

PUBLIC SAFETY COMMITTEE MEETING MINUTES

Date: Thursday, January 30, 2020 @ 9:00 AM

Present: **May, Berwanger** (9:09 AM), Kehl, Brick (9:01 AM – 11:06 AM), Becker, D. Granger, Roberts

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; E. Grant, T/Bennington (9:08 AM); R. Jacoby, T/Wethersfield; A. Brunner, T/Java; B. Ryan, T/Warsaw (9:32 AM – 11:06 AM)

Department Agenda Item	Discussion	Decision	Action
<p>5. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with EM Systems, Inc., 4043 Maple Road, Suite 211 Amherst, NY 14226, for the provision of providing support and maintenance for the LEMS Records Management System in an amount not to exceed \$16,000.00; effective January 1, 2020 through December 31, 2020.</p>		Motion: Kehl Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>6. Overnight Travel Authorization (AMENDMENT): W. Asquith S. West to attend New York DARE Officer Training in Montour Falls NY, January 12-24, 2020. The county car will be used. Costs will include training, employee expenses and gas.</p>	Originally on 11.27.19 Committee Meeting. S. West was the attendee in lieu of W. Asquith.	Motion: Kehl Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED
<p>7. Request permission to put a \$500.00 credit limit on a procurement card for Deputy Nicholas Wright:</p> <ul style="list-style-type: none"> Currently has a card with a \$0.00 limit 		Motion: Brick Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED
<p>8. Referred from 01/21/20 Human Resources for action: Position Create/Fill: Sheriff Three (3) positions of Dispatcher (PT – Variable FTE) (non-union) following WCSEA Schedule, at \$19.02 – 23.19/hr.; Positions Available: February 12, 2020.</p>	<p><u>Position #2</u> <u>Position #3</u></p>	Motion: Becker Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: FINANCE
<p>Supervisor Brunner, T/Java questioned if personality surveys are conducted during background investigations.</p>			
<p>9. FYI ~ Referred to 02/04/20 Finance Committee from 01/21/20 Human Resources Position Fill: Sheriff One (1) position of Deputy Sheriff (PT – Variable FTE) (non-union) (position # 094.083) following WCDSA Schedule, at \$24.23 – 26.12/hr.; person vacating: Nicholas Wright, effective December 5, 2019; position available: February 5, 2020.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
County Jail			
<p>1. <u>Operational Updates:</u></p> <ul style="list-style-type: none"> • Inmate numbers for December 2019: <ul style="list-style-type: none"> ○ Total: avg 48.5 ; high 56; low 41 <ul style="list-style-type: none"> ▪ Male: avg 43; high 49; low 37 ▪ Female: avg 6.5; high 10; low 3 ▪ Boarded in: avg 1.5; high 2; low 1 total ▪ Boarded out: avg 1; high 1; low 1 total ○ Net income: \$4,505.00 		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>2. Request permission for Thomas Robertson to be reimbursed for two college classes through Genesee Community College that he completed in the fall semester. A Grade of "A" was achieved in both classes. Total cost for tuition and fees was \$1,200.00 reimbursement of 50% would be \$600.00.</p>	<p>Permission to take two classes was on the May 30,2019 agenda</p>	<p>Motion: Roberts</p> <p>Ayes: 7</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried: XXX</p> <p>Defeated:</p> <p>Referred to:</p> <p style="text-align: center;">APPROVED</p>
<p>3. Request permission to reimburse Thomas Robertson for two classes he is registered to take this spring semester at Genesee Community College to fulfill part of his requirements towards a degree in Criminal Justice provided he obtains a grade of B or higher.</p>	<p><u>Section 11.11: Tuition Reimbursement</u> Employees who enroll in an accredited degree granting institution to pursue a work related degree or who enroll to take specific work related courses shall be reimbursed for 50% of the tuition and fees only. Such reimbursement is limited to an annual maximum of \$2500. It is the employee's responsibility to obtain prior approval for the courses of study and the Employer will not unreasonably withhold such approval. To qualify for the reimbursement the employee must have obtained a grade of B or higher.</p>	<p>Motion: Roberts</p> <p>Ayes: 7</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried: XXX</p> <p>Defeated:</p> <p>Referred to:</p> <p style="text-align: center;">APPROVED</p>
9-1-1			
<p>1. Overnight Travel Authorization: W Sikes to attend 2020 Communications Consortium Symposium and 911 Coordinators Conference in Niagara Falls, NY, March 22 – 27, 2020. The county car will be used. Costs will include conference, hotel, meals and gas.</p>		<p>Motion: Granger</p> <p>Ayes: 7</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried: XXX</p> <p>Defeated:</p> <p>Referred to:</p> <p style="text-align: center;">APPROVED</p>
<p>At 9:32 AM Supervisor Ryan, T/Warsaw entered the meeting during the below agenda item.</p>			
<p>2. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with EM Systems, Inc., 4043 Maple Road, Suite 211 Amherst, NY 14226, for the provision of providing support and maintenance for the CAD, AVL and Mobile Data System in an amount not to exceed \$25,000.00; effective January 1, 2020 through December 31, 2020.</p>	<p><i>Sent to the attorney for approval and signature</i></p>	<p>Motion: Brick</p> <p>Ayes: 7</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried: XXX</p> <p>Defeated:</p> <p>Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>

