

## HUMAN SERVICES COMMITTEE MEETING AGENDA

Date: Tuesday, January 23, 2018 @ 10:30 AM

Present: **Grant, Ryan**, Davis, Hastings (11:16 AM), Tallman, Vasile, King, Copeland

Absent: Brunner

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Board Chair; K. Granger, T/Castile; J. Brick, T/Perry; Max Crystal, Keuka College Intern (Political Science Major – shadowing Supervisor Hastings, T/Eagle)

Department Agenda Item	Discussion	Decision	Action
<b>10:30 AM OFA &amp; Youth w/A. Aldinger</b>			
<p>1. <b>OFA Advisory Council Reports:</b></p> <ul style="list-style-type: none"> <li>• <b>EISEP</b> ~ 104 Participants / 81 Active</li> <li>• <b>Respite</b> ~ <ul style="list-style-type: none"> <li>○ <b>Life Line</b> ~ 28 <ul style="list-style-type: none"> <li>▪ Private Pay ~ 22</li> </ul> </li> <li>○ <b>Adult Day Care</b> ~ 3</li> <li>○ <b>PCAI</b> ~ 3</li> <li>○ <b>PCA II</b> ~ 0</li> </ul> </li> <li>• <b>HDM (Home Delivered Meals)</b> ~ 260 active participants with 222 meals being served today</li> <li>• <b>Congregate Meal Sites</b> ~ Avg. 12/day <ul style="list-style-type: none"> <li>○ <b>Pine Lounge</b> ~ 56/week</li> <li>○ <b>Laurie's Restaurant</b> ~ 43/month (Laurie's opted out of the program. Eagle Inn to begin providing meals again...)</li> </ul> </li> </ul>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>2. <b>Bid Award:</b>            Authorize Chairman to award bid and sign contract pursuant to General Municipal Law §104(b), with <b>Response 4 Help</b>, 43 Oswego St., Baldwinsville, NY 13027 to provide Personal Emergency Response System (PERS) services on an as needed basis; effective February 1, 2018 through December 31, 2020.</p>		<p>Motion: Vasile</p> <p>Ayes: 7</p> <p>Noes:</p> <p>Absent: 2 Hastings; Brunner</p>	<p>Carried: <b>XXX</b></p> <p>Defeated:</p> <p>Referred to:</p> <p><b>*RESOLUTION</b></p>
<p>3. <b>Amend Resolution Number 18-015</b> with the Alzheimer's Association of WNY 2805 Wehrle Dr Buffalo, NY 14221 for the provision of respite services to Caregivers of individuals with Alzheimer's Disease <b>to reflect a maximum amount</b> of \$95,000.00; effective January 1, 2018 through December 31, 2018.</p>	<p><b>The resolution passed last month reflected a minimum amount of \$110,779.00.</b></p>	<p>Motion: Ryan</p> <p>Ayes: 7</p> <p>Noes:</p> <p>Absent: 2 Hastings; Brunner</p>	<p>Carried: <b>XXX</b></p> <p>Defeated:</p> <p>Referred to:</p> <p><b>*RESOLUTION</b></p>
<p>4. <b>FYI ~ Referred to 02-06-18 Finance Committee from 01-23-18 Human Resource Committee</b>  <b>Position Fill: Office for the Aging</b>            One (1) position of Deputy Director of Aging (position code #271.389) on Schedule S with a salary yet to be determined; position available date: February 14, 2018, A. Milillo resigned February 9, 2018.</p>	<p><b>Meeting with staff and plans to propose a new structure.</b></p> <p><b>Segregating fiscal duties and programs.</b></p>	<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p><b>At 11:16 AM Supervisor Hastings, T/Eagle entered the meeting during the below agenda item.</b></p>			

