

# FINANCE COMMITTEE MEETING MINUTES

Date: Tuesday, January 7, 2020 @ 9:00 AM

Present: **Kehl, Grant**, Leuer, Brick, King, Ryan, Copeland, May (9:12 AM), K. Granger, Brunner

Absent: Berwanger

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; D. Farberman/Human Resource Director; C. Mayer/Treasurer

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
<i>Comm. Chair Kehl, T/Attica offered a moment of silence in recognition of the passing of Supervisors John Copeland, T/Wethersfield and Keith Granger, T/Castile. Both passed away suddenly over the weekend in their homes...</i>			
<p>1. <b>Appointment:</b></p> <p style="text-align: center;"><b>HIPAA</b></p> <p><i>One (1) year term effective January 1, 2020 through December 31, 2020</i></p> <p style="text-align: center;"><b>Corporate Compliance Officer</b></p> <ul style="list-style-type: none"> <li>• Sandra King, 4643 Safford Road, Gainesville, NY 14066</li> </ul>	<p><i>This appt. has traditionally been the Human Resource Committee Chair.</i></p>	<p>Motion: Grant Ayes: 7 Noes: Absent: 2 Berwanger; May</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: right;"><b>*RESOLUTION</b></p>
<p>2. <b>Reappointments:</b></p> <p style="text-align: center;"><b>Inter-County of Western New York</b></p> <p><i>One (1) year term effective January 1, 2020 through December 31, 2020</i></p> <p style="text-align: center;"><b><u>Member</u></b></p> <ul style="list-style-type: none"> <li>• Jerry Davis, 7414 Court Rd, P.O. Box 445, Pavilion, NY 14525</li> <li>• Ellen Grant, 134 Clinton Street, Alden, NY 14004</li> <li>• Rebecca Ryan, 172 W. Buffalo Street, Warsaw, NY 14569 14024</li> </ul> <p style="text-align: center;"><b><u>Alternate Member</u></b></p> <ul style="list-style-type: none"> <li>• Cheryl Ketchum, 7409 Centerville Rd., Bliss, NY 14024</li> <li>• James Brick, 7618 Route 20A, Perry NY 14530</li> </ul>		<p>Motion: King Ayes: 7 Noes: Absent: 2 Berwanger; May</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: right;"><b>*RESOLUTION</b></p>
<b>9:00 AM Co. Insurance Office w/D. Perkins</b>			
<p>1. <b>Appoint</b> Joseph McTernan, CEO Wyoming County Community Health Systems, 400 North Main Street, Warsaw, NY 14569 to the Workers' Compensation Board of Trustees as the Hospital Trustee effective January 1, 2020 replacing the vacancy created by Donald Eichenauer.</p>		<p>Motion: Ryan Ayes: 7 Noes: Absent: 2 Berwanger; May</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: right;"><b>*RESOLUTION</b></p>



