

PLANNING COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Wednesday, January 27, 2020 @ 1:00 PM

Location: *Supervisors' Committee Room, 2nd floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via *BOS YouTube Channel* (<https://www.youtube.com/channel/UCcfZs0H1gcOl67v1R8g-Ow>)

Planning Committee Members Present: *Leuer, Davis*, Kehl, Berwanger (1:06 PM), Granger, Roberts (1:06 PM), Brunner, Klein

Absent: J. Cook (Munis transition)

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; R. Jacoby, T/Wethersfield; M. Roche, T/Eagle; J. Brick, T/Perry; J. Swaby/Wyo. Co. Arts Council (Zoom); M. Grayson/GLOW Region Solid Waste (Zoom)

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
<i>At 1:06 PM Supervisors Berwanger, T/Arcade and Roberts, T/Genesee Falls entered the meeting during the below agenda item.</i>			
1. <i>US Census Bureau</i> <ul style="list-style-type: none"> • County Participation in the 2021 Boundary and Annexation Survey (BAS) • Who best to complete this survey??? 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:00 PM Industrial Development Agency w/J. Pierce			
<i>At 1:13 PM there was a motion by Board Chair Ryan to enter an executive session to discuss the employment and performance history of a particular employee. This was seconded by Supervisor Brunner and all voted aye.</i>			
<i>IDA Exec. Director J. Pierce and Board Clerk Ketchum remained...</i>			
<i>At 1:30 PM there was a motion by Supervisor Granger to end the executive session and continue the regular meeting. This was seconded by Board Chair Ryan and all voted aye.</i>			
1. Authorize Chairman to sign Amendment No. 5 to Sublease agreement with Wyo. Co. Industrial Development Agency, 36 Center Street, Warsaw NY 14569 for lease of <ul style="list-style-type: none"> • IDA office space (1770 sf) • Business Education Council (338 sf) For a total of 2108 sf at the Wyo. Co. Ag. and Business Center, 36 Center Street Warsaw NY 14569. At the base rent amount of \$_____/sq. ft. with base utilities at \$_____/sq. ft., total new sublease amount \$_____; notices provision revised. Effective February 19, 2021 through December 31, 2026		Motion: Brunner Ayes: 8 Noes: Absent:	Carried: XXX Defeated: Referred to: TABLED 1 MO.

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Department Agenda Item	Discussion	Decision	Action
2. Reappointments: Industrial Development Agency Board of Directors <i>One (1) year term effective January 1, 2021 through December 31, 2021</i> <ul style="list-style-type: none"> • Rebecca Ryan (T/Warsaw), 172 West Buffalo St., Warsaw, NY 14569 • A. D. Berwanger (T/Arcade), 6608 East Arcade Rd., Arcade, NY 14009 		Motion: Brunner Ayes: 8 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
Wyo. Co. Business Center (LDC) w/J. Pierce			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:15 PM Planning & Development Department w/D. Roberts			
1. Professional Service Contract \$5,001 or greater: Authorizing payment to Genesee Finger Lakes Regional Planning Council , 50 West Main St., Suite 8107, Rochester, NY 14614 for Wyoming County's share of the Public Employees Fidelity (Blanket) Bond in the amount of \$500,000.00 for the year 2021 in the amount of \$6,647.00.	<i>See attached... (Model resolution included)</i>	Motion: Davis Ayes: 8 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
2. Amend Resolution 20-291 passed by the Board of Supervisors on July 14, 2020 with Environmental Enterprises, Inc. for GLOW Region 2020 Household Hazardous Waste Collection Program in an amount not to exceed \$33,000.00 to extend for 2021 collection.	<i>See attached... (Model resolution included) 17th year / Sept. 18, 2021 Household Hazardous Waste Collection in Rock Glen & Sept. 25, 2021 is the electronics collection in Rock Glen.</i>	Motion: Brunner Ayes: 8 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
3. Surrender Petty Cash Account in the amount of \$100 as established by Res. #93-188.	<i>Original request was made during 07/29/20 committee. The request was APPROVED but should have gone to *RESOLUTION...</i>	Motion: Davis Ayes: 8 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION

