

FINANCE COMMITTEE MEETING MINUTES

Date: Tuesday, February 04, 2020 @ 9:00 AM

Present: **Kehl, Grant** (9:04 am), Leuer, Brick, Berwanger, King, Ryan (9:01 AM), May (9:07 AM), Brunner

Absent:

Also Present: C. Ketchum/Board Clerk; D. Farberman/Human Resource Director; C. Mayer/County Treasurer; R. Jacoby, T/Wethersfield; J. Davis/Board Chair; J. Cook/Budget Officer

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM Information Technology w/T. MacConnell			
<p>1. <i>Overnight Travel and Conference Authorization: NYSLGITDA Spring Conference, Saratoga Hotel, Saratoga Springs, NY</i> T. MacConnell on May 19-May 22. The cost will be \$100.00 + mileage for conference fee, hotel & meals. This conference is essential for collaboration between local government and State IT Directors. A lot of Information regarding state program involving IT take place at the conference.</p>		Motion: King Ayes: 5 Noes: Absent: 4 Grant, Ryan, May, Brunner	Carried: XXX Defeated: Referred to: APPROVED
<p><i>At 9:01 AM Supervisor Ryan, T/Warsaw entered the meeting during the below agenda item.</i> <i>At 9:04 AM Supervisor Grant, T/Bennington entered the meeting during the below agenda item.</i></p>			
<p>2. <i>Professional Service Contract \$5,001 or greater:</i> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>Empire Access</i>, 34 Main Street Plattsburg, NY 14873, for the provision of dark fiber between 147 N Main St., DSS, Thompson Hall and AG Center, Warsaw NY in an amount not to exceed \$90,300.00; effective March 1, 2020 through February 28, 2025.</p>		Motion: Leuer Ayes: 7 Noes: Absent: 2 May, Brunner	Carried: XXX Defeated: Referred to: *RESOLUTION
<p><i>At 9:07 AM Supervisor May, T/Orangeville entered the meeting during the below agenda item.</i></p>			
<p>3. <i>Staffing Update</i></p> <ul style="list-style-type: none"> • Updated the vacant Information Systems Specialist position to include GIS as 30% of the duties. • The newly created Information Technology Assistant position has been offered to Kyle Seawalt, a recent graduate of Alfred. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>4. <i>Misc.</i></p> <ul style="list-style-type: none"> • Munis project has begun <ul style="list-style-type: none"> ○ Working through the bugs • Sedera risk assessment has begun • Update on how the upcoming elections process will work. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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<p><i>Supervisor Leuer, T/Middlebury questioned HR Director Farberman on what the process is for hiring (i.e. who has the hiring authority, how the selection is made, etc.). Supervisor Berwanger questioned the continuation of the Chairman's review of each and every new hire before an offer of employment is extended so that the county isn't recycling poor performing employees. Director Farberman explained that Chairman Davis put an end to that practice as of January 01, 2020. Supervisor King, T/Pike commented that the Human Resource Department staff has the skills to make these determinations. Supervisor Leuer, T/Middlebury questioned the county's diversity. Director Farberman offered that the county has not set specific goals relative to diversity. However, there was discussion relative to Wyoming County striving to promote workplace diversity and recognizing the importance and value of a diverse workforce.</i></p>			
9:15 AM Treasurer w/C. Mayer			
<p>1. <u>Hand out Investment, Income & Sales Tax Report for Prior Month.</u></p> <ul style="list-style-type: none"> Increase in sales tax on a rolling 10 year average has been around 4%. However, traditionally 2.5% is budgeted. 	Sales Tax for 2019 previously distributed	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>#2 was tabled for one year during the 12/03/19 Finance Committee Meeting in addition to the \$15K appropriation to cover the cost of the contract.</p>			
<p><i>Motion to move #2 below from the table</i></p>		Motion: Brick Ayes: 8 Noes: Absent: 1 Brunner	Carried: XXX Defeated: Referred to: APPROVED
