

PUBLIC HEALTH COMMITTEE MEETING

Date: Wednesday, January 25, 2017 @ 9:00 AM

Present: **Ryan, Grant**, Kehl, Hastings (9:05 AM), McCormick, May (9:02 AM), King, Becker

Absent: Granger

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer (9:06 AM)

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
1. From the Desk of WC Program Admin. Dixie Perkins: <ul style="list-style-type: none"> Your town 2016 OSHA logs have been emailed to your county email address or your town address if I have it. The SH900 must be posted by 02/01/17 through 04/30/17 in all your buildings. Any questions, please contact the WC Office. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM Mental Health w/N. Balbick			
At 9:02 AM Supervisor May entered the meeting during the below agenda item.			
1. Withdraw Resolution No. 16-055 and Replace with: Authorize Chairman to sign and accept grant acceptance award with CIPA Western NY, IPA, Inc. d/b/a Catholic Medical Partners, 144 Genesee St, Buffalo, NY 14203 Maximum amount of \$20,000 effective April 1, 2016 through March 31, 2017.	Grant Acceptance – previously completed 1/6/2016 provision of funding for a .5 prevention specialist through DSRIP funding- annual reapplication . To be renewed annually.	Motion: Kehl Ayes: 7 Noes: Absent: 2 Granger, Hastings	Carried: XXX Defeated: Referred to: *RESOLUTION
2. Amend Resolution No. 16-461: Authorize Chairman to sign an Amended Contract with Hillside Children's Center, 96 West Buffalo St, Warsaw, NY 14569 to reflect the following revisions: increase in amount by \$7.00, for a total contract amount not exceeds \$122,018.00. COLA.		Motion: Grant Ayes: 7 Noes: Absent: 2 Granger, Hastings	Carried: XXX Defeated: Referred to: *RESOLUTION
3. Reappointment: <p style="text-align: center;">Community Services Board Supervisor Member</p> One (1) year term effective January 1, 2017 through December 31, 2017 <ul style="list-style-type: none"> Rebecca Ryan (T/Warsaw), 172 W. Buffalo Street, Warsaw, NY 14569 (reappointment) 		Motion: McCormick Ayes: 7 Noes: Absent: 2 Granger, Hastings	Carried: XXX Defeated: Referred to: *RESOLUTION
4. Reappointment: <p style="text-align: center;">Mental Health Subcommittee Supervisor Member</p> One (1) year term effective January 1, 2017 through December 31, 2017 <ul style="list-style-type: none"> Rebecca Ryan (T/Warsaw), 172 W. Buffalo Street, Warsaw, NY 14569 (reappointment) 		Motion: McCormick Ayes: 7 Noes: Absent: 2 Granger, Hastings	Carried: XXX Defeated: Referred to: *RESOLUTION

