

FINANCE COMMITTEE MEETING MINUTES

Date: Tuesday, August 06, 2019 @ 9:00 AM

Present: **Brick, Grant (9:04 AM)**, Kehl, Granger, Davis, Tallman, Leuer (9:17 AM), May, Ryan (9:04 AM)

Absent: Copeland

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Board Chair; A. Brunner, T/Java

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM Co. Insurance Office w/D. Perkins			
<p>1. Authorize the Chairman of the Board to sign health insurance rates sheets with Blue Cross/Blue Shield, 257 Genesee Street, Buffalo, to be effective January 1, 2020 through December 31, 2020.</p> <p style="padding-left: 20px;">Employee BCBS High Deductible Plan</p> <ul style="list-style-type: none"> ❖ Single – \$ 576.05 ❖ Family - \$1,562.69 <p style="padding-left: 20px;">Retiree BCBS High Deductible Plan</p> <ul style="list-style-type: none"> ❖ Single - \$915.56 ❖ Two-person - \$1,876.94 ❖ Family - \$2,838.24 	<p><i>.63% decrease in rates over 2019</i></p> <p><i>Medicare Plan Retiree rates are not available until October.</i></p> <p><i>Reduction could be due to utilization as populations become healthier...</i></p>	<p>Motion: Granger Ayes: 6 Noes: Absent: 4 Grant, Leuer, Ryan, Copeland</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<i>At 9:04 AM Supervisors Grant, T/Bennington and Ryan, T/Warsaw entered the meeting during the below agenda item.</i>			
<p>2. Overnight Travel Authorization: D. Perkins to attend the NYS Association of Self Insured Counties, October 2-4, 2019, in Saratoga Springs, NY. Conference expense \$439 Expense covered in budget.</p>	<p><i>Conference covers changes in the Workers' Comp safety, & health insurance.</i></p>	<p>Motion: May Ayes: 8 Noes: Absent: 2 Leuer, Copeland</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">APPROVED</p>
<p>3. Overnight Travel Authorization: D. Perkins to attend the organizational meeting of the newly formed Empire State Safety Association for municipalities August 4 – 5, 2019 at the Schenectady County Public Library. Conference expense – approx. \$122 hotel Expense covered in budget.</p>	<p><i>This is an organizational meeting for a new group being formed for the benefit of municipal safety to provide an opportunity to network with their peers and speakers. Future meeting info will be provided to the participants of the Workers' Comp Plan so that they may send personnel from their municipality.</i></p> <p><i>Supervisor Brick gave prior authorization to attend as this meeting notice came in after last finance meeting.</i></p>	<p>Motion: May Ayes: 8 Noes: Absent: 2 Leuer, Copeland</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">APPROVED</p>

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Absent: Copeland

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Board Chair; A. Brunner, T/Java

Department Agenda Item	Discussion	Decision	Action
9:15 AM Information Technology w/T. MacConnell			
1. Professional Services Contract \$3,001- \$5,000: Authorize Chairman to sign a contract with Brite Computers , 7647 Main Street Fishers, Victor, NY 14564 for the provision of Netmotion software maintenance in an amount not to exceed \$4,460.84; effective October 25, 2019 through October 24, 2020.GSA GS-35F-0143R	<i>VPN the Sheriff's Dept. uses...</i>	Motion: Kehl Ayes: 8 Noes: Absent: 2 Leuer, Copeland	Carried: XXX Defeated: Referred to: APPROVED
9:30 AM Treasurer w/C. Mayer			
<i>At 9:17 AM Supervisor Leuer, T/Middlebury entered the meeting during the below agenda item.</i>			
1. Hand out <u>Financial Reports for Prior Month</u>	<i>Reviewed and attached.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>There was some discussion over the AIM funding distribution. Current estimates are around \$330K. Budget Officer Cook anticipates that AIM payments from County Sales tax revenues made by the state directly to municipalities will negatively impact the county's sales tax revenues...</i>			
2. Amend Resolution #17-496 to reflect contract that was executed with Drescher & Malecki, LLP, 3083 William Street, Suite 5, Cheektowaga, NY 14227, to reflect the following revision: for audit services in an amount not to exceed seventy-nine thousand (\$79,000) for fiscal years 2017 and 2018.	Resolution 17-496 approves only one year of the cost at \$39,500. The revision includes the full cost of the term of the two year contract at \$79,000.	Motion: Granger Ayes: 9 Noes: Absent: 1 Copeland	Carried: XXX Defeated: Referred to: *RESOLUTION
3. Walk-in: Amend Resolution #16-432 to reflect contract that was executed with Venesky & Company, 6144 Route 31, Cicero, NY 13039, to reflect the following revision: for accounting services in an amount not to exceed forty-two thousand (\$42,000) for fiscal years 2017 through 2019.	Resolution 16-432 approves only one year of the cost at \$14,000. The revision includes the full cost of the term of the three year contract at \$42,000.	Motion: Granger Ayes: 9 Noes: Absent: 1 Copeland	Carried: XXX Defeated: Referred to: *RESOLUTION
4. FYI: • Sale of Properties from County Tax Auction	<i>37 as of 8/1/2019</i> <i>Auction is scheduled for Monday, August 26, 2019.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
5. Misc. <ul style="list-style-type: none"> • NYCLASS Discussion <ul style="list-style-type: none"> ○ Supervisors Leuer, T/Middlebury and Brunner, T/Java attended workshop up on by St. John & Baldwin recently. ○ Wyoming County is currently earning 2.2% on investments ○ Treasurer Mayer invited interested Supervisors to an informational meeting in September. ○ There was some discussion over the pros and cons of going to this type of investment for the county and the importance of the current local banking relationships. ○ Treasurer Mayer stated that the county is currently making the same interest with 5 Star Bank investments (although not compounded interest like NYCLASS), which is why Treasurer Mayer hasn't been too quick to invest with NYCLASS... 			
9:45 AM Real Property Tax Services w/J. Kirsch			
1. Appropriation: To: 01.33.1355.1.10001 Salaries S/D/I \$9,126.00 01.33.1355.1.10401 Longevity of Benefit \$370.00 01.33.1355.8.83001 FICA \$566.00 01.33.1355.8.85001 Medicare \$133.00 01.33.1355.8.89001 Medical Insurance <u>\$5,661.28</u> \$15,856.28 w/ 01.04.1355.221003 Town Assessmt Support \$15,856.28 Reason: To cover the cost of increasing the hours of the PT Real Property Appraiser and the PT Assessment Account Specialist. Also, unbudgeted longevity benefit.		Motion: May Ayes: 9 Noes: Absent: 1 Copeland	Carried: XXX Defeated: Referred to:
<i>Real Property Tax Services Director Kirsch stated that municipalities participating in the County Wide Assessing Services program will experience a \$.45/parcel increase with their next contract with the County. Current rate is \$16.05 per parcel. The new rate of \$16.50 per parcel will take effect January 2020.</i>			
Clerk to the Board w/C. Ketchum			
1. Standard Work Day and Reporting Resolution as per New York State Comptroller: <ul style="list-style-type: none"> • Supervisor Michael Vasile, T/Genesee Falls (2018/2019) <ul style="list-style-type: none"> ○ Recertification of 2015 ROA's 		Motion: Davis Ayes: 9 Noes: Absent: 1 Copeland	Carried: XXX Defeated: Referred to:
2. Presentation of the newly <u>updated County Vehicle Use policy</u> by L. Perez.		<i>Action will be requested next month...</i>	Motion: Ayes: Noes: Absent:
<i>Budget Officer Cook stated that the Office for the Aging uses volunteer drivers (many of whom use their own vehicles) and offered to share the department's Standard Operating Procedure (SOP) for consideration relative to updating the County Vehicle Use policy.</i>			