<p><i>Supervisor Jacoby, T/Wethersfield questioned the usage of NYCLASS by the county. He stated that the Town of Wethersfield is moving in that direction. Treasurer Mayer explained the process for the county's transition from T-Bills to NYCLASS. Supervisor Berwanger questioned talking to the local banks before moving forward.</i></p>			
<p>2. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), ThreePlusOne, Toby Village Park Office, 180 Office Park Way, Pittsford, NY 14534 for the provision of initial Investment Financial Analysis at a rate of \$15,000; effective February 11, 2020.</p>	<p><i>\$15,000 initial Analysis fee payable in 2021. Continuing quarterly monitoring and reporting fees of .0003 deducted from additional interest earned in perpetuity until severed by 30 day written notice. Previously approved by Co Attorney</i></p>	Motion: Leuer Ayes: 8 Noes: Absent: 1 Brunner	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>3. Overnight Travel Authorization: C. Mayer and R. LaWall to attend 2020 Annual GFOA Conference in Albany, NY, April 1-3, 2020. 01.33.1325.4.40402 Conference \$765.00 01.33.1325.4.40405 Meals \$100.00</p>	<p><i>Updates for Government Accounting Standards Board (GASB), Debt Management, Changes to Financial Reporting and Cash Flows Continuing education Cheryl Mayer paid by TASC-Conference/Hotel/Mileage</i></p>	Motion: Grant Ayes: 8 Noes: Absent: 1 Brunner	Carried: XXX Defeated: Referred to: APPROVED
<p>\$900K adopted in budget for WCCH allocation? No...</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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<p><i>Budget Officer Cook explained anticipated IGT/DSH pymts to be received in 2020. She also explained that the \$300K allocation for 2019 that was not paid over, could be paid over to WCCH. That would leave \$600K. However, as of last Thursday it was learned that there was an increase in the anticipated DSH payment and questioned if that increase would satisfy the need for additional cash. There was discussion over the Governor's desire to uncap the Medicaid cap and that it could mean an additional 8-10% increase in property taxes. If the Governor is successful, Wyoming County will most likely never be able to stay under the Tax Cap. Several of the Supervisors agreed this would be a great topic for conversation with Senator Gallivan on Friday. There was discussion over the strong Medicaid Fraud Unit at DSS. Treasurer Mayer stated that the NYS Treasurer's Association is lobbying for a seat on the Governor's Medicaid Redesign Team</i></p>			
<p>Treasurer Mayer reported that per notification dated January 30, 2020 by the NYS Health Department, the county share towards the hospital's Disproportionate Share (DSH) payment is \$1,612,825.50 (due by February 6, 2020) so WCCH can expect DSH revenue of \$3,225,651.00 by February 13, 2020</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>4. WCCH Bond Resolution Supplied by Bond Counsel</p>	<p style="text-align: center; font-size: 2em; opacity: 0.5;">Withdrawn</p> <p>By Treasurer Mayer. She is working with WCCH CEO J. McTernan. The item will be back next month for consideration.</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>10:00 AM Wyo. Co. Community Hospital w/J. McTernan</p>			
<p>WCCH CEO J. McTernan explained that another reason why the Treasurer's agenda item #4 was withdrawn was because the numbers were just not matching up. WCCH Administration will review and address with the Finance Committee next month. He added that cash flow, at this point in time, is the issue. Budget Officer Cook offered that she e-mailed WCCH CFO, A. Chase yesterday...</p>			
<p>1. General Update</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>2. Appointment: WCCH Board of Managers Medical Staff Member Five (5) year term effective January 1, 2020 through December 31, 2024</p> <ul style="list-style-type: none"> Salman Abbasey, MD, 2259 Saltvale Road, Warsaw NY 14569 	<p>Letter of Interest</p>	<p>Motion: Brick Ayes: 8 Noes: Absent: 1 Brunner</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