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Department Agenda Item	Discussion	Decision	Action
<p><b>2. 2019 Appropriation:</b>  <b>To:</b> 01.42.6420.4.40901 Bed Tax pymt to Tourism \$3,100.96  w/01.02.1000.1113 Bed Tax \$3,100.96  <b>Reason:</b> Reflect 2019 revenue and payments to Tourism 2019.</p>	<p>Paid Tourism \$126,600.96  Total Revenue received \$133,264.17    County keeps 5% and pays 95% to Tourism</p>	<p>Motion: Brick  Ayes: 8  Noes:  Absent: 1 Berwanger</p>	<p>Carried: <b>XXX</b>  Defeated:  Referred to:    <b>*RESOLUTION</b></p>
<p><b>3. Misc.</b></p> <ul style="list-style-type: none"> <li>• Talked about the learning curve regarding school tax relevies.</li> <li>• Former Dep. Treasurer M. Sylor volunteered a few days to train staff on reconciliation of tax relevies</li> <li>• Treasurer Mayer explained that she does the billing for county share of PILOT payments.</li> <li>• Supervisor Leuer, T/Middlebury expressed an interest in meeting with Treasurer Mayer to learn how the process works. She added that PILOTs are not transferable through Real Property Transfers.</li> <li>• Supervisor Ryan, T/Warsaw offered a brief explanation relative to IDA PILOT applications.</li> </ul>		<p>Motion:  Ayes:  Noes:  Absent:</p>	<p>Carried:  Defeated:  Referred to:</p>
<b>Clerk to the Board w/C. Ketchum</b>			
<p><b>1. Request Home Rule</b> for legislation to extend sales tax increase (additional one percent (1%). This will be effective through 11/30/2022 (current Home Rule expires 11/30/20).</p>		<p>Motion: Grant  Ayes: 8  Noes:  Absent: 1 Berwanger</p>	<p>Carried: <b>XXX</b>  Defeated:  Referred to:  <b>*RESOLUTION</b></p>
<b>9:45 AM Real Property Tax Services w/J. Kirsch</b>			
<p><b>1. Overnight Travel Authorization:</b>  J. Kirsch to attend County Real Property Directors Conference in Albany, NY, January 26 – 29, 2020. 3 nights (\$113 ea) + conference registration (\$75). \$414 total. County car will be used. Funds are budgeted.</p>		<p>Motion: May  Ayes: 8  Noes:  Absent: 1 Berwanger</p>	<p>Carried: <b>XXX</b>  Defeated:  Referred to:    <b>APPROVED</b></p>
<p><b>2. FYI:</b></p> <ul style="list-style-type: none"> <li>• <b>Tax Bills</b> – complete and sent out. 14 of 16 towns elected to have them mailed directly (helped make time and also saving money to the town). <ul style="list-style-type: none"> <li>○ <i>There was some discussion over why tax bills were late...</i></li> <li>○ <i>Treasurer Mayer explained the difficulty in reconciling school tax relevies from Erie County as they collect school taxes through early December. Real Property Tax Services Director, Kirsch explained that last year's tax bills were late because of a vendor glitch (new production personnel).</i></li> </ul> </li> <li>• <b>County Assessment</b> – exemption renewals were sent out for ag-land and senior exemptions. Mary and Donna will be scheduling some hours in the town offices this month to assist the property owners in those towns.</li> <li>• <b>Senior Citizen Exemption</b> – Seniors 65 and older meeting income threshold of \$22,400 per year (state law allows up to \$38,000/sliding scale currently) <ul style="list-style-type: none"> <li>○ <i>Supervisor Brick, T/Perry suggested it should be reviewed every so often...Senior Citizen exemption will be reviewed next month.</i></li> </ul> </li> </ul>		<p>Motion:  Ayes:  Noes:  Absent:</p>	<p>Carried:  Defeated:  Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
<b>10:00 AM Wyo. Co. Community Hospital w/J. McTernan</b>			
1. <a href="#"><u>General Update</u></a>	<i>Reviewed and attached.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <b>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b> Authorize the Chairman to sign a lease agreement with the <b>COUNTY OF LIVINGSTON</b> , 6 Court Street, Geneseo, NY 14454, for 2,005 square feet of space located at 11 Murray Hill Drive, Mt. Morris, NY 14510, \$2,673.33 per month for the first year, increasing three percent (3%) each subsequent year, effective 01/01/2020 – 12/31/2025.	For dialysis center	Motion: May Ayes: 8 Noes: Absent: 1 Berwanger	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