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Department Agenda Item	Discussion	Decision	Action
<p>5. <i>Amend Resolution No. 13-152:</i>                      Authorize Chairman to sign an Amended Contract with Frontier Food Service P.O. Box 903 West Seneca, NY 14224 Addendum to current contract. Increase request by provider of .11 per meal due to minimum wage increase.</p>	<p style="font-size: 2em; font-family: cursive;">Withdrawn</p> <p><i>Withdrawn by Department Head for further review</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>6. <b>Appointment:</b>  <b>Office for the Aging Advisory Council</b>  <i>One(1) year term effective January 1, 2018 through December 31, 2018:</i>  <u>Supervisor Member</u></p> <ul style="list-style-type: none"> <li>Ellen Grant (T/Bennington), 134 Clinton Street, Alden, NY 14004</li> </ul>		Motion: Ryan Ayes: 8 Noes: Absent: 1 Brunner	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>Youth Bureau</b>			
<p>6. <b>Overnight Travel Authorization:</b>                      A. Aldinger, J. Hudson and 4 students to attend the Youth Leadership Forum in Albany, NY, February 5-6 , 2018. Total cost for 6 people approximately \$700.</p>		Motion: Vasile Ayes: 8 Noes: Absent: 1 Brunner	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<b>11:00 AM Veterans Services w/L. Harvey</b>			
<p>1a. <b>Appoint</b> Lisa Siemer-Harvey, 1238 Chaffee Road, Arcade NY 14009 to the position of Director of Veterans' Services, pursuant to County Law §800, to a statutory term of two (2) years; effective December 21, 2017 through December 20, 2019</p>		Motion: Tallman Ayes: 8 Noes: Absent: 1 Brunner	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<p>1b. <b>Amend Salary Schedule D:</b>                      To set the salary of Director of Veterans Services at \$42,000 annually. After 6 mos. Of full time work and contingent upon satisfactory performance and meeting pre-established goals Ms. Harvey is eligible for an increase of \$1,000.00. After completing another 6 mos. Of full time work and contingent upon satisfactory performance and meeting pre-established goals Ms. Harvey is eligible for an increase of \$1,500.00.</p>		Motion: Vasile Ayes: 8 Noes: Absent: 1 Brunner	Carried: <b>XXX</b> Defeated: Referred to:  <b>FINANCE</b>
<p><i>Chairman Berwanger, T/Arcade stepped out of the meeting briefly during the below agenda item.</i></p>			

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Department Agenda Item	Discussion	Decision	Action
2. <i>See attached Veterans Report:</i> <ul style="list-style-type: none"> <li>• Forms volume</li> <li>• Appointments</li> <li>• FY2016 Numbers</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <i>Assistant Director Position:</i> Human Resource Committee referred an increase in hours to FT/35 hrs. and offered a starting salary range of \$34 - \$38K		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. <i>Fingerprints:</i> <ul style="list-style-type: none"> <li>• Have been adjudicated</li> <li>• I am just waiting on the background check                             <ul style="list-style-type: none"> <li>○ I call every week asking for an update</li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. <i>Outreach Office Hours:</i> <ul style="list-style-type: none"> <li>• In February, adding first Thursday of every month at the American Legion from 4-6 in Attica</li> <li>• Will be adding Perry once a month but not until March or April</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
6. <i>February I will begin my outreach program targeting women's groups in Wyoming County</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
7. <i>The Move to South Warsaw (April 2018):</i> <ul style="list-style-type: none"> <li>• Will be able to look at the space at the end of January.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
8. <i>Working with County Historian's Office to transfer some veteran documents for historical purposes.</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>11:15 AM Department of Social Services w/K. Barber</b>			
1. <i>Set Public Hearing for March 13, 2018 @ 2:30 PM</i> at the Wyoming County Government Center Supervisors' Chambers for Introductory Local Law No. A, Year 2018 entitled, "A Local Law Providing Salaries for Certain County Officers for the Year 2018" Increase of \$2,500 - \$69K	<i>Pursuant to Commissioner Barber's 10-04-17 offer of employment indicating eligibility 01/01/18 upon satisfactory performance and meeting pre-established goals. Committee Chair Grant completed the Performance Evaluation with Commissioner Barber on January 02, 2018.</i>	Motion: Vasile Ayes: 8 Noes: Absent: 1 Brunner	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