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<p>3. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Chairman to sign a contract with <i>NCB Medical Coding Specialists, Inc.</i>, 8975 Main Street, Clarence, NY 14031, for coding services, consulting, and cancer registry, not to exceed \$220,000 per year, effective 01/01/2020 – 12/31/2020.</p>		Motion: May Ayes: 8 Noes: Absent: 1 Brunner	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>4. Amend Resolution #16-534 (approved 12/13/16): Authorize the Chairman to sign an amended contract with <i>Cecilia Lyons Pediatric Nurse Practitioner, RN, PLLC</i>, 311 Ortner Road, Darien Center, NY 14040, related to an agreement to provide pediatric patient care and practice management services, as follows:</p> <ul style="list-style-type: none"> • Extend the term from 01/01/2017 – 12/31/2019 to 01/01/2020 – 12/31/2020. • All other terms and conditions of the agreement remain unchanged. 		Motion: May Ayes: 8 Noes: Absent: 1 Brunner	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>5. Amend Resolution #18-306 (approved 07/10/18): Authorize the Chairman to sign an amended contract with <i>Sydney Domanowski, DO</i>, 8866 Vermont Hill Road, Holland, NY 14080 related to an employment agreement to provide family practice and maternity services as follows, pending approval by the Wyoming County Board of Supervisors.</p> <ul style="list-style-type: none"> • Add additional on-call shifts over and above the existing coverage obligation, not to exceed \$12,000 per year, effective 01/01/2020. • All other terms and conditions of the agreement remain unchanged. 	<p><i>Predicting 185 births for 2020.</i></p>	Motion: May Ayes: 8 Noes: Absent: 1 Brunner	Carried: XXX Defeated: Referred to: * RESOLUTION

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<p>9. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Chairman to sign a contract with Quorum Health Resources, LLC, 1573 Mallory Lane, Suite 200, Brentwood, TN 37027, for a managed care contract support services to provide ongoing managed care consulting services to help maximize the revenue potential of our managed care contracts, \$45,600 per year, effective 02/01/2020 – 01/31/2022.</p>		Motion: May Ayes: 8 Noes: Absent: 1 Brunner	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>10. Amend Resolution #19-038 (approved 01/08/19): Authorize the Chairman to sign an amended contract with Western New York Physicians, PLLC, 2261 Route 19 North, Warsaw, NY 14569 related to hospitalist services as follows:</p> <ul style="list-style-type: none"> • Increase mid-level hours for Hospitalist program and increase total compensation for services to an amount not to exceed \$1,072,692 per year, effective 04/01/2020 – 12/31/2020. • All other terms and conditions of the agreement remain unchanged. 		Motion: May Ayes: 8 Noes: Absent: 1 Brunner	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>11. Amend Resolution 19-280 (approved 06/11/19): Authorize the Chairman to sign an amended contract with J. Joseph Lanigan, MD, PLLC, Girdle Road, East Aurora, NY 14052 related to cardiology service agreement as follows:</p> <ul style="list-style-type: none"> • Extend the term of the agreement from 5/01/2019 – 02/29/2020 to 03/01/2020 – 04/30/2020. • All other terms and conditions of the agreement remain unchanged. 		Motion: May Ayes: 8 Noes: Absent: 1 Brunner	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>12. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Chairman to sign an employment agreement with Kim Heeb, CST, RN, WHNP, CNM, 1844 Maxon Road, Attica, NY 14011 for the Certified Nurse Midwife position in an amount of \$128,125 per year.</p>	<p><i>This agreement reflects a 2.5% increase.</i></p>	Motion: May Ayes: 8 Noes: Absent: 1 Brunner	Carried: XXX Defeated: Referred to: * RESOLUTION