3. <b>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b> Authorize the Chairman to sign a lease agreement with <b>SUMMIT RENTAL PROPERTY, LLC</b> , 34 Duncan Street, Warsaw, NY 14569 for approximately 2,000 square feet of space located at 34 Duncan Street, Warsaw, NY 14569, Year 1 (2020) \$28,000, Year 2 (2021) \$28,560, Year 3 (2022) \$29,120, effective 02/01/2020 – 01/31/2023.	For physician practice office	Motion: Brick Ayes: 8 Noes: Absent: 1 Berwanger	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
4. <b>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b> Authorize the Chairman to sign an asset purchase agreement with <b>BAYOUMI MEDICAL, PLLC</b> , 2261 Route 19, Warsaw, NY 14569, to purchase substantially all tangible and intangible assets including, without limitations, medical and office equipment, furnishings, computers, software, telephone numbers, website, medical, pharmaceutical and office supplies and active patient medical records, \$250,000, subject to the receipt of an acceptable valuation report substantiating the fair market value and commercial reasonableness, effective 03/01/2020.		Motion: Brick Ayes: 8 Noes: Absent: 1 Berwanger	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
<p>5. Amend <u>Salary Schedule C</u> as follows:</p> <ul style="list-style-type: none"> <li>• Set the salary of the <i>Director of SNF Education/Infection Preventionist</i> position under <u>NURSING FACILITY ADMINISTRATION</u> at \$78,000 per year, effective 10/21/2019.</li> <li>• Delete the stipend for <i>Director of SNF Education/Infection Preventionist</i> under <u>ADULT DAY CARE</u>, effective 09/02/2019.</li> <li>• Set the salaries for employees in the job titles covered by Salary Schedule C, as attached, effective January 1, 2020, reflecting an inflationary increase of 2.5% (except as noted), consistent with the CSEA bargaining agreement.</li> </ul>		<p>Motion: Ryan                      Ayes: 8                      Noes:                      Absent: 1 Berwanger</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p> <p style="text-align: right;"><b>*RESOLUTION</b></p>
<p>6. Amend Resolution Number 19-571, passed by the Board of Supervisors on 12/10/2019 to include an effective date of 01/01/2020 for the following positions under <u>Salary Schedule X</u>:</p> <ul style="list-style-type: none"> <li>• Abolish the following positions under <u>WYOMING COUNTY FAMILY MEDICINE - ARCADE</u>:                             <ul style="list-style-type: none"> <li>○ <i>Nurse Practitioner</i> (Position Code 17.112.311)</li> <li>○ <i>Physician's Assistant</i> (Position Code 17.113.067)</li> <li>○ <i>Physician's Assistant</i> (Position Code 17.114.067)</li> <li>○ <i>Physician's Assistant</i> (Position Code 17.115.067)</li> <li>○ <i>Physician's Assistant</i> (Position Code 17.116.067)</li> </ul> </li> <li>• Abolish the following positions under <u>WYOMING COUNTY FAMILY MEDICINE – O'DELL</u>:                             <ul style="list-style-type: none"> <li>○ <i>Physician's Assistant</i> (Position Code 17.117.067)</li> <li>○ <i>Physician's Assistant</i> (Position Code 17.119.067)</li> <li>○ <i>Nurse Practitioner</i> (Position Code 17.118.311)</li> </ul> </li> </ul>	<p>The positions are being removed from Salary Schedule X and placed on Salary Schedule P.</p>	<p>Motion: May                      Ayes: 8                      Noes:                      Absent: 1 Berwanger</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p> <p style="text-align: right;"><b>*RESOLUTION</b></p>

