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>APPROVED</b></p>
<p>8. <b>Position Fill:</b></p> <p style="text-align: center;"><b>Social Services</b></p> <p>One (1) position of <b>Clerk</b> (FT – 1.0 FTE) (Position # 074.053) on CSEA Schedule A, Job Grade 2 at an hourly rate of \$16.29 – \$17.78/hr. Person Vacating: Nancie Hardie, effective January 15, 2021. Position Available: March 3, 2021.</p>		<p>Motion: Brunner Ayes: 7 Noes: Absent: 2 Klein, King</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>APPROVED</b></p>

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Department Agenda Item	Discussion	Decision	Action
<p>9. <i>Position Fill:</i></p> <p style="text-align: center;"><i>Zoning</i></p> <p>One (1) position of <u>Zoning Enforcement Officer</u> (FT – 1.0 FTE) (Position # 026.554) on Salary Schedule S at an hourly rate of \$18.02/hr. Person Vacating: Jenna Marley; effective April 1, 2021. Position Available: April 2, 2021.</p>		<p>Motion: Brick Ayes: 7 Noes: Absent: 2 Klein, King</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>APPROVED</b></p>
<p>10. <i>Position Fill:</i></p> <p style="text-align: center;"><i>Zoning</i></p> <p>One (1) position of <u>Zoning Enforcement Officer</u> (FT – 1.0 FTE) (Position # 023.554) on Salary Schedule S at an hourly rate of \$21.81/hr. Person Vacating: Alyssa Cutcliffe; effective January 20, 2021. Position Available: March 3, 2021.</p>		<p>Motion: Brick Ayes: 7 Noes: Absent: 2 Klein, King</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>APPROVED</b></p>
<p>11. <i>Abolish/Create/Fill:</i></p> <p style="text-align: center;"><i>Fire and Building Codes</i></p> <ul style="list-style-type: none"> <li>• <i>Abolish:</i> One (1) position of <u>Plans Examiner</u> (FT – 1.0 FTE) (Position # 016.472) on CSEA Schedule A Job Grade 6 at an hourly rate of \$17.92 - \$19.98/hr.; effective March 10, 2021</li> <li>• <i>Create/Fill:</i> One (1) position of <u>Building Inspector</u> (FT – 1.0 FTE) on Salary Schedule S at an hourly rate of \$20.80/hr. Position Available March 10, 2021.</li> </ul>		<p>Motion: Brunner Ayes: 7 Noes: Absent: 2 Klein, King</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>*RESOLUTION</b></p>
<p>12. <i>Position Fill:</i></p> <p style="text-align: center;"><i>Highway</i></p> <p>One (1) position of <u>Heavy Equipment Maintenance Operator</u> (FT – 1.0 FTE) (Position # 002.420) on CSEA Schedule B/Grade 9 starting hourly wage of \$19.04. Person Vacating: James Woods, effective July 11, 2020. Position Available: March 3, 2021.</p>		<p>Motion: Brick Ayes: 7 Noes: Absent: 2 Klein, King</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>APPROVED</b></p>

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Department Agenda Item	Discussion	Decision	Action
<p>13. <i>Position Fill:</i>  <b>Health Department</b>                      One (1) position of <u>Public Health Nurse</u> (position #127.197) (FT – 1.0 FTE) on CSEA Schedule A, Grade 18, at an hourly rate of \$26.65 - \$30.16/hr. Person Vacating: Erin Herman (Calteaux); effective March 12, 2021. Position Available: March 15, 2021.</p>		Motion: Davis Ayes: 7 Noes: Absent: 2 Klein, King	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<p>14. <i>Position Create/Fill:</i>  <b>Health Department</b>                      One (1) position of <u>Registered Professional Nurse</u> (Per Diem – Variable FTE) (Non-Union) following CSEA Schedule A, Grade 10B + 10% at an hourly rate of \$29.30 - \$31.91/hr. Position Available: March 15, 2021.</p>		Motion: Davis Ayes: 7 Noes: Absent: 2 Klein, King	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>HUMAN SERVICES</b>			
<b>Youth Bureau</b>			
<p>15. <i>2021 Appropriation:</i>  <b>To:</b> 01.45.7310.4.42436 YC/Omega                     \$2,600.00  <i>w/any funds available</i>                                 \$2,600.00  <b>Reason:</b> To cover tutoring costs to help struggling Wyoming County students.</p>		Motion: Grant Ayes: 7 Noes: Absent: 2 Klein, King	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<p>16. <i>2021 Appropriation:</i>  <b>To:</b> 01.45.7310.4.42435 Other Grants                 \$9,000.00  <b>w/01.7310.1289 Other Dept. Income</b>                 \$9,000.00  <b>Reason:</b> Funds to be used to integrate play into the townscape in the Warsaw area as per the Kaboom Grant.</p>		Motion: Grant Ayes: 7 Noes: Absent: 2 Klein, King	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>



