

PLANNING COMMITTEE MEETING MINUTES

Date: Wednesday, January 22, 2020 @ 1:00 PM

Planning Committee Members Present: **Leuer, Ryan**, Kehl (1:09 PM), Berwanger (1:14 PM), D. Granger, Roberts, Brunner

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; J. Davis/Board Chair (2:19 PM); R. Jacoby, T/Wethersfield

Department Agenda Item	Discussion	Decision	Action
Wyo. Co. Chamber of Commerce w/E. Szucs			
1. <u>2020 Travel Guide</u> were distributed		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Committee Chair's Agenda			
1. <u>December 13, 2019 DEC letter</u> to Mr. Robert Schmidt, 199 Main Street, Perry NY 14530 regarding Wetland CT-2 Boundary Delineation in the Town of Perry.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>At 1:09 PM Supervisor Kehl, T/Attica entered the meeting during the below agenda item.</i>			
2. <u>SEOR - Notice of Intent to Act as Lead Agency:</u> <ul style="list-style-type: none"> • Correspondence from DiMatteo & Roach with Notice of Lead Agency re: T/Sardinia Zoning Law amendment <ul style="list-style-type: none"> ○ Solar Energy Systems 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:00 PM Countywide Zoning Program w/D. Roberts			
<i>At 1:14 PM Supervisor Berwanger, T/Arcade entered the meeting during the below agenda item.</i>			
1. Monthly Report : <u>December</u>	Attached	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. FYI : <ul style="list-style-type: none"> • Public Comment Period for the Draft Model Zoning Law #1 now completed 	<i>Draft Law is now available for all municipalities to review and adopt.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a 6 mos. sublease agreement with Cheryl Cummins (Rebar Detailing Services) , 36 Center Street, Warsaw NY 14569 for lease of 507 sq. ft. at the Wyo. Co. Ag. and Business Center, 36 Center Street Warsaw NY 14569 in the base rent amount of \$11.44/sq. ft. with base utilities at \$2.80/sq. ft.; effective January 20, 2020 through July 19, 2020.	<i>Supervisor Brunner, T/Java questioned receipt of a security deposit. The County Attorney may need to be notified for an opinion.</i>	Motion: Roberts Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
4. <u>Quarterly Bill Adjustments</u> for Zoning Enforcement, per Municipality based on parcel count	Attached	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<p>5. Planning/ Zoning Dept. roll in GIS (cont.):</p> <ul style="list-style-type: none"> • Zoning Officer Cutcliffe has been working on digitizing of zoning maps • Continuing to move ahead • IT Dir. MacConnell was lead to believe GIS position from Finance Comm. <ul style="list-style-type: none"> ○ Hire IT person that specializes in GIS • 24 hr. in service training next week 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Planning & Development Department w/ D. Roberts			
<p>1. Appointments:</p> <p style="text-align: center;">Wyoming County Planning Board Voting Member</p> <p>Three (3) year term effective January 1, 2019 through December 31, 2021.</p> <ul style="list-style-type: none"> • Robert Gadd (T/Bennington), 1339 Clinton, Attica, NY 14011 		Motion: Ryan Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>2. Reappointment:</p> <p style="text-align: center;">Genesee/Finger Lakes Regional Planning Council <i>One (1) year term effective January 1, 2020 through December 31, 2020</i> Chairman Member</p> <ul style="list-style-type: none"> • Jerry Davis (T/Covington), 7414 Court Road, PO Box 445, Pavilion, NY 14525 <i>Chairman Member / Alternate</i> • Daniel Leuer (T/Middlebury), 712 Transit Road, Wyoming, NY 14591 (replacing Gerald Stout) <i>Supervisor Member</i> • A.D. Berwanger, (T/Arcade), 6608 E Arcade Road, Arcade, NY 14009 <i>Executive Committee Member</i> • Jerry Davis, (T/Covington), 7414 Court Road, PO Box 445, Pavilion, NY 14525 		Motion: Brunner Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>3. Resolution: Authorizing payment to Genesee Finger Lakes Regional Planning Council, 50 West Main St., Suite 8107, Rochester, NY 14614 for Wyoming County's share of the Public Employees Fidelity (Blanket) Bond in the amount of \$500,000.00 for the year 2020 in the amount of \$6,647.00.</p>	<p><i>See attached...</i> <u>(Model resolution included)</u></p>	Motion: Berwanger Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: * RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
1:30 PM Wyo. Co. Water Resource Agency w/S. Perkins			
<p>1. Reappointments: Wyoming County Water Resource Agency Board of Directors <i>One (1) year term effective January 1, 2020 through December 31, 2020</i></p> <ul style="list-style-type: none"> • James Brick, 7618 Rt. 20A, Perry, NY 14530 • Daniel Leuer, 712 Transit Rd., Wyoming, NY 14591 • Cheryl Ketchum, 7409 Centerville Rd., Bliss, NY 14024 • Sandra King, 4643 Safford Rd., Gainesville, NY 14066 		<p>Motion: Berwanger Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p>
<p>2. 2020 Appropriation: To: 01.48.8310.4.40301 Prof. SVC Contracts \$53,775.00 w/01.04.8310.2378 Water Services-Other Gov. \$53,775.00 Reason: Originally appropriated in 2019 to pay for an unbudgeted Professional Services Contract to complete the Silver Lake Sediment Dredging Project Phase 2- Sampling Plan Implementation. Contracted work was not completed in 2019 and is being completed in 2020.</p>	<p><i>The funding was provided by 7 stakeholders</i></p>	<p>Motion: Kehl Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p>
<p>3. Operational Update (As Needed):</p> <ul style="list-style-type: none"> • Silver Lake Dredging Project Update • <u>WCWRA Project Opportunity Listing</u> 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>At 2:19 PM Chairman Davis, T/Covington entered the meeting during this agenda item.</p>			
<ul style="list-style-type: none"> • WCWRA Services <ul style="list-style-type: none"> ○ Fall mtg. the agency talked about other revenue sources ○ Meter Reading & Billing Services Update ○ Meter Replacement Program Update ○ T. Covington - Potential System Operation <ul style="list-style-type: none"> ▪ Manage and/or operate system • Water Operator training 3/25. 			

