



## PUBLIC HEALTH COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled,

CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19)

permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Wednesday, August 26, 2020 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOl67v1R8g-Ow>)

Present: **Ryan, Grant**, King, Berwanger, Roche, Roberts, Brick, May (Zoom)

Absent: J. Cook/Budget Officer; Becker

Also Present: C. Ketchum/Board Clerk; S. Mantelli/IT; J. Davis/Chairman; D. Granger, T/Gainesville; B. Kehl, T/Attica

Department Agenda Item	Discussion	Decision	Action
<p><b>2. Grant Application and Acceptance:</b>                      Authorize Chairman and Commissioner of Health to sign a grant application and acceptance award with <b>Health Research, Inc.</b>, 150 Broadway, Ste 560, Menands, NY 12204 for the provision of funding for COVID-19 Enhanced Detection and Response in a minimum amount of \$253,688.00; effective July 1, 2020 through June 30, 2022.</p>		<p>Motion: Roberts                      Ayes: 8                      Noes:                      Absent: 1 Becker</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p> <p style="text-align: center;"><b>*RESOLUTION</b></p>
<p><i>As part of the ELC COVID Response grant funding, the Health Department is seeking to create two positions on Schedule G with position available date of October 14:</i></p> <p><b>COVID Response Specialist.</b> <i>This individual will be responsible for Case Investigation/Contact Tracing, Clinical Liaison with schools and parents, assisting with vaccination initiative (when the time comes) and other COVID Response related activities. We are hoping the position will be 1.0fte and prefer a clinical credential (RN/LPN) and community health or health department experience.</i></p> <p><b>COVID Response Assistant.</b> <i>This individual will be responsible for providing clerical/administrative support for WCHD COVID response in Wyoming County. We are hoping this person will be 1.0fte, outstanding customer service &amp; communication abilities, strong computer &amp; organizational skills required.</i></p> <p><i>These positions will be on Schedule G, temporarily appointed through June 30, 2022 and will generally be required to fulfill the "Deliverables" (attachment). All of this is subject to finalization as we move through the budgeting process.</i></p>			
<p><b>Permission to proceed with creation of two (2) full time salary schedule G positions of</b></p> <ul style="list-style-type: none"> <li>• COVID Response Specialist</li> <li>• COVID Response Assistant</li> </ul>	<p><u><a href="#">Grant deliverables</a></u></p>	<p>Motion: Brick                      Ayes: 8                      Noes:                      Absent: 1 Becker</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p> <p style="text-align: center;"><b>APPROVED</b></p>
<p><i>Dr. Collins reported that the Health Department has been working directly with schools on reopening plans. State Ed / NYS DOH have issued regulations that are conflicting with each other. He also explained screening related issues. A specific school liaison will be assigned through the Health Dept. Available 24/7 to answer questions. Increase burden on primary care system for both school age children and adults. Tracing would ultimately fall to Co. Health Depts., but the schools would be involved, taking supportive role.</i></p>			

Committee Chair Initials: \_\_\_\_\_

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Present: *Ryan, Grant*, King, Berwanger, Roche, Roberts, Brick, May (Zoom)

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Also Present: C. Ketchum/Board Clerk; S. Mantelli/IT; J. Davis/Chairman; D. Granger, T/Gainesville; B. Kehl, T/Attica

Department Agenda Item	Discussion	Decision	Action
<p><b>3. Grant Acceptance:</b>                      Authorize Chairman and Commissioner of Health to sign a grant acceptance award with the <i>Governor's Traffic Safety Committee</i>, ESP, Albany, NY for the provision of funding for the Child Passenger Safety Seat Program in a minimum amount of \$2,800; effective October 1, 2020 through September 30, 2021.</p>	<p><i>Permission to apply for \$4,200 in May 2020</i></p>	<p>Motion: Roberts                      Ayes: 8                      Noes:                      Absent: 1 Becker</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p> <p style="text-align: center;"><b>*RESOLUTION</b></p>
<p><b>4. FYI ~ Contract (\$3,000 and under):</b>                      • <i>SUNY Stonybrook School of Nursing</i>, c/o STATE UNIVERSITY OF NEW YORK, State University Plaza, Albany, NY 12246 for the provision of a clinical field work experience at the Health Department, Men's &amp; Women's Health Services. No cost; effective August, 2020 through August, 2025.</p>		<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>
<p><b>5. Operational Update (As Needed):</b>  <u>ADMINISTRATION:</u>                      ➤ COVID-19 Response</p> <ul style="list-style-type: none"> <li>○ Supervisor Kehl, T/Attica asked if schools will be relying on County's supply of PPE's as part of their reopening plans.                             <ul style="list-style-type: none"> <li>▪ A: Not to PH Admin. Paolucci's knowledge, but we will need to keep an open mind</li> <li>▪ PH Admin. Paolucci will let the committee know if issues arise.</li> </ul> </li> <li>○ Supervisor Roche, T/Eagle asked how contact tracing is going.                             <ul style="list-style-type: none"> <li>▪ A: PH Admin. Paolucci said partnership with the state is working much better than anticipated.</li> </ul> </li> </ul> <p><u>ENVIRONMENTAL:</u>                      ➤ <u><i>July Environmental Health Report</i></u></p> <ul style="list-style-type: none"> <li>○ Inspection Report developed with counter parts across the state for gym reopenings.</li> <li>○ 3 gyms have been inspected to date (Arcade, Strykersville and Warsaw)</li> <li>○ 50 people vs 50% capacity                             <ul style="list-style-type: none"> <li>▪ Cannot exceed 50 people in non-essential gatherings. 50% in a facility or lessor of the two.</li> </ul> </li> <li>○ New language will never allow for more than 50 people at a gathering...</li> <li>○ There is also a liability component</li> </ul>		<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
<ul style="list-style-type: none"> <li>○ Drive Ins are being utilized in some instances</li> </ul> <p><u>PUBLIC HEALTH NURSING:</u></p> <p><u>PH EMERGENCY PREPAREDNESS:</u></p> <p><u>MWHS:</u></p> <p><u>JAIL MEDICAL:</u></p> <p><u>CORONERS:</u></p> <p><u>WEIGHTS &amp; MEASURES:</u></p> <ul style="list-style-type: none"> <li>➤ July Weights &amp; Measures                             <ul style="list-style-type: none"> <li>○ <u><a href="#">Activity and Device Reports</a></u></li> <li>○ <u><a href="#">Financial Reports</a></u></li> </ul> </li> </ul>			
<p><i>A moment of silence was recognized in memory of former PH Fiscal Administrator, Sarah Matthews. Ms. Matthews passed away suddenly yesterday. (link to obituary: <a href="https://www.eatonwatsonfuneralhome.com/obituaries/Sarah-L-Matthews?obId=18096830#/obituaryInfo">https://www.eatonwatsonfuneralhome.com/obituaries/Sarah-L-Matthews?obId=18096830#/obituaryInfo</a>)</i></p>			

Signature of Committee Chairman: p/R. Ryan (minutes prepared by C. Ketchum).

Next Public Health Committee Meeting scheduled for **Wednesday, September 29, 2020 @ 9:00 AM.**

Committee Chair Initials: \_\_\_\_\_