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<p>5. Grant Application and Acceptance: Authorize Chairman to sign a grant application and acceptance award with New York Council on Problem Gambling, 100 Great Oaks Boulevard Albany, NY 12203 for the provision of funding for problem gambling , Youth Decide engagement in a minimum amount of \$15,000.00; effective January 27, 2017 through November 17, 2017.</p>	Paper work enclosed	Motion: May Ayes: 7 Noes: Absent: 2 Granger, Hastings	Carried: XXX Defeated: Referred to: * RESOLUTION
<p><i>At 9:05 AM Supervisors Hastings, T/Eagle entered the meeting during the below agenda item.</i></p>			
<p>6. FYI ~ Contract (\$3,000 and under): • WCJW, Inc. 3258 Merchant Rd, Warsaw NY 14569. For the provision of providing PSA (Mental Health) not to exceed 399.84; effective January 31, 2017 through March 7, 2017. “Joe on the Go”</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><i>At 9:06 AM Budget Officer Cook entered the meeting during the below agenda item.</i></p>			
<p>7. 2017 Appropriation: To: 01.38.4323.4.42497 Suicide Prevention Grant \$785.96 w/01.03.4323.1289 Other Dept. Income /MH CCS \$785.96 Reason: In order roll over the remainder of the 2016 Suicide Prevention Academy Grant</p>	<p><i>Appropriation and supporting email enclosed</i></p>	Motion: King Ayes: 8 Noes: Absent: 1 Granger	Carried: XXX Defeated: Referred to: FINANCE
<p>9:15 AM Public Health w/ L. Paolucci, & S. Matthews / (Dr. Collins was in ER this day...)</p>			
<p>1. Appointment: Wyoming County Board of Health Supervisor Member <i>One (1) year term effective January 1, 2017 through December 31, 2017</i> • Becky Ryan (T/Warsaw), 172 West Buffalo St., Warsaw NY 14569</p>		Motion: Grant Ayes: 8 Noes: Absent: 1 Granger	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>2. FYI ~ Referred to 02-07-17 Finance Committee from 01-24-17 Human Resources <i>Position Fill: Public Health</i> One (1) position Fiscal Administrator (position code #089.405) on Schedule S, not to exceed current budgeted amount of \$49,379.00 annually; position available date: January 30, 2017, Sarah Matthews resigned January 27, 2017.</p>	<p><i>Emergency Fill signed by Chairman A.D. Berwanger and HR Director Peter Bendyna December 30, 2016 to initiate the recruitment process.</i></p> <p><i>Current salary. Will be back to solidify salary.</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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<p><i>PH Admin. Paolucci recognized Sarah's contribution to the County Health Department over the past 10 years. Sarah's departing words were eloquent and set the standard for the rest of us to live by.</i></p>													
<p>3. Professional Service Contracts \$5,000 and greater: Authorize Chairman and Commissioner of Health to sign Sub-Agreements for reimbursement of Navigator Grant activities, as required by the NYSDOH Navigator Grant (Resolution #13-263); effective 10/1/16 through 9/30/17:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Wyoming County Chamber of Commerce</td> <td style="text-align: right;">\$10,000.00</td> </tr> <tr> <td>Wyoming County Community Action, Inc.</td> <td style="text-align: right;">\$49,382.00</td> </tr> </table>	Wyoming County Chamber of Commerce	\$10,000.00	Wyoming County Community Action, Inc.	\$49,382.00	<p>ATTACHMENTS</p>	<p>Motion: Becker Ayes: 8 Noes: Absent: 1 Granger</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>						
Wyoming County Chamber of Commerce	\$10,000.00												
Wyoming County Community Action, Inc.	\$49,382.00												
<p>4. Inter-Departmental Agreements / MOU (AMENDMENT): <u>For PHC Approval</u> Request permission to increase MOU between Wyoming County Community Health System and Wyoming County Health Department for Emergency Preparedness Coordinator Services for January 1 – December 31, 2017 from \$16,320.00 plus fringe expense to \$20,276.00 plus fringe. Revenue; to fully fund increase in salary effective January 1, 2017 (Resolution #17-033).</p>	<p>ATTACHMENT</p>	<p>Motion: Grant Ayes: 8 Noes: Absent: 1 Granger</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p>										
<p>5. 2017 Appropriations:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">To: 01.38.4035.1.10202 FP - Temporary</td> <td style="text-align: right;">\$768.52</td> </tr> <tr> <td> 01.38.4035.4.40401 FP – Training / Education</td> <td style="text-align: right;">744.00</td> </tr> <tr> <td> 01.38.4035.4.40405 FP – Employee Expenses</td> <td style="text-align: right;">322.04</td> </tr> <tr> <td> 01.38.4035.4.40503 FP – Gas</td> <td style="text-align: right;"><u>165.44</u></td> </tr> <tr> <td>w/01.12.4035.4489 Other Health - Federal incr.</td> <td style="text-align: right;">\$2,000.00</td> </tr> </table> <p>Reason: To appropriate for Temporary, Training / Education, Employee Expenses, and Gas in connection with the NYSDOH's Cicutelli Title X Learning Collaborative in Albany. Second and third of three Learning Collaborative - Agency Participation stipends anticipated in connection with this Collaborative (\$1,000 Per Collaborative). 1st Collaboration with Resolution #16-496 on 12/13/16.</p>	To: 01.38.4035.1.10202 FP - Temporary	\$768.52	01.38.4035.4.40401 FP – Training / Education	744.00	01.38.4035.4.40405 FP – Employee Expenses	322.04	01.38.4035.4.40503 FP – Gas	<u>165.44</u>	w/01.12.4035.4489 Other Health - Federal incr.	\$2,000.00	<p>ATTACHMENT</p>	<p>Motion: May Ayes: 8 Noes: Absent: 1 Granger</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">FINANCE</p>
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Department Agenda Item	Discussion	Decision	Action
<p>6. 2017 Appropriation: To: 01.38.4010.4.42434 Komen for the Cure Grant \$3,469.57 w/01.03.4010.160113 Komen for the Cure Grant incr. by same. Reason: To appropriate for community outreach event expenses to increase the awareness of breast cancer screening in connection with the Susan G. Komen for the Cure Grant from 10/01/17 - 09/30/2017, per Resolution #16-464, Dated 11/08/16.</p> <p>Public Health Originally Budgeted \$5,000 in Expense for the 2016 Budget Cycle and the amount remaining above is what will be needed to spend down the balance in FY 2017 (\$1,530.43 Spent in FY 2016).</p>	<p>PH Admin. Paolucci to chick on resolution modification.</p>	<p>Motion: King Ayes: 8 Noes: Absent: 1 Granger</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">FINANCE</p>
<p>7. 2017 Appropriation: To: 01.38.4189.1.10101 FT CSEA Contract \$3,956.00 01.38.4189.8.83001 FICA 245.27 01.38.4189.8.85001 Medicare - FICA <u>57.36</u> w/01.10.4189.280113 Interfund Rev WCCH PHEP \$4,258.63 REASON: To appropriate for Full Time CSEA Contract and Fringe in connection with salary adjustment for B. Meyers, effective January 1, 2017, approved by Resolution #17-033 for the Public Health Emergency Preparedness program. Increase in expense fully funded by Interdepartmental MOU between HD & WCCH (NYSDOH Hospital Preparedness grant iao \$37,000.00). HANYS comparative salary data utilized.</p>	<p>Rest of housekeeping...</p>	<p>Motion: Hastings Ayes: 8 Noes: Absent: 1 Granger</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">FINANCE</p>
<p>8. Overnight Travel Authorizations: Request permission for L. Paolucci & J. Miller to attend the 2nd Learning Session for the Cicatelli Learning Collaborative February 7 – 9 at the Hampton Inn Saratoga Springs Downtown. Request travel by train and personal vehicle. Expenses reimbursed by anticipated CAI participation stipend of \$1,000 per session.</p>	<p>Public Health Committee Chairperson Ryan provided approval to book the travel when the room block opened, subject to final approval on 1/25/17.</p> <p>Would like to take the train.</p>	<p>Motion: May Ayes: 8 Noes: Absent: 1 Granger</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">APPROVED</p>

