

## HUMAN SERVICES COMMITTEE MEETING MINUTES

Date: Tuesday, May 29, 2018 @ 10:30 AM

Present: **Grant, Ryan,** Davis, Hastings, Tallman, Vasile, King, Copeland

Absent: Brunner

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Board Chair; B. Kehl, T/Attica; B. Becker, T/Sheldon; J. Brick, T/Perry

Department Agenda Item	Discussion	Decision	Action
<b>10:30 AM Veterans Services w/L. Harvey</b>			
<p>1. <b>Grant Application and Acceptance:</b>                      Authorize Chairman to sign a grant application and acceptance award with NYS Office of Mental Health, 44 Holland Avenue, Albany, NY 12229-0001, for the Joseph P. Dwyer grant to provide funding for Peer to Peer activities for Veterans in a minimum amount of \$52,500.00; effective July 01, 2018 through June 30, 2019.</p>	<ul style="list-style-type: none"> <li>This grant is directly sponsored by Senator Gallivan who will announce in coming months Wyoming County's receipt of the grant and at that time will announce the kick off picnic.</li> <li>Have been to Chautauqua to see the program they have up and running. Wyoming program will copy their program because it works.</li> </ul>	Motion: Copeland Ayes: 8 Noes: Absent: 1 Brunner	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<p><i>Dir. Harvey provided a brief overview of who Joseph P. Dwyer is and how the grant came about. She talked about linking veterans in need through a series of "coffee hour" type groups (5-7 veterans per group).</i></p>			
<p>2. FYI <b>Interdepartmental Contract (Expenditure)</b> Contract with Wyoming County Mental Health, 460 North Main Street, Warsaw NY 14569 to provide non-clinical support (receiver of the grant) of the Joseph P. Dwyer grant at no cost; effective July 01, 2018 through June 30, 2019.</p>		Motion: Copeland Ayes: 8 Noes: Absent: 1 Brunner	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<p>3. Permission to hold the <b>Dwyer Wyoming</b> kick-off picnic for Wyoming County Veterans and their families on August 25, 2018 at the Warsaw Village Park from 11 am – 3 pm. Costs are as follows:</p> <ul style="list-style-type: none"> <li><b>Advertising</b> <ul style="list-style-type: none"> <li>Shirts, sweatshirts, invitation postcards</li> </ul> </li> <li><b>Rental of the venue</b> <ul style="list-style-type: none"> <li>Village Board approved request during their 05/21/18 monthly meeting.</li> </ul> </li> <li><b>Food</b></li> <li><b>Shelter</b></li> <li><b>DJ for music</b></li> <li><b>Games</b></li> </ul>	<p><i>These are all pre-approved activities for the grant.</i></p> <p><i>This date was chosen because it is the week after completion of the fair.</i></p> <p><i>BOS will also be invited...</i></p>	Motion: Copeland Ayes: 8 Noes: Absent: 1 Brunner	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<p>4. <b>VETRASPEC</b></p>	Vetraspec has filled out all the forms to become a vendor. Janice has the estimated cost quote. Change from VIMS to VetraSpec is scheduled for May 25 <sup>th</sup> . IT has the upload information.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>3. <b>Overnight Travel Authorization:</b>                      L. Harvey to attend NYS DVA Annual Training at the Embassy Suites in Saratoga Springs, NY, October 2-4, 2018. Cost to the county will be (Lodging \$280.24/Meals \$135.00).</p>		Motion: Hastings Ayes: 8 Noes: Absent: 1 Brunner	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>