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Department Agenda Item	Discussion	Decision	Action
1:45 PM Industrial Development Agency w/J. Pierce			
1. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign Sublease agreement with Wyo. Co. Industrial Development Agency , 36 Center Street, Warsaw NY 14569 for lease of 1,950 sf (less 3,171 sf from the previous 5,121 sf) at the Wyo. Co. Ag. and Business Center, 36 Center Street Warsaw NY 14569 in the base rent amount of \$11.44/sq. ft. with base utilities at \$2.80/sq. ft.; effective February 19, 2020 through February 18, 2021.		Motion: Brunner Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
2. Reappointments: Industrial Development Agency Board of Directors One (1) year term effective January 1, 2020 through December 31, 2020		Motion: Roberts Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
Wyo. Co. Business Center (LDC) w/J. Pierce			
	<i>~ Nothing to Report ~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Wyo. Co. Chamber of Commerce w/S. Gardner			
1. Reappointment of Supervisor Ryan (T/Warsaw) to the Wyoming County Chamber of Commerce as the Board of Supervisors member through December 31, 2020.		Motion: Kehl Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
Arts Council w/J. Swaby			
1. Reappointment: Arts Council Board of Directors Supervisor Member One (1) year term effective January 1, 2020 through December 31, 2020		Motion: Kehl Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION

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<i>Thank you letter by Exec. Director, J. (Hoyt) Swaby read into the minutes.</i>			
Business Education Council w/J. Duppengiesser			
1. <i>Appointments:</i> <i>Business Education Council</i> One (1) year term effective January 1, 2020 through December 31, 2020 Supervisor Member • <i>David Granger</i> , (T/Gainesville), 7 Whiton Ave., Silver Springs, NY 14550 Supervisor Member / Alternate • <i>LuAnne Roberts</i> , (T/Genesee Falls), 6013 Tenefly Rd., Castile, NY 14427		Motion: Brunner Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: * RESOLUTION
Ag and Business Center of Excellence			
	~ <i>Nothing to Report</i> ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Space Allocation w/			
	~ <i>Nothing to Report</i> ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/D. Leuer (minutes prepared by C. Ketchum).

Next Planning Committee Meeting scheduled for **Wednesday, February 26, 2020 @ 1:00 PM.**

Committee Chair Initials: _____