

FINANCE COMMITTEE MEETING MINUTES

Date: Tuesday, September 3, 2019 @ 9:00 AM

Present: **Brick, Grant**, Kehl (9:04 AM), Granger (exited the meeting at 10:27 AM), Davis, Tallman, Leuer, May, Ryan, Copeland (exited the meeting at 11:51 AM)

Absent:

Also Present: C. Ketchum/Board Clerk; D. Farberman/HR Director; J. Cook/Budget Officer; A. D. Berwanger/Board Chair (9:01 AM)

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
1. FYI: Change October 01, 2019 Committee Meeting time to 10:00 AM due to 9:00 AM Worker's Compensation Board of Trustee's meeting.	<i>Changes to date, time and location are the privilege of the Committee Chair ~ no action required.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:15 AM Information Technology w/T. MacConnell			
<i>IT Director MacConnell stated that he has 10 touch screen tablets from the Sheriff's office that can be reallocated to the Board of Supervisors. The Sheriff's office is going to i-pads so the cost of the tablets to the Board of Supervisors is zero. Reduction of \$6,000 to the Board of Supervisors' budget for 2020!!</i>			
1. Overnight Travel Authorization: T. MacConnell to attend the NYSLGITDA Fall Conference, at the Harbor Hotel in Watkins Glen, NY, on Oct 9 - Oct 11 2019. Cost will be \$100.00 + mileage for conference fee, hotel & meals. This conference is essential for collaboration between local governments and State IT Directors. A lot of Information regarding state program involving IT take place at the conference.		Motion: Copeland Ayes: 8 Noes: Absent: 2 Kehl, Ryan	Carried: XXX Defeated: Referred to: APPROVED
2. Amend Salary Schedule "S": • Add the following stipend for two (2) Voting Machine Custodians is, "\$500.00 per early voting event per Voting Machine Custodian."		Motion: Leuer Ayes: 8 Noes: Absent: 2 Kehl, Ryan	Carried: XXX Defeated: Referred to: *RESOLUTION
<i>At 9:04 AM Supervisor Kehl, T/Attica entered the meeting prior to Executive Session.</i>			
<i>At 9:04 AM there was a motion by Supervisor Kehl to enter an executive session to discuss the employment and performance history of a particular employee. This was seconded by Supervisor Tallman and all voted aye.</i>			
<i>Director Farberman, Workmen's Compensation Program Administrator Perkins, Board Clerk Ketchum, Budget Officer Cook and IT Director MacConnell remained.</i>			
<i>At 9:12 AM there was a motion by Supervisor Tallman to end the executive session and continue the regular meeting. This was seconded by Supervisor Kehl and all voted aye.</i>			
9:00 AM Co. Insurance Office w/D. Perkins			
1. 2020 Workers' Compensation Budget Update: See Exhibit 2, column 5 for 2020 (tentative) Assessment charges, please note this is the recommendation of the Executive Comp Committee and will be presented to the Board of Trustees at the annual meeting 10/1/2019. Exhibit 2 will be provided at meeting <i>Please add this meeting date to the September BOS Mtg. agenda calendar. All Supervisors should plan to attend.</i>	Annual Board of Trustee Meeting – 10/1/2019 9:00 A.M. – meeting to be held prior to Finance Committee Meeting. Triad and Sound Actuarial will be presenting plan updates at the Trustee Meeting. Agenda packets will be emailed out mid-September <i>Supporting documentation provided during the meeting are marked confidential.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present: C. Ketchum/Board Clerk; D. Farberman/HR Director; J. Cook/Budget Officer; A. D. Berwanger/Board Chair (9:01 AM)