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<p>13. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Chairman to sign an employment agreement with Leonard G. Meggs, MD, FAHA, FASN, 2741 Clover Street, Pittsford, NY 14534 for a Nephrology Physician Provider position in an amount of \$350,000 per year.</p>		Motion: May Ayes: 8 Noes: Absent: 1 Brunner	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>14. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Chairman to sign an employment agreement with Ahmed Bayoumi, MD, 2265 Route 19, Warsaw, NY 14569, an employment agreement for an Internal Medicine Physician position in an amount of \$325,000 – 375,000 per year.</p>	<p><i>Will be back once a salary has been negotiated.</i></p>	Motion: May Ayes: 8 Noes: Absent: 1 Brunner	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>15. Position Abolished:</p> <ul style="list-style-type: none"> • One position of Business Office Manager Per Diem (Position Code 01.623.034), effective 01/28/2020. • One position of Mid-Level Provider Per Diem (Position Code 17.105.443), effective 01/28/2020. 		Motion: Leuer Ayes: 8 Noes: Absent: 1 Brunner	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>16. Amend Salary Schedule C as follows:</p> <ul style="list-style-type: none"> • Abolish one 1.0 FTE position of Administrative Assistant (Position Code 12.167.476) under <u>ADMINISTRATION</u>, effective 01/28/2020. • Abolish one 1.0 FTE position of Senior Executive Officer (Position Code 01.627.602) under <u>ADMINISTRATION</u>, effective 01/01/2020. • Abolish Stipend for Senior Executive Officer (Position Code 01.627.602) under <u>ADMINISTRATION</u>, effective 01/01/2020. • Create one position of Nursing Supervisor Per Diem in the Nursing Service Office (Position Code 02.171.502) under <u>NURSING ADMINISTRATION (ACUTE)</u> and set the salary at \$150 / 4 hr. shift, position available date 01/26/2020. • Abolish one 1.0 FTE position of Director of Nursing (Position Code 01.130.095 under <u>NURSING ADMINISTRATION (ACUTE)</u>, effective 01/28/2020. • Abolish one 1.0 FTE position of Assistant Administrator 		Motion: Leuer Ayes: 8 Noes: Absent: 1 Brunner	Carried: XXX Defeated: Referred to:

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<p>(Position Code 02.145) under <u>NURSING FACILITY ADMINISTRATION</u>, effective 01/28/2020.</p> <ul style="list-style-type: none"> • Abolish one 1.0 FTE position of Assistant Administrator/Director of Nursing (Position Code 02.147.491) under <u>NURSING FACILITY ADMINISTRATION</u>, effective 01/28/2020. 			* RESOLUTION
<p>17. Amend Salary Schedule P as follows:</p> <ul style="list-style-type: none"> • Create one 1.0 FTE position of Nurse Practitioner (Position Code 17.120.311) under <u>BAYOUMI FAMILY MEDICINE</u> and set the salary at \$124,800 per year, position available date 01/28/2020. • Create one 1.0 FTE position of Nurse Practitioner (Position Code 17.121.311) under <u>BAYOUMI FAMILY MEDICINE</u> and set the salary at \$104,000 per year, position available date 01/28/2020. • Create one 1.0 FTE position of Internal Medicine Physician (Position Code 10.110.614) under <u>BAYOUMI FAMILY MEDICINE</u> and set the salary at \$325,000 – \$375,000 per year, position available date 01/28/2020. • Abolish one 1.0 FTE position of Physician Assistant (Position Code 17.113.067) under <u>WYOMING COUNTY FAMILY MEDICINE – ARCADE</u>, effective 02/09/2020. • Create one 1.0 FTE position of Nephrology Physician Provider (Position Code 10.111.615) under <u>NEPHROLOGY CLINIC</u> and set the salary at \$350,000 per year, position available date 01/28/2020. • Create one 1.0 FTE position of Nurse Practitioner (Position Code 17.122.311) under <u>WYOMING COUNTY FAMILY MEDICINE – ARCADE</u> and set the salary at \$92,000 per year, position available date 01/28/2020. • Abolish one 1.0 FTE position of Nurse Practitioner (Position Code 17.118.311) under <u>WYOMING COUNTY FAMILY MEDICINE – O'DELL</u>, effective 01/28/2020. • Abolish one 1.0 FTE position of Nurse Practitioner 		<p>Motion: Leuer Ayes: 8 Noes: Absent: 1 Brunner</p>	<p>Carried: XXX Defeated: Referred to:</p>

