

# HUMAN SERVICES COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, September 29, 2020 @ 1:00 PM

Location: *Supervisors' Chamber, 2<sup>nd</sup> floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

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Present: *Grant*, Brunner, King (Zoom), Roberts (Zoom), Roche (Zoom), Granger

Absent: *Davis*

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; S. Mantelli/IT; B. Ryan/Board Chair; J. Brick, T/Perry; A. D. Berwanger, T/Arcade

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>1:00 PM Veterans Services w/L. Harvey</b>			
1. <i>New York State Grant Veterans Affairs:</i> • NO CHANGE		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>COVID-19:</i> • NO CHANGE		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <i>Dwyer Wyoming Update:</i> • Picnic ○ We had about 268 Veteran/Family members attend this outdoor event. ▪ <i>Comm. Chair Grant mentioned concerns over social distancing</i> ▪ <i>Comm. Chair Grant and Veteran Services Director Harvey will work on a plan for social distancing moving forward</i> ○ Senator Gallivan attended and handed out the Korean War Certificates of Appreciation. ○ National Vietnam War Veterans Day Medallion Coins were be handed out to all Vietnam Era Veterans. Remainder to be given through the various Veteran Organizations.. • COVID-19 ○ Have requested an air purifying system to use for coffee hours since we will be going back inside beginning October 1 <sup>st</sup> . ▪ <i>Discussed coffee hour with limited reservations</i> ▪ <i>Chairwoman Ryan expressed concern over portability of the air purifying unit</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<ul style="list-style-type: none"> <li>• New locations this year to minimize outside contact.               <ol style="list-style-type: none"> <li>1. Wyoming County Vets Club 2 times a month on Mondays</li> <li>2. Perry VFW one Tuesday a month in the main meeting area.</li> <li>3. Wyoming Hook and Ladder Building</li> </ol> </li> </ul>			
<p>4. <i>FYI ~ Referred to 10-06-20 Finance Committee from 09-29-20 Human Resources</i>  <i>Position Create/Fill: Veterans' Services</i>            One (1) position of <u>Keyboard Specialist (Temporary)</u> (FT – 1.0 FTE) consistent with CSEA Schedule A, Grade II / Step 1 (\$16.29/hr.) Temporary position to extent to end for duration of employee Leave of Absence, not to exceed October 14, 2021, the maximum duration allowed under civil service law. Position Available: October 14, 2020.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. <i>Numbers: See attached:</i></p> <ul style="list-style-type: none"> <li>• Office Volume</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>Committee Chair Grant expressed her hopes that the Director could join Committee in person. Next month...</i>			
<b>1:15 PM Office for the Aging w/A. Aldinger</b>			
<p>1. <i>OFA Advisory Council Reports:</i></p> <ul style="list-style-type: none"> <li>• <b>EISEP</b> ~ 68 Participants / 56 Active</li> <li>• <b>Respite</b> ~ 44 / 41 active               <ul style="list-style-type: none"> <li>○ <b>Life Line</b> ~ 24                   <ul style="list-style-type: none"> <li>▪ <b>Private Pay</b> ~ 27</li> </ul> </li> <li>○ <b>Adult Day Care</b> ~ 4 (once open)</li> <li>○ <b>PCAI</b> ~ 28</li> <li>○ <b>PCA II</b> ~ 28</li> <li>○ <b>Alzheimer Caregiver Grant</b> ~ 33</li> </ul> </li> <li>• <b>HDM (Home Delivered Meals)</b> ~ 300 active participants with 275 meals being served today. Before</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent: *Davis*

