

PUBLIC WORKS COMMITTEE MEETING AGENDA

Date: Thursday, February 27, 2020 @ 9:00 AM

Vice Chairwoman to the Board of Supervisors, R. Ryan appointed Supervisor Becker, T/Sheldon as a committee member to replace Supervisor May, T/Orangeville, on an emergency basis, to make a quorum.

The meeting was called to order at 9:13 AM.

Present: **Brick**, Kehl, Roche, Ryan, Klein (9:50 AM), Becker

Absent: **Leuer**, Grant, May, King

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Supervisor (9:45 AM); D. Granger, T/Gainesville

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM Highway & Bridges w/T. Gadd			
FYI ~ Referred to 03-03-20 Finance Committee from 02-25-20 Human Resources <i>Position Fill: Highway</i> Three (3) positions of <u>Motor Equipment Operator (FT - Seasonal)</u> (position # 086.163, 084.163, 091.163) at \$16.00/hr. (\$17.00/hr. with CDL), persons vacating is Natalie McHugh; on 11/2/19, Brandon Cousins on 11/23/19, Richard Lepkowski on 11/2319. Positions Available: March 4, 2020.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
FYI ~ Referred to 03-03-20 Finance Committee from 02-25-20 Human Resources <i>Position Create/Fill: Highway</i> Two (2) position of <u>Motor Equipment Operator (FT Seasonal)</u> at \$16.00/hr. (\$17.00/hr. with CDL); position available: March 11, 2020.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
FYI ~ Referred to 03-03-20 Finance Committee from 02-25-20 Human Resources <i>Position Abolish/Create/Fill: Highway</i> Abolish One (1) position of <u>Bridge Construction Mechanic</u> (position # 019.038), person vacating is Luke Jordan; effective January 3, 2020. Create and Fill One (1) position of <u>Heavy Equipment Operator</u> (1.0 FTE) on CSEA Schedule B, Job Grade 9, at \$19.04/hr. - \$21.03/hr. Position Available: March 11, 2020.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Department Agenda Item	Discussion	Decision	Action
<p>FYI ~ Referred to 03-03-20 Finance Committee from 02-25-20 Human Resources Position Fill: Highway One (1) position of Heavy Equipment Operator (1.0 FTE) (position # 001.163B) on CSEA schedule B at Job Grade 9 (\$19.04/hr - \$21.03/hr); person vacating: Jonathan Rice, effective March 3, 2020. Positions Available: March 4, 2020.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>FYI ~ Referred to 03-03-20 Finance Committee from 02-25-20 Human Resources Position Fill: Highway One (1) position of Highway Equipment Maintenance Operator (1.0 FTE) (position # 002.420) on CSEA schedule B at Job Grade 9 (\$19.04/hr - \$21.03/hr); person vacating: William Safford, Jr. , effective February 17, 2020. Positions Available: March 4, 2020.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>1. <u>February Work Update</u></p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>2. Professional Service Contract (5,001 or greater): Authorize Chairman to sign SLA – Supp. #1 with NYS DOT, 50 Wolf Road, Albany, NY 12232 for Bridge NY Project Hillside Road over Wiscoy Creek, Town of Eagle D036153 PIN 4BNY.30 for Construction and Construction Inspection in an amount not to exceed \$1,423,240; effective 02/13/20 through the completion of the project.</p>	<p><u>ResHillside-Supp#1</u></p>	Motion: Kehl Ayes: 5 Noes: Absent: 4 Leuer; Grant; King; Klein	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>3. Amend Resolution No. 20-087: Authorize Chairman to sign an Amended Contract named Supp. #1 with LaBella Associates, 300 State St., Suite 201, Rochester, NY 14614 for BE#06 Schoellkopf Road Bridge Rehabilitation, Town of Bennington, BIN 3319610; PIN 4WY0.03 for Engineering/Design and ROW for a total not to exceed \$173,000 effective 12/11/2018 through the completion of the project. Contract should read Supp. #2.</p>		Motion: Kehl Ayes: 5 Noes: Absent: 4 Leuer; Grant; King; Klein	Carried: XXX Defeated: Referred to: *RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