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Department Agenda Item	Discussion	Decision	Action
<p>7. Amend Resolution Number 19-571, passed by the Board of Supervisors on 12/10/2019 to include an effective date of 01/01/2020 for the following positions under Salary Schedule P:</p> <ul style="list-style-type: none"> <li>• Place the following positions under <u>WYOMING COUNTY FAMILY MEDICINE – ARCADE</u> and set the salaries for employees in the job titles covered by Schedule P as presented and attached:                             <ul style="list-style-type: none"> <li>○ <i>Nurse Practitioner</i> (Position Code 17.112.311)</li> <li>○ <i>Physician’s Assistant</i> (Position Code 17.113.067)</li> <li>○ <i>Physician’s Assistant</i> (Position Code 17.114.067)</li> <li>○ <i>Physician’s Assistant</i> (Position Code 17.115.067)</li> <li>○ <i>Physician’s Assistant</i> (Position Code 17.116.067)</li> </ul> </li> <li>• Place the following positions under <u>WYOMING COUNTY FAMILY MEDICINE – O’DELL</u> and set the salaries for employees in the job titles covered by Schedule P as presented and attached:                             <ul style="list-style-type: none"> <li>○ <i>Physician’s Assistant</i> (Position Code 17.117.067)</li> <li>○ <i>Physician’s Assistant</i> (Position Code 17.119.067)</li> <li>○ <i>Nurse Practitioner</i> (Position Code 17.118.311)</li> </ul> </li> </ul>	<p>The positions are being removed from Salary Schedule X and placed on Salary Schedule P.</p>	<p>Motion: May Ayes: 8 Noes: Absent: 1 Berwanger</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: right;"><b>*RESOLUTION</b></p>
<p>8. Amend <u>Salary Schedule X</u> as follows:</p> <ul style="list-style-type: none"> <li>• Set the salaries for employees in the job titles covered by Salary Schedule X, effective January 1, 2020, reflecting an inflationary increase of 2.5% (except as noted), consistent with the CSEA bargaining agreement.</li> </ul>	<p><i>Covers approx. 25 employees currently</i></p>	<p>Motion: King Ayes: 8 Noes: Absent: 1 Berwanger</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: right;"><b>*RESOLUTION</b></p>

