

PUBLIC WORKS COMMITTEE MEETING MINUTES

Date: Thursday, January 30, 2020 @ 1:00 PM

Present: **Brick**, Grant, Kehl, Roche, Ryan (1:02 PM), May, King

Absent: **Leuer**

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Supervisor; J. Davis/Board Chair; J. Wujcik/Co. Atty.; R. Jacoby, T/Wethersfield; A. Brunner, T/Java

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:00 PM Buildings & Grounds w/K. Wiedemann, J. Ferris & T. Gadd			
<i>At 1:02 PM Supervisor Ryan, T/Warsaw entered the meeting during the below agenda item.</i>			
1. Danforth Project Update: <ul style="list-style-type: none"> • T.R. Casamento, M. Haen and K. Mirza, J. W. Danforth reps addressed committee concerns and presented construction period report. • Reviewed the <u>2019 Wyoming County Construction Period Measure & Verification Savings Report</u>. • K. Wiedemann updated the committee on utility usage <ul style="list-style-type: none"> ○ Propane usage is up ○ Water saving measures on the toilets in the jail have resulted in double flushing. Questioned cost savings as a result. • Highway Supt. Gadd defined the above reviewed report as theoretical. JW Danforth representatives seemed to agree with Highway Supt. Gadd's assessment. • T. R. assured the committee that in the absence of warranty and manuals, Danforth would stand behind their work and make things right with issues that may arise. 		Motion: Ayes: Noes: Absent:	
2. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Waste Management of New York, LLC , 10860 Olean Rd, Chaffee, NY 14030 for the provision of garbage dumpster collection at : <ul style="list-style-type: none"> • Courthouse Campus & Public Safety - \$3,500.00 • AG - \$1,600.00 • Dept. of Social Service - \$1,200.00 • Health Department - \$1,600.00 For a total contract amount not to exceed \$7,900.00; effective February 1, 2020 through January 31, 2021.		State Contract : PS916aa Motion: May Ayes: 7 Noes: Absent: 1 Leuer	
3. FYI ~ Contract (\$3,000 and under): <ul style="list-style-type: none"> • S&G Security, PO BOX 335, Bloomfield, NY 14469 for the provision of security system service and annual monitoring fees at Records Retention, DMV and Historians in an amount not to exceed \$1,249.00; effective February 1st 2020 through January 31, 2021. 		Motion: Ayes: Noes: Absent:	

*RESOLUTION

Carried: **XXX**
Defeated:
Referred to:

Carried:
Defeated:
Referred to:

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4. Permission to go out to bid: <ul style="list-style-type: none"> • Purchase of propane at various County facilities 	<i>Holland Propane for 12 yrs.</i>	Motion: King Ayes: 7 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: APPROVED
5. Permission to go out to bid: <ul style="list-style-type: none"> • New ¾ ton pickup truck with lift gate <ul style="list-style-type: none"> ○ May need to bid the lift gate separately 	Looking into mini-bid Budgeted...	Motion: Grant Ayes: 7 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: APPROVED
<i>At 1:53 PM County Attorney Wujcik left the meeting after the below agenda item.</i>			
6. Permission to go out to bid: <ul style="list-style-type: none"> • Spray foam at Highway for roof project • Materials for Highway roof project in house work 	Barton & Loguidice has provided a proposal for engineering services for this portion of the project	Motion: Ryan Ayes: 7 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: APPROVED
7. Permission to go out to bid: <ul style="list-style-type: none"> • Ceiling tiles for Courthouse Renovations 	Labor and Materials will be reimbursed 100% through improvement projects with the Courthouse <div style="text-align: center; font-size: 2em; opacity: 0.5; font-family: cursive;"> Withdrawn By Dept. Head </div>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
8. Discussion: <ul style="list-style-type: none"> • Hiring of a Laborer • Bldg. Maint. Mech. open since 8/2019 • Finally found a Per Diem Carpenter • Make up air unit at Courthouse • Highway roof project update <ul style="list-style-type: none"> ○ Barton & Loguidice Proposal <ul style="list-style-type: none"> ▪ \$23K est. ○ Potential for 25% reimbursement of entire project ○ Contract with Campus Construction to act as project mgrs. <ul style="list-style-type: none"> ▪ Proposal not to exceed \$25K 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9. <u>Security at Board of Elections Office</u>	Referred from 01/21/20 HR Comm. for discussion with Buildings & Grounds regarding how to design	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
10. <u>NYMIR Recommendations for Wyoming County from October 2019 facilities visit.</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:30PM Highway & Bridges w/T. Gadd			
1. <i>January Work Update</i>	<i>Reviewed and attached.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Professional Service Contract (5,001 or greater): Authorize Chairman to sign SLA – Supp. #3 with <i>NYS DOT</i> , 50 Wolf Road, Albany, NY 12232 for PE#02 Simmons Road Bridge Replacement, Town of Perry, BIN 3320060; PIN 4WY0.02 for Engineering/Design, ROW and Construction in an amount not to exceed \$1,143,938.00; effective 12/20/2017 – 12/08/2027.	<u>ResPE03</u>	Motion: Ryan Ayes: 7 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: *RESOLUTION
3. Professional Service Contract (5,001 or greater): Authorize Chairman to Supp #1 with <i>LaBella Associates</i> , 300 State St., Suite 201, Rochester, NY 14614 for BE#06 Schoellkopf Road Bridge Rehabilitation, Town of Bennington, BIN 3319610; PIN 4WY0.03 for Engineering/Design and ROW in an amount not to exceed \$173,000; effective 12/11/2018 through the completion of the project.		Motion: May Ayes: 7 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: *RESOLUTION
Walk-in: Professional Service Contract: (5,001 or greater) Authorize Chairman to Supp #1 with <i>LaBella Associates</i> 300 State St., Suite 201, Rochester, NY 14614 for BE#06 Schoellkopf Road Bridge Relocation to Fairgrounds, Town of Pike, BIN 3319610; PIN 4WY0.03 for Engineering/Design and ROW for a total not to exceed \$138,000 effective 01/01/2020 through the completion of the project		Motion: May Ayes: 7 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: *RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
<p>4. Professional Service Contract (5,001 or greater): Authorize Chairman to Supp. #1 with Barton & Loguidice, 11 Centre Park, Suite 203, Rochester, NY 14614 for EA#03 Hillside Road Bridge Replacement, Town of Eagle, BIN 3319730; PIN 4WY0.04 for Construction and Inspection for a total not to exceed \$94,000.00; effective 01/02/20-completion.</p>		Motion: May Ayes: 7 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>5. Bid Award: Authorize Chairman to award bid and sign a contract, pursuant to General Municipal Law 103, with Oak Grove Construction, Inc. 6900 Seneca Street, P.O. Box 103 Elma, NY 14059 for the Replacement of Hillside Road over Wiscoy Creek Bridge, Town of Eagle; BIN 3319730 for Construction in an amount not to exceed \$1,093,226.50 through the completion of the project.</p>	Bid opening 1/28/20 at 10 am <div style="background-color: yellow; text-align: center;">Outstanding documentation required.</div>	Motion: May Ayes: 7 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>6. 2020 Appropriation: To: 03.54.5130.1.19751 Oth Empl Veh Allowance \$2,500.00 04.53.5110.1.19751 Oth Empl Veh Allowance \$2,500.00 w/any funds available \$5,000.00 Reason: To cover expenses to pay two employees vehicle use stipends, which was not budgeted.</p>		Motion: Grant Ayes: 7 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: FINANCE
<p>7. FYI ~ Contract (\$3,000 and under):</p> <ul style="list-style-type: none"> Kieffer's Sales & Service, 11036 Ortner Rd., Darien Center, NY 14040 for the provision of annual fire extinguisher inspections in the amount not to exceed \$3,000.00; effective December 30, 2019 through December 31, 2020. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>8. Overnight Travel Authorization: T. Gadd to attend NYS County Highway Supv. Association business in Albany, NY on January 27 – 28, 2020. The county vehicle will be used. Hotel will be reimbursed by NYSCHSA. (pre-approved by Committee Chairman-1/23/20).</p>		Motion: May Ayes: 7 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: APPROVED
<p>9. Overnight Travel Authorization: T. Gadd to attend Advocacy Day in Albany, NY March 3-4, 2020. The county vehicle will be used. No cost to county. Sponsored by NYSCHSA.</p>		Motion: May Ayes: 7 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: APPROVED

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<p>10. Overnight Travel Authorization: T. Kelley to attend FHWA FoRRRwD (Focus on Reducing Rural Roadway Departures)– Multi State Peer Exchange in Concord, NH March 3-4, 2020. The county vehicle will be used. Approx. cost not to exceed \$500.00.</p>		<p>Motion: May Ayes: 7 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p>
<p>Walk-in Overnight Travel Authorization: T. Gadd to attend NACE 2020 Sub Committee Delegation in Orange Beach, AL April 18-23, 2020. No cost to the county.</p>	<p><i>National Assoc. of County Engineers Wil be in NYS in 2022</i></p>	<p>Motion: May Ayes: 7 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p>
<p>11. Amend Resolution No. 19-556: Authorize Chairman to sign an Amended Contract with Eastman Tree Service, 3203 Smallwood Rd., Warsaw, NY 14569 to increase the contract from \$10,000.00 to \$15,000.00; effective January 1, 2020 through December 31, 2020. All else remains the same.</p>		<p>Motion: Ryan Ayes: 7 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>
<p>12. Request for Permission for Cornell Cooperative Extension of Wyoming County the use of County Highway building to hold a Farm Inspection Program/Workshop on Saturday, 4/4/20 from 8 am - 4 pm.</p>		<p>Motion: King Ayes: 7 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p>
<p>13. Request for Permission for additional Procurement Card with \$300 limit for emergency purchases</p>	<p><i>Todd Gadd, 2nd card...</i></p>	<p>Motion: Kehl Ayes: 7 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p>
<p>14. <u>NYMIR Recommendations for Wyoming County from October 2019 facilities visit.</u></p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
Traffic Safety Board			
1. <i>Appointments:</i> <div style="text-align: center;"> Traffic Safety Board Member </div> <i>Three (3) year term effective through November 10, 2022.</i> <ul style="list-style-type: none"> • Jeff Royce, 83 Center St., Warsaw, NY 14569. 		Motion: Ryan Ayes: 7 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: * RESOLUTION

Signature of Committee Chairman: p/J. Brick (minutes prepared by C. Ketchum).

Next Public Works Committee Meeting scheduled for **Thursday, March 02, 2020 @ 9:00 AM.**

Committee Chair Initials: _____