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<p>9. Overnight Travel Authorizations: M. Smith & J. Prutsman to attend New York State Association of County Coroners and Medical Examiners (NYSACCME) Conference Thursday, March 17 – Friday, March 18 at the XX in Syracuse. Conference Registration (includes educational sessions, meals, and 1 night lodging) \$325 each, plus mileage.</p>		Motion: Becker Ayes: 8 Noes: Absent: 1 Granger	Carried: XXX Defeated: Referred to: APPROVED
<p>10. Overnight Travel Authorizations: K. Ruzala to attend NY Statewide Immunization Meeting & Immunization Consortia Meeting, March 27-29 at the Radisson-Albany, 205 Wolf Road, Albany, NY. Hotel lodging on 3/28 only, some meals and conference registration paid by NYSACHO. Travel by County car.</p>	ATTACHMENTS	Motion: Hastings Ayes: 8 Noes: Absent: 1 Granger	Carried: XXX Defeated: Referred to: APPROVED
<p>11. FYI - Contract (\$3,000 and under):</p> <ul style="list-style-type: none"> • WGRZ & Gannett, 259 Delaware Avenue, Buffalo, NY for MWHS website host agreement, effective 9/15/16 through 9/14/17 at \$99 / month. Paid for through Title X, etc. • Intelligent Medical Objects, Inc. (IMO), 60 Revere Drive, Northbrook, IL for EMR add-on to improve coding & maximize billing in MWHS. \$65 /provider, per year, effective upon implementation. Funds budgeted. • Environmental Testing and Consulting, 53 Ellicott Avenue, Batavia, NY for residential lead testing services at home of a child with a sustained elevated blood lead level, effective upon completion of testing; not to exceed \$1,000, funds budgeted. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>12. Disposition of Fixed Assets: Declare surplus and dispose of one 2007 Chevy Silverado, VIN 2GCEK19C87170-5517 at auction; replaced with 2017 Chevy Traverse to tow Health Department trailers. Original cost \$20,951.64.</p>	ATTACHMENT	Motion: Grant Ayes: 8 Noes: Absent: 1 Granger	Carried: XXX Defeated: Referred to: APPROVED
<p>13. FYI: Community Health Assessment and Community Health Improvement Plan completed with Genesee & Orleans Counties. Priority areas through 12/31/18: <u>Prevent Chronic Disease:</u></p> <ul style="list-style-type: none"> • Cancer Screening • Diabetes Prevention <p><u>Promote Mental Health & Prevent Substance Abuse:</u></p> <ul style="list-style-type: none"> • Opioid Use & Substance Abuse: HD as Community Overdose Prevention Agency (training 2/6/17) • Taskforce meeting 1/31, projects to be selected Three county task force being formed.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<p>14. Operational Update (As Needed): <u>ADMINISTRATION:</u></p> <ul style="list-style-type: none"> ➤ Update, Fiscal Administrator transition plan ➤ Update, Davis Ulmer – <i>Fire alarm monitoring</i> ➤ Immunization Grant Voucher Trace complete, no findings or recommendations from State Health <ul style="list-style-type: none"> ○ 3 for 3...no findings <p><u>ENVIRONMENTAL:</u></p> <ul style="list-style-type: none"> ➤ December Environmental Health Report ➤ Annual Wyoming County Water Operator’s Training to be held Wednesday, March 15th at the Ag Center. ➤ Annual Children’s Camp Workshop to be held Tuesday, March 7th at the Ag Center. <p><u>PUBLIC HEALTH NURSING :</u> <u>PH EMERGENCY PREPAREDNESS:</u> <u>MWHS:</u> Annual Reporting Requirements complete: FPAR, Title X Annual Report & Health Educator’s Report. <u>JAIL MEDICAL:</u> <u>CORONERS:</u> 2016 statistics in process. <u>WCCHS:</u> Promoting child safety seat program to 4th floor and ER.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