Committee Chair Initials: \_\_\_\_\_

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Department Agenda Item	Discussion	Decision	Action
<p>4. <b>FYI ~ Referred to 06-05-18 Finance Committee from 05-29-18 Human Resources</b>  <b>Position Fill: Veteran's Services</b>                      One (1) position of Assistant Director of Veteran Services (position code # 004.369) on Salary Schedule S (\$33,000.00 - \$38,000.00); Jane Keenan-Gaedeke resigning July 1, 2018, position available: July 2, 2018.</p>	<p><i>Candidate meets all the requirements.</i></p>	<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>
<p>5. <b>Veterans Services Move</b></p>	<p>-Move is slated for June 1 – 4<sup>th</sup>.                      -Notice for papers.                      -Signage for out by the road and on the door (Sign Language)                      -Records retention is boxing up all our records.</p>	<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>
<p>6. <b>Set Public Hearing for July 10, 2018 @ 2:30 PM</b> at the Wyoming County Government Center Supervisors' Chambers for Introductory Local Law No. C, Year 2018 entitled, "A Local Law Providing Salaries for Certain County Officers for the Year 2018"</p> <ul style="list-style-type: none"> <li>• Increase of \$1,000 - \$43K</li> </ul>	<p><i>Pursuant to Director Harvey's 12-21-17 offer of employment indicating eligibility 06/21/18 upon satisfactory performance and meeting pre-established goals. <b>Committee Chair Grant will complete the required Performance Evaluation with Director Harvey prior to the July 10, 2018 Board Meeting.</b></i></p>	<p>Motion: Davis                      Ayes: 8                      Noes:                      Absent: 1 Brunner</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:   <b>*RESOLUTION</b></p>
<b>10:45 AM OFA &amp; Youth w/A. Aldinger</b>			
<p>1. <b>OFA Advisory Council Reports:</b></p> <ul style="list-style-type: none"> <li>• <b>EISEP</b> ~ 76 Participants / 72 Active</li> <li>• <b>Respite</b> ~ 34                             <ul style="list-style-type: none"> <li>○ <b>Life Line</b> ~ 27                                     <ul style="list-style-type: none"> <li>▪ <b>Private Pay</b> ~ 23</li> </ul> </li> <li>○ <b>Adult Day Care</b> ~ 3</li> <li>○ <b>PCAI</b> ~ 2</li> <li>○ <b>PCA II</b> ~ 3</li> </ul> </li> <li>• <b>HDM (Home Delivered Meals)</b> ~ 267 active participants with 220 meals being served today</li> <li>• <b>Congregate Meal Sites</b> ~ Avg. 13 /day                             <ul style="list-style-type: none"> <li>○ <b>Pine Lounge</b> ~ 60 /week</li> <li>○ <b>The Eagle Inn</b> ~ pending new ownership /month</li> </ul> </li> </ul>		<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>
<p>2. <b>Amend Resolution Number 15-193 16-014:</b>                      Authorize Chairman to sign an Amended Contract with ILS Community Network IPA LLC 860 Hard Rd Webster, NY 14580 to reflect the following revisions: <b>Discontinue Medicaid reimbursed transportation.</b> Effective May 1, 2018.</p>	<p><i>Post committee, resolution no. was discussed w/ Deputy Dir. Phillips and changed to 16-014. Amendment will also include iCircle Care as contracting party.</i></p>	<p>Motion: Ryan                      Ayes: 8                      Noes:                      Absent: 1 Brunner</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:   <b>*RESOLUTION</b></p>

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Department Agenda Item	Discussion	Decision	Action
<b>3. Bid Award:</b> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Trinity Services Group Inc, 477 Commerce Blvd Oldsmar, FL 34677, for Home Delivered meals at a cost of \$5.13 per meal; effective June 1, 2018 through May 31, 2023.	<b>Joint Resolution with Public Safety for Jail meals and Home Delivered and Congregate meals.</b>  <i>Trinity currently serves 3 other OFA's and 6 other Jails in NYS</i>  <i>Wyoming County contact is from Rome, NY</i>	Motion: Davis Ayes: 8 Noes: Absent: 1 Brunner	Carried: Defeated: Referred to:  <p style="text-align: center;"><b>Joint Resolution with Public Safety *RESOLUTION</b></p>
<b>Youth Bureau</b>			
<b>4. Grant Application and Acceptance:</b> Authorize Chairman to sign a grant application and acceptance award with New York State Office of Children and Family Services Capital View Office Park 52 Washington St Rensselaer, NY 12144, for the provision of funding for Youth Bureau admin costs, Stars of Tomorrow, Omega, Youth Court and Parenting Programs in an amount of \$ 38,333.00; effective January 1, 2018 through December 31, 2018.		Motion: Vasile Ayes: 8 Noes: Absent: 1 Brunner	Carried: <b>XXX</b> Defeated: Referred to:  <p style="text-align: center;"><b>*RESOLUTION</b></p>
<b>5. FYI ~ Contract (\$3,000 and under):</b> <ul style="list-style-type: none"> <li>• <b>Kinney Services, Inc.,</b> 3 Tallow Wood Drive Suite G Clifton Park, NY 12065, for use of the Kchecks service to search names of any employees, contractors, providers, etc against names of individuals and entities that have been excluded from participating in programs such as Medicaid, Medicare and Child Health Plus in an amount not to exceed \$ 792.00; effective July 1, 2018 through June 30, 2019.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>6. Misc.:</b> <ul style="list-style-type: none"> <li>• 8/1 Senior Forum 9 AM to 1 PM @ Warsaw High School</li> <li>• Lunch will be provided sponsored by the Bank of Castile and District Attorney, D. O'Geen</li> <li>• 6 different workshops                             <ul style="list-style-type: none"> <li>○ NYS Dept. of Consumer Affairs speaker</li> </ul> </li> <li>• Advertising sponsored by Sen . Gallivan</li> <li>• Sheriff &amp; DA will participate</li> <li>• Sr. Fraud</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>11:15 AM Department of Social Services w/K. Barber</b>			
<b>1. Overnight Travel Authorization:</b> K. Barber and A. Milillo will travel to the NYPWA 149th Annual Summer Conference, 7/15/18 to 7/18/18 at the Saratoga Hilton Hotel, 534 Broadway, Saratoga Springs, NY 12866, total cost \$1,995.32. Budgeted. County car, ez pass and gas will be used.		Motion: Copeland Ayes: 8 Noes: Absent: 1 Brunner	Carried: <b>XXX</b> Defeated: Referred to:  <p style="text-align: center;"><b>APPROVED</b></p>