<i>The below request to purchase a lift could be used to help T/Pike remove their dam. That would generate \$100K in additional revenue. Project with Buffalo Niagara Waterkeeper project in the Town of Orangeville to replace a section of sluice pipe on Krotz Rd. would generate \$100K in revenue. Saves approximately \$2,000 per mo. in rental fees.</i>			
4. Bid Award: “Lift” Articulating Boom Type Aerial Work Platform (model # JLG450AJ) – bids were opened on 2/21/20 at 11 am. Lowest bidder was United Rentals (North America), Inc. 1601 Lyell Ave., Rochester, NY 14606 in the amount of \$63,700.00, and up to \$3,350 for plastic soil bearing mats.	<i>County Highway, Bldgs. & Grounds and WCCH got together last year to decide on whether or not a purchase would be a good idea. All had several uses for a county owned lift...</i>	Motion: Becker Ayes: 5 Noes: Absent: 4 Leuer; Grant; King; Klein	Carried: XXX Defeated: Referred to: *RESOLUTION
<i>At 9:45 AM Supervisor Berwanger, T/Arcade entered the meeting during the below agenda item.</i>			
<i>At 9:50 AM Supervisor Klein, T/Castile entered the meeting during the below agenda item.</i>			
5. Discussion: NYMIR recommendations for Highway facilities were reviewed and a plan was presented and approved.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>At 10:11 AM Supervisor Becker, T/Sheldon left the meeting during the below agenda item.</i>			
6. Invitation: <ul style="list-style-type: none"> • Public Works Committee to be held in the conference room at County Highway on 04/2/2020. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
7. Pioneer Cabin Update: <ul style="list-style-type: none"> • Tree work on grounds completed • E. Parker was asked to get quotes on the cabin foundation work • Highway didn’t have the ability to do the work 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
8. Niagara River Greenway Commission: <ul style="list-style-type: none"> • Met with S. Gardner & E. Szucs • Established a bike path • Mapped out potential bike routes • Staying away from 20A • Bennington/Sheldon/Clinton Street Road/ Perry Rd. • Identified both N/S & E/W routes 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
9:30 AM Buildings & Grounds w/K. Wiedemann, J. Ferris & M. Adamczak			
<p>FYI ~ Referred to 03-03-20 Finance Committee from 02-25-20 Human Resources</p> <p style="text-align: center;"><i>Position Create/Fill: Buildings and Grounds</i></p> <p>One (1) position of Carpenter (Per Diem Variable Hours at a rate of \$20.00/hr.; position available: February 5, 2020.</p>	<p><i>Emergency Approval to create and hire received from Chairman on February 5, 2020.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>FYI ~ Referred to 03-03-20 Finance Committee from 02-25-20 Human Resources</p> <p style="text-align: center;"><i>Position Create/Fill: Buildings and Grounds</i></p> <p>One (1) position of Laborer (1.0 FTE) on CSEA Schedule B at a rate of \$18.33/hr. – \$20.32/hr.; position available: February 3, 2020.</p>	<p><i>Emergency Approval to create and hire received from Chairman on February 3, 2020.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>FYI ~ Referred to 03-03-20 Finance Committee from 02-25-20 Human Resources</p> <p style="text-align: center;"><i>Amend Salary Schedule S:</i></p> <p>To add a stipend for the Secretary to the Superintendent of Buildings and Grounds (position # 040.503) in the amount of \$1,500.00, to be paid in the year 2020 only.</p>	<p><i>2019 – 7-8 mos. - \$1,000 2020 – 12 mos. - \$1,500</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>1. FYI ~ Contract (\$3,000 and under):</p> <ul style="list-style-type: none"> • Johnson Control Fire Protection, L.P., 90 Goodway Dr., Rochester, NY 14623 for the provision of replacing a smoke head at Public Safety in the amount of \$461.69; effective January 23, 2020 through completion of project. • Suburban Adult Services., 960 West Maple Court, Elma, NY; for the lawn mowing services at Wyoming County Home Cemetery effective April 1, 2020 through November 30, 2020. \$300.00 • Ken’s Carpet Center, 5656 Rt. 20A East, Warsaw, NY 14569 for the provision of installing carpet in the Security office at the Courthouse in an amount of \$175.00 effective February 13, 2020 through completion of project. 100% reimbursed • Thyssenkrupp Elevator Corporation, 2745 Broadway, Ste. 25, Cheektowaga, NY 14227 for the provision of installing an ADA compliant phone in the elevator at the Public Safety building effective March 2, 2020 through completion of project. 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