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Department Agenda Item	Discussion	Decision	Action
COVID, 220 participating 200/day served • <b>Congregate Meal Sites</b> ~ Avg. 0 /day o <b>Pine Lounge</b> ~ 35 /week average take-out			
2. <b><u>Opposition to A.5630-A/S.3923A <i>Reforming Statutory Short Form and other Power of Attorney for financials and estates.</i></u></b>  *Send resolution to Inter County Association of Western NY.	<i>New legislation could be giving Power of Attorney's license to steal...                      Director Aldinger has sent a letter in opposition to Governor Cuomo</i>	Motion: Brunner Ayes: 6 Noes: Absent: 1 Davis	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>Youth Bureau</b>			
1. <b><i>Early Intervention</i></b> • Active: 54 • In Process: 19  <b><i>Pre-School</i></b> • Active: 30 summer / 80 End of Sept.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <b><i>Professional Service Contract \$5,001 or greater:</i></b> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b><i>Denise Cornell</i></b> 6 Crestview Ave, Franklinville, NY 14737 for the provision of Pre-School Related Services in an amount not to exceed 2020 to 2021 budget - effective September 1, 2020 through June 30, 2021.		Motion: Roche Ayes: 6 Noes: Absent: 1 Davis	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
3. <b><i>Professional Service Contract \$5,001 or greater:</i></b> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b><i>Room to Bloom Therapy Services LLC</i></b> 1850 Buffalo Rd, Suite 200 Rochester, NY 14624 for the provision of Pre-School Related Services – OT, PT and SLP in an amount not to exceed 2020 to 2021 budget - effective September 1, 2020 through June 30, 2021.		Motion: Roche Ayes: 6 Noes: Absent: 1 Davis	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
Walk-in <b>Professional Service Contract \$5,001 or greater:</b> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b>Room to Bloom Therapy Services LLC</b> 1850 Buffalo Rd, Suite 200 Rochester, NY 14624 for the provision of Pre-School Special Education in an amount not to exceed 2020 to 2021 budget - effective September 1, 2020 through June 30, 2021.		Motion: Roche Ayes: 6 Noes: Absent: 1 Davis	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>4. Professional Service Contract \$5,001 or greater:</b> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b>Ganrormic Inc dbaWee Can Preschool Childcare</b> , 40 Center Drive, Orchard Park, NY 14127 for the provision of Pre-School Special Education – SEIT, OT, PT and Speech in an amount not to exceed 2020 to 2021 budget - effective October 1, 2020 through June 30, 2021		Motion: Roche Ayes: 6 Noes: Absent: 1 Davis	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>5. Professional Service Contract \$5,001 or greater:</b> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b>LeRoy Physical Therapy and Athletic Training PLLC dba Village Physical Therapy</b> 3 West Ave LeRoy, NY 14482 for the provision of Pre-School Related Services in an amount not to exceed 2020 to 2021 budget - effective September 1, 2020 through June 30, 2021		Motion: Roche Ayes: 6 Noes: Absent: 1 Davis	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>6. Professional Service Contract \$5,001 or greater:</b> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b>Melissa Caputi</b> 8687 Cherrybark Lane Batavia, NY 14020 for the provision of Pre-School Related Services in an amount not to exceed 2020 to 2021 budget - effective September 1, 2020 through June 30, 2021		Motion: Roche Ayes: 6 Noes: Absent: 1 Davis	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
<p><b>7. Professional Service Contract \$5,001 or greater:</b>                      Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>Attica Bus Company, Inc</i> 949 Creek Rd Attica, NY 14011 for the provision of Transportation of EI and PS children in Wyoming County in an amount not to exceed 2020 to 2021 budget - effective September 1, 2020 through June 30, 2021</p>		Motion: Roche Ayes: 6 Noes: Absent: 1 Davis	Carried: <b>XXX</b> Defeated: Referred to:  *RESOLUTION
<p><b>8. Amend the 08-25-20 Human Services Meeting minutes to reflect the following update:</b>  <b>FYI ~ Contract (\$3,000 and under):</b>                      • <i>Hilltop Print Shop</i>, 3 East Main St., Mt. Morris, NY 14510 for printing palm cards, brochures and bookmarks through the Safe Harbour Grant in an amount not to exceed <del>\$500.00</del> \$1,000.00; effective August 01, <del>2021</del> 2020 through December 31, 2020</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>1:30 PM Department of Social Services w/K. Barber</b>			
<p><b>2. FYI ~ Referred to 10-06-20 Finance Committee from 09-29-20 Human Resources</b>  <b>Position Fill: Department of Social Services</b>                      One (1) position of <u>Community Services Worker</u> (position # 085.598)( FT - 1.0 FTE) on CSEA Schedule A, Job Grade 6 at an hourly rate of \$17.92/hr - \$19.98/hr. Person Vacating: Darlene Broughton, effective August 5, 2020. Position Available: October 7, 2020.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<p><b>2. Professional Services Contract – Authorization for State WMS Contracts (5,001 or greater):</b>                      Authorize Chairman to sign an original new service contract through the State WMS System, pursuant to General Municipal Law § 104(b), to provide Day Care Services. Contract has a variable amount depending on the services provided.</p> <ul style="list-style-type: none"> <li><i>Thrasher Properties, LLC dba First Friends Daycare</i>, 36 Colton Street, Buffalo, NY 14206. Effective 9/9/20 through 12/31/21.</li> </ul>	<p><b>** Resolution Required **</b></p>	<p>Motion: Brunner                      Ayes: 6                      Noes:                      Absent: 1 Davis</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p> <p style="text-align: right;"><b>*RESOLUTION</b></p>
<p><b>3. Professional Services Contract - Authorization for State WMS Contracts (\$5,001.00 or greater):</b>                      Authorize chairman to sign a renewal contract through the State WMS System, pursuant to General Municipal Law § 104(b), with the following agencies for Foster Care Services for Wyoming County children/youth as well as “Raise the Age” (RTA) standards as enacted by Part WWC of Chapter 59 of the Laws of 2017.</p> <ul style="list-style-type: none"> <li><i>Hillside Children’s Center</i>, 1183 Monroe Avenue, Rochester, NY 14620-1699; not to exceed \$1,591,150.00 for approximately thirty-three (33) children. Effective 7/1/20 through 6/30/21.</li> <li><i>Kristian and Vanessa Rutenkroger</i>, 155 Werkley Road, Tonawanda, NY 14150; this contract has a variable amount depending on the services provided. Effective 9/1/20 through 8/31/21.</li> </ul>	<p><b>** Resolution Required **</b></p>	<p>Motion: Brunner                      Ayes: 6                      Noes:                      Absent: 1 Davis</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p> <p style="text-align: right;"><b>*RESOLUTION</b></p>