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Department Agenda Item	Discussion	Decision	Action
<p><b>2. Overnight Travel Authorization:</b>                      J. Bensman will travel to the NYPWA 149th Annual Summer Conference, 7/15/18 to 7/17/18 at the Courtyard by Marriott, 11 Excelsior Avenue, Saratoga Springs, NY 12866, total cost \$268.00. County car, ez pass and gas will be used. This is NOT Budgeted.</p>		Motion: Copeland Ayes: 8 Noes: Absent: 1 Brunner	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<p><b>3. Disposition of Fixed Assets:</b></p> <ul style="list-style-type: none"> <li>Declare surplus and dispose of 2009 Chevy Impala VIN #2G1WB57N591273528, Property ID# 6010.10-30. Original cost was \$16,360.00. Car has been replaced so it will be sent to auction.</li> </ul>	<p><b><i>Make sure the title is in the glove box and the car gets sent to Co. Hwy.</i></b></p>	Motion: Vasile Ayes: 8 Noes: Absent: 1 Brunner	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<p><b>4. FYI - Contract (\$3,000 and under):</b></p> <ul style="list-style-type: none"> <li><b>U &amp; S Services, Inc.</b>, 95 Stark Street, Tonawanda, NY 14150 to provide Fire Alarm Preventative Maintenance in an amount not to exceed \$1,920.00 per year. Effective 7/1/18 and will be ongoing. This is a renewal contract with a price increase from \$1,867.50 per year to \$1,920.00 per year. This is under state contract number PT63600.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>5. Professional Services Contract – Authorization for State WMS Contracts (5,001 or greater):</b>                      Authorize Chairman to sign original new service contracts through the State WMS System, pursuant to General Municipal Law § 104(b), to provide Day Care Services. <b>Contracts have a variable amount depending on the services provided.</b></p> <ul style="list-style-type: none"> <li><b>Sprouting Minds Developmental Child Care</b>, 253 Main Street, East Aurora, NY 14053. Effective 5/1/18 through 12/31/18.</li> <li><b>Carol Monteleone</b>, 10 Highland Park, Batavia, NY 14020. Effective 5/1/18 to 12/31/18.</li> </ul>	<p><b>** Resolution Required **</b></p> <p><i>New service...</i></p>	Motion: Ryan Ayes: 8 Noes: Absent: 1 Brunner	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
<p>6. <b>Professional Services Contract - Authorization for State WMS Contracts (\$5,001.00 or greater):</b>                      Authorize chairman to sign renewal contracts through the State WMS System, pursuant to General Municipal Law § 104(b), with the following agencies for Foster Care Services.</p> <ul style="list-style-type: none"> <li>• <b>Berkshire Farm Center &amp; Services for Youth</b> – 13640 State Route 22, Canaan, NY 12029; not to exceed \$90,673.30 for one child.</li> <li>• <b>Gustavus Adolphus – Lutheran Social Services</b>, 200 Gustavus Avenue, Jamestown, NY 14701; not to exceed \$181,580.20 for three children.</li> <li>• <b>Hillside Family of Agencies</b> – including: Hillside Children’s Center, 1183 Monroe Avenue, Rochester, NY 14620-1699 &amp; Snell Farm Children’s Center, 7320 Snell Hill Road, Bath, NY 14810; not to exceed \$1,832,635.80 for 25 children in Residential and Therapeutic plus eight children in regular Foster Care for a total of 33 children in care.</li> <li>• <b>New Directions</b> – 6395 Old Niagara Road, Lockport, NY 14094-1499; not to exceed \$714,060.45 for seven children.</li> <li>• <b>The William George Agency for Children’s Services, Inc.</b> – 380 Freeville Road, Freeville, NY 13068; not to exceed \$142,769.75 for one child.</li> </ul> <p>All Effective July 1, 2018 through June 30, 2019.</p>	<p><b>** Resolution Required **</b></p>	<p>Motion: Hastings                      Ayes: 8                      Noes:                      Absent: 1 Brunner</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p> <p style="text-align: right;"><b>*RESOLUTION</b></p>
<p>7. <b>Professional Services Contract (\$5,001 or greater):</b>                      Authorize Chairman to sign a contract, pursuant to General Municipal Law § 104(b), with</p> <ul style="list-style-type: none"> <li>• <b>Laboratory Corporation of America Holdings</b>, 1440 York Court , Burlington, NC 27215 to provide DNA Testing to prove paternity for Child Support purposes. This is a renewal with a change to amend the contract to meet Federal and NYS regulations in an amount not to exceed \$6,000.00 per year. Effective 7/1/18 through 6/30/21.</li> </ul>	<p><b>** Resolution Required **</b></p>	<p>Motion: Tallman                      Ayes: 8                      Noes:                      Absent: 1 Brunner</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p> <p style="text-align: right;"><b>*RESOLUTION</b></p>