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Department Agenda Item	Discussion	Decision	Action
10:00 AM Wyo. Co. Community Hospital w/D. Eichenauer & J. McTernan, Sr. Exec. Officer			
1. <i>General Update</i> <ul style="list-style-type: none"> • 08-2019 Update • Roster of Healthcare providers 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</i> Authorize the Chairman to sign an Employment Agreement – <u>Salary Schedule P</u> with Robert Kevin Brown, MD , 1260 North Forest Road, Apt. S5, Williamsville, NY 14221, to provide Orthopaedic services, not to exceed \$120,000.00 per year; effective 10/01/2019 – 09/30/2020 or within 60 days upon the completion of credentialing and obtaining malpractice insurance.		Motion: Kehl Ayes: 9 Noes: Absent: 1 Copeland	Carried: XXX Defeated: Referred to: *RESOLUTION
3. <i>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</i> Authorize the Chairman to sign an Employment Agreement – <u>Salary Schedule P</u> with Dean M. Brewer Jr, DO , 26024 Liberty Avenue, Watertown, NY 13601 to provide Family Practice services, not to exceed \$250,000.00 per year; effective 04/01/2020 - 03/31/2023 or within 60 days upon the completion of credentialing and obtaining malpractice insurance.		Motion: Kehl Ayes: 9 Noes: Absent: 1 Copeland	Carried: XXX Defeated: Referred to: *RESOLUTION
4. <i>Amend <u>Salary Schedule P</u> as follows:</i> <ul style="list-style-type: none"> • Place one (1) position of <i>Orthopaedic Surgeon</i> under <u>ORTHOPAEDIC CLINIC</u> and set the salary at \$120,000 per year, position available date 10/01/2019. • Place one (1) position of <i>Family Practice Physician Provider</i> under <u>FAMILY PRACTICE</u> and set the salary at \$250,000 per year, position available date 04/01/2020. 		Motion: Kehl Ayes: 9 Noes: Absent: 1 Copeland	Carried: XXX Defeated: Referred to: *RESOLUTION
5. <i>Amend Resolution #18-576</i> approved 12/11/2018 with Jamestown Psychiatric, PC , 305 E Fairmount Avenue, Lakewood, NY 14750 related to a long-term contract for behavioral health services as follows: <ul style="list-style-type: none"> ○ RESCIND this contract only in its entirety, as it was never fully executed. 		Motion: Kehl Ayes: 9 Noes: Absent: 1 Copeland	Carried: XXX Defeated: Referred to: *RESOLUTION

