

## PUBLIC WORKS COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Thursday, October 29, 2020 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via *BOS YouTube Channel* (<https://www.youtube.com/channel/UCcfZs0H1gcOl67v1R8g-Ow>)

Present: *Brick, Leuer (Zoom)*, Grant, Kehl, Roche (Zoom), Davis, King (Zoom), Becker, Klein

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; D. Granger, T/Gainesville; A. D. Berwanger, T/Arcade (9:17 AM); B. Ryan/Board Chair (9:43 AM)

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
1. <i>FYI:</i> Change the date of the November 26, 2020 Committee Meeting to <i>Wednesday, November 25, 2020 at 9:00 a.m.</i> due to the Thanksgiving holiday.	<i>Changes to date, time and location are the privilege of the Committee Chair ~ no action required.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:00 AM Highway &amp; Bridges w/T. Gadd</b>			
1. <u><a href="#">October Work Update</a></u>	<i>Reviewed and attached</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>The Village of Warsaw is unable to move forward with a proposal by County Highway to reconstruct water and sewer lines on Liberty Street from Jefferson Ave. to Route 20A. See attached letter from <a href="#">Supt. Gadd</a> and <a href="#">Mayor Robinson's</a> response.</i>			
2. <b>Amend Resolution No. 20-410:</b> Authorize Chairman to sign an Amended Contract with <i>Maple Grove Enterprises.,</i> 7075 Route 98 North, PO Box 156, Arcade, NY 14009 to increase the contract from \$9,500.00 to \$11,500.00 for additional repairs to the 40 ton Lowboy (equipment #72) and the fabrication of 2 frame rails for 1990 Mack (equipment #80) for \$308.70; effective September 25, 2020 through December 31, 2020.		Motion: Kehl Ayes: 9 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
3. <b>Amend Resolution No. 20-089:</b> Authorize Chairman to sign an Amended Contract with <i>Oak Grove Construction, Inc.</i> 6900 Seneca Street, P.O. Box 103 Elma, NY 14059 for the Replacement of Hillside Road over Wiscoy Creek Bridge, Town of Eagle; BIN 3319730 for Construction in an amount not to exceed \$1,126,856.57 (increase over original contract of \$33,630.07); through the completion of the project.		Motion: Becker Ayes: 9 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

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Present: *Brick, Leuer (Zoom)*, Grant, Kehl, Roche (Zoom), Davis, King (Zoom), Becker, Klein

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; D. Granger, T/Gainesville; A. D. Berwanger, T/Arcade (9:17 AM); B. Ryan/Board Chair (9:43 AM)

Department Agenda Item	Discussion	Decision	Action
<p><b>4. Appropriation:</b>  <b>To:</b> 04.53.5112.4.40940 HBRR Contract            <u>\$227,454.00</u>                w/04.11.5112.3089 Other State Aid                \$34,118.10                04.12.5112.4089 Corps of Engineers            \$181,963.20                <i>w/any available funds</i>                                \$ 11,372.70  <b>Reason:</b> Appropriate for Schoellkopf Rd Bridge expenses due to the requirement to reuse the existing bridge in order to replace it. SLA in place for reimbursement from State.</p>	Attached	Motion: Becker Ayes: 9 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>FINANCE</b>
<i>At 9:17 AM Supervisor Berwanger, T/Arcade entered the meeting during the below agenda item.</i>			
<p><b>5. Professional Service Contract \$5,001 or greater:</b>            Authorize Chairman to sign a contract, pursuant to General Municipal Law 104(b), with <i>Clark Patterson Lee, 205 St Paul Street, Suite 500, Rochester, NY 14604</i> for scoping, preliminary engineering and detail design for CR31 Exchange Street - Preventative Maintenance Project, Town of Attica PIN 4WY0.06 in an amount not to exceed \$42,000.00; effective October 26, 2020 through completion.</p>		Motion: Ayes: Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<p><b>6. Discussion:</b></p> <ul style="list-style-type: none"> <li>• 2021-2022 Snow &amp; Ice Agreement               <ul style="list-style-type: none"> <li>○ All agreements are in except for                   <ul style="list-style-type: none"> <li>▪ Attica (delivered during this meeting.)</li> <li>▪ Perry</li> <li>▪ Pike</li> <li>▪ Sheldon, Supervisor Becker explained that his board voted the contract down. He requested that Supt. Gadd meet with him and the town board.</li> <li>▪ Wethersfield</li> <li>▪ Castile (Supervisor Klein stated that the contract was signed. He will follow up with the town clerk on its whereabouts).</li> </ul> </li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; D. Granger, T/Gainesville; A. D. Berwanger, T/Arcade (9:17 AM); B. Ryan/Board Chair (9:43 AM)