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Department Agenda Item	Discussion	Decision	Action
8. <i>Permission to go out to bid</i> for six new copiers; effective September 2018. The lease on the current copiers expires in September 2018.		Motion: Tallman Ayes: 8 Noes: Absent: 1 Brunner	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
9. <i>Monthly Report:</i> <ul style="list-style-type: none"> <li>• T/Pike gave 4-H campership to a foster child</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>At 11:35 AM Supervisor Tallman, T/Gainesville was excused from the meeting.</i>			
<i>Supervisor Vasile, T/Genesee Falls reported on one of his B&amp;B guests being from Albany, the Office of Children and Family Service. This person complimented Wyo. Co. on the minimum amount of complaints received relative to the Department of Social Services business.</i>			
<b>Wyo. Co. Community Action w/S. Smith</b>			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/E. Grant (minutes prepared by C. Ketchum).

Next Human Services Committee Meeting scheduled for **Tuesday, June 26, 2018 @ 10:30 AM.**

Committee Chair Initials: \_\_\_\_\_



**Wyoming County  
Department of Social  
Services**

**April 2018**

**Monthly Report**

Month : \* April 2018

View : List Report



### Monthly Case and Individual Statistics - WST002

**District: Wyoming**

**Report Month: April-2018**

Statewide Monthly Case and Individual Statistics - WST002

Program Area	Cases	Individuals
FA	79	150
SN-FP	4	13
<i>TANF Subtotal</i>	<i>83</i>	<i>163</i>
SN-CSH INDIV	51	51
SN-CSH FAMILY	1	2
SN-FNP INDIV	32	32
SN-FNP FAMILY	2	6
<i>SN Subtotal</i>	<i>86</i>	<i>91</i>
EAA	0	0
EAF	0	0
<i>TA Total</i>	<i>169</i>	<i>254</i>
MA	1,286	1,372
MPE	91	91
MA-SSI	664	664
FHP	0	0
<i>MA TOTAL</i>	<i>2,041</i>	<i>2,127</i>
NPA-FS	1,335	2,292
FS-MIX	37	116
<i>FS Subtotal</i>	<i>1,372</i>	<i>2,408</i>
PA-FS	89	136
<i>FS RELATED TOTAL</i>	<i>1,461</i>	<i>2,544</i>
HEAP	1,237	2,674
ADC-FC	0	0
SERV	254	554
Unduplicated Individual Count		5,625







## **KIDS IN FOSTER CARE AS OF May 1, 2018**

■ Children in foster care   Neglect - ■   PINS - ■   JD - ■

■ children with relatives under Art 10 (court placement)

### **Residential -11 total**

Hillside Varick Campus-■

New Directions-■

New Directions- Chautauqua Group Home-■

William George-■

Conner's OMH-■

Hillside Children's Center-■

Crestwood-■

New Directions- Wyndham Lawn-■

### **Therapeutic**

Hillside - ■

GA - ■

### **Regular Foster Care**

Hillside - ■

DSS - ■