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Department Agenda Item	Discussion	Decision	Action
<p>9. <b>Appointments:</b></p> <p style="padding-left: 40px;"><b>Wyo. Co. Comm. Hospital / Board of Managers</b> <b><u>Supervisor Member</u></b></p> <p><i>One(1) year term; effective January 1, 2020 through December 31, 2020</i></p> <ul style="list-style-type: none"> <li>• <b>Bryan Kehl</b>, 914 Route 98, Attica, NY 14011</li> </ul> <p style="padding-left: 40px;"><b>Wyo. Comm. Hospital Foundation Member</b></p> <p><i>One (1) year term; effective January 1, 2020 through December 31, 2019</i></p> <ul style="list-style-type: none"> <li>• <b>Cynthia Elbow</b>, 4508 Quarry Road, Warsaw, NY 14569</li> </ul> <p style="padding-left: 40px;"><b>Members</b></p> <p><i>Five (5) year term effective January 1, 2020 through December 31, 2024</i></p> <ul style="list-style-type: none"> <li>• <b>Dr. James Wawrzyniak</b>, 727 German Dr., Alden, NY 14004 (reappointment)</li> </ul> <p style="padding-left: 40px;"><b>Medical Staff</b></p> <p><i>Five (5) year term effective January 1, 2020 through December 31, 2024</i></p> <ul style="list-style-type: none"> <li>• <del><b>Ahmed M. Bayoumi, MD</b>, 2261 Route 19 N., P. O. Box 230, Warsaw, NY 14569</del> <b>Vacant</b></li> </ul>	<p><i>Dr. Bayoumi offered a letter of resignation. By-laws indicate Medical Staff Member needs to live in Wyo. Co.</i></p>	<p>Motion: Brick Ayes: 8 Noes: Absent: 1 Berwanger</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>*RESOLUTION</b></p>
<p>10. <b>Misc.</b></p> <ul style="list-style-type: none"> <li>• Update on light fixture fire in a patient room.</li> <li>• Damage was limited to the light fixture and slight smoke damage in the room. There were no injuries to staff and patients.</li> <li>• The staff managed this situation extremely well, were thanked, and will be further commended. The appropriate actions of the staff prevented a challenging situation from developing into anything worse. I could not be happier or more impressed with the actions of our team.</li> <li>• 180 fixtures that were never replaced during renovations will soon be replaced.</li> <li>• Plant and Equipment will address during next meeting.</li> </ul>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
<b>Budget Office w/J. Cook</b>			
1. <b>Reappointment:</b> <ul style="list-style-type: none"> <li>Janis Cook, 3459 Truesdell Rd., Warsaw NY 14569 as the <b>Wyo. Co. Budget Officer</b> for a term of two (2) years; effective 01/01/2020 – 12/31/2021.</li> </ul>		Motion: Ryan Ayes: 8 Noes: Absent: 1 Berwanger	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
2. Permission to transfer funds between departments for yearend budgetary cleanup for Fiscal year ending 12/31/2019.	Lists will be provided to Finance Committee for Final approval as has been done in the past.	Motion: Kehl Ayes: 8 Noes: Absent: 1 Berwanger	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
3. <b>Overnight Travel Authorization:</b> J. Cook to attend NYS GFOA Annual Conference, April 1-3, 2020 in Albany, NY. Conference expense is \$200.00; Hotel Cost \$144 /night (this will be split 50/50 - Sharing a room w/ L. Neary City of Batavia) and is budgeted.	*Registration price increases if paid after 2/7/20.	Motion: Grant Ayes: 8 Noes: Absent: 1 Berwanger	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<b>Clerk to the Board w/C. Ketchum</b>			
2. <b>2019 Transfer:</b> To: 12.61.9950.9.99004 Interfund Transfer \$21,643.44 w/ 12.61.3640.4.40325 EMS / Prof. Svc. Cont. / FTC \$21,643.44  Reason: To cover ongoing voluntary clean-up efforts at the Fire Training Center through 10/31/2021.		Motion: King Ayes: 8 Noes: Absent: 1 Berwanger	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>Board of Supervisors w/B. Kehl</b>			
1. <b>Appointment:</b> <u>County Purchasing Agent</u> Two (2) year term effective January 1, 2020 through December 31, 2021 <ul style="list-style-type: none"> <li>Becky Ryan, 172 West Buffalo St., Warsaw, NY 14569</li> </ul>		Motion: Brunner Ayes: 8 Noes: Absent: 1 Berwanger	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>Off Track Betting w/</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<b>Other/Referrals:</b>			
<b>HUMAN RESOURCES</b>			
<b>Human Resource</b>			