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<p>6. Amend Resolution #18-304 approved 07/10/2018 with Jamestown Psychiatric, PC, 305 E. Fairmount Avenue, Lakewood, NY 14750 related to emergency inpatient Behavioral Health Unit services as follows:</p> <ul style="list-style-type: none"> • Amend the term from September 1, 2018 through November 30, 2018 to June 30, 2019. • Amend not to exceed amount from \$120,000 for the last amended term to an amount not to exceed \$435,200 for the entire term of the emergency agreement (June 22, 2018 – June 30, 2019). 	<p>Resolution #18-349 (08/14/2018) Resolution #18-394 (09/11/2018) Resolution #18-527 (11/13/2018)</p>	<p>Motion: Kehl Ayes: 9 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>7. Amend Resolution #17-293 approved 07/11/2017 with Oak Openings Medical, PLLC (Gregory Collins, DO) related to professional services agreement as follows:</p> <ul style="list-style-type: none"> • Extend term from 07/03/2018 – 07/02/2019 through 07/03/2019 - 07/02/2020. • All other terms and conditions of the contract remain the same. 	<p>Resolution #18-393 (09/11/2018)</p>	<p>Motion: Kehl Ayes: 9 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>8. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Chairman to sign an Employment Agreement – <u>Schedule X</u> with Karen Baker, NP, 2935 Gath Road, Warsaw, NY 14569 to provide professional medical services at the Hospital’s affiliated Family Medicine Group offices, \$76,000.00 per year; effective 07/15/2019 – 07/14/2020.</p>		<p>Motion: Kehl Ayes: 9 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>9. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Chairman to sign an Employment Agreement – <u>Schedule X</u> with Lauralee Sibiga, PA, 5654 Cole Road, West Valley, NY 14171 to provide professional medical services at the Hospital’s affiliated Family Medicine Group offices, \$85,000.00 per year; effective 07/15/2019 – 07/14/2020.</p>		<p>Motion: Kehl Ayes: 9 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action
<p>10. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Chairman to sign an Employment Agreement – <u>Schedule X</u> with Katherine Niespodzinski, PA, 1299 Two Rod Road, Marilla, NY 14102 to provide professional medical services at the Hospital’s affiliated Family Medicine Group offices, \$85,000.00; effective 07/15/2019 – 07/14/2020.</p>		Motion: Kehl Ayes: 9 Noes: Absent: 1 Copeland	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>11. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Chairman to sign an Employment Agreement – <u>Schedule X</u> with Ashley Bartz, PA, 7783 County Line Road, Arcade, NY 14009 to provide professional medical services at the Hospital’s affiliated Family Medicine Group offices, \$68,000.00 per year; effective 07/15/2019 – 07/14/2020.</p>		Motion: Kehl Ayes: 9 Noes: Absent: 1 Copeland	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>12. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Chairman to sign an Employment Agreement – <u>Schedule X</u> with Angela Potter, PA, 4225 McNulty Road, Strykersville, NY 14145 to provide professional medical services at the Hospital’s affiliated Family Medicine Group offices, \$71,000.00 per year; effective 07/15/2019 – 07/14/2020.</p>		Motion: Kehl Ayes: 9 Noes: Absent: 1 Copeland	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>13. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Chairman to sign an Employment Agreement – <u>Schedule X</u> with Linda Cole, PA, 234 Park Street, Arcade, NY 14009 to provide professional medical services at the Hospital’s affiliated Family Medicine Group offices, \$79,000.00 per year; effective 07/15/2019 – 07/14/2020.</p>		Motion: Kehl Ayes: 9 Noes: Absent: 1 Copeland	Carried: XXX Defeated: Referred to: * RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
<p>14. <i>Amend <u>Salary Schedule X</u> as follows:</i></p> <ul style="list-style-type: none"> • Increase the salary of the <i>Medical Biller</i> position (12.185.473) under <u>WYOMING COUNTY FAMILY MEDICINE – ARCADE</u> from \$16.16 per hour to \$17.25 per hour, effective 07/28/2019. • Set the salary of the <i>Medical Office Assistant</i> position (12.186.480) under <u>WYOMING COUNTY FAMILY MEDICINE – ARCADE</u> at a range of \$13.33 to \$17.50 per hour, effective 07/24/2019. • Set the salary of the <i>Medical Receptionist</i> position (12.191.153) under <u>WYOMING COUNTY FAMILY MEDICINE – ARCADE</u> at a range of \$13.33 to \$17.50 per hour, effective 07/24/2019. • Set the salary of the <i>Medical Receptionist</i> position (12.193.153) under <u>WYOMING COUNTY FAMILY MEDICINE – O'DELL</u> at a range of \$13.33 to \$17.50 per hour, effective 07/24/2019. • Set the salary of the <i>Registered Nurse</i> position (03.885.209) under <u>WYOMING COUNTY FAMILY MEDICINE – O'DELL</u> at \$24.50 per hour, effective 07/22/2019. • Increase the salary of the <i>Licensed Practical Nurse</i> position (04.580.147) under <u>WYOMING COUNTY FAMILY MEDICINE – O'DELL</u> from \$17.17 per hour to \$20.00 per hour, effective 07/28/2019. • Set the salary of the <i>Medical Receptionist</i> position (12.194.153) under <u>WYOMING COUNTY FAMILY MEDICINE – WARSAW</u> at a range of \$13.33 to \$17.50 per hour, effective 07/24/2019. • Set the salary of the <i>Registered Nurse</i> position (03.886.209) under <u>WYOMING COUNTY FAMILY MEDICINE – WARSAW</u> at a range of \$20.00 to \$25.00 per hour, effective 07/24/2019. • Set the salary of the <i>Registered Nurse</i> position (03.887.209) under <u>WYOMING COUNTY FAMILY MEDICINE – WARSAW</u> at a range of \$20.00 to \$25.00 per hour, effective 07/24/2019. • Set the salary of the <i>Licensed Practical Nurse</i> position 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p> <p style="text-align: center;">WITHDRAWN BY CEO EICHENAUER AND HUMAN RESOURCE DIRECTOR FARBERMAN. THESE AMENDMENTS ARE BEING PRESENTED "OUT OF ORDER." THE CURRENT SALARY SCHEDULE IS REFLECTIVE OF THE FINAL NEGOTIATED HOURLY WAGE & SALARIES...</p>