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<p>(Position Code 17.119.067) under <u>WYOMING COUNTY FAMILY MEDICINE – O'DELL</u>, effective 01/28/2020.</p> <ul style="list-style-type: none"> • Abolish one 1.0 FTE position of OBGYN Physician Provider (Position Code 10.100.539) under <u>OB CLINIC</u>, effective 01/28/2020. • Abolish one 0.80 FTE position of Nurse Practitioner (Position Code 17.112.311) under <u>WYOMING COUNTY FAMILY MEDICINE – ARCADE</u>, effective 01/28/2020. • Abolish one 1.0 FTE position of Family Practice Physician Provider (Position Code 10.105.587) under <u>WYOMING COUNTY FAMILY MEDICINE – WARSAW</u>, effective 01/28/2020. • Abolish Stipend for Family Practice Physician Provider (Position Code 10.105.587) under <u>WYOMING COUNTY FAMILY MEDICINE – WARSAW</u>, effective 01/28/2020. • Abolish Stipend for Family Practice Physician Provider (Position Code 10.105.587) under <u>WYOMING COUNTY FAMILY MEDICINE – WARSAW</u>, effective 01/28/2020. • Change one position of Physician Assistant (Position Code 17.115.067) from 0.80 FTE to 0.90 FTE, effective 01/28/2020. • Create a Stipend for Family Practice and Maternity Physician Provider (Position Code 10.103.586) under <u>WYOMING COUNTY FAMILY MEDICINE – WARSAW</u> in the amount of \$250 per day (24 hour period) for nursery call coverage only beyond existing contract requirement, effective 01/01/2020. • Create a Stipend for Family Practice Physician Provider (Position Code 10.104.587) under <u>WYOMING COUNTY FAMILY MEDICINE – WARSAW</u> in the amount of \$250 per day (24 hour period) for nursery call coverage only beyond existing contract requirement, effective 01/01/2020. 			

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<ul style="list-style-type: none"> • <i>Set</i> the salary of the <i>Certified Nurse Midwife, FT</i> position (Position Code 17.108.519) at \$128,125 per year, effective 01/15/2020. • <i>Set</i> the salary of the <i>Family Practice Physician Provider</i> position (Position Code 10.106.587) under <u>WYOMING COUNTY FAMILY MEDICINE – WARSAW</u> at \$252,500 per year effective 04/01/2021. • <i>Set</i> the salary of the <i>Family Practice Physician Provider</i> position (Position Code 10.106.587) under <u>WYOMING COUNTY FAMILY MEDICINE – WARSAW</u> at \$255,025 per year effective 04/01/2022. 			*RESOLUTION
<p>18. <i>Amend Salary Schedule X as follows:</i></p> <ul style="list-style-type: none"> • Set the salary of the <i>Medical Receptionist</i> (Position Code 12.193.153) under <u>WYOMING COUNTY FAMILY MEDICINE - O-DELL</u> at \$15.00 per hour, effective 10/07/2019 and further set the salary at \$15.38 per hour, effective 01/01/2020. • Set the salary of the <i>Medical Receptionist</i> (Position Code 12.194.153) under <u>WYOMING COUNTY FAMILY MEDICINE - WARSAW</u> at \$16.17 per hour, effective 08/26/2019 and further set the salary at \$16.57 per hour, effective 01/01/2020. • Set the salary of the <i>LPN</i> (Position Code 04.581.147) under <u>WYOMING COUNTY FAMILY MEDICINE - WARSAW</u> at \$20.34 per hour, effective 08/26/2019 and further set the salary at \$20.85 per hour, effective 01/01/2020. • Set the salary of the <i>LPN</i> (Position Code 04.582.147) under <u>WYOMING COUNTY FAMILY MEDICINE - WARSAW</u> at \$20.00 per hour, effective 08/12/2019 and further set the salary at \$20.50 per hour, effective 01/01/2020. • Set the salary of the <i>LPN</i> (Position Code 04.584.147) under <u>WCCHS OB/GYN CLINIC</u> at \$20.34 per hour, effective 12/30/2019 and further set the salary at \$20.8485 per hour, effective 01/01/2020. • Create one 0.90 FTE position of <i>Medical Office</i> 		<p>Motion: Leuer Ayes: 8 Noes: Absent: 1 Brunner</p>	<p>Carried: XXX Defeated: Referred to:</p>