<p>1. <i>Amend <u>Salary Schedule S</u> as follows:</i></p> <ul style="list-style-type: none"> <li>• Under SHERIFF include the 4% 2020 COLA (\$.70/hr.), consistent with the Sheriff Employees' Association for the <i>Administrative Assistant (Sheriff)</i> (position code 099.549); effective 01/01/2020</li> <li>• Under JAIL remove the <i>Jail Administrator</i> (position code 063.497) line that is effective 01/01/19.</li> <li>• Under JAIL include the 4% 2020 COLA (\$2,879) consistent with the Sheriff Employees' Association for the <i>Jail Administrator</i> (position code 063.497)</li> <li>• Under JAIL amend the <i>Director of Food Services</i> (position code 075.596) to reflect a 2020 salary of \$47,265, no longer hourly with an annual wage equivalent.</li> </ul>	<p><i>Sheriff's Employee Association contract was ratified 12/06/19 (36-8)</i></p> <p><i>Need to revisit during Compensation Committee review in 2020 for clerical staff to mirror increases of other clerical staff within the county.</i></p>	<p>Motion: Grant Ayes: 8 Noes: Absent: 1 Berwanger</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: right;"><b>*RESOLUTION</b></p>
<p>2. <i>Amend Salary Schedule "S":</i> <i>To provide one time stipends plus corresponding fringe to the following:</i> To be paid out with 2019 funds.</p> <ul style="list-style-type: none"> <li>• Secretary to the Director of Real Property           \$800.00</li> <li>• County Assessor   \$800.00</li> </ul>	<p>Amounts are paid to compensate for the added work and responsibilities of contracting with 3 additional towns in 2019 with light staff.</p> <p>Part of town assessment support revenue.</p>	<p>Motion: Brick Ayes: 8 Noes: Absent: 1 Berwanger</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: right;"><b>*RESOLUTION</b></p>
<p>3. <i>Amend Salary Schedule "D":</i> <i>To provide an annual stipend plus corresponding fringe to the:</i></p> <ul style="list-style-type: none"> <li>• Director of Real Property                                 \$5,000.00 <ul style="list-style-type: none"> <li>○ Effective date of signing a contract with the Town of Bennington for a revaluation project through completion of the project.</li> <li>○ Potential to revisit for 2021, contingent upon progress of the project.</li> </ul> </li> </ul>	<p><i>The Bennington Revaluation project is estimated at \$62K; effective 3/1/20-4/2021</i></p> <p style="font-size: 2em; text-align: center;"><i>Withdrawn</i></p> <p style="text-align: right;"><i>By Dept. Head</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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<p><b>4. Amend Salary Schedules "S":</b> To increase salaries under REAL PROPERTY TAX SERVICES for the following positions:</p> <ul style="list-style-type: none"> <li>• <b>RPTS Assessor - by</b> \$2,375 and set the salary at \$69,000; effective January 01, 2020.</li> <li>• <b>Real Property Appraiser (Per Diem)</b> set the hourly rate to \$26.13 (earlier pay of \$25.50 plus 2.5% COLA); effective January 1, 2020</li> </ul> <p>Change due to the addition of Arcade in the assessment program.</p>	<p><i>There was discussion based on Assessor being paid on # of parcels. Some towns pay a flat rate...</i></p>	<p>Motion: May Ayes: 8 Noes: Absent: 1 Berwanger</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: right;"><b>*RESOLUTION</b></p>
<p><b>5. Position Abolish</b> <i>Social Services</i> One (1) position of <u>Scanner</u> (position # 168.488) on CSEA Schedule WCCHS, Job Grade 1A at \$12.25/hr. Person Vacated: Peggy Dehr, effective December 6, 2019.</p>		<p>Motion: Grant Ayes: 8 Noes: Absent: 1 Berwanger</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: right;"><b>*RESOLUTION</b></p>
<p><b>6. Position Create/Fill:</b> <i>Social Services</i> One (1) position of <u>Social Services Program Specialist Trainee</u> (1.0 FTE) on CSEA Schedule A, Job Grade 8 at \$18.75/hr-\$21.69/hr. Position Available: January 15, 2020.</p>	<p><i>To convert to Social Services Program Specialist after one year upon satisfactory performance during the training period. Funded by current Social Services Program Specialist position (#166.359).</i></p>	<p>Motion: Grant Ayes: 8 Noes: Absent: 1 Berwanger</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: right;"><b>*RESOLUTION</b></p>
<p><b>7. Position Fill:</b> <i>Social Services</i> One (1) position of <u>Social Services Program Specialist</u> (1.0 FTE) (position # 114.359) on CSEA Schedule A, Job Grade 10 at \$18.93/hr - \$21.42/hr. Person Vacating: Judy Strathearn, effective November 13, 2019. Position Available: December 10, 2019.</p>	<p><i>Emergency Fill Approved by Chairman on December 10, 2019.</i></p>	<p>Motion: Grant Ayes: 8 Noes: Absent: 1 Berwanger</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: right;"><b>APPROVED</b></p>
<p><b>8. Position Fill:</b> <i>Social Services</i> One (1) position of <u>Support Investigator</u> (1.0 FTE) (position # 070.266) on CSEA Schedule A, Job Grade 10 at \$19.40/hr. - \$21.95/hr. Person Vacating: Amy Joy, effective December 22, 2019. Position Available: January 8, 2020.</p>		<p>Motion: Grant Ayes: 8 Noes: Absent: 1 Berwanger</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: right;"><b>APPROVED</b></p>

