

HUMAN SERVICES COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled,

CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19)

permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, August 25, 2020 @ 1:00 PM

Present: **Grant, Ryan**, Brunner, King, Roberts, Roche, Granger

Absent: J. Cook/Budget Officer

Also Present: C. Ketchum/Board Clerk; S. Mantelli/IT; J. Davis/Board Chair; J./ Brick, T/Perry; A. D. Berwanger, T/Arcade

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:00 PM Veterans Services w/L. Harvey & L. Schreiber			
1. New York State Grant Veterans Affairs: <ul style="list-style-type: none"> • For funding to provide services to Veterans in our locality in a minimum amount of \$10,000.00; effective April 1, 2020 through March 31, 2021. • Daniel Schenkman and Paige Corning have emailed me that, as of today's date, they are still waiting on final numbers for the 2020 VSA funds. As soon as they have those numbers they will send letters to each county advising on available funds. • NO CHANGE 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. COVID-19 Update on Workflow: <ul style="list-style-type: none"> • Office hours M-F 9-4 for phone and appointments • Have a hand sanitizer station • Handmade masks by Veteran wife Rita LeFort • Updated phone message on daily basis so Veterans know that I am in the office but with appointments or out taking a Veteran to an emergency doctor visit 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Dwyer Wyoming Update: <ul style="list-style-type: none"> • Budget <ul style="list-style-type: none"> ○ 2020 – 2021 – <i>as of July 1, 2020, \$13,125 to spend through 06/2021</i> • Picnic 08/29/20 <ul style="list-style-type: none"> ○ 140 Veterans signed up to attend. ○ Ordered 194 shirts to cover Patriot Riders and volunteers ○ 40 hats for Korean War Veterans – <i>through private donations</i> ○ Certificates for 20 Korean War Veterans who will be in attendance ○ National Vietnam War Veterans Day Medallion Coins will be handed out to all Vietnam Era Veterans. Purchased 250 ○ Chicken dinners have been ordered at 270 which is an accurate count of those who have signed up to attend ○ Still to purchase- water bottles, candy and bags - <i>\$4,166 total est. amount of picnic</i> 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

HUMAN SERVICES COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled,

CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19)

permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, August 25, 2020 @ 1:00 PM

Present: **Grant, Ryan**, Brunner, King, Roberts, Roche, Granger

Absent: J. Cook/Budget Officer

Also Present: C. Ketchum/Board Clerk; S. Mantelli/IT; J. Davis/Board Chair; J./ Brick, T/Perry; A. D. Berwanger, T/Arcade

Department Agenda Item	Discussion	Decision	Action
4. Numbers: <u>See attached:</u> <ul style="list-style-type: none"> • Office Volume 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>Supervisor Brunner, T/Java commended Veteran Services Dir. Harvey on how well she is taking care of our veterans...</i>			
1:15 PM Office for the Aging w/A. Aldinger			
1. OFA Advisory Council Reports: <ul style="list-style-type: none"> • EISEP ~ 38 Participants / 53 Active • Respite ~ 14/53 <ul style="list-style-type: none"> ○ Life Line ~ 28 <ul style="list-style-type: none"> ▪ Private Pay ~ 26 ○ Adult Day Care ~ 4 (not operational due to COVID-19) ○ PCAI ~ 1 ○ PCA II ~ 2 • Alz Caregiver Grant ~ 28 • HDM (Home Delivered Meals) ~ 308 active participants with 280 meals being served today • Congregate Meal Sites ~ Avg. 0 /day • Pine Lounge ~ 35 /week (take-outs) 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Amend Resolution No. 18-015 (as amended by 18-047): Authorize Chairman to sign an Amended Grant Award with Alzheimer's Association WNY , 2805 Wehrle Drive, Buffalo, NY 14221 to reflect the following revisions: <ul style="list-style-type: none"> • <i>Extend contract end date to 12/31/2021.</i> 		Motion: Granger Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
3. Amend Salary Schedule "G": To provide Stipends plus corresponding fringe to the following: <ul style="list-style-type: none"> • Director of Aging and Youth \$2,000.00 • Deputy Director of Aging \$2,000.00 • Fiscal Officer I \$3,000.00 Said amounts are annual; effective January 1, 2021 – December 31, 2021. Funds provided through the Alzheimer's Disease Caregiver Support Initiative Grant, which is being extended per the above agenda request.		Motion: Ryan Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: FINANCE