Department Agenda Item	Discussion	Decision	Action
<p><i>Supervisor Berwanger, T/Arcade talked about the differences in the level of service between the state and county contracts.</i></p> <p><i>Supt. Gadd reinforced Public Works Committee members setting level of reimbursement and offered that no town should lose money plowing county roads.</i></p> <p><i>Supt. Gadd reported on a meeting with towns and the County Health Department (S. Perkins &amp; J. Calmas) regarding contingency plowing plans should a member of the Town Highway department need to isolate or quarantine due to the COVID pandemic. County Highway extended an offer to fill in, if need be. Nine (9) towns were interested in taking advantage of the offer. Towns will get together with County Highway mid-November for training...</i></p>			
<p><i>At 9:43 AM Chairwoman Ryan, T/Warsaw entered the meeting during the below agenda item.</i></p>			
<p><b>7. Discussion:</b></p> <ul style="list-style-type: none"> <li>• Dead Deer                             <ul style="list-style-type: none"> <li>○ The current contractor is having difficulty getting carcasses picked up. County Highway plans to go out to bid and not extend the current contract. County Highway is currently managing calls for pick up.</li> </ul> </li> </ul>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p><b>8. Professional Service Contract (5,001 or greater):</b>                      Authorize Chairman to sign SLA with <i>NYS DOT</i>, 50 Wolf Road, Albany, NY 12232 for CR#31 Exchange Street – Preventive Maintenance (Mill and Fill) Contract No. D040246; PIN 4WY0.06 for Scoping, PE/Design for a total amount not to exceed \$42,000.00; effective October 21, 2020 through August 31, 2028.</p>	<p><a href="#"><u>Resolution Attached</u></a></p>	<p>Motion: Kehl</p> <p>Ayes: 9</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried: <b>XXX</b></p> <p>Defeated:</p> <p>Referred to:</p> <p><b>*RESOLUTION</b></p>
<p><a href="#"><u>Western New York to receive nearly \$43 million in new pavement renewal projects.</u></a></p>			

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Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; D. Granger, T/Gainesville; A. D. Berwanger, T/Arcade (9:17 AM); B. Ryan/Board Chair (9:43 AM)

Department Agenda Item	Discussion	Decision	Action
<b>9:30 AM Buildings &amp; Grounds w/M. Adamczak &amp; K. Wiedemann</b>			
<p><b><i>FYI ~ Referred to 07-02-13 Finance Committee from 07-30-13 Human Resources</i></b>  <b><i>Position Create/Fill: Buildings and Grounds</i></b>                      One (1) position of <b><i>Cleaner</i></b> (FT – 1.0 FTE) on CSEA Schedule B, Job Grade 2 at an hourly rate of \$14.74/hr. - \$15.96/hr. Position Available: December 1, 2020.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b><i>1. Professional Service Contract \$5,001 or greater:</i></b>                      Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b><i>Linstar, Inc.</i></b>, 430 Lawrence Bell Dr., Buffalo, NY 14221 for installation of access controls at the Wyoming County Government Center in an amount not to exceed \$10,771.26; effective 11/1/2020 through December 31, 2020.</p>		Motion: Klein Ayes: 9 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<p><b><i>2. Rescind Resolution No. 20-328 in its entirety and Amend Resolution 17-478 as amended by 19-201 as follows:</i></b></p> <ul style="list-style-type: none"> <li>• <b><i>T.C.C.T Cleaning, Inc.</i></b>, 46 N. Maple Street, Warsaw, NY 14569:                         <ul style="list-style-type: none"> <li>○ <i>Extend the term of the contract; effective October 14, 2020 – December 31, 2020 reflecting an additional amount of \$42,788.53 total contract amount not to exceed \$238,837.81 per year.</i></li> </ul> </li> <li>• <b><i>Warren’s Commercial Cleaning</i></b>, 454 North Main St., Warsaw, NY 14569:                         <ul style="list-style-type: none"> <li>○ <i>Extend the term of the contract from October 14, 2020 – December 31, 2020 reflecting an additional amount of \$17,602.80 total contact amount not to exceed \$98,255.64 per year.</i></li> </ul> </li> </ul>	Original Resolution 17-478, as amended by 19-201.	Motion: Grant Ayes: 9 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION (2)</b>

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Department Agenda Item	Discussion	Decision	Action
3. <i>Permission to go out to bid for lawn mowing at various County property locations</i>		Motion: Davis Ayes: 9 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
4. <i>Permission to go out to bid for insect spraying at various County Locations</i>	<i>Primarily spraying for bees...</i>	Motion: Davis Ayes: 9 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
5. <i>Discussion:</i> <ul style="list-style-type: none"> <li>• Service Master contract discussion for building sanitizing                             <ul style="list-style-type: none"> <li>○ County Employee quarantine orders                                     <ul style="list-style-type: none"> <li>▪ Cleaning can be handled by Buildings and Grounds staff</li> </ul> </li> <li>○ County Employee isolation orders                                     <ul style="list-style-type: none"> <li>▪ Service Master will handle sanitizing employee areas when a positive COVID case is identified.</li> <li>▪ Buildings and Grounds will close off the area, Service Master will come in the next day to professionally clean and sanitize the area.</li> </ul> </li> </ul> </li> <li>• Contracts at DSS for wet pipe sprinkler system, alarm devices can backflows expiring looking to get best pricing as a whole for all County buildings.</li> <li>• Rotunda updates                             <ul style="list-style-type: none"> <li>○ Waiting on architect to determine load capacity for trusses for dome shape roof.</li> <li>○ Mental Health is clear to set up their memory tree for the month of December...</li> </ul> </li> <li>• Spray foam project at county highway is complete...</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
Traffic Safety Board			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/J. Brick (minutes prepared by C. Ketchum).

Next Public Works Committee Meeting scheduled for Wednesday, November 25, 2020 @ 9:00 AM.

**NOTE: Change in day due to Thanksgiving Holiday...**

Committee Chair Initials: \_\_\_\_\_