Department Agenda Item	Discussion	Decision	Action
2. Discussion:			
<ul style="list-style-type: none"> • Addition of a Safety Officer position for 2020. • Admin. Perkins has suggested this addition in her budget narrative for the past few years. • Could be considered a Shared Service with Wyoming County towns and villages. • Several compelling reasons in favor in this creation were discussed. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>Supervisor Grant, T/Bennington stepped out of the meeting.</i>			
9:30 AM Treasurer w/C. Mayer			
1. Hand out Financial Reports for Prior Month.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Resolution Relevy of Unpaid School and Village Taxes against various towns in the County immediately upon receipt by the County Treasurer's Office.	Annual resolution. Last year 18-384	Motion: Leuer Ayes: 8 Noes: Absent: 2 Grant, Ryan	Carried: XXX Defeated: Referred to: * RESOLUTION
<i>Treasurer Mayer provided information in the matter of Town of Irondequoit and Town of Brighton, Petitioners-Plaintiffs-Respondents, v County of Monroe, Timothy P. Murphy as Director, et. al. See attached.</i>			
3. Professional Service Contract: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), the <i>Law Office of Foote and Meyer, PLLC</i> , 23 West Court Street, Warsaw, NY 14569 for the provision of legal services in preparation Article 11 Tax Foreclosure at a rate of \$375 per parcel; effective November 1, 2019-October 31, 2022.	Budget of \$90,000 adopted annually to be offset by redemption or auction revenues annually.	Motion: May Ayes: 8 Noes: Absent: 2 Grant, Ryan	Carried: XXX Defeated: Referred to: * RESOLUTION
<i>Supervisor Grant, T/Bennington re-entered the meeting prior to the below Agenda Item.</i>			
4. DRAFT Procurement Card Policy review	<i>Budget Office and Clerk to the Board provided suggested edits.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Board of Supervisors w/C. Ketchum			
1. Review David Riddell's e-mail dated 08/30/19 as referred by Treasurer Mayer...		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
9:30 AM Treasurer w/C. Mayer continued			
<i>Supervisor Leuer, T/Middlebury questioned Treasurer Mayer on how long it takes a property to get to the tax foreclosure auction and the number of written warning letters that are sent by the various taxing jurisdictions, including the county attorney. She answered, 2 ½ to 3 years.</i>			
5. <u>Resolution</u> Approve Sale of Properties from County Tax Auction of 8/26/2019	28 properties Gross auction total \$329,350- <u>summary attached</u> Pending final names for deeds	Motion: May Ayes: 9 Noes: Absent: 1 Ryan	Carried: XXX Defeated: Referred to: *RESOLUTION
<i>A letter will be sent to Mr. Riddell notifying him of the committee's decision to uphold the results of the County Tax Foreclosure Auction and the Article 11 Tax Foreclosure proceeding his property was part of...</i>			
10:00 AM Wyo. Co. Community Hospital w/D. Eichenauer & J. McTernan			
1. <u>General Update:</u> There was some discussion over adding valet service to address some of the parking issues.	<i>Reviewed and attached.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>At 10:27 Supervisor Granger, T/Castile left the meeting during the below Agenda Item.</i>			
2. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Amend Resolution #19-157 approved 03/12/2019 with Integrity Locums , 5588 Broadcast Court, Sarasota, FL 34240 related to locum tenens physician recruitment as follows: <ul style="list-style-type: none"> • Increase the not to exceed amount from \$150,000 per year to an amount not to exceed \$325,000 per year. • All other terms and conditions remain the same. 		Motion: Kehl Ayes: 8 Noes: Absent: 2 Granger, Ryan	Carried: XXX Defeated: Referred to: *RESOLUTION
3. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Chairman to sign an agreement with Barton & Associates, Inc. , 300 Jubilee Drive, Peabody, MA 01960 to provide placement of temporary locum tenens providers, in an amount not to exceed \$60,000 per year, effective 08/16/2016 – 08/15/2021.	Approved by the BOM Resolution #WCCHS-16-059 on 08/23/2016. WCCHS has entered into agreements with several provider recruitment firms for the purpose of doing business with any one of the firms that presents a provider that meets WCCHS needs. In most cases, WCCHS does not actually engage into business with any of the firms. However, Barton & Associates has in recent months provided OBGYN locum physicians to cover a vacancy.	Motion: Kehl Ayes: 8 Noes: Absent: 2 Granger, Ryan	Carried: XXX Defeated: Referred to: *RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
<p>4. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Chairman to sign an agency staffing agreement with Supplemental Health Care, 1640 W. Redstone Center Drive, Suite 200, Park City, Utah 84098 for temporary staffing, not to exceed \$100,000 per year, effective 06/14/2019 – 05/31/2021.</p>		Motion: Kehl Ayes: 8 Noes: Absent: 2 Granger, Ryan	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>5. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Chairman to sign a client agreement with Aureus Medical Group, 13609 California Street, Omaha, NE 68154-5260 to fill vacant RN positions, not to exceed \$125,000 per year, 09/01/2019 – 08/30/2020.</p>	To fill vacant RN positions in order to provide minimum staffing levels for patient safety and quality on a temporary basis while recruiting/orienting new hires, or to fill in for leaves of absences.	Motion: Kehl Ayes: 8 Noes: Absent: 2 Granger, Ryan	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>6. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Amend Resolution #19-157 approved 03/12/2019 with Kideney Architects, P.C., 143 Genesee Street, Buffalo, NY 14203 for professional design services for the programmatic and schematic design of the potential new building (programs to be considered include laboratory, surgical suite, radiology, conference room, dialysis, among others), Project # 2019029.00 as follows:</p> <ul style="list-style-type: none"> • To increase the amount from not to exceed \$96,500 to an amount not to exceed \$96,500 plus expenses. • All other terms and conditions remain the same. 		Motion: Kehl Ayes: 8 Noes: Absent: 2 Granger, Ryan	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>7. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Amend Resolution #19-347 approved 08/13/2019 with Dean M. Brewer Jr, DO, 26024 Liberty Avenue, Watertown, NY 13601 related to Family Practice services as follows:</p> <ul style="list-style-type: none"> • Increase the not to exceed amount from \$250,000 per year to an amount not to exceed \$250,000 per year plus a one-time stipend in the amount of \$36,000 upon start date. 		Motion: Kehl Ayes: 8 Noes: Absent: 2 Granger, Ryan	Carried: XXX Defeated: Referred to: * RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
<p>8. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Chairman, pursuant to General Municipal Law §104(b), to award bid and sign contract related to the PEET Mechanical Room upgrades with D/V Brown & Associates, Inc., 567 Vickers Street, Tonawanda, NY 14150, in an amount of \$262,800, effective 09/11/2019 – 12/31/2019.</p>		Motion: Kehl Ayes: 8 Noes: Absent: 2 Granger, Ryan	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>9. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Chairman, pursuant to General Municipal Law §104(b), to award bid and sign contract related to the dietary millwork project with Jeffrey Ellis Carl Cabinetmakers, Inc., 725 Culver Road, Rochester, NY 14609, in an amount of \$52,173, effective 09/11/2019 – 12/31/2019.</p>	<p>**Morrison Foods will be donating \$30K towards this millwork project.</p>	Motion: Kehl Ayes: 8 Noes: Absent: 2 Granger, Ryan	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>10. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Chairman to sign a lease agreement with DALE L. DEAHN, 42 Mount View Drive ,Arcade, NY 14009, to lease the premises located at 401-403 Main Street, Arcade, NY 14009, \$1,586.68 per month, effective 07/15/2019 – 01/31/2020.</p>		Motion: Kehl Ayes: 8 Noes: Absent: 2 Granger, Ryan	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>11. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Chairman to sign a professional services agreement with John Karpie, MD, 17 Cumberland Street, Lancaster, NY 14086, to provide orthopaedic services, not to exceed \$220,000 per year, effective 11/01/2019 – 10/31/2021 or within 60 days upon the completion of credentialing and obtaining malpractice insurance.</p>		Motion: Kehl Ayes: 8 Noes: Absent: 2 Granger, Ryan	Carried: XXX Defeated: Referred to: * RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