Committee Chair Initials: \_\_\_\_\_

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Department Agenda Item	Discussion	Decision	Action
<p><b>2. FYI ~ Referred to 02-06-18 Finance Committee from 01-23-18 Human Resource Committee</b>  <b>Position Fill: Social Services</b>                      One (1) position of Social Services Program Specialist Trainee (position code # 120.359) on CSEA Schedule A Grade 8 (\$17.93 - \$20.74/hr.); position available date: February 14, 2018, J. Calmes resigned January 19, 2018.</p>	<p><del>J. Calmes has accepted the position of Alzheimer's Caregiver Coordinator in OFA</del> (per OFA &amp; Youth Director Aldinger)- <b>J. Calmes has accepted the position of Public Health Educator.</b></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><b>3. FYI – Interdepartmental Contract (\$3,000 and under):</b></p> <ul style="list-style-type: none"> <li><b>Wyoming County Workplace Health Services</b>, 408 North Main Street, Warsaw, NY 14569, for client physicals for work clearances in an amount not to exceed \$750.00; effective 1/1/18 through 12/31/18. This is a renewal with a \$50.00 increase in the total amount.</li> </ul>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><b>4. FYI – WMS Contract (\$3,000 and under):</b></p> <ul style="list-style-type: none"> <li><b>Letro-McIntosh-Spink Funeral Home</b>, 646 East State Street, Olean, NY 14760 to provide funeral payments for indigents. Effective 12/23/17 through 12/31/18. This is an original new service contract with a variable amount depending on services provided. (likely only one burial)</li> <li><b>Wyoming County Human Resources</b>, 338 North Main Street, Warsaw, NY 14569 to provide Work Experience for TANF, Safety Net and SNAP participants. Effective 1/1/18 through 12/31/18. This is an original new service contract. No money involved only work experience.</li> </ul>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><b>5. Amend Resolution No. 17-513:</b>                      To reflect a revised effective date to the <b>New Directions</b> contract for 10/01/17 through 9/30/18 (per the terms of the contract) vs. 01/01/18 through 12/31/18.</p>		<p>Motion: Ryan Ayes: 8 Noes: Absent: 1 Brunner</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>*RESOLUTION</b></p>
<p><b>6. Monthly Report:</b></p>	<p><i>Reviewed and attached.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><b>7. Misc.:</b></p> <ul style="list-style-type: none"> <li><b>Commissioner Barber is headed to Albany for the rest of the week to attend state association meeting.</b></li> </ul>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
Wyo. Co. Community Action w/S. Smith			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/E. Grant (minutes prepared by C. Ketchum).

Next Human Services Committee Meeting scheduled for **Tuesday, February 27, 2018 @ 10:30 AM.**

Committee Chair Initials: \_\_\_\_\_

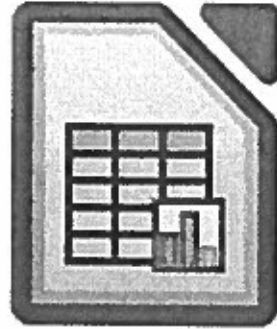
Veterans Forms Sent to BRO - Open

Form	Description	Nov-17	Dec-17
10-0426	Mail order medications		1
10-10d	CHAMPVA Benefits Dependent		1
10-10EZ	Health App Veteran	1	2
10-5345	Health release of info		1
10-7959c	CHAMPVA OHI Certification		2
21-0779	Aid & Attendance		3
21-0781	PTSD Claim Form	1	1
21-0845	3rd Party Release	3	3
21-0958	NOD	1	
21-0966	Intent to File	2	6
21-22	POA	11	16
21-2680	House bound completed by MD	3	5
21-2680 MD	House bound sent to MD		1
21-4138 General form		1	5
21-4138 2nd condition			1
21-4138 Add Dependents			2
21-4138 Appeal - Add info			1
21-4138 Audit financial			1
21-4138 DIC			2
21-4138 DIC Additional Info			1
21-4138 DIC Education			1
21-4138 I/U			2
21-4138 Inc Comp			5
21-4138 Medical Records		1	
21-4138 Pension			2
21-4138 SS			1
21-4192	I/U filled out by Employer		1
21-4192 Employer	I/U to Employer		1
21-526b	Supplemental claim form	2	1
21-526EZ	Compensation Claim	3	11
21-686c	Dependents	1	3
21-8940	I/U	1	2
21-527EZ	Veteran Pension	6	2
21P-530	Burial Allowance		1
21-534EZ	Spouse Pension	5	
22-5490	Dependent EDU Benefits		1
24-0296	Direct Deposit	3	
3288 Medical Release	Medical Release Private		1
40-1330 Grave Marker	Grave Marker		2
SF 180 Req Military Records	Military Records	5	5
		50	97
VSO	Scheduled Appointments	Nov-17 34	Dec-17 37