Signature of Committee Chairman: p/R. Ryan (minutes prepared by C. Ketchum).

Next Public Health Committee Meeting scheduled for **Wednesday, March 01, 2017 @ 9:00 AM.**

Committee Chair Initials: _____

ENVIRONMENTAL HEALTH REPORT MONTH OF December 2016

Permits Issued:

Food Service	17	Recreational Campgrounds	0
Mobile Food Service	0	Children's Camp	0
Temporary Food	0	Swimming Pool	0
Mobile Home Park	0	Tattoo Facility	1
Temporary Residence/Motel	0	Community Dinner Permissions	10

Rabies Program:

Animals Submitted for Testing	2	1 – Cat (Negative), 1 – Cow (Negative)
Human Post Exposure Shots	0	
Animal Bite Reports Investigated	7	4 – Dogs, 3 - Cats

Water & Sewage Program:

Misc. Programs/Items:

Property Transfer Dye Tests	13	Public Health Nuisance Complaints Investigated	6
Private Water Samples Collected	39	Regulated Facility Operations Inspections	43
Sewage Disposal Permits Issued	3	Notice of Hearing / Enforcement Proceeding Initiated	0
Public Water Samples Collected	10	Surface Water Beach Samples	0

Additional Areas of Interest:

This office continues to assist our local school districts in complying with the recent legislation mandating all public schools and BOCES in NYS test their drinking water for possible lead contamination. As of the writing of this report, four (Arcade Elementary, Attica, Warsaw & Wyoming) of our Wyoming County public schools have completed all of the required items with the other two schools, Perry and Letchworth, nearing completion.

As part of the Leak Detection Service MOU with the WC Water Resource Agency, Andrew Meyer of this department assisted the (V) Perry, corner of Lake & Main Street, in finding the location of a distribution leak (Approximately 20 gallons per minute) during the month of December. The service continues to be a valuable local resource for our public water supplies.

On December 7-8th, Richard Stevens of this department attended a two Lyme Disease County Learning Collaborative meeting in Latham, NY. The goal of this meeting was to bring local county health departments together to share best practices for tick-borne disease surveillance, investigation and education. Recent tick collection activities would indicate that tick –borne diseases continue to spread across the state including all of Western New York.

Andrew Meyer, WC Public Health Sanitarian, attend two days of Lead Based Paint Training to be certified by EPA as a Risk Assessor in Rochester, NY. This training was required so that Andy can maintain his Lead Risk Assessor certification to investigate lead poisoning cases in this county.

An inspection was conducted at the Ye Old Stagehouse Tavern, (V) Attica. As a result of that inspection, where numerous violations were noted, the owner was given a compliance schedule to correct the violations or face possible closure. Significant fire and safety concerns were also noted during our initial visit and a subsequent joint inspection will be conducted with the WC Building Codes department in early January.