<p>2. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Campus Construction Management, 6225 Sheridan Dr., Ste. 100, Williamsville, NY 14221 for providing pre-construction, construction, and close out phase services needed for the make-up air unit at the Wyoming County Courthouse in an amount not to exceed \$25,000.00; effective January 29, 2020 through completion of project.</p>	<p>MAU at Courthouse Had first kickoff meeting to discuss project and identify construction obstacles.</p>	<p>Motion: Klein Ayes: 5 Noes: Absent: 4 Leuer; Grant; King; Becker</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>Walk-in Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Barton & Loguidice, D.P.C., 443 Electronics Pkwy., Liverpool, NY 13088 to provide design, engineering, construction and bidding phases for the MAU at Courthouse in an amount not to exceed \$20,700.00; effective February 25, 2020 through completion of project.</p>		<p>Motion: Roche Ayes: 5 Noes: Absent: 4 Leuer; Grant; King; Becker</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>3. FYI:</p> <ul style="list-style-type: none"> • Supervisor Brick, T/ Perry to speak with IT Dept. about cleaning up their storage areas. • Stacked with cardboard, Styrofoam, etc. • Refer to Planning for approval of space allocation 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>Walk-in: Bid Award: Authorize Chairman to award bid and sign a contract, pursuant to General Municipal Law §103 with DeLacy Ford Inc, 3061 Transit Rd, Elma, NY 14059 for one (1) new Ford F-250 XL Super Duty, Regular Cab, 4WD in an amount not to exceed \$26,053.56; effective February 27, 2020.</p>	<p>Vehicle ¾ ton – mini bid evaluation period expires @ noon today. Anticipate being able to award to Delacy Ford. *Buyer Fleet (NJ) - \$25,444.00 150 day delivery *Delacy Ford - \$26,053.56 , 6-8 week delivery *NYE Automotive - \$26,226.00</p>	<p>Motion: Roche Ayes: 5 Noes: Absent: 4 Leuer; Grant; King; Becker</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action
3. Project Updates with M. Adamczak:			
<ul style="list-style-type: none"> • Public Defender is complete (see attached) • Ceiling tiles at Courthouse have begun • Highway Roof Insulation Project <ul style="list-style-type: none"> ○ Bidders meeting at County Highway for roof insulation project • Carpet tiles to be complete by 3/31 • Starting Government Center security upgrades <ul style="list-style-type: none"> ○ Refer conversation to PS Comm. • Starting Courthouse security upgrades • Build out space for IT Department at Gov't Center (see attached) <ul style="list-style-type: none"> ○ can do for \$1,200 office space for 2 employees ○ Refer to Planning for Space Allocation. • NYMIR recommendations: <ul style="list-style-type: none"> ○ Automatic fire detection and alarm system connected to central notifier be installed in the highway/DPW garage for the purpose of reducing the response time of the fire dept. to arrive to extinguish the fire and reduce damage to not only the building but even more expensive vehicular and heavy equipment inside the building. PENDING ~ Buildings and Grounds met with a security company on 02/21/20 to provide a price for heat detection for all buildings at County Highway. ○ The mezzanine storage area in the highway garages to not have a "Maximum Load" capacity posted. The maximum load should be determined for this area and posted conspicuously. COMPLETED. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Traffic Safety Board			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/J. Brick (minutes prepared by C. Ketchum).

Next Public Works Committee Meeting scheduled for **Thursday, April 02, 2020 @ 9:00 AM at County Highway.**

Committee Chair Initials: _____