## FINANCE COMMITTEE MEETING MINUTES

Date: Tuesday, January 7, 2020 @ 9:00 AM

Present: **Kehl, Grant**, Leuer, Brick, King, Ryan, Copeland, May (9:12 AM), K. Granger, Brunner

Absent: Berwanger

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; D. Farberman/Human Resource Director; C. Mayer/Treasurer

Department Agenda Item	Discussion	Decision	Action
<p>9. <b>Position Fill:</b>  <i>Social Services</i>                      One (1) position of <u>Clerk</u> (1.0 FTE) (position # 167.053) on CSEA Schedule A, Job Grade 2 at \$16.29/hr. - \$17.78/hr. Person Vacating: Cassie Hill, effective November 13, 2019. Position Available: January 8, 2020.</p>		Motion: Grant Ayes: 8 Noes: Absent: 1 Berwanger	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<p>10. <b>Position Create/Fill:</b>  <i>Office for the Aging</i>                      Two (2) positions of <u>Meal Site Manager (Per Diem)</u> on Salary Schedule F, at an hourly rate of \$11.80/hr., with only those benefits mandated by law; Position Available: January 15, 2020</p>		Motion: May Ayes: 8 Noes: Absent: 1 Berwanger	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<p>11. <b>Position Create/Fill:</b>  <i>Information Technology</i>                      One (1) position of <u>Information Technology Assistant</u> (1.0 FTE) on Salary Schedule S, at an annual rate of \$40,000.00; Position Available: January 15, 2020.</p>		Motion: May Ayes: 8 Noes: Absent: 1 Berwanger	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<p>12. <b>Position Fill:</b>  <i>Highway</i>                      One (1) position of <u>Bridge Construction Mechanic</u> (1.0 FTE) (position # 069.038) on CSEA Schedule B, Job Grade 9 at \$19.04/hr. – \$21.03. Person Vacating: George White, effective December 7, 2019. Position Available: January 8, 2020.</p>		Motion: May Ayes: 8 Noes: Absent: 1 Berwanger	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<p>13. <b>Amend Resolution # 19-214</b>                      • To extend the terms of the MOU; effective November 01, 2019 through June 01, 2020</p>		Motion: May Ayes: 8 Noes: Absent: 1 Berwanger	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>HUMAN SERVICES</b>			
<b>Office for the Aging</b>			
<p>1. <b>2019 Appropriation:</b>  <b>To:</b> 01.44.6772.2.23001 Motor Vehicle                      \$37,153.43  <i>w/any funds available</i>  <b>Reason:</b> Purchase new OFA vehicle.</p>		Motion: Brick Ayes: 8 Noes: Absent: 1 Berwanger	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

## FINANCE COMMITTEE MEETING MINUTES

Date: Tuesday, January 7, 2020 @ 9:00 AM

Present: **Kehl, Grant**, Leuer, Brick, King, Ryan, Copeland, May (9:12 AM), K. Granger, Brunner

Absent: Berwanger

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; D. Farberman/Human Resource Director; C. Mayer/Treasurer

Department Agenda Item	Discussion	Decision	Action
<b>PUBLIC HEALTH</b>			
<b>Mental Health</b>			
<b>1. 2019 Appropriation (MHD):</b> <b>To:</b> 01.38.4325.4.42409 Advocacy Services           \$798.00 w/01.11.4325.3490 State Aid                       \$798.00 <b>Reason:</b> Recording SA appropriately.		Motion: Brunner Ayes: 8 Noes: Absent: 1 Berwanger	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>2. 2019 Appropriation:</b> <b>To:</b> 01.38.4326.4.42306 MH Dwyer Funds           \$660.00 w/01..09.4326.2705 Donations                 \$660.00 <b>Reason:</b> To accept donation from JVC.	<i>This was discussed at the Human Services Committee meeting. Director Harvey requested permission to use the procurement card to purchase clothing and toiletries for veterans in nursing facilities, as well as other identified vets in need. This is a holiday event.</i>	Motion: Brunner Ayes: 8 Noes: Absent: 1 Berwanger	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>PLANNING COMMITTEE</b>			
<b>1. Request permission to receive County Appropriation for the year 2020 in one payment; effective January 2020.</b>	<i>Refer to Finance Committee for further action per the language of the Letter of Understanding.</i>	Motion: Ryan Ayes: 8 Noes: Absent: 1 Berwanger	Carried: <b>XXX</b> Defeated: Referred to: <b>APPROVED</b>
<b>PUBLIC SAFETY</b>			
<b>Public Defender</b>			
<b>1. Amend Salary Schedule G:</b> To extend the following stipends January 1, 2020 through June 30, 2020, based on available grant funding: <ul style="list-style-type: none"> <li>• <b>Public Defender</b> – (position # 003.503)               <ul style="list-style-type: none"> <li>○ \$5,000</li> </ul> </li> <li>• <b>Assistant Public Defender (1<sup>st</sup>)</b> – (position # 004.503)               <ul style="list-style-type: none"> <li>○ \$2,500</li> </ul> </li> <li>• <b>Assistant Public Defender (3<sup>rd</sup>)</b> – (position # 002.503)               <ul style="list-style-type: none"> <li>○ \$2,500</li> </ul> </li> <li>• <b>Secretary to the Public Defender, PT</b> – (position # 005.503)               <ul style="list-style-type: none"> <li>○ \$2,000</li> </ul> </li> <li>• <b>Secretary I</b> – (position #006.350)               <ul style="list-style-type: none"> <li>○ \$1,500</li> </ul> </li> <li>• <b>Investigator</b> – stipend (position # 007.514)               <ul style="list-style-type: none"> <li>○ \$10,000</li> </ul> </li> </ul>	<i>Funds are provided through ILS grant Second CAFA (Contract No.: CAFA256) as extended by Resolution 19-554 to 6/30/20.</i>	Motion: Brick Ayes: 8 Noes: Absent: 1 Berwanger	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