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<p><i>Assistant</i> (Position Code 12.900.480) under <u>BAYOUMI FAMILY MEDICINE</u> and set the salary at \$13.33 - \$17.50 per hour, position available date 01/28/2020.</p> <ul style="list-style-type: none"> • Create one 1.0 FTE position of <i>Licensed Practical Nurse</i> (Position Code 04.165.147) under <u>BAYOUMI FAMILY MEDICINE</u> and set the salary at \$17.78 - \$20.34 per hour, position available date 01/28/2020. • Create one 1.0 FTE position of <i>Medical Receptionist</i> (Position Code 12.901.153) under <u>BAYOUMI FAMILY MEDICINE</u> and set the salary at \$13.33 - \$17.50 per hour, position available date 01/28/2020. • Create one 1.0 FTE position of <i>Medical Receptionist</i> (Position Code 12.902.153) under <u>BAYOUMI FAMILY MEDICINE</u> and set the salary at \$13.33 - \$17.50 per hour, position available date 01/28/2020. • Create one 1.0 FTE position of <i>Medical Receptionist</i> (Position Code 12.903.153) under <u>BAYOUMI FAMILY MEDICINE</u> and set the salary at \$13.33 - \$17.50 per hour, position available date 01/28/2020. • Create one 0.40 FTE position of <i>Registered Practical Nurse</i> (Position Code 03.890.209) under <u>BAYOUMI FAMILY MEDICINE</u> and set the salary at \$20.00 – \$25.00 per hour, position available date 01/28/2020. • Create one 1.0 FTE position of <i>Clinic Office Manager</i> (Position Code 02.209.525) under <u>BAYOUMI FAMILY MEDICINE</u> and set the salary at \$15.50 per hour, position available date 01/28/2020. • Abolish one 1.0 FTE position of <i>Medical Receptionist</i> (Position Code 12.193.153) under <u>WYOMING COUNTY FAMILY MEDICINE – O'DELL</u>, effective 02/09/2020. • Abolish one 1.0 FTE position of <i>Registered Practical Nurse</i> (Position Code 03.886.209) under <u>WYOMING COUNTY FAMILY MEDICINE – WARSAW</u>, effective 01/28/2020. • Create one 0.90 FTE position of <i>Licensed Practical Nurse</i> (Position Code 04.164.147) under <u>BAYOUMI</u> 			

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Department Agenda Item	Discussion	Decision	Action
<p><u>FAMILY MEDICINE</u> and set the salary at \$17.78 - \$20.34 per hour, position available date 01/28/2020.</p> <ul style="list-style-type: none"> Create one 1.0 FTE position of <i>Licensed Practical Nurse</i> (Position Code 04.163.147) under <u>WCCHS CLINIC ADMINISTRATION</u> and set the salary at \$17.78 – 20.34 per hour, position available date 11/17/2019. 			*RESOLUTION
<p>19. <i>Instruct Treasurer Mayer to pay over to WCCH the 2019 allocation of \$300K; effective immediately.</i></p>		<p>Motion: Ryan Ayes: 8 Noes: Absent: 1 Brunner</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">APPROVED</p>
<p><i>Budget Officer Cook shared that WCCH Chief Financial Officer, A. Chase requested that the county budget \$500K in subsidy to the hospital for future years.</i></p>			
<p>9:30 AM Real Property Tax Services w/J. Kirsch</p>			
<p>1. <i>Overnight Travel Authorization:</i> J. Kirsch to attend IAO exam at Greenburgh Town Hall in White Plains, NY, February 27-28, 2020. 1 overnight, exam fee (\$50), meals, and tolls. Funds are budgeted.</p>		<p>Motion: May Ayes: 8 Noes: Absent: 1 Brunner</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">APPROVED</p>
<p>2. <i>FYI:</i></p> <ul style="list-style-type: none"> I have been requested back to teach at the Assessor summer training seminar at Cornell. Teaching farm appraisal. Assessing update: <ul style="list-style-type: none"> We posted exemption reminders in the Penny savers, and the Assessor spent a day in each town to meet with property owners. Always well received. Moving along with reassessment in Warsaw and Gainesville. Property Tax Related Provisions in the Governor’s budget. <ul style="list-style-type: none"> Shift Basic STAR exemption recipients to the credit program if they earn more than \$200K annually. Deny STAR benefits to property owners who are delinquent on their property taxes. Modernize and merge the RP-5217 and TP-584 forms Allow for the appointment of Acting County Director of Real Property Tax Services 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