Committee Chair Initials: _____

HUMAN SERVICES COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled,

CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19)

permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, August 25, 2020 @ 1:00 PM

Present: **Grant, Ryan**, Brunner, King, Roberts, Roche, Granger

Absent: J. Cook/Budget Officer

Also Present: C. Ketchum/Board Clerk; S. Mantelli/IT; J. Davis/Board Chair; J./ Brick, T/Perry; A. D. Berwanger, T/Arcade

Department Agenda Item	Discussion	Decision	Action
4. Permission to go out to bid for contract for Personal Emergency Response Systems ; effective 01/01/2021 through 01/31/23		Motion: Roche Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED
5. FYI ~ MOU (\$3,000 and under): <ul style="list-style-type: none"> Healthy Community Alliance, 1 School Street, Gowanda, NY 14070 to provide planning activities under the WNY Family Caregiver Respite Pilot Program in the amount of \$2,000.00; effective January 01, 2021 through December 31, 2021. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
6. Public Hearing – <ul style="list-style-type: none"> State approved whatever they decide to do Bulleated form included in newsletter. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Youth Bureau			
7. EI/Preschool Reports: <ul style="list-style-type: none"> Early Intervention Active: 72 <ul style="list-style-type: none"> In Process: 18 Pre-School Active: 36 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
8. FYI ~ Contract (\$3,000 and under): <ul style="list-style-type: none"> Hilltop Print Shop, 3 East Main St., Mr. Morris, NY 14510 for printing palm cards, brochures and bookmarks through the Safe Harbor Grant in an amount not to exceed \$500.00; effective August 01, 2201 through December 31, 2020 Walmart, 2348 Route 19A, Warsaw, NY 14569 for Go Bags with basic resources for youth involved in traumatic experiences through the Safe Harbour Grant in an amount not to exceed \$1,250.00; effective August 1, 2020 – December 31, 2020. Catholic Charities, 87 N. Clinton Ave., Rochester, NY 14604 for translation services for children serviced by the Youth Bureau in variable amounts depending on need; effective 09/01/2020. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

HUMAN SERVICES COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled,

CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19)

permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, August 25, 2020 @ 1:00 PM

Present: **Grant, Ryan**, Brunner, King, Roberts, Roche, Granger

Absent: J. Cook/Budget Officer

Also Present: C. Ketchum/Board Clerk; S. Mantelli/IT; J. Davis/Board Chair; J./ Brick, T/Perry; A. D. Berwanger, T/Arcade

Department Agenda Item	Discussion	Decision	Action
<p>9. Amend Resolution No. 18-220:</p> <ul style="list-style-type: none"> • Authorize Chairman to sign an amended contract with Southtowns Children's' Associates 3755 Abbott Rd., Orchard Park, NY 14127 to reflect the following revision: <ul style="list-style-type: none"> ○ Add Physical Therapy Services; effective August 1, 2020 through June 30, 2021 • Authorize Chairman to sign an amended contract with SLC Therapy of WNY, 5544 Main St., 2nd Floor, Williamsville, NY 14221 to reflect the following revision: <ul style="list-style-type: none"> ○ Add Occupational Therapy and Occupational Therapy Assistant services; effective August 1, 2020 through June 30, 2021. 	<p><i>(Amounts are variable based on need.)</i></p>	<p>Motion: Brunner Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>10. Miscellaneous:</p> <ul style="list-style-type: none"> • Leah continues to help out at Veterans Services 2 days a week. • <u>Human Trafficking brochure</u> 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>Walk-in FYI ~ Contract (\$3,000 and under):</p> <ul style="list-style-type: none"> • Flaghouse, 601 Flaghouse Drive Hasbrouck Heights, NY for Wyoming County Youth Bureau Game Night in an amount not to exceed \$1,800.00; effective August 1, 2020 – December 31, 2020 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
1:30 PM Department of Social Services w/K. Barber			
<p>1. FYI:</p> <ul style="list-style-type: none"> • DSS Computer Replacement <ul style="list-style-type: none"> ○ Replacing 83 PC's the County originally received from Monroe County 12 years ago with 80 desktop units and 3 laptops for \$53K. Replacements are what the State recommends. ○ Should be getting roughly 25% back through state aid reimbursement per R. Miles projections. 	<p>J. Santullo is searching for state approved computers now... Finding availability difficult due to the COVID-19 pandemic.</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

