

## PLANNING COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Wednesday, August 26, 2020 @ 1:00 PM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via *BOS YouTube Channel* (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>)

Planning Committee Members Present: *Leuer, Ryan (1:09 PM)*, Kehl, Berwanger (1:04 PM), Granger, Roberts, Brunner, Klein

Absent:

Also Present in person: C. Ketchum/Board Clerk; S. Mantelli/IT; J. Davis/Board Chair; M. Roche, T/Eagle

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>1:00 PM Countywide Zoning Program w/D. Roberts</b>			
<i>At 1:04 PM Supervisor Berwanger, T/Arcade entered the meeting during the below agenda item.</i>			
1. <i>Monthly Report : <a href="#">July</a></i>	<i>Reviewed and attached.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>Continued Discussion on Zoning Enforcement Consolidation Efforts</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>Cost to towns not participating was \$1.99 per parcel in 2019. Zoning supported countywide Code Enforcement efforts. CEO Roberts suggested Supervisors go back to their towns and ask Planning Boards how many times they called D. Roberts with questions. Supervisor Kehl, T/Attica asked what it would take to make it levy neutral? Varies depending on number of towns participating.</i>			
<i>At 1:09 PM Supervisor Ryan, T/Warsaw entered the meeting during the below agenda item.</i>			
3. <i>FYI –as per <a href="#">Resolution 17-068</a>: Chairman Authorized to sign IMA with Town of Bennington for Wyoming County Zoning Dept. to perform their zoning enforcement duties.</i>	<i>Attached Start date of October 1<sup>st</sup>, 2020</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. <i>Curbside Collection RFP:</i> <ul style="list-style-type: none"> <li>• Met with Waste Management to discuss savings potentials                             <ul style="list-style-type: none"> <li>○ Automated service</li> <li>○ All customers would go to “totes” – large wheeled garbage cans</li> <li>○ Typically reduces cost by 5%</li> <li>○ Would not be able to do in year one; need a year to gear up</li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: \_\_\_\_\_

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Absent:

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Department Agenda Item	Discussion	Decision	Action
<b>Space Allocation w/D. Roberts</b>			
<b>1. Ag. and Business Center:</b> <ul style="list-style-type: none"> <li>Cooperative Ext. of Wyoming County (reduction of square footage)</li> <li>Cummins (relocate to former CCE space)</li> </ul>	<i>6,200 sq. ft. currently / cut by 1/2</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Ag and Business Center of Excellence w/D. Roberts</b>			
<b>1. Update on Placement of Vending Machines</b> <ul style="list-style-type: none"> <li>Reached out to J. Rutowski... he is fine with placement</li> <li>Talked about a few spots</li> <li>Supervisors Leuer and Ryan toured w/ Crickler sales rep by kitchen in basement.</li> <li>Questionnaire circulating Ag. Center on what they would like to see for food. More of a convenience.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>2. Repeal Res. #20-260</b> and replace with a resolution to <b>amend Res. 16-028.</b> QMPS Sublease renewal is an addendum to the original sublease.		Motion: Brunner Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION (2)</b>
<b>3. Amend Resolution No. 20-064:</b> Authorize Chairman to sign an amended contract with <b>Cheryl Cummins</b> , 36 Center Street, Warsaw, NY 14569 for the rental of 507 sq. ft. of office space located in the Wyo. Co. Ag and Business Center with a base rent in the amount of eleven dollars and forty-four cents (\$11.44) per square foot and utilities at two dollars and eighty cents (\$2.80) per square foot; effective January 20, 2020 through July 19, 2020 reflect the following revisions: <ul style="list-style-type: none"> <li>Extend the term of the agreement for an additional 6 months through January 19, 2021 in accordance with the automatic renewal provision of the original lease agreement.</li> </ul>		Motion: Roberts Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
<b>1:30 PM Planning &amp; Development Department w/ W. Daly</b>			
1. Amend <a href="#"><u>Res. #20-030</u></a> with <i>New York State Empire State Development</i> for the Complete Count Outreach in Wyoming County campaign grant to reflect a 50% reduction in funding to \$35,200.00 and amend effective dates of 07/31/2020 through 09/30/2020.		Motion: Ryan Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
2. <b>Appropriation:</b> To: 01.42.6421.4.42493 Other Econ Dev Project \$35,200.00 w/01.11.6421.3089 State Aid \$35,200.00 <b>Reason:</b> To cover the expenses associated with the NYS Empire State Development Agency – 2020 Census Grant.		Motion: Ryan Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>FINANCE</b>
3. <b>Professional Service Contract \$5,001 or greater:</b> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>Wyoming County Community Action</i> , 6470 Route 20A, Suite 1, Perry, NY 14530 for a Census 2020 Complete Count Outreach campaign in an amount not to exceed \$26,400.00 (which is 75% of the Complete Count Outreach grant of \$35,200.00); effective July 31, 2020 through September 30, 2020.		Motion: Ryan Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>1:45 PM Industrial Development Agency w/J. Pierce</b>			
1. <b>Reappointments:</b> <b>Wyo. Co. Industrial Development Agency</b> Board of Directors <b>Three (3) year terms effective September 12, 2020 through September 11, 2023</b> • <i>Thomas McCormick</i> , 5190 Sheppard Road, Bliss NY 14024 • <i>E. Joseph Gozelski</i> , 6175 East Lake Road, Silver Springs, NY 14550		Motion: Berwanger Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
<b>Wyo. Co. Business Center (LDC) w/J. Pierce</b>			
1. <i>FYI</i> : <ul style="list-style-type: none"> <li>• IDA letter dated 08/12/20 by the IDA regarding Alle-Catt Wind Energy, LLC in the Town of Arcade. Notice of Public Hearing and Notice of Deviation.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>Reappoint</i> Dan Leuer, 712 Transit Road, Wyoming, NY 14591 to the Wyo. Co. Business Center Board of Directors for a term of three (3) years; effective May 9, 2020 through May 9, 2023		Motion: Ryan Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to: <b>*RESOLUTION</b>
<b>Wyo. Co. Chamber of Commerce w/S. Gardner</b>			
	<i>~ Nothing to Report ~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Wyo. Co. Water Resource Agency w/S. Perkins</b>			
	<i>~ Nothing to Report ~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Solid Waste w/</b>			
	<i>~ Nothing to Report ~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Arts Council w/J. Hoyt</b>			
	<i>~ Nothing to Report ~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<b>Business Education Council w/J. Duppengiesser</b>			
	<i>~ Nothing to Report ~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/D. Leuer (minutes prepared by C. Cummins).

Next Planning Committee Meeting scheduled for **Wednesday, September 30, 2020 @ 1:00 PM.**

Committee Chair Initials: \_\_\_\_\_