<p>12. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Chairman to sign a professional services agreement with Catholic Health, 144 Genesee Street, 6th Floor, Buffalo, NY 14203, to provide Physician Assistant to assist in providing the orthopaedic services to the Hospital's patients in the Hospital's Orthopaedic Clinic, not to exceed \$26,000 per year, effective 11/01/2019 – 10/31/2021 or within 60 days upon the completion of credentialing and obtaining malpractice insurance.</p>		Motion: Kehl Ayes: 8 Noes: Absent: 2 Granger, Ryan	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>13. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Chairman to sign an Employment Agreement – Salary Schedule P with Michael Loy, DO, 315 Fowlerville Road, Bloomburg, PA 17815, to provide family practice and sports medicine medical services, not to exceed \$230,000 per year, plus a one-time stipend in the amount of \$8,000 upon start date, effective 11/01/2019 – 10/31/2021 or within 60 days upon the completion of credentialing and obtaining malpractice insurance.</p>		Motion: Kehl Ayes: 8 Noes: Absent: 2 Granger, Ryan	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>14. Amend Salary Schedule X as follows:</p> <ul style="list-style-type: none"> • Increase the salary of the Medical Biller position (12.185.473) under <u>WYOMING COUNTY FAMILY MEDICINE – ARCADE</u> from \$16.16 per hour to \$17.25 per hour, effective 07/28/2019. • Set the salary of the Medical Office Assistant position (12.186.480) under <u>WYOMING COUNTY FAMILY MEDICINE – ARCADE</u> at a range of \$13.33 to \$17.50 per hour, effective 07/24/2019. • Set the salary of the Medical Receptionist position (12.191.153) under <u>WYOMING COUNTY FAMILY MEDICINE – ARCADE</u> at a range of \$13.33 to \$17.50 per hour, effective 07/24/2019. • Set the salary of the Medical Receptionist position (12.193.153) under <u>WYOMING COUNTY FAMILY MEDICINE – O'DELL</u> at a range of \$13.33 to \$17.50 per hour, effective 07/24/2019. 		Motion: Leuer Ayes: 8 Noes: Absent: 2 Granger, Ryan	Carried: XXX Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<ul style="list-style-type: none"> • Set the salary of the <i>Registered Nurse</i> position (03.885.209) under <u>WYOMING COUNTY FAMILY MEDICINE – O'DELL</u> at \$24.50 per hour, effective 07/22/2019. • Increase the salary of the <i>Licensed Practical Nurse</i> position (04.580.147) under <u>WYOMING COUNTY FAMILY MEDICINE – O'DELL</u> from \$17.17 per hour to \$20.00 per hour, effective 07/28/2019. • Set the salary of the <i>Medical Receptionist</i> position (12.194.153) under <u>WYOMING COUNTY FAMILY MEDICINE – WARSAW</u> at a range of \$13.33 to \$17.50 per hour, effective 07/24/2019. • Set the salary of the <i>Registered Nurse</i> position (03.886.209) under <u>WYOMING COUNTY FAMILY MEDICINE – WARSAW</u> at a range of \$20.00 to \$25.00 per hour, effective 07/24/2019. • Set the salary of the <i>Registered Nurse</i> position (03.887.209) under <u>WYOMING COUNTY FAMILY MEDICINE – WARSAW</u> at a range of \$20.00 to \$25.00 per hour, effective 07/24/2019. • Set the salary of the <i>Licensed Practical Nurse</i> position (04.581.147) under <u>WYOMING COUNTY FAMILY MEDICINE – WARSAW</u> at a range of \$17.78 to \$20.34 per hour, effective 07/24/2019. • Set the salary of the <i>Licensed Practical Nurse</i> position (04.582.147) under <u>WYOMING COUNTY FAMILY MEDICINE – WARSAW</u> at a range of \$17.78 to \$20.34 per hour, effective 07/24/2019. • Set the salary of the <i>Licensed Practical Nurse</i> position (04.583.147) under <u>WYOMING COUNTY FAMILY MEDICINE – WARSAW</u> at \$20.00 per hour, effective 07/24/2019. • Place one (1) position of <i>Licensed Practical Nurse</i> position under <u>WCCHS ORTHOPAEDIC CLINIC</u> and set the salary at a range of \$17.78 to \$20.34 per hour, effective 07/28/2019. 			