Committee Chair Initials: _____

HUMAN SERVICES COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, August 25, 2020 @ 1:00 PM

Present: **Grant, Ryan**, Brunner, King, Roberts, Roche, Granger

Absent: J. Cook/Budget Officer

Also Present: C. Ketchum/Board Clerk; S. Mantelli/IT; J. Davis/Board Chair; J./ Brick, T/Perry; A. D. Berwanger, T/Arcade

Department Agenda Item	Discussion	Decision	Action
<p>2. FYI ~ Referred to 09-01-20 Finance Committee from 08-25-20 Human Resources <i>Position Create/Fill: Social Services</i> Create and fill one (1) position of <u>Social Services Program Specialist Trainee</u> (FT - 1.0 FTE) on CSEA Schedule A, Job Grade 8 at \$18.75/hr.-\$21.69/hr. Position Available: September 14, 2020. Person vacating a Social Services Program Specialist position: Colleen Holmes (retiring). Social Services Program Specialists all start out as trainees. After twelve months of training and upon satisfactory performance during the training period, trainees are then upgraded to a regular Program Specialist.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>3. Professional Services Contract - Authorization for State WMS Contracts (\$5,001.00 or greater): Authorize Chairman to sign a renewal contract through the State WMS System, pursuant to General Municipal Law §104(b), with the following agency for Foster Care Services for Wyoming County children/youth as well as “Raise the Age” (RTA) standards as enacted by Part WW of Chapter 59 of the Laws of 2017.</p> <ul style="list-style-type: none"> New Directions, 6395 Old Niagara Road, Lockport, NY 14094-1499 in an amount not to exceed \$879,150.00 for approximately seven (7) children. Effective 7/1/20 through 6/30/21. 	<p>** Resolution Required **</p> <p><i>Supervisor Brunner, T/Java questioned ability to reduce the amount of contract. Court ordered placements. Commissioner Barber explained that she would be uncomfortable doing so at this time and would have to confer with the Deputy Commissioner, who calculated this dollar amount.</i></p>	Motion: Brunner Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>4. Grant Application: Authorize Chairman to sign a grant application with NYS OTDA Housing Development Division; CARES Act Emergency Solutions Grant (ESG), 40 North Pearl Street, Albany, NY 12243 to help fund temporary housing for the homeless, rental assistance, utility arrears, security deposits and equipment to track it in a minimum amount of \$169,552.00; effective 3/7/20 through 9/30/21.</p>		Motion: Ryan Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED

Committee Chair Initials: _____

HUMAN SERVICES COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, *CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19)* permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, August 25, 2020 @ 1:00 PM

Present: **Grant, Ryan**, Brunner, King, Roberts, Roche, Granger

Absent: J. Cook/Budget Officer

Also Present: C. Ketchum/Board Clerk; S. Mantelli/IT; J. Davis/Board Chair; J./ Brick, T/Perry; A. D. Berwanger, T/Arcade

Department Agenda Item	Discussion	Decision	Action
5. <u>Monthly Report:</u>	<i>Attached.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Wyo. Co. Community Action w/R. Shader			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/E. Grant (minutes prepared by C. Ketchum).

Next Human Services Committee Meeting scheduled for **Tuesday, September 29, 2020 @ 1:00 PM.**

Committee Chair Initials: _____