FINANCE COMMITTEE MEETING MINUTES

Date: Tuesday, February 04, 2020 @ 9:00 AM

Present: **Kehl, Grant** (9:04 am), Leuer, Brick, Berwanger, King, Ryan (9:01 AM), May (9:07 AM), Brunner

Absent:

Also Present: C. Ketchum/Board Clerk; D. Farberman/Human Resource Director; C. Mayer/County Treasurer; R. Jacoby, T/Wethersfield; J. Davis/Board Chair; J. Cook/Budget Officer

Department Agenda Item	Discussion	Decision	Action
5. Introduction of Local Law A, year 2020, <i>Amending Local Law 4, year 2007, Adoption of Senior Citizens Exemption Options – revised income eligibility schedule to receive a real property tax exemption</i> , and set the Public Hearing for March 10, 2020 @ 2:30 PM in the Wyoming County Government Center Supervisors’ Chambers. <u>Attachment</u>	Base Level \$16,000 – 50% \$16,001 - \$17,000 – 45% \$17,001 - \$18,000 – 40% \$18,001 - \$18,000 – 35% \$19,001 - \$19,900 – 30% \$19,901 - \$20,800 – 25% \$20,801 - \$21,700 – 20% \$21,701 - \$22,600 – 15% \$22,601 - \$23,500 – 10% \$23,501 - \$24,400 – 5%	Motion: May Ayes: 8 Noes: Absent: 1 Brunner	Carried: XXX Defeated: Referred to: *RESOLUTION
Budget Office w/J. Cook			
1. <i>Review of 2019 Budget Transfers made by the budget department for committee approval</i>	<u>*Attached</u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>2019 Income statement – projections for year-end (actuals won’t be available until early March.</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to: C. O. W.
3. <i>Recap of <u>2019 Contingency and Appropriated Funds as of 2/11/20 Board Resolutions</u></i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Off Track Betting w/S. May			
<u>OTB Power Point presentation</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Clerk to the Board w/C. Ketchum			
1. <i>Sales Tax Extension Update:</i> <ul style="list-style-type: none"> • NYS Senator Gallivan recently introduced S.7322, AUTHORIZES THE COUNTY OF WYOMING TO IMPOSE AN ADDITIONAL ONE PERCENT SALES TAX (three year extender) • As of 01/31/2020 no same as in the Assembly... 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present: C. Ketchum/Board Clerk; D. Farberman/Human Resource Director; C. Mayer/County Treasurer; R. Jacoby, T/Wethersfield; J. Davis/Board Chair; J. Cook/Budget Officer

Department Agenda Item	Discussion	Decision	Action
Co. Insurance Office w/D. Perkins			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Board of Supervisors w/C. Ketchum			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Other/Referrals:			
HUMAN RESOURCES			
Human Resource			
1. Position Fill: <p style="text-align: center;"><i>Sheriff</i></p> One (1) position of Deputy Sheriff (PT – Variable FTE) (non-union) (position # 094.083) following WCDSA Schedule, at \$24.23 – 26.12/hr.; person vacating: Nicholas Wright, effective December 5, 2019; position available: February 5, 2020.		Motion: Grant Ayes: 8 Noes: Absent: 1 Brunner	Carried: XXX Defeated: Referred to: APPROVED
2. Position Fill: <p style="text-align: center;"><i>Health Department</i></p> One (1) position of Public Health Nurse (1 FTE) (position # 023.197) on CSEA Schedule A, Job Grade 18, at \$26.25 – 30.16/hr. to a part time capacity of .6 FTE (24 hours/week); person vacating: R. Demuth, effective November 2, 2019; position available: February 5, 2020.		Motion: Grant Ayes: 8 Noes: Absent: 1 Brunner	Carried: XXX Defeated: Referred to: APPROVED
3. Amend Salary Schedule S: To correct hourly rate of the Staff Social Worker (position # 008.594) in the Public Defender’s Office on Salary Schedule S to \$27.59/hr., effective January 1, 2020 to include 2020 COLA.		Motion: Grant Ayes: 8 Noes: Absent: 1 Brunner	Carried: XXX Defeated: Referred to: *RESOLUTION
HR Director asked for a reaffirmation of the Compensation Ad-Hoc Committee members because of a request recently presented to him so Committee Chair Kehl reaffirmed himself along with Supervisors Brick, T/Perry and Grant, T/Bennington as members. They agreed to meet briefly following the Finance Committee.			