Veterans Forms Sent to BRO - Open

FY16 Geographic Distribution of VA Expenditures:

	Wyoming	Genesee	Livingston
Veteran Population	3199	4036	4823
Total Expenditures	\$ 20,275,000.00	\$ 55,022,000.00	\$ 24,832,000.00
Comp and Penn	\$ 10,738,000.00	\$ 18,544,000.00	\$ 12,399,000.00
Education&Vocational rehab/	\$ 782,000.00	\$ 1,298,000.00	\$ 1,315,000.00
Insurance and Indemnities	\$ 165,000.00	\$ 339,000.00	\$ 211,000.00
Medical Care	\$ 8,590,000.00	\$ 33,478,000.00	\$ 10,906,000.00
Unique Patients	985	1,794	1,272



**Wyoming County  
Department of Social  
Services**

**December 2017**

**Monthly Report**



Month : \*

View :



## Monthly Case and Individual Statistics - WST002

District: Wyoming

Report Month: December-2017

Statewide Monthly Case and Individual Statistics - WST002

Program Area	Cases	Individuals
FA	78	150
SN-FP	2	6
<b>TANF Subtotal</b>	<b>80</b>	<b>156</b>
SN-CSH INDIV	48	48
SN-CSH FAMILY	1	2
SN-FNP INDIV	29	29
SN-FNP FAMILY	4	11
<b>SN Subtotal</b>	<b>82</b>	<b>90</b>
EAA	0	0
EAF	0	0
<b>TA Total</b>	<b>162</b>	<b>246</b>
MA	1,303	1,411
MPE	114	114
MA-SSI	670	670
FHP	0	0
<b>MA TOTAL</b>	<b>2,087</b>	<b>2,195</b>
NPA-FS	1,345	2,272
FS-MIX	38	118
<b>FS Subtotal</b>	<b>1,383</b>	<b>2,390</b>
PA-FS	78	121
<b>FS RELATED TOTAL</b>	<b>1,461</b>	<b>2,511</b>
HEAP	1,048	2,211
ADC-FC	0	0
SERV	257	568
Unduplicated Individual Count		5,154

Data source: WRTS Reporting

-1-

Commissioners' Dashboard  
01/15/2018

	ADC-FC	HEAP	MA-SSI	MA	SERV	PA	FB	Total
APPLICATIONS REGISTERED	0	94	2	60	4	52	108	320
APPLICATIONS WITHDRAWN	0	18	0	2	1	15	27	63
APPLICATIONS DENIED	0	0	0	0	1	1	0	2
DENIAL	0	45	0	31	0	19	28	123
OPENING	0	79	7	43	6	14	81	230
REOPENINGS	0	0	0	0	0	0	0	0
OPEN-CLOSING	0	0	0	0	0	18	0	18
REACTIVATION	0	0	0	3	0	3	4	10
CHANGE	0	148	33	185	28	117	210	732
RECERTIFICATION	0	0	0	89	43	18	76	226
CLOSING	0	1	9	42	10	10	53	125
RECERTIFICATION-CLOSING	0	0	0	14	0	1	8	24
CLOSED CASE MAINTENANCE	0	0	0	0	0	5	2	7
<b>Total</b>	<b>0</b>	<b>366</b>	<b>51</b>	<b>479</b>	<b>63</b>	<b>273</b>	<b>698</b>	<b>1,680</b>
SYSTEM WITHDRAWN	0	0	0	0	0	0	0	0
FORCED CLOSING	0	0	0	10	0	0	4	14
FORCED DELETION	0	0	0	0	0	0	0	0
SEPARATE DETERMINATION	0	0	0	0	0	0	4	4
AUTOMATED MA	0	0	0	11	0	0	0	11
ASWI OPENINGS	0	0	3	0	0	0	3	6
ASWI CHANGE	0	0	17	12	0	0	9	38
ASWI CLOSING	0	0	3	0	0	0	1	4
CIN CONSOLIDATION	0	1	1	2	1	3	2	10
SSN ENUMERATION	0	0	0	0	0	0	0	0