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Department Agenda Item	Discussion	Decision	Action
<p>(04.581.147) under <u>WYOMING COUNTY FAMILY MEDICINE – WARSAW</u> at a range of \$17.78 to \$20.34 per hour, effective 07/24/2019.</p> <ul style="list-style-type: none"> • Set the salary of the <i>Licensed Practical Nurse</i> position (04.582.147) under <u>WYOMING COUNTY FAMILY MEDICINE – WARSAW</u> at a range of \$17.78 to \$20.34 per hour, effective 07/24/2019. • Set the salary of the <i>Licensed Practical Nurse</i> position (04.583.147) under <u>WYOMING COUNTY FAMILY MEDICINE – WARSAW</u> at \$20.00 per hour, effective 07/24/2019. • Place one (1) position of <i>Licensed Practical Nurse</i> position under <u>WCCHS ORTHOPAEDIC CLINIC</u> and set the salary at a range of \$17.78 to \$20.34 per hour, effective 07/28/2019. • Change to the salary of the <i>Physician's Assistant</i> position (17.117.067) under <u>WYOMING COUNTY FAMILY MEDICINE – O'DELL</u> from a salaried position to an hourly position and set the hourly rate at \$47.34. 			
<p>15. Amend Resolution #19-157 approved 03/12/2019 with A. J. O'Dell Foundation, 232 Park Street, Arcade, NY 14009, related to a lease agreement of space located at the A. J. O'Dell Foundation Medical Center located at 7846 Route 98 South, Arcade, NY for the purpose of providing medical services to the community as follows:</p> <ul style="list-style-type: none"> • Change the effective date from 05/01/2019 or earlier if space is available – 04/30/2022 to 07/01/2019 – 06/30/2022. 		<p>Motion: Kehl Ayes: 9 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>16. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Chairman to sign a Memorandum of Understanding with Wyoming County Office Of Emergency Services (WYEMS), 151 North Main Street, Warsaw, NY 14569 to support the pre-hospital care medical director services to WYEMS, \$10,800.00; effective 08/01/2019 – 12/31/2020.</p>		<p>Motion: Kehl Ayes: 9 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action
<p>17. FYI / CHANGE ORDERS: Resolution #19-207 approved 04/09/2019 related to bid awards and contracts for the orthopaedic clinic renovation project as follows:</p> <ul style="list-style-type: none"> • M.K.S Plumbing Corp - In accordance with Change Order #104-001, increase the contract amount by \$13,470.00 for a new not to exceed amount of \$228,770.00. • DJ Beardsley & Sons, Inc. – In accordance with Change Order #103-001, increase the contract amount by \$5,038.98 for a new not to exceed amount of \$248,338.98. • All else remains the same. 	<p><i>The project has an approved contingency. Board of Managers is to formally approve change orders.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>18. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Chairman to sign a professional services agreement with Lori Hudzinski, MD, 38 Rauch Drive, Springville, NY 14141 to provide professional medical services at the Hospital’s affiliated Family Medicine Group offices on an as needed basis, \$275 - \$525 per 7.5 hour shift, not to exceed \$30,000.00; effective 07/15/2019 – 07/14/2020.</p>		<p>Motion: Kehl Ayes: 9 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>19. Amend Resolution #17-325 approved 08/15/2017 as amended by Resolution #19-089 (02/12/2019) with Buffalo Bone And Joint Surgery, PLLC, 5056 Rockhaven Drive, Clarence, NY 14031 related to professional services agreement to provide orthopaedic surgery and clinic services as follows:</p> <ul style="list-style-type: none"> • Extend the term for an additional five (5) years: 11/01/2022 – 10/31/2027. 		<p>Motion: Kehl Ayes: 9 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p><i>Sr. Exec. Officer, J. McTernan was offered an opportunity to provide his background information to the Finance Committee. In addition to this information he gave information about his wife and children. Committee Chair Brick, T/Perry invited Mr. McTernan to an EMS Subcommittee meeting. Participants include Public Health Administrator Paolucci, Director of Fire and Emergency Management, B. Meyer, Supervisors Granger, T/Castile; Tallman, T/Gainesville.</i></p>			