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Absent:

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair (9:15 AM); R. Jacoby, T/Wethersfield (Zoom); L. Roberts, T/Genesee Falls (Zoom); A. D. Berwanger, T/Arcade (9:13 AM); D. Granger, T/Gainesville (9:08 AM); D. Farberman/HR Director; C. Mayer/Co. Treasurer; M. Dadd/IDA Board Chair (Zoom); J. Pierce/IDA (Zoom);

Department Agenda Item	Discussion	Decision	Action
<b>PLANNING COMMITTEE</b>			
<b>Chamber of Commerce &amp; Tourism</b>			
1. <i>Request permission to receive County Appropriation for the year 2021 in one payment; effective January 2021.</i>		Motion: Brick Ayes: 7 Noes: Absent: 2 Klein, King	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<b>PUBLIC WORKS</b>			
<b>Highway</b>			
17. <i>2021 Appropriation:</i> To: 03.54.5130.2.20401 Misc. Equipment      \$11,013.00 <i>w/any funds available</i> <b>Reason:</b> To purchase unbudgeted New Wacker Neuson Diesel Reversible Vibratory Plate Tamper.		Motion: Davis Ayes: 7 Noes: Absent: 2 Klein, King	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>Buildings &amp; Grounds (Co. Bldgs.)</b>			
18. <i>2021 Appropriation:</i> To: 01.34.1620.4.4087 Cleaning services-Private      \$4,248.00 <i>w/any funds available</i> <b>Reason:</b> To cover DA's office cleaning expense for the 2021 year.		Motion: Brunner Ayes: 7 Noes: Absent: 2 Klein, King	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

## FINANCE COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, March 2, 2021 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>)

Present: **Kehl, Grant**, Leuer (Zoom), Brick, Klein, King, Davis, May (Zoom), Brunner

Absent:

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair (9:15 AM); R. Jacoby, T/Wethersfield (Zoom); L. Roberts, T/Genesee Falls (Zoom); A. D. Berwanger, T/Arcade (9:13 AM); D. Granger, T/Gainesville (9:08 AM); D. Farberman/HR Director; C. Mayer/Co. Treasurer; M. Dadd/IDA Board Chair (Zoom); J. Pierce/IDA (Zoom);

Department Agenda Item	Discussion	Decision	Action
<b>PUBLIC SAFETY</b>			
<b>Public Defender</b>			
19. <b>2020 Appropriation:</b> <b>To:</b> 01.32.1170.1.10001 Salaries S/D/I \$40,365.27 01.32.1170.4.42494 HH Grant Expense <u>2,670.00</u> w/01.11.1170.302510 HH GRANT \$43,035.27 <b>Reason:</b> To appropriate HH grants funds to cover salaries and expenses for 2020.		Motion: May Ayes: 7 Noes: Absent: 2 Klein, King	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

<b>Appointment:</b> <b>WCCH Board of Managers</b> <b>Members</b> <i>Unexpired vacant five (5) year term effective through December 31, 2021</i> <ul style="list-style-type: none"> <li><b>Larry Rogers</b>, 14 East Koy Road, P. O. Box 82, Pike, NY 14130 (replacing F. Vitagliano)</li> </ul>		Motion: Davis Ayes: 7 Noes: Absent: 2 Klein, King	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
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*Supervisor Brunner, T/Java asked for an update on the search for candidates to fill the vacant IT Director position. HR Director Farberman offered that phone interviews are occurring and should be completed by the end of the week. Would like to present 4 - 5 finalists to the search committee.*

*Chairwoman Ryan, T/Warsaw asked Finance Committee Chair Kehl to form a 2021 Budget subcommittee. The following Supervisors were chosen to participate:*

1. Supervisor Roche, T/Eagle
2. Supervisor Roberts, T/Genesee Falls
3. Finance Committee Chair Kehl, T/Attica
4. Supervisor Brick, T/Perry
5. Supervisor Leuer, T/Middlebury

Signature of Committee Chairman: p/B. Kehl (minutes prepared by C. Ketchum)).

Next Finance Committee Meeting scheduled for **Tuesday, April 06, 2021 @ 9:00 AM.**

Committee Chair Initials: \_\_\_\_\_