Committee Chair Initials: _____

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Department Agenda Item	Discussion	Decision	Action
Jail Kitchen			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Stop DWI w/D. Linder			
1. Reappointment: STOP-DWI Coordinator, PT <i>One (1) year term effective January 1, 2020 through December 31, 2020</i> David Linder, 563 Perry Rd., Strykersville, NY 14145	<i>Plan has been approved by NYS...will bring next month.</i>	Motion: Becker Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
<i>Judge Mohun was awarded the Vincent E. Doyle Jr. Award for outstanding contributions to the criminal justice system by the NYS Bar Association yesterday in New York City during its annual meeting. The Buffalo Evening News reported that Mohun has presided over the Wyoming County Treatment Court since 2014, which has had a "substantial impact" on helping clients receive treatment or help with drug addictions and other problems, including homelessness, lack of employment and insufficient education, according to the bar association. The award is named after State Supreme Court Judge Vincent E. Doyle Jr., a highly respected Buffalo judge who died in 2006. A very prestigious recognition for Judge Mohun and Wyoming County!!!</i>			
<i>With permission by Chairman Davis and Committee Chairs Brick, T/Perry and May, T/Orangeville, the Public Safety and Public Works Committees will switch meeting start times beginning next month.</i>			
10:00 AM Emergency Services w/B. Meyers			
1. Overnight Travel Authorization: W. Streicher to attend the NYSEMCA Meeting at the Hilton Garden Inn, 235 Hoosick St., Troy, NY 12180, January 14-15, 2020. Employee Expenses for gas, meals, lodging and tolls.	<i>Approval given by Committee Chair on 1/10/2020</i>	Motion: Berwanger Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED
2. Overnight Travel Authorization: W. Streicher to attend 2020 Intelligence Liaison Officer Conference, at The Otesaga, 60 Lake Street, Cooperstown, NY 13326, April 5-7, 2020. The county vehicle will be used. Lodging covered by DHSES. Cost to include meals, gas and tolls.	<i>Agenda not provided yet</i> Cost mostly covered by the state	Motion: Granger Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED
3. 2020 Appropriation: To: 01.37.3640.4.40305 All Hazard Mitigation Pl. \$75,000.00 w/01.12.3640.438904 Fed Aid All Haz Mit Grant\$75,000.00 Reason: To appropriate FY2017 PDMC Grant Funds to pay Consultant for All Hazard Mitigation Plan Update.	TETRA-Tech contract	Motion: Brick Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: FINANCE