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Department Agenda Item	Discussion	Decision	Action
Board of Supervisors w/C. Ketchum			
1. Overnight Travel Authorization: Ryan, Dadd & Gozelski (IDA - \$2,925.00); Mayer , Berwanger, Cook & Davis (TASC - \$3,462.00); Ketchum, Brick, Kehl, Grant, Granger, Becker, Hastings & Vasile (BOS - \$7,800.00) to attend 2019 Fall NYSAC Conference at the Resorts World Catskills Resort in Monticello, NY 09/15/19 - 09/18/19. Cost is \$975 per person. Carpool w/others...	Full Conference: \$438 full Conference Registration & Meals 179 Early arrival 358 Reg. arrival \$975 Incidentals – Credit cards will be charged a \$100 per night fee = \$300. Could take up to 10 days to clear.	Motion: Leuer Ayes: 9 Noes: Absent: 1 Copeland	Carried: XXX Defeated: Referred to: APPROVED
2. Request permission to pre-pay Resorts World Catskills, Monticello, NY the entire \$8, 592.00 well in advance of attendance per hotel policy when paying by check.		Motion: Leuer Ayes: 9 Noes: Absent: 1 Copeland	Carried: XXX Defeated: Referred to: APPROVED
<i>Supervisor Leuer, T/Middlebury instructed Clerk Ketchum to give Supervisors until this Friday to decide on whether or not they want to attend the Fall NYSAC Conference.</i>			
Off Track Betting w/			
1. Annual Legislative Night at the Races <ul style="list-style-type: none"> • 08/28/19 • Cocktail Party starts at 4:30 PM in the Grandstands Banquet Room followed by a Buffet in the Clubhouse at 5:00 PM • RSVP's are due by 08/21/19 	<i>So far 7 Supervisors have RSVP'd, including their spouses, total count 14.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Budget Office w/J. Cook			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Other/Referrals:			
HUMAN RESOURCES			
County Historian			
1. Appropriation: To: 01.46.7510.4.41010 Supplies \$101.81 01.46.7510.4.41410 Software <u>355.19</u> w/01.09.7510.2705 Gifts & Donations \$457.00 Reason: Funds donated by people for use in the office and yard sale, to purchase supplies and Microsoft software needed for new laptop.		Motion: Tallman Ayes: 9 Noes: Absent: 1 Copeland	Carried: XXX Defeated: Referred to: *RESOLUTION

FINANCE COMMITTEE MEETING MINUTES

Date: Tuesday, August 06, 2019 @ 9:00 AM

Present: **Brick, Grant (9:04 AM)**, Kehl, Granger, Davis, Tallman, Leuer (9:17 AM), May, Ryan (9:04 AM)

Absent: Copeland

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Board Chair; A. Brunner, T/Java

Department Agenda Item	Discussion	Decision	Action
Human Resource			
<p>2. Reassign position of <i>Domestic Violence Coordinator</i>:</p> <ul style="list-style-type: none"> • Remove Domestic Violence Coordinator (position code 016.400) from Salary Schedule “G” <ul style="list-style-type: none"> ○ \$16,135 (Violence Against Women Act Grant) ○ \$18,267 (Office of Victim Services Grant) • And place one (1) position of Domestic Violence Coordinator (position code #016.400) on Salary Schedule “S” under the DISTRICT ATTORNEY with an hourly wage of \$18.83/hour and annual wage equivalent not to exceed \$34,402. 		<p>Motion: May Ayes: 9 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>3. <i>Position Abolish/Create/Fill:</i> <i>Health Department</i></p> <ul style="list-style-type: none"> • Abolish one (1) position of <i>Emergency Preparedness Coordinator (1.0 FTE)</i> (Position # 120.470) on Schedule S, effective August 14, 2019. • Create/fill (1) position of <i>Public Health Program Coordinator (1.0 FTE)</i> on Salary Schedule S at an annual salary \$48,000.00 annually, effective August 14, 2019. 	<p><i>Funded by HRI PHEP grant and NYSDOH DWE grant. Selected candidate should be eligible for Schedule S COLA adjustment at 1/1/2020. (Per PH Admin. Paolucci)</i></p>	<p>Motion: Grant Ayes: 9 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>4. <i>Position Fill:</i> <i>Health Department</i></p> <p>One (1) position of <i>Public Health Sanitarian (1.0 FTE) (Position # 055.198)</i>, CSEA Schedule A, Grade 14 at \$20.67/hr.- \$23.85/hr. Person vacating: A. Meyer; effective August 14, 2019. Position available: August 14, 2019.</p>		<p>Motion: Grant Ayes: 9 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">APPROVED</p>
<p>5. <i>Position Fill:</i> <i>Health Department</i></p> <p>One (1) position of <i>Public Health Technician (1.0 FTE) (Position # 064.199)</i>, CSEA Schedule A, Grade 12 at \$19.71/hr. - \$22.58/hr. Person vacating: R. Stevens; effective August 14, 2019. Position Available: August 14, 2019.</p>		<p>Motion: Grant Ayes: 9 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">APPROVED</p>
<p>6. <i>Position Fill:</i> <i>Health Department</i></p> <p>One (1) position of <i>Keyboard Specialist (1.0 FTE) (Position # 052.337)</i>, CSEA Schedule A, Grade 2 at \$15.89/hr - \$17.35/hr. Person vacating: Michelle Smith; effective August 5, 2019. Position available: August 7, 2019.</p>		<p>Motion: Ryan Ayes: 9 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">APPROVED</p>

FINANCE COMMITTEE MEETING MINUTES

Date: Tuesday, August 06, 2019 @ 9:00 AM

Present: **Brick, Grant (9:04 AM)**, Kehl, Granger, Davis, Tallman, Leuer (9:17 AM), May, Ryan (9:04 AM)

