

PUBLIC WORKS COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Thursday, February 25, 2021 @ 9:00 AM

Location: *Supervisors' Committee Room, 2nd floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via *BOS YouTube Channel* (<https://www.youtube.com/channel/UCcfZs0H1gcOl67v1R8g-Ow>)

Present: *Brick, Leuer (9:14 AM)*, Grant, Kehl, Roche, Davis, King (Zoom), Becker, Klein

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer (Zoom – 9:14 AM); R. Jacoby, T/Wethersfield (Zoom); D. Granger, T/Gainesville (Zoom); B. Ryan/Board Chair (9:15 AM); A. D. Berwanger, T/Arcade

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM Highway & Bridges w/T. Gadd & K. Chmura			
<i>FYI ~ Referred to 03-02-21 Finance Committee from 02-23-21 Human Resources</i> <i>Position Fill: Highway</i> One (1) position of <u>Heavy Equipment Maintenance Operator</u> (FT – 1.0 FTE) (Position # 002.420) on CSEA Schedule B/Grade 9 starting hourly wage of \$19.04. Person Vacating: James Woods, effective July 11, 2020. Position Available: March 3, 2021.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1. <i>February Work Update</i>	<u>Attached</u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>2021 NYSAC Conference Resolution:</i> • Resolution Urging the Enactment of an Increase in the Statutory CHIPS Bidding Threshold	<u>Resolution included</u>	Motion: Becker Ayes: 7 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: *RESOLUTION
3. Authorize Chairman to sign necessary documents for easements for Pike Bridge #31, Metcalf Road bridge replacement over East Koy Creek, Town of Pike. BIN# 3371530.	<u>Resolution included</u>	Motion: Davis Ayes: 7 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: *RESOLUTION

Committee Chair Initials: _____

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Department Agenda Item	Discussion	Decision	Action
<i>At 9:14 AM Supervisor Leuer, T/Middlebury and Budget Officer Cook joined the meeting via Zoom during the below agenda item.</i>			
<i>At 9:15 AM Chairwoman Ryan, T/Warsaw joined the meeting during the below agenda item.</i>			
4. <i>Discussion:</i> Route 19 over Oatka Creek bridge replacement project.	<u>See attached</u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>There was a brief discussion over taking pictures to document the current condition of the roads prior to the start of the Oatka Creek bridge replacement project took place.</i>			
5. <i>State Bid Approval:</i> Authorize Chairman to approve bid and sign contract with <i>Admar Construction Equipment & Supplies</i> , 1950 Brighton Henrietta Town Line Rd., Rochester, NY 14623 for a New Wacker Neuson Diesel Reversible Vibratory Plate Tamper; Sourcewell contract #041719-WAC in an amount not to exceed \$11,013.00 effective March 10, 2021 through delivery.		Motion: Roche Ayes: 8 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
6. <i>2021 Appropriation:</i> To: 03.54.5130.2.20401 Misc. Equipment \$11,013.00 <i>w/any funds available</i> Reason: To purchase unbudgeted New Wacker Neuson Diesel Reversible Vibratory Plate Tamper.		Motion: Roche Ayes: 8 Noes: Absent:	Carried: XXX Defeated: Referred to: FINANCE
7. <i>FYI ~ Contract (\$3,000 and under):</i> <ul style="list-style-type: none"> • <i>Admar Construction Equipment & Supplies</i>, 1950 Brighton Henrietta Town Line Rd., Rochester, NY 14623 for a Pressure Washer (electric, direct drive, 3000PSI, 8.0HP, 230V, cold water)in an amount not to exceed \$2,250.00; effective February 26, 2021 through delivery. • <i>Matrix Communications</i>, 126 Dwight Park Circle, Syracuse, NY 13209 for a 12 month Maintenance Contract (parts and labor warrenty) for the telephone system in an amount not to exceed \$576.00; effective February 23, 2021 to February 22, 2022. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer (Zoom – 9:14 AM); R. Jacoby, T/Wethersfield (Zoom); D. Granger, T/Gainesville (Zoom); B. Ryan/Board Chair (9:15 AM); A. D. Berwanger, T/Arcade