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4. <i>Disposition of Fixed Assets: (Permanent disposal only)</i> Declare surplus and dispose of ~ <ul style="list-style-type: none"> <li>One (1) 12" Laminator, Property ID# 6010.9-242 1612. Original cost was \$168.35 on 1/13/98. The Laminator is junk.</li> </ul>		Motion: Granger Ayes: 6 Noes: Absent: 1 Davis	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
5. <u><i>Proclaim October Domestic Violence Awareness Month</i></u>		Motion: Brunner Ayes: 6 Noes: Absent: 1 Davis	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
6. <u><i>Monthly Report</i></u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Wyo. Co. Community Action w/R. Shader</b>			
1. <i>FYI:</i> <ul style="list-style-type: none"> <li>Feeding NYS letter to Chairman Davis, dated August 20, 2020.</li> </ul>	<ul style="list-style-type: none"> <li><u><i>08/20/20 letter</i></u></li> <li><u><i>Three (3) page flyer</i></u></li> </ul>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>It was reported that during the August Community Action Board of Directors' meeting, Sheriff Rudolph asked for WCCA to provide the department with some training ...</i>			

Signature of Committee Chairman: *p/E. Grant (minutes prepared by C. Ketchum).*

Next Human Services Committee Meeting scheduled for **Tuesday, October 27, 2020 @ 1:00 PM.**

Committee Chair Initials: \_\_\_\_\_