Absent: Copeland

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Board Chair; A. Brunner, T/Java

Department Agenda Item	Discussion	Decision	Action
<p>7. Position Abolish/Create/Fill: Health Department</p> <ul style="list-style-type: none"> • Abolish one (1) position of Director of Nursing (1.0 FTE) (Position # 037.097) on Schedule S, effective August 14, 2019. • Create/fill one (1) position of Director of Clinical and Community Services (1.0 FTE) on Schedule S; salary to be determined (not to exceed amount budgeted), effective August 14, 2019. 		<p>Motion: Ryan Ayes: 9 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>8. Position Fill: Sheriff</p> <p>One (1) position of Correction Officer, PT (position # 070.065) following WCSEA Schedule, Job Grade 3 at \$21.16/hr. - \$25.96/hr. Person Vacating: Walter Strathearn, effective June 6, 2019. Position Available: August 7, 2019.</p>		<p>Motion: May Ayes: 9 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">APPROVED</p>
<p>9. Position Fill: Sheriff</p> <p>One (1) position of Correction Officer, PT (position # 053.065) following WCSEA Schedule, Job Grade 3 at \$21.16/hr. - \$25.96/hr. Person Vacating: Jordan McGinnis, effective July 5, 2019. Position Available: August 7, 2019.</p>		<p>Motion: May Ayes: 9 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">APPROVED</p>
<p>10. Position Fill: Sheriff</p> <p>One (1) position of Food Service Helper (1.0 FTE) (position # XXX.XXX) following CSEA Schedule B, Job Grade 2 at \$14.38/hr. - \$15.57/hr. Person Vacating: Brian Foote, effective June 12, 2019. Position Available: July 01, 2019.</p>	<p>Emergency Fill signed by:</p> <ul style="list-style-type: none"> • Sheriff Rudolph 06/24/19 • HR Director Farberman 06/24/19 • Vice Chair Ryan 07/16/19 	<p>Motion: May Ayes: 9 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">APPROVED</p>
<p>11. Position Fill: Sheriff</p> <p>One (1) position of Sheriff Deputy Investigator (1.0 FTE) (position # 083.085) following WCDSA Schedule, Job Grade 6 at \$27.09/hr. - \$32.21/hr. Person Vacating: Jason Mayer, effective July 26, 2019. Position Available: August 7, 2019.</p>		<p>Motion: May Ayes: 9 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">APPROVED</p>

FINANCE COMMITTEE MEETING MINUTES

Date: Tuesday, August 06, 2019 @ 9:00 AM

Present: **Brick, Grant (9:04 AM)**, Kehl, Granger, Davis, Tallman, Leuer (9:17 AM), May, Ryan (9:04 AM)

Absent: Copeland

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Board Chair; A. Brunner, T/Java

Department Agenda Item	Discussion	Decision	Action
<p>12. Position Fill:</p> <p style="text-align: center;"><i>Sheriff</i></p> <p>One (1) position of <i>Sheriff Deputy Sergeant (1.0 FTE)</i> (position # 009.086) following WCDSA Schedule, Job Grade 6 at \$27.09/hr. - \$32.21/hr. Person Vacating: Daniel Hummel, effective July 30, 2019. Position Available: August 7, 2019.</p>		<p>Motion: May Ayes: 9 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">APPROVED</p>
<p>13. Position Fill:</p> <p style="text-align: center;"><i>Sheriff</i></p> <p>One (1) position of <i>Meal Deliverer, PT</i> (position code# 091.598) on Salary Schedule S at a rate of \$11.25/hr. Person Vacating: Patricia Mason, effective June 1, 2019. Position Available: July 29, 2019.</p>	<p><i>Emergency Fill signed by:</i></p> <ul style="list-style-type: none"> • <i>Sheriff Rudolph 07/22/19</i> • <i>HR Director Farberman 07/22/19</i> • <i>Vice Chair Ryan 07-26-19.</i> 	<p>Motion: May Ayes: 9 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">APPROVED</p>
<p>14. Position Create/Fill:</p> <p style="text-align: center;"><i>Sheriff</i></p> <p>Two (2) positions of <i>Meal Deliverer, PT</i> on Salary Schedule S at a rate of \$11.25/hr. Position Available: August 14, 2019.</p>		<p>Motion: May Ayes: 9 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>15. Position Fill:</p> <p style="text-align: center;"><i>Sheriff</i></p> <p>One (1) position of <i>Deputy Sheriff (1.0 FTE)</i> (position # 003.083) following WCDSA Schedule, Job Grade 4 at \$23.08/hr. - \$29.51/hr. Person Vacating: Brad McGinnis, effective August 7, 2019. Position Available: August 7, 2019.</p>		<p>Motion: May Ayes: 9 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">APPROVED</p>
<p>16. Position Fill:</p> <p style="text-align: center;"><i>Social Services</i></p> <p>One (1) position of <i>Senior Account Clerk (1.0 FTE)</i> (position # 095.216) on CSEA Schedule A, Job Grade 6 at \$17.48/hr- \$19.50/hr. Person Vacating: Katherine Chmura, effective July 12, 2019. Position Available: August 7, 2019.</p>		<p>Motion: Grant Ayes: 9 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">APPROVED</p>
<p>17. Position Fill:</p> <p style="text-align: center;"><i>Social Services</i></p> <p>One (1) position of <i>Social Services Program Specialist Trainee (1.0 FTE)</i> (position # 116.359) on CSEA Schedule A, Job Grade 8 at \$18.29/hr.-\$21.16/hr. Person Vacating: Delores Neeley, effective July 19, 2019. Position Available: August 7, 2019.</p>	<p><i>To convert to Social Services Program Specialist after twelve (12) months upon satisfactory performance during the training period. Incumbent left employment during the training period.</i></p>	<p>Motion: Grant Ayes: 9 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">APPROVED</p>

