

HUMAN SERVICES COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, May 26, 2020 @ 1:00 PM

Location: *Supervisors' Committee Room, 2nd floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via *BOS YouTube Channel* (<https://www.youtube.com/channel/UCcfZs0H1gcOl67v1R8g-Ow>)

Present in person: *Grant, Ryan*, Brunner, Roberts, Roche, Granger

Present via Zoom: King

Absent:

Also Present in Person: C. Ketchum/Board Clerk; S. Mantelli/IT; J. Davis/Board Chair; A. D. Berwanger, T/Arcade

Also Present via Conf. Call: L. Perez/Deputy Board Clerk (via BOS YouTube Channel)

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
1. <i>211 WNY information (provided by Director, K. Dodd):</i> <ul style="list-style-type: none"> • E-mail • 211 WNY Community Resource Database • 2019 Referral Report • 2020 Referral Report • Wyo. Co. COVID-19 pages • COVID-19 Resource Page 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:15 PM Office for the Aging w/A. Aldinger & T. Phillips			
<i>Departmental Review of Staff and Services (per 04/28/20 HR Committee instruction)</i> <ul style="list-style-type: none"> • OFA programs keep people in their homes • 71 new clients Home Delivered Meals are around 300/day • Case Mgr. P. Dutton retired • New clients on Home Delivered Meals now have to be assessed • Possibility of waiting lists • NYS relaxed requirement to assess new clients • Annual assessments required for Home Delivered Meals • Bi-monthly for respite • Would like to create 2 Nurses Aids positions if COVID-19 didn't happened • 2 nurses aids in OFA cheaper than sending folks to the nursing home • \$1.5M vs \$150K • Currently contracting w/ Homecare & Hospice 	See attached e-mail from HR Director Farberman	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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1. <i>OFA Advisory Council Reports:</i> <ul style="list-style-type: none"> • EISEP ~ 67 Participants / 61 Active • Respite ~ 47 / 13 inactive <ul style="list-style-type: none"> ○ Life Line ~ 28 <ul style="list-style-type: none"> ▪ Private Pay ~ ____ ○ Adult Day Care ~ 4 (on pause) ○ PCAI ~ 33 ○ PCA II ~ 28 • HDM (Home Delivered Meals) ~ 306 active participants with 300 meals being served today • Congregate Meal Sites ~ Avg. 0 /day <ul style="list-style-type: none"> ○ Pine Lounge ~ _33 /week (<i>take outs only on Mondays</i>) 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Youth Bureau			
<i>Departmental Review of Staff and Services (per 04/28/20 HR Committee instruction)</i> <ul style="list-style-type: none"> • Youth activities • Youth Court 	<u>See attached e-mail from HR Director Farberman</u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>Youth 64 EI/Preschool 113 - mandated All being served currently through tele therapy</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Walk-In: Professional Services Contract \$3,001- \$5,000: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with WCJW 3258 Merchant Rd Warsaw, NY 14569 for Human Trafficking Awareness Ads in an amount not to exceed \$4,000.00; effective March 1, 2020 through December 31, 2020.		Motion: Roche Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED

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1:30 PM Department of Social Services w/K. Barber			
<p><i>Departmental Review of Staff and Services (per 04/28/20 HR Committee instruction)</i></p> <ul style="list-style-type: none"> Not a lot of information coming out of the state yet. Maybe by the end of June. Still at a staff reduction of 50% through June 6. Full staff June 10th, 	<p><u>See attached e-mail from HR Director Farberman</u></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>1. FYI ~ Referred to 06-02-20 Finance Committee from 05-26-20 Human Resources</p> <p style="text-align: center;"><i>Position Create/Fill: Social Services</i></p> <p>One (1) position of <u>Caseworker Trainee</u> (1.0 FTE) on CSEA Schedule A, Job Grade 12 at \$20.20/hr. – \$23.14/hr. Position available June 10, 2020.</p>	<p><i>To convert to Caseworker after six months one year upon satisfactory performance during the training period. Funded by current Caseworker (position #051.042).</i></p> <p><i>At this time no decision on training. Talking about first two weeks of trainings online, last 2 weeks in person...</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>2. FYI ~ Referred to 06-02-20 Finance Committee from 05-26-20 Human Resources</p> <p style="text-align: center;"><i>Position Fill: Social Services</i></p> <p>One (1) position of <u>Support Investigator</u> (1.0 FTE) on CSEA Schedule A, Job Grade 10 at \$19.40/hr. – \$21.95/hr. Person Vacating: Brooklyn Bush, effective May 6, 2020. Position available June 3, 2020.</p>	<p>1,700 support cases with only one Support Investigator</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>3. FYI ~ <u>WMS Contract (\$3,000 and under):</u></p> <ul style="list-style-type: none"> Willow Domestic Violence Center, PO Box 39601, Rochester, NY 14604 to provide residential domestic violence services in an amount not to exceed \$3,000.00; effective 05/01/20 through 12/31/20. This is an original new service contract. <ul style="list-style-type: none"> <i>Chances & Changes closed...</i> 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Absent:

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Department Agenda Item	Discussion	Decision	Action
4. <i>Professional Services Contract – Authorization for State WMS Contracts (\$3,001 - \$5,000):</i> Authorize Chairman to sign contracts through the State WMS System, pursuant to General Municipal Law § 104(b), with <i>YWCA of Genesee County</i> , 301 North Street, Batavia, NY 14020, for the provision of providing residential domestic violence services. This is an original new service agreement in an amount not to exceed \$5,000.00; effective 05/01/20 through 12/31/20.		Motion: Roberts Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED
5. <i>Professional Services Contract – Authorization for State WMS Contracts (\$5,001 or greater):</i> Authorize Chairman to sign contracts through the State WMS System, pursuant to General Municipal Law § 104(b), with <i>Community Missions of the Niagara Frontier, Inc.</i> , 1570 Buffalo Avenue, PO Box 1013, Niagara Falls, NY 14302, for the provision of providing residential and support services for children diagnosed as Severely Emotionally Disturbed (SED). This is an original new service agreement in an amount not to exceed \$14,500.00; effective 05/01/20 through 12/31/20.	** Resolution Required ** <i>Mental health facility...bulk of cost paid by Medicaid.</i>	Motion: Brunner Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
6. <u>Monthly Report:</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:00 PM Veterans Services w/L. Harvey			
<i>Departmental Review of Staff and Services (per 04/28/20 HR Committee instruction)</i>	<u>See attached e-mail from HR Director Farberman</u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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<p>1. New York State Grant Veterans Affairs: For the provision of funding to provide services to Veterans in our locality in a minimum amount of \$10000.00; effective April 1, 2020 through March 31, 2021.</p> <ul style="list-style-type: none"> Daniel Schenkman and Paige Corning have emailed me that, as of today's date, they are still waiting on final numbers for the 2020 VSA funds. As soon as they have those numbers they will send letters to each county advising on available funds. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>2. COVID-19 Update on work flow:</p> <ul style="list-style-type: none"> Office open M-F 9-4 for phone and appointments. Have a hand sanitizer station Handmade masks by Veteran wife, Rita LeFort 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>3. Picnic Update:</p> <ul style="list-style-type: none"> August 29, 2020 12-2:30 pm Awaiting pricing from Charcoal Corral on use of the drive in and cost of chicken dinners. Proposed the move due to COVID-19 and keeping our at risk population as safe as possible. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>4. Numbers (see attached):</p> <ul style="list-style-type: none"> <u>Office Volume</u> <u>GLOW VA Expenditures 2016 to 2019</u> <u>FY19 Summary of Expenditures by State</u> 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Wyo. Co. Community Action w/R. Shader			
	<i>~Nothing to Report~</i>	Motion: Ayes:	Carried: Defeated:

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Signature of Committee Chairman: p/E. Grant (minutes prepared by C. Ketchum).

Next Human Services Committee Meeting scheduled for **Tuesday, June 30, 2020 @ 1:00 PM.**

Committee Chair Initials: _____