Transaction Trends

**WYOMING COUNTY DEPARTMENT  
OF  
SOCIAL SERVICES**

**CHILD PROTECTIVE SERVICES  
Activity Reports**

Number of Reports received by month/year:  
(Includes secondary reports and cases transferred from other Counties)

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
January	48	38	52	55	40	70	57	61	43	49	66
February	52	41	48	40	48	48	48	44	45	53	37
March	45	39	49	66	51	51	54	51	59	46	49
April	46	55	49	50	51	51	47	37	56	50	39
May	35	55	62	57	55	57	55	50	61	38	63
June	38	39	51	59	56	56	66	50	57	57	52
July	37	54	44	48	39	44	50	30	65	42	61
August	41	38	42	56	52	54	44	41	28	44	44
September	47	33	65	64	51	56	57	42	42	43	54
October	46	37	55	40	47	54	74	54	52	69	64
November	32	43	38	36	49	47	43	35	47	45	43
December	37	32	48	29	35	60	45	51	54	56	51
To 6-30-15)											
Total Reports	504	504	603	600	574	648	640	546	609	592	623
Average	42	42	50	50	48	54	53	46	50	49	51

**Sources of Reports YTD:**

	Jan	Feb	March	April	May	June	July	Aug.	Sept	Oct.	Nov.	Dec.
A. Medical Examiner	0	0	0	0	0	0	0	0	0	0	0	0
B. Social Services	4	0	7	3	6	6	8	0	8	3	2	4
C. Physician	0	0	2	0	0	2	0	2	2	0	0	1
D. Public Health	0	0	0	0	0	1	0	0	0	0	0	0
E. Hospital Staff	5	2	2	0	5	3	3	5	0	5	4	3
F. Mental Health	4	5	1	2	5	0	8	2	0	1	5	6
G. Law Enforcement	9	4	7	6	7	11	13	5	8	8	3	5
H. School Staff	11	9	10	11	21	8	2	0	11	19	14	11
I. Institutional Staff	0	1	0	0	0	0	0	1	0	0	0	0
J. Neighbors	1	1	0	2	1	0	0	6	2	2	1	1
K. Others	8	3	7	8	6	7	9	6	6	3	0	4
L. Relative	19	4	9	7	11	10	13	13	13	15	11	9
M. Anonymous	5	4	4	0	1	3	4	3	4	6	2	7
N. Domestic Violence	0	1	0	0	0	0	0	0	0	1	0	0
O. Hillside	0	2	0	0	0	0	0	1	0	0	0	0
P. Legal	0	1	0	0	0	1	1	0	0	1	1	0
<b>Total</b>	<b>66</b>	<b>37</b>	<b>49</b>	<b>39</b>	<b>63</b>	<b>52</b>	<b>61</b>	<b>44</b>	<b>54</b>	<b>64</b>	<b>43</b>	<b>51</b>

## **KIDS IN FOSTER CARE AS OF January 1, 2018**

41 Children in foster care    Neglect - 29    PINS - 8    JD - 4

13 children with relatives under Art 10 (court placement)

### **Residential -14 total**

Hillside-2

New Directions-5

New Directions- Chautauqua Group Home- 2

William George-1

Conner's OMH-1

Berkshire Farm-1

Snell Farms-1

New Directions Weston Mills-1

### **Therapeutic**

Hillside - 18

GA - 2

### **Regular Foster Care**

Hillside - 5

DSS - 2