FINANCE COMMITTEE MEETING MINUTES

Date: Tuesday, August 06, 2019 @ 9:00 AM

Present: **Brick, Grant (9:04 AM)**, Kehl, Granger, Davis, Tallman, Leuer (9:17 AM), May, Ryan (9:04 AM)

Absent: Copeland

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Board Chair; A. Brunner, T/Java

Department Agenda Item	Discussion	Decision	Action
<p>18. Position Create/Fill: Social Services One (1) position of Social Services Program Specialist Trainee (1.0 FTE) on CSEA Schedule A, Job Grade 8 at \$18.29/hr.-\$21.16/hr. Position Available: August 14, 2019.</p>	<p><i>To convert to Social Services Program Specialist after twelve (12) months upon satisfactory performance during the training period. Funded by current Social Services Program Specialist position.</i></p>	<p>Motion: Grant Ayes: 9 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>19. Position Create/Fill: Social Services One (1) position of Caseworker Trainee (1.0 FTE) on CSEA Schedule A, Job Grade 12 at \$19.71/hr.-\$22.58/hr. Position Available: August 14, 2019.</p>	<p><i>To convert to Caseworker after twelve (12) months upon satisfactory performance during the training period. Funded by current Caseworker position.</i></p>	<p>Motion: Grant Ayes: 9 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>20. Position Abolish/Create/Fill: Youth Bureau</p> <ul style="list-style-type: none"> • Abolish one (1) position of Caseworker (1.0 FTE) (position # 016.042) on CSEA Schedule A, Job Grade 14 at \$20.67/hr.-\$23.85/hr. Person Vacating: Jamie Hudson, effective September 9, 2019. • Create/fill one (1) position of Youth Program Coordinator (1.0 FTE) on CSEA Schedule A, Job Grade 6 at \$17.48/hr.-\$19.50/hr. Position available: August 14, 2019. 		<p>Motion: Tallman Ayes: 9 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>21. Amend Salary Schedule S: To set the annual salary of the Network Administrator (position # 015.496) to \$57,000.00 annually; effective July 8, 2019. To increase to \$60,000.00 after six months with satisfactory performance.</p>		<p>Motion: Leuer Ayes: 9 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>22. Amend Salary Schedule S: Amend \$5K stipend for Deputy County Treasurer to (1.00 FTE) (position code #007.503) with an annual salary of \$45,000.00; effective June 3, 2019.</p>		<p>Motion: Kehl Ayes: 9 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>23. Amend Salary Schedule S: To increase the Assessment Account Specialist, PT under Real Property Tax Services to 1100 hours per year (from 728 hrs. / Annual Wage Equivalent \$17,875); effective August 14, 2019.</p>		<p>Motion: Tallman Ayes: 9 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>

FINANCE COMMITTEE MEETING MINUTES

Date: Tuesday, August 06, 2019 @ 9:00 AM

Present: **Brick, Grant (9:04 AM)**, Kehl, Granger, Davis, Tallman, Leuer (9:17 AM), May, Ryan (9:04 AM)

Absent: Copeland

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Board Chair; A. Brunner, T/Java

Department Agenda Item	Discussion	Decision	Action
24. Amend Salary Schedule G: Amend position of <i>Staff Social Worker</i> under Public Defender to reflect 25 hours per week, \$26.92/hr. at 1300 hours per year maximum (from 20 hrs./week and 1040 per year with an Annual Wage Equivalent not to exceed \$35,000).		Motion: May Ayes: 9 Noes: Absent: 1 Copeland	Carried: XXX Defeated: Referred to: *RESOLUTION
25. Amend Salary Schedule "S": To set the annual salary of the 911 Coordinator (position # 101.452) to \$65,000.00 annually, effective May 5, 2019.		Motion: May Ayes: 9 Noes: Absent: 1 Copeland	Carried: XXX Defeated: Referred to: *RESOLUTION
26. Amend Salary Schedule "S": Set the salary of the Secretary to the County Highway Superintendent (position # 062.503) to \$42, 000.00 annually; effective 07/15/19.		Motion: Davis Ayes: 9 Noes: Absent: 1 Copeland	Carried: XXX Defeated: Referred to: *RESOLUTION
27. Appropriation: To: 01.34.1431.4.41206 Operating Exp.–Other \$10,000.00 w/ <i>any funds available</i> \$10,000.00 Reason: To cover unbudgeted background check expenses due to acquisition of Clinics.		Motion: May Ayes: 9 Noes: Absent: 1 Copeland	Carried: XXX Defeated: Referred to: *RESOLUTION
HUMAN SERVICES			
Office for the Aging			
1. 2019 Appropriation: To: 01.44.6772.4.42466 Unmet needs \$35,562.00 w/01.11.6772.377206 Unmet needs \$35,562.00 Reason: To appropriate funds from the state to use for the new unmet needs grant. Total grant for 04/01/19 – 03/31/20 is \$43,562.00; \$8,000 remaining for 01/01/20 – 03/31/20.		Motion: Tallman Ayes: 9 Noes: Absent: 1 Copeland	Carried: XXX Defeated: Referred to: *RESOLUTION
PUBLIC HEALTH			
Public Health			
1. Appropriation: To: 01.38.4010.4.42429 Rabies Treatment \$28,000.00 w/ <i>any funds available</i> \$28,000.00 Reason: To cover the cost of rabies post exposure treatment.		Motion: Ryan Ayes: 9 Noes: Absent: 1 Copeland	Carried: XXX Defeated: Referred to: *RESOLUTION