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4. Budget discussion on County Planning Board Members, Mileage re-imbursement VS pay per/meeting.	Current budget \$1,980.12 Proposed \$25 per meeting per/Member and \$35 for Chairman. Proposed increase \$2,519.88	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>Code Enforcement Officer Roberts was instructed to research whether or not paying the County Planning Board Members a flat stipend vs. mileage reimbursement would convert them from volunteer status to employee status and report back before a decision would be made.</i>			
5. Discussion: • Hiring a County Planner	<i>Per Committee Chair Leuer...</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>Committee Chair Leuer, T/Middlebury supported the hiring of a county planner but was uncertain the county would be able to attract candidates at \$50K to \$60K annually. Supervisor Davis, T/Covington, who serves on the Genesee Finger Lakes Regional Planning Council offered that the range may be a bit low but felt the county could attract someone fresh out of college. Duties would include GIS and possibly some oversight of the Silver Lake Watershed Commission. Livingston County's Planning Department oversees the Conesus Lake Watershed Commission.</i>			
6. Reappointment: <p style="text-align: center;">Genesee/Finger Lakes Regional Planning Council <i>One (1) year term effective January 1, 2021 through December 31, 2021</i></p> <p style="text-align: center;">Chairman Member</p> <ul style="list-style-type: none"> • Jerry Davis (T/Covington), 7414 Court Road, PO Box 445, Pavilion, NY 14525 <p style="text-align: center;">Chairman Member / Alternate</p> <ul style="list-style-type: none"> • Daniel Leuer (T/Middlebury), 712 Transit Road, Wyoming, NY 14591 (replacing Gerald Stout) <p style="text-align: center;">Supervisor Member</p> <ul style="list-style-type: none"> • A.D. Berwanger, (T/Arcade), 6608 E Arcade Road, Arcade, NY 14009 <p style="text-align: center;">Executive Committee Member</p> <ul style="list-style-type: none"> • Jerry Davis, (T/Covington), 7414 Court Road, PO Box 445, Pavilion, NY 14525 	Motion: Granger Ayes: 8 Noes: Absent:	Carried: XXX Defeated: Referred to:	
			*RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
Ag and Business Center			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Ag Center Space & Building Report			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Countywide Zoning Program w/D. Roberts			
1. <i>Monthly Report – December 2020</i>	<u>Attached</u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>Emergency Fill – Zoning Enforcement Officer</i>	Due to resignation	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. FYI: • Charge Point (electric vehicle charging station) being upgraded to 4G.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
Wyo. Co. Water Resource Agency w/S. Perkins			
<p>1. Reappointments: Wyoming County Water Resource Agency Board of Directors <i>One (1) year term effective January 1, 2021 through December 31, 2021</i></p> <ul style="list-style-type: none"> • James Brick, 7618 Rt. 20A, Perry, NY 14530 • Daniel Leuer, 712 Transit Rd., Wyoming, NY 14591 • Cheryl Ketchum, 7409 Centerville Rd., Bliss, NY 14024 • Sandra King, 4643 Safford Rd., Gainesville, NY 14066 <p><i>Three (3) year term effective January 1, 2021 through December 31, 2023</i></p> <ul style="list-style-type: none"> • Larry Kilburn, 1379 Bray Road, Arcade, NY 14009 		<p>Motion: Davis Ayes: 8 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p>
<p>2. Operational Update (As Needed):</p> <ul style="list-style-type: none"> • WCWRA Project Updates <ul style="list-style-type: none"> ○ Gardeau Water District ○ T/Castile – West side of the lake/municipal water service. ○ T/Middlebury – 2nd well will not be approved for additional users as it cannot meet demand. ○ T/Covington – ○ V/Perry –Will need to upgrade to meet approved 1.5M - 2.M gal. per day supply. <ul style="list-style-type: none"> ▪ WCWRA purchase capacity? <ul style="list-style-type: none"> • Working with an new Village Administrator and engineer ○ Silver Lake Watershed Commission <ul style="list-style-type: none"> ▪ Silver Lake dredging project <ul style="list-style-type: none"> • Currently in Phase II. Meeting with DEC & Army Corp of Engineers planned to discuss relocation of dredging material. • Should the resource agency play a greater than advisory role? 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
	<ul style="list-style-type: none"> Should WCWRA become a voting member of the commission Board of Directors? 		
Wyo. Co. Chamber of Commerce w/S. Gardner			
1. <i>Reappointment of Supervisor Ryan (T/Warsaw)</i> to the Wyoming County Chamber of Commerce as the Board of Supervisors member through December 31, 2021.		Motion: Kehl Ayes: 8 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
Arts Council w/J. Swaby			
1. <i>Reappointment:</i> Arts Council Board of Directors Supervisor Member <i>One (1) year term effective January 1, 2021 through December 31, 2021</i>		Motion: Granger Ayes: 8 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
<ul style="list-style-type: none"> <i>LuAnne Roberts (T/Genesee Falls)</i>, 6013 Tenefly Road, Castile, NY 14427 			
Business Education Council w/J. Duppengiesser			
1. <i>Appointments:</i> Business Education Council <i>One (1) year term effective January 1, 2021 through December 31, 2021</i>		Motion: Davis Ayes: 8 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
<p style="text-align: center;">Supervisor Member</p> <ul style="list-style-type: none"> <i>David Granger</i>, (T/Gainesville), 7 Whiton Ave., Silver Springs, NY 14550 <p style="text-align: center;">Supervisor Member / Alternate</p> <ul style="list-style-type: none"> <i>LuAnne Roberts</i>, (T/Genesee Falls), 6013 Tenefly Rd., Castile, NY 14427 			

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Department Agenda Item	Discussion	Decision	Action
Solid Waste w/			
	~ <i>Nothing to Report</i> ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Space Allocation w/			
	~ <i>Nothing to Report</i> ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/D. Leuer (minutes prepared by C. Ketchum)).

Next Planning Committee Meeting scheduled for **Wednesday, February 24, 2021 @ 1:00 PM.**

Committee Chair Initials: _____