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Department Agenda Item	Discussion	Decision	Action
<p>3. <u>Overnight Travel Authorization:</u> J. Kirsch to attend NYS Assembly Committee on Real Property Taxation in Albany; invited to a Roundtable Discussion as the representative of NYS Real Property Tax Directors Association on September 9-10, 2019. Hotel is \$116 for 1 day, plus meals & tolls.</p>	<p>Bill A.8201 – proposed to make certain mobile and communication equipment not taxable as real property.</p> <p><i>Per post committee meeting discussion with RPTS Dir. Kirsch, requested attendance at T/Arcade Bd. Mtg. will require him to move dates to Sept. 10-11th. Necessity of an overnight will depend upon time meeting is finished. Potential for day travel only...</i></p>	<p>Motion: Grant Ayes: 8 Noes: Absent: 2 Granger, Ryan</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p>
<p>4. <u>Inter-municipal Agreements:</u> Authorize Chairman to sign Inter-municipal Agreements with the <i>Towns of Covington, Eagle, Gainesville, Java, Orangeville, Pike, Sheldon, Warsaw, and Wethersfield</i> for Countywide Assessing Services per RPTL §1537, according to the fee schedule negotiated with the municipalities per year; effective October 01, 2019 through September 30, 2022.</p>		<p>Motion: Davis Ayes: 8 Noes: Absent: 2 Granger, Ryan</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>
<p>5. <u>FYI:</u></p> <ul style="list-style-type: none"> • School tax bills complete. Most of the schools had our vendor direct mail the bills after using our new process of combining by address; saving the schools considerable amounts of time and postal costs. We get a reduced postal rate, estimated over \$3,000 in just postage savings this run. – Also maintaining bank codes for assessors programmatically, and then sorting for collectors saves them time. • Increasing efforts to get tax bills to new property owners by adding a code to the bills for parcels that have split in order to alert the collector to do an apportionment so they don't go unanswered and unpaid. • There were several last minute delays due to NYS amending their Enhanced Star eligible reports. There are more to come, but those bills will need to be corrected later. • Magen Wylie has been appointed permanently to the position of Secretary to the Director of Real Property Tax Services. 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
Clerk to the Board w/C. Ketchum & L. Perez			
<p>1. <i>Approve updated DRAFT County Vehicle Use Policy. To include the following Finance Committee revisions:</i></p> <ul style="list-style-type: none"> • II. DEFINITIONS <ul style="list-style-type: none"> ○ <u>Item #5. Remove</u>, “A <i>County Employee</i> shall also include an individual volunteering on behalf of the <i>County</i> reporting to a specific <i>Department Head</i> and authorized by the Standing Committee of said <i>Department Head</i>.” • VI. ELIGIBILITY FOR USE OF COUNTY VEHICLES <ul style="list-style-type: none"> ○ <u>Item #4. Add</u>, “All notifications will be received by the Human Resource Director.” • VII. MOTOR VEHICLE USE REQUIREMENTS AND RESTRICTIONS <ul style="list-style-type: none"> ○ <u>Item #6. Remove</u>, “Alcoholic beverages, controlled substances or other intoxicating substances/agents are not allowed in <i>County Vehicles</i> under any circumstances. The <i>County Employee</i> assigned the <i>County Vehicle</i> is responsible for any violations that occur as a result of any alcoholic beverages, controlled substances or other intoxicating substances/agents being in such <i>County Vehicle</i>.” 	as presented by Deputy Clerk to the Board, L. Perez.	Motion: May Ayes: 8 Noes: Absent: 2 Granger, Ryan	Carried: XXX Defeated: Referred to:
*RESOLUTION			
Budget Office w/J. Cook			
<p>1. <i>Discussion:</i> The 2020 Department Budget Requests are in. 2020 Requested Levy in the amount of \$25,927,627.33 or a 20.11% increase over 2019 Adopted Levy (\$21,587,177). With projected use of Fund Balance (GF - \$1.2M & HWY - \$500K) the levy is reduced to \$24,227,627.33 or a 12.23% Increase.</p>	This is where we usually start the process.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to: <i>A preview of the 2020 Budget preparation will be presented to the Committee of the Whole on 09/10/19 at 1:00 PM</i>
<i>At 11:51 AM Supervisor Copeland, T/Wethersfield exited the meeting.</i>			
<p>2. <i>Budget Discussion:</i> The Budget Office has begun reviewing department requests and making changes as appropriate. I anticipate by mid to late September, I will be able to provide the board with a complete list of Departmental adjustments, cuts, additional cut/add options that require discussion, as well as identifying a target for tax cap purposes.</p>	Attached is a listing of 2020 Department Requests compared to 2019 Adopted . I have included \$1.2M in GF Balance along with the requested \$500K of HWY fund balance to illustrate where we are.....	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Off Track Betting w/			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
Other/Referrals:			
HUMAN RESOURCES			
Board of Elections			
1. Appropriation: To: 01.34.1450.4.42484 Early Voting \$12,000.00 w/01.11.1450.3089 Other State Aid \$12,000.00 Reason: To purchase electronic poll books and associated hardware/software with the Capital Projects Program Grant and to pay for renovations to the board of elections using the Aid to Localities Grant.	The total amount of the Capital Projects Program Grant is \$35,368.18 and the amount of the Aid to Localities Grant is \$27,477.00 \$15,000.00. Both grants are to assist with costs associated to the implementation of Early Voting. <i>@ H. Bush, 66 days before early voting begins... Above amount cut to \$15K Warsaw site will pilot e Poll Books</i>	Motion: May Ayes: 7 Noes: Absent: 3 Granger, Ryan, Copeland	Carried: XXX Defeated: Referred to: *RESOLUTION
County Historian			
2. Appropriation: To: 01.46.7510.2. 20809 other \$2,200.00 w/01.03.7510.128901 Grant \$2,200.00 Reason: To appropriate funds received from the Pomeroy Foundation for the Historic Marker Program for two markers for the town of Perry.		Motion: Leuer Ayes: 7 Noes: Absent: 3 Granger, Ryan, Copeland	Carried: XXX Defeated: Referred to: *RESOLUTION
Human Resource			
3. Position Fill: <i>Buildings and Grounds</i> One (1) position of <u>Building Maintenance Mechanic</u> (1.0 FTE) (position # 005.032) on CSEA Schedule B, Job Grade 9 at \$18.57/hr - \$20.52/hr. Person Vacating: Dennis Sanders, effective upon finding a replacement candidate, departure date is 12/31/2019. Position Available: September 11, 2019.	<i>Will be vacated once replacement found, incumbent will move to Building Maintenance Mechanic (Temporary) position to be created.</i>	Motion: Tallman Ayes: 7 Noes: Absent: 3 Granger, Ryan, Copeland	Carried: XXX Defeated: Referred to: APPROVED
4. Position Fill: <i>Buildings and Grounds</i> One (1) position of <u>Laborer</u> (1.0 FTE) (position # 006.144) on CSEA Schedule B, Job Grade 8 at \$17.88/hr. - \$19.83/hr. Person Vacating: David Paddock, effective September 6, 2019. Position Available: September 7, 2019.		Motion: Tallman Ayes: 7 Noes: Absent: 3 Granger, Ryan, Copeland	Carried: XXX Defeated: Referred to: APPROVED