## FINANCE COMMITTEE MEETING MINUTES

Date: Tuesday, January 7, 2020 @ 9:00 AM

Present: **Kehl, Grant**, Leuer, Brick, King, Ryan, Copeland, May (9:12 AM), K. Granger, Brunner

Absent: Berwanger

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; D. Farberman/Human Resource Director; C. Mayer/Treasurer

Department Agenda Item	Discussion	Decision	Action
<p><b>2. 2019 Appropriation:</b>  <b>To:</b> 01.32.1170.4.42307 Pub Def Inmate Expenses \$9,945.00  <i>w/any funds available</i>  <b>Reason:</b> Due to an administrative error in budget, this line was under-budgeted by \$10,000. This line pays for the part time secretary in which Attica Legal Aid has a contract with the county to reimburse Attica Legal aid \$15,000 for this position.</p>		<p>Motion: May                      Ayes: 8                      Noes:                      Absent: 1 Berwanger</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:                       *<b>RESOLUTION</b></p>
<p><b>3. 2019 Appropriation:</b>  <b>To:</b> 01.32.1170.1.10001 Full Time S/D/I \$36,000.00                      01.32.1170.8.83001 FICA 2,232.00                      01.32.1170.8.85001 Medicare 522.00                      01.32.1170.4.42494 HH Grant Cont. Exp 4,500.00                      w/01.11.1170.302510 Hurrell Harring Grant \$43,254.00  <b>Reason:</b> For salary, fringe, employee expenses and database contract with Hurrell Harring grant funds.</p>	<p><b>\$1.9 million; eff. through 2023</b></p>	<p>Motion: May                      Ayes: 8                      Noes:                      Absent: 1 Berwanger</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:                       *<b>RESOLUTION</b></p>
<b>PUBLIC WORKS</b>			
<b>Highway</b>			
<p><b>1. 2019 Appropriation:</b>  <b>To:</b> 04.53.5010.1.10001 Salaries Sch. S/D \$17,872.73                      04.53.5010.1.10401 Longevity to Benefit 123.08                      04.53.5010.1.10601 Unused Benefit Time 418.46                      04.53.5010.8.83001 FICA 1,140.48                      04.53.5010.8.85001 Medicare 266.73                      04.53.5010.8.89001 Medical/Hosp. Ins. 16,845.88                      04.53.5010.8.89003 Health Reimb. Account-Admin 57.62  <i>w/any funds available</i> \$36,725.00  <b>Reason:</b> In order to cover expenses due to extra person for training of personnel; which was not budgeted.</p>		<p>Motion: Grant                      Ayes: 8                      Noes:                      Absent: 1 Berwanger</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:                       *<b>RESOLUTION</b></p>
<p><b>2. Approved Equipment BAN for 2020:</b>                      \$300,000 request submitted with 2020 budget request                      See attached <a href="#">equipment list</a></p>		<p>Motion: Brick                      Ayes: 8                      Noes:                      Absent: 1 Berwanger</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:                      *<b>RESOLUTION</b></p>

Signature of Committee Chairman: p/B. Kehl (minutes prepared by C. Ketchum).

Next Finance Committee Meeting scheduled for **Tuesday, February 4, 2020 @ 9:00 AM.**