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Department Agenda Item	Discussion	Decision	Action	
<p>4. 2020 Appropriation: To: 01.37.3645.2.20101K Telecommunications \$16,753.50 w/01.12.3645.43890K Federal Aid HSG2019 \$16,753.50 Reason: To appropriate 2019 SHSP Grant fund balance.</p>		<p>Motion: Kehl Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p>	
<p>5. FYI ~ Contract (\$3,000 and under):</p> <ul style="list-style-type: none"> • Ann Lapp, 300 Main St., Attica NY 14011 for the provision of providing CIC approval of EMS continuing education program credit for an amount not to exceed \$350.00 per year effective January 1, 2020 and ending upon termination by either party. • Judy Comfort, 2244 Centerline Rd., Varysburg NY 14167 for the provision of providing CIC approval of EMS continuing education program credit for an amount not to exceed \$350.00 per year effective January 1, 2020 and ending upon termination by either party. • Pamela Shelnut, 6252 Hillside Rd., Bliss, NY 14024 for the provision of providing CIC approval of EMS continuing education program credit for an amount not to exceed \$350.00 per year effective January 1, 2020 and ending upon termination by either party. 			<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>6. Monthly Update / Discussion:</p> <ul style="list-style-type: none"> • Monroe Ambulance <ul style="list-style-type: none"> ○ May expiration with extension available ○ Talked about a few issues that are being corrected @ CON ○ Working With the Health Department and WCCH on shift in billing responsibilities • <u>NYSDOH EMS Workforce Shortage Report</u> (Report Attached) • <u>January 12 Wind Storm Event</u> (Handout attached) • Market Adjustment for Fire Coordinator effective 1/1/2020, Positive evaluation was submitted. • Auctions International Sale of Surplus Equipment - \$4,975.00 			<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>7. Misc.:</p> <ul style="list-style-type: none"> • Training Center Update <ul style="list-style-type: none"> ○ 911 Center – adding 10’ to the Emergency Operations Center ○ Number of annual trainings was discussed ○ 1-2 additional classrooms, another need identified ○ Installing a shower (pepper spray trainings) ○ Trying to identify grants <ul style="list-style-type: none"> ▪ Ralph Wilson Foundation <ul style="list-style-type: none"> • Maybe some potential there. \$700K max – includes everything ▪ Shared services? 			<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
10:15 AM Fire & Building Code Enforcement w/D. Roberts			
1. <u>Monthly Report : December 2019</u>	Attached	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <u>Proposed Fee Schedule Adjustment for Building Permit Fees:</u> <ul style="list-style-type: none"> Last updated Jan. 1, 2013 by Res. No. 12-341 	Schedule attached <i>Should generate an additional \$30K annually.</i>	Motion: Becker Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
3. <i>Permission to go out to bid for a new vehicle replacement for Building & Fire Codes:</i> <ul style="list-style-type: none"> \$26,000 currently budgeted 	<i>2014 Escape will transfer to another Dept.</i> <i>Supervisor Brick, T/Perry talked about starting a Fleet Maintenance program @ Co. Hwy.</i>	Motion: Brick Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED
4. <i>Calamar Update:</i> <ul style="list-style-type: none"> Temp Renewal Fee Collection 	<i>Request first round of fees waived – 66 units @ \$35ea. = \$2,310.00</i> <i>Ask Co. Atty. Wujcik how to waive...</i>	Motion: Becker Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
5. <i>Discussion on Property Maintenance:</i> <ul style="list-style-type: none"> Performing the Enforcement Duties Building a Strong Team Political Backing and Support. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
6. <i>Permission to purchase new copier to replace old copier in Fire & Building Codes:</i> <ul style="list-style-type: none"> Quoted at \$4,239.00 \$4,500 budgeted 		Motion: Berwanger Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED
<i>There was a brief discussion over central copying at the Ag. Center. TASC bought the building's first copier. Cooperative Extension is basically the only user. They should make the next purchase and charge back to bldg. users.</i>			
10:30 AM Probation w/J. Kibler			
At 11:02 AM Supervisor Grant, T/Bennington left the meeting during the below agenda item.			
1. <i>Disposition of Fixed Assets:</i> Declare surplus and dispose of: 2009 Ford Escape SUV VIN# 1FMCU92739KC38731 We were given this car from Building & Codes on 12/1/2017. It will not pass inspection, the frame is broken. We will need another vehicle. This was not budgeted as the demise of the vehicle was unexpected.		Motion: Becker Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED

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Department Agenda Item	Discussion	Decision	Action
2. Permission to go out to bid to purchase a vehicle: <ul style="list-style-type: none"> Discussion on options for replacement of 2009 Ford Escape. 	DA \$15K towards new vehicle for his office then transfer old vehicle to Probation	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Disposition of Fixed Assets: Declare surplus and dispose of one Alco-Sensor Unit, as it is no longer in usable condition and is unable to be calibrated.		Motion: Granger Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED
District Attorney w/D. O'Geen			
01/28/20 Per K. Eastman, DA O'Geen will not be attending as he is in Albany, NY			
1. 2019 Appropriation: To: 01.32.1161.4.41361 Traffic Diversion \$4,793.70 w/01.07.1161.2610 Fines and Forfeitures \$4,793.70 Reason: Purchase of Body Cameras.	Note: This purchase was meant to occur in 2020 but vendor shipped them in the last week of 2019 instead against our instructions. Quote was signed in 2020 with understanding sale would not take place until 2020. Quote was signed to hold the price. Due to accounting rules, this must be a 2019 purchase. Janis to explain further at committee meeting.	Motion: Kehl Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: FINANCE
1a. Sole Source Status Request: Request for permission to purchase 6 cameras from 2019 DA funds at a cost of \$4,793.70 and 34 cameras from 2019 Sheriff funds at a cost of 25,221.20 from Axon Enterprise, Inc. as we replace the old VieVue Cameras. Axon purchased the VieVue company. We have been buying these same products from the same company for over 10 years as the software is proprietary	A letter on the manufacturer's official letterhead detailing their sole source status is required to be on file and attached to the resolution.	Motion: Kehl Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: Contingent upon letter... *RESOLUTION
2. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Tracy Moore , 147 North Main Street, Warsaw, New York, 14569 for the provision of stenographer services in an amount not to exceed \$10,000; effective January 1, 2020 through December 31, 2024.	Note: This item is done every 5 years with our stenographers that work within the court system who provide us with transcripts on a regular basis.	Motion: Becker Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
3. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Lynn Miller , 147 North Main Street, Warsaw, New York 14569 for the provision of stenographer services in an amount not to exceed \$10,000; effective January 1, 2020 through December 31, 2024.	Note: This item is done every 5 years with our stenographers that work within the court system who provide us with transcripts on a regular basis. <i>Withdrawn</i> Per 01/28/30 pre-committee discussion w/ K. Eastman on behalf of DA O'Geen	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<p>4. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Forbes Court Reporting Services, LLC, 21 Woodcrest Drive, Batavia, New York 14020 for the provision of stenographer services in an amount not to exceed \$25,000; effective January 1, 2020 through December 31, 2024.</p>	<p>Note: This item is done every 5 years with this company as they provide a court reporter for Grand Jury every other week and upon request. This would also include the cost of transcripts from the Grand Jury.</p>	<p>Motion: Berwanger Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>5. FYI ~ Contract (\$3,000 and under): • Henry Haas, 2538 Main Street, Varysburg, NY for the provision of investigative services in the amount of \$25.00 per hour plus mileage not to exceed \$1,000.00; effective January 1, 2020 through December 31, 2020. Note: This is a yearly item that is budgeted for and last year we used little to none of the budgeted amount.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>6. Amend Salary Schedule "G": To provide Stipends plus corresponding fringe to the following:</p> <ul style="list-style-type: none"> • Asst. DA (1st) \$ 2,000.00 • Asst. DA (2nd) \$ 5,000.00 • Administrative Assistant (DA) \$10,000.00 • Secretary to the District Attorney \$10,000.00 • Principal Account Clerk (Treasurer's Office) \$ 3,000.00 <p>Said amounts to be paid out after November 1, 2020 from 2020 budgeted Traffic Diversion funds (1161).</p>	<p>Note: These funds are paid out in November. They are paid out in November so we are able to look at three quarters of revenue prior to their payment.</p>	<p>Motion: Berwanger Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">FINANCE</p>
<p>7. Amend Salary Schedule "G": To provide Stipends plus corresponding fringe to the following (effective October 1, 2019 to March 31, 2020):</p> <ul style="list-style-type: none"> • Asst. DA (1st) \$10,000.00 • Administrative Assistant (DA) \$ 500.00 • Secretary to the District Attorney \$ 1,750.00 <p>Said amounts to be paid out after February 1, 2020 from 2020 budgeted Aid To Prosecution Funds (1168).</p>	<p>Note: These are yearly stipends that are fully funded through the Aid to Prosecution grant. The grant makes us split up the payments in two. The first in this state fiscal year and the second in the following fiscal year. This applies to agenda items #7 and #8</p>	<p>Motion: Becker Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">FINANCE</p>
<p>8. Amend Salary Schedule "G": To provide Stipends plus corresponding fringe to the following (effective April 1, 2020 to September 30, 2020):</p> <ul style="list-style-type: none"> • Asst. DA (1st) \$10,000.00 • Administrative Assistant (DA) \$ 500.00 • Secretary to the District Attorney \$ 1,750.00 <p>Said amounts to be paid out after April 1, 2020 from 2020 budgeted Aid To Prosecution Funds (1168).</p>		<p>Motion: Becker Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">FINANCE</p>

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Department Agenda Item	Discussion	Decision	Action
9. <i>Permission to go out to bid</i>	Note: Director Kibler will be coming to committee to explain a vehicle proposal that will provide a vehicle to her agency while maintaining a vehicle within my office.	Motion: Granger Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED
Public Defender w/N. Effman			
1. <i>Grant Application and Acceptance:</i> Authorize Chairman to sign a grant acceptance award and contract with the <i>NYS Division of Criminal Justice Services</i> , 80 South Swan Street, Albany, New York for grant funds for the Indigent Parolee Program in the amount of \$186,000.00; effective April 1, 2019 through March 31, 2020. Project ID# LG19-1028-D00.	<i>Per a conversation with S. Ulm, this is “grant application and acceptance” not just “grant acceptance” as indicated on the PD agenda...</i> <i>Supporting documentation outstanding, specifically contract cover page</i>	Motion: Berwanger Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
FYI ~ Referred to 02/04/20 Finance Committee from 01/21/20 Human Resources <i>Amend Salary Schedule S:</i> To correct hourly rate of the <i>Staff Social Worker</i> (position # 008.594) in the Public Defender’s Office on Salary Schedule S to \$27.59/hr., effective January 1, 2020 to include 2020 COLA.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/S. May (minutes prepared by C. Ketchum).

Next Public Safety Committee Meeting scheduled for **Thursday, February 27, 2020 @ 1:00 PM.**

Note: Public Safety and Public Works will switch time slots permanently...