FINANCE COMMITTEE MEETING MINUTES

Date: Tuesday, September 3, 2019 @ 9:00 AM

Present: **Brick, Grant**, Kehl (9:04 AM), Granger (exited the meeting at 10:27 AM), Davis, Tallman, Leuer, May, Ryan, Copeland (exited the meeting at 11:51 AM)

Absent:

Also Present: C. Ketchum/Board Clerk; D. Farberman/HR Director; J. Cook/Budget Officer; A. D. Berwanger/Board Chair (9:01 AM)

Department Agenda Item	Discussion	Decision	Action
<p>5. Position Create/Fill: <i>Buildings and Grounds</i> One (1) position of <u>Building Maintenance Mechanic (Temporary)</u> following CSEA Schedule B, Job Grade 9 at \$18.57/hr - \$20.52/hr. Position Available: September 11, 2019 – December 31, 2019.</p>	<p><i>Temporary position to hold incumbent of Building Maintenance Mechanic during training/transition period for new hire. To sunset 12/31/2019.</i></p>	<p>Motion: Tallman Ayes: 7 Noes: Absent: 3 Granger, Ryan, Copeland</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>6. Position Fill: <i>Sheriff</i> One (1) position of <u>Deputy Sheriff Sergeant</u> (1.0 FTE) (position # 084.086) on WCDSA Schedule, Job Grade 6 at \$27.09/hr. - \$32.21/hr. Person Vacating: Christopher Kobylanski, effective August 29, 2019. Position Available: September 4, 2019.</p>	<p><i>C. Kobylanski retiring</i></p>	<p>Motion: Tallman Ayes: 7 Noes: Absent: 3 Granger, Ryan, Copeland</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
<p>7. Position Fill: <i>Sheriff</i> One (1) position of <u>Deputy Sheriff</u> (1.0 FTE) (position # 074.083) on WCDSA Schedule, Job Grade 4 at \$23.08/hr. - \$29.51/hr. Person Vacating: Aaron Chase, effective September 1, 2019. Position Available: September 4, 2019.</p>	<p><i>A. Chase to Sgt.</i></p>	<p>Motion: Tallman Ayes: 7 Noes: Absent: 3 Granger, Ryan, Copeland</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
<p>8. Position Fill: <i>Sheriff</i> One (1) position of <u>Deputy Sheriff, PT</u> (position # 100.083) following WCDSA Schedule, Job Grade 4 at \$23.08/hr. - \$24.88/hr. Person Vacating: Justin Bliss, effective August 25, 2019. Position Available: September 4, 2019.</p>	<p><i>J. Bliss to FT</i></p>	<p>Motion: Tallman Ayes: 7 Noes: Absent: 3 Granger, Ryan, Copeland</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
<p>9. Position Fill: <i>Sheriff</i> One (1) position of <u>Deputy Sheriff, PT</u> (position # 102.083) following WCDSA Schedule, Job Grade 4 at \$23.08/hr. - \$24.88/hr. Person Vacating: Austin Harding, effective September 8, 2019. Position Available: September 9, 2019.</p>	<p><i>A. Harding to FT</i></p>	<p>Motion: Tallman Ayes: 7 Noes: Absent: 3 Granger, Ryan, Copeland</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>

FINANCE COMMITTEE MEETING MINUTES

Date: Tuesday, September 3, 2019 @ 9:00 AM

Present: **Brick, Grant**, Kehl (9:04 AM), Granger (exited the meeting at 10:27 AM), Davis, Tallman, Leuer, May, Ryan, Copeland (exited the meeting at 11:51 AM)

Absent:

Also Present: C. Ketchum/Board Clerk; D. Farberman/HR Director; J. Cook/Budget Officer; A. D. Berwanger/Board Chair (9:01 AM)

Department Agenda Item	Discussion	Decision	Action
PUBLIC HEALTH			
Health Department			
1. Appropriation: To: 01.38.4010.4.42440 Child Safety Seat \$500.00 w/01.12.4010.448912 Child Safety Seat (Fed) \$500.00 Reason: Additional grant funds for 10/18-9/19 not utilized in 2018.		Motion: Grant Ayes: 7 Noes: Absent: 3 Granger, Ryan, Copeland	Carried: XXX Defeated: Referred to: *RESOLUTION
2. Appropriation: To: 01.38.4010.4.42429 Rabies Treatment \$26,000.00 w/ <i>any funds available</i> \$26,000.00 Reason: To cover cost of rabies post exposure treatment.	<i>Discussion over participating in a bait drop.</i> <i>Insurance Companies have the ability to refuse payment, knowing counties are responsible for covering post exposure treatments. Several Supervisors felt the state legislature should be made aware...</i>	Motion: Kehl Ayes: 7 Noes: Absent: 3 Granger, Ryan, Copeland	Carried: XXX Defeated: Referred to: *RESOLUTION

Signature of Committee Chairman: p/J. Brick (minutes prepared by C. Ketchum).

Next Finance Committee Meeting scheduled for **Tuesday, October 01, 2019 @ 10:00 AM (lunch will be provided).**