FINANCE COMMITTEE MEETING MINUTES

Date: Tuesday, August 06, 2019 @ 9:00 AM

Present: **Brick, Grant (9:04 AM)**, Kehl, Granger, Davis, Tallman, Leuer (9:17 AM), May, Ryan (9:04 AM)

Absent: Copeland

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Board Chair; A. Brunner, T/Java

Department Agenda Item	Discussion	Decision	Action																														
PUBLIC SAFETY																																	
District Attorney																																	
<p>1. <i>Transfer (DA):</i></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">From: 01.32.1167.4.40402 Conf/Conv</td> <td style="text-align: right;">\$3,640.89</td> </tr> <tr> <td>01.32.1167.4.40406 Emp. Mileage</td> <td style="text-align: right;">162.76</td> </tr> <tr> <td>01.32.1167.4.41010 Office Supplies</td> <td style="text-align: right;">192.85</td> </tr> <tr> <td>01.32.1167.4.41111 Comp/Tech</td> <td style="text-align: right;">749.00</td> </tr> <tr> <td>01.32.1167.4.41303 Stenographers</td> <td style="text-align: right;"><u>600.00</u></td> </tr> <tr> <td></td> <td style="text-align: right;">\$5,345.50</td> </tr> <tr> <td>To: 01.32.1167.1.10101 Personnel</td> <td style="text-align: right;">\$4,208.39</td> </tr> <tr> <td>01.32.1167.8.81011 Retirement</td> <td style="text-align: right;">11.32</td> </tr> <tr> <td>01.32.1167.8.82002 CSEA Disab.</td> <td style="text-align: right;">17.68</td> </tr> <tr> <td>01.32.1167.8.83001 FICA</td> <td style="text-align: right;">263.17</td> </tr> <tr> <td>01.32.1167.8.85001 Medicare</td> <td style="text-align: right;">61.52</td> </tr> <tr> <td>01.32.1167.8.89001 Medical</td> <td style="text-align: right;">299.59</td> </tr> <tr> <td>01.32.1167.8.89002 HRA</td> <td style="text-align: right;">475.22</td> </tr> <tr> <td>01.32.1167.8.89003 HRA – Admin</td> <td style="text-align: right;"><u>8.61</u></td> </tr> <tr> <td></td> <td style="text-align: right;">\$5,345.50</td> </tr> </table> <p>Reason: To cover the costs of DV Coordinator due to funding cut in another grant.</p>	From: 01.32.1167.4.40402 Conf/Conv	\$3,640.89	01.32.1167.4.40406 Emp. Mileage	162.76	01.32.1167.4.41010 Office Supplies	192.85	01.32.1167.4.41111 Comp/Tech	749.00	01.32.1167.4.41303 Stenographers	<u>600.00</u>		\$5,345.50	To: 01.32.1167.1.10101 Personnel	\$4,208.39	01.32.1167.8.81011 Retirement	11.32	01.32.1167.8.82002 CSEA Disab.	17.68	01.32.1167.8.83001 FICA	263.17	01.32.1167.8.85001 Medicare	61.52	01.32.1167.8.89001 Medical	299.59	01.32.1167.8.89002 HRA	475.22	01.32.1167.8.89003 HRA – Admin	<u>8.61</u>		\$5,345.50		<p>Motion: May Ayes: 9 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to:</p>
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	\$5,345.50																																
<p>2. <i>Amend Salary Schedule "G":</i> <i>To provide stipends plus corresponding fringes to the following:</i></p> <ul style="list-style-type: none"> • Assistant District Attorney (2nd) \$5,000.00 • Administrative Assistant (DA) \$10,000.00 • Secretary to the District Attorney \$10,000.00 • Principal Account Clerk (Treas. Ofc.- A. Green) \$2,250.00 <p>Said amounts are the annual budgeted stipends provided through 1161 (Traffic Diversion). Said funds to be paid out in November 2019.</p>	<i>Contingent upon available funds...</i>	<p>Motion: May Ayes: 9 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to:</p>																														
911																																	
<p>3. <i>Appropriation:</i></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">To: 01.37.3020.4.40012 Emergency 911</td> <td style="text-align: right;">\$30,000.00</td> </tr> <tr> <td>w/01.02.3020.1140 911 Surcharge</td> <td style="text-align: right;">\$30,000.00</td> </tr> </table> <p>Reason: To cover large additional monthly Frontier charge due to upgrade at the backup 911 Center.</p>	To: 01.37.3020.4.40012 Emergency 911	\$30,000.00	w/01.02.3020.1140 911 Surcharge	\$30,000.00		<p>Motion: May Ayes: 9 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to:</p>																										
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