Department Agenda Item	Discussion	Decision	Action
8. <i>2021 NYSAC Conference Resolution:</i> Resolution Urging Full Restoration of Funding Cuts for Local Road, Bridge and Culvert Programs and Timely Release of Future Funding Allocations	<u>Resolution included</u> <i>An estimated \$230K to Wyoming County</i>	Motion: Grant Ayes: 8 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
9. <i>FYI:</i> <i>Position Fill:</i> <i style="text-align: center;">Highway</i> One (1) position of <u><i>Heavy Equipment Operator</i></u> (FT – 1.0 FTE) (Position # 028.038B) on CSEA Schedule B/Grade 9 starting hourly wage of \$19.04 - \$21.03. Person Vacating: Richard Brown, retirement effective October 31, 2020. Position Available: April 7, 2021.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:30 AM Buildings & Grounds w/ M. Adamczak, & K. Wiedemann			
<i>FYI ~ Referred to 03-02-21 Finance Committee from 02-23-21 Human Resources</i> <i>Position Fill: Buildings and Grounds</i> One (1) position of <u><i>Laborer</i></u> (position # 025.144) (FT – 1.0 FTE) on CSEA Schedule B, Grade 8, at an hourly rate of \$18.33 - \$20.32/hr. Person Vacating: Grady Naylor, effective March 10, 2021. Position Available: March 10, 2021.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>FYI ~ Referred to 03-02-21 Finance Committee from 02-23-21 Human Resources</i> <i>Positions Create/Fill: Buildings and Grounds</i> One (1) position of <u><i>Building Maintenance Mechanic</i></u> (FT – 1.0 FTE) on CSEA Schedule B, Grade 9, at an hourly rate of \$19.04 – \$21.03/hr. Position Available March 10, 2021.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<p><i>FYI ~ Referred to 03-02-21 Finance Committee from 02-23-21 Human Resources</i> <i>Position Fill: Buildings and Grounds</i> One (1) position of <u>Working Supervisor</u> (position # 043.276) (FT – 1.0 FTE) on CSEA Schedule B, Grade 10, at an hourly rate of \$19.58 - \$22.30/hr. Person Vacating: Ryan Paddock, effective January 29, 2021. Position Available: March 03, 2021.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><i>1. Amend Resolution No. 20-039:</i> Authorize Chairman to sign an Amended Contract with <i>Johnson Controls Fire Protection, Inc.</i>, 90 Goodway Drive, Rochester, NY 14623, to reflect the following revisions: • <i>To reflect an expiration date of December 31, 2022.</i></p>		Motion: Kehl Ayes: 8 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
<p><i>2. FYI ~ Contract (\$3,000 and under) AMENDED from 04/02/20 Committee Mtg.:</i> • <i>MJ Mechanical Services, Inc.</i>, 95 Pirson Parkway, Tonawanda, NY 14150 for HVAC equipment repairs as needed at various County buildings in an amount not to exceed \$3,000.00 <i>\$3,146.04</i>; effective March 9, 2020 through December 31, 2020. <i>This was for 2020 MJ Mechanical received invoice put over contract by \$136.04.</i></p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><i>3. FYI ~ Contract (\$3,000 and under):</i> • <i>GTF Plumbing Heating and Cooling, Inc.</i>, 11501 Coleman Rd, Elma, NY for backflow preventer testing, reporting and retesting in an amount not to exceed \$2,500.00; effective January 01, 2021 through December 31, 2021.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><i>4. 2021 Appropriation:</i> To: 01.34.1620.4.4087 Cleaning services-Private \$4,248.00 <i>w/any funds available</i> Reason: To cover DA's office cleaning expense for the 2021 year.</p>		Motion: Grant Ayes: 8 Noes: Absent:	Carried: XXX Defeated: Referred to: FINANCE

Committee Chair Initials: _____

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Absent:

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Department Agenda Item	Discussion	Decision	Action
<p>5. Permission to go out to bid for:</p> <ul style="list-style-type: none"> • Boiler maintenance and HVAC PM contract <ul style="list-style-type: none"> ○ Three (3) year (effective 01/01/21 through 12/31/23) • Weed spraying contract <ul style="list-style-type: none"> ○ Three (3) year (effective 01/01/21 through 12/31/23) 		Motion: Kehl Ayes: 8 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED
<p>6. Project Closeout: Authorize the Chairman to execute closeout documents for the Spray Foam Project at the Wyoming County Highway Buildings as established by resolution #20-183.</p>		Motion: Becker Ayes: 8 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>7. Discussion:</p> <ul style="list-style-type: none"> • Ice damming at Health Department, County Historian & Dog Shelter • Automatic door openers at DMV <ul style="list-style-type: none"> ○ \$5,000.00 ○ Include Automatic door openers at the Board of Elections. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><i>Supervisor Becker, T/Sheldon instructed Director Adamczak and K. Wiedemann, Secretary to the Supt. of Buildings and Grounds to seek out ADA grant funding for the installation of the automatic door openers at both the DMV and Board of Elections.</i></p>			
Spend up to \$22,000.00 for repairs (as described by Director Adamczak) at the Health Department, County Historian's and Animal Shelter to prevent ice damming on the roof in the future.		Motion: Becker Ayes: 8 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED
There was a motion to move forward to see if there is funding to cover the installation of automatic door openers at the DMV and Board of Elections.		Motion: Klein Ayes: 8 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED

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Department Agenda Item	Discussion	Decision	Action
<p>8. Ag. Center repairs:</p> <ul style="list-style-type: none"> • Tenant Build out space on the first floor - \$9,000.00 • HVAC Monitoring - \$90,000.00 • Stairway treads - \$2,800.00 (last year's quote) • Generator - \$400,000.00 <ul style="list-style-type: none"> ○ Current generator only runs pumps • Roof - > \$250,000.00 <ul style="list-style-type: none"> ○ Adamczak not in favor of another coating of paint. • Barn roof redo - \$50,000.00 • Barn build out space - \$20,000.00 - \$25,000.00 • Retaining Wall - > \$200,000.00 • Patching and painting of office walls - \$150.00/office • Sandblast and paint entry steps - \$2,000.00 • Blacktop and install proper drainage in parking lot - \$50,000.00 • Window tint or blinds on sunny side of the building - \$3,000.00 • Acoustical tile in the ceiling of the learning center floor - \$2.50/sq. ft. 	<p><i>To be discussed in greater detail at the Supervisors' Retreat.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>Supervisors' Retreat topics:</p> <ul style="list-style-type: none"> • Review of 2021 Capital Budget (\$550,000.00) • Review of Ag. Center/Not for Profit 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
Traffic Safety Board			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/J. Brick (minutes prepared by _____)).

Next Public Works Committee Meeting scheduled for **Thursday, April 01, 2021 @ 9:00 AM.**

Committee Chair Initials: _____