FINANCE COMMITTEE MEETING MINUTES

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Absent:

Also Present: C. Ketchum/Board Clerk; D. Farberman/Human Resource Director; C. Mayer/County Treasurer; R. Jacoby, T/Wethersfield; J. Davis/Board Chair; J. Cook/Budget Officer

Department Agenda Item	Discussion	Decision	Action
County Historian			
<p>4. 2020 Appropriation: To: 01.46.7510.4.41010 Office Supplies \$480.00 w/ 01.09.7510.2705 Gifts & donations \$480.00 Reason: To appropriate funds donated for office use to be used for archival supplies.</p>	<p><i>Funds raised selling WWII Book</i></p>	<p>Motion: Leuer Ayes: 8 Noes: Absent: 1 Brunner</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
HUMAN SERVICES			
Office for the Aging			
<p>1. Amend Salary Schedule "G": Set the salary of the <i>Alzheimer Caregiver Coordinator</i> within the Department of Office for the Aging to reflect 2020 hourly wage of \$22.80 (2.5% COLA increase.) annual salary equivalent of \$41,820.00; Effective January 1, 2020.</p>		<p>Motion: Berwanger Ayes: 8 Noes: Absent: 1 Brunner</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>2. 2020 Appropriation: To: 01.44.6772.4.40923 Dietician Services \$8,100.00 w/01.12.6772.477210 Title IIID \$3,000.00 01.12.6772.477204 Title IIIC2 2,550.00 01.11.6772.377201 OFA SNAP 2,550.00 Reason: To cover contract amount for increase in hours per state requirement.</p>	<p><i>The hours currently contracted for are 6. NYS recommended increasing to 18 hours. Ultimately agreed to allow an increase in contracted hours to 12.</i></p>	<p>Motion: Berwanger Ayes: 8 Noes: Absent: 1 Brunner</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
PLANNING COMMITTEE			
Wyoming County Water Resource Agency			
<p>1. 2020 Appropriation: To: 01.48.8310.4.40301 Prof. SVC Contracts \$53,775.00 w/01.04.8310.2378 Water Services-Other Gov. \$53,775.00 Reason: Originally appropriated in 2019 to pay for an unbudgeted Professional Services Contract to complete the Silver Lake Sediment Dredging Project Phase 2- Sampling Plan Implementation. Contracted work was not completed in 2019 and is being completed in 2020.</p>	<p><i>The funding was provided by 7 state holders</i></p>	<p>Motion: Brick Ayes: 8 Noes: Absent: 1 Brunner</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>

FINANCE COMMITTEE MEETING MINUTES

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Present: **Kehl, Grant** (9:04 am), Leuer, Brick, Berwanger, King, Ryan (9:01 AM), May (9:07 AM), Brunner

Absent:

Also Present: C. Ketchum/Board Clerk; D. Farberman/Human Resource Director; C. Mayer/County Treasurer; R. Jacoby, T/Wethersfield; J. Davis/Board Chair; J. Cook/Budget Officer

Department Agenda Item	Discussion	Decision	Action
PUBLIC SAFETY			
Sheriff			
<p>1. 2020 Appropriation: To: 01.37.3110.2.23001 Cars \$29,048.68 w/<i>any funds available</i> \$29,048.68 Reason: Dodge has discontinued making the Police Charger; Ford Police Interceptor Utility AWD is approx. \$6,000.00 more each.</p>		<p>Motion: May Ayes: 8 Noes: Absent: 1 Brunner</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>2. Position Create/Fill: Sheriff Three (3) positions of <u>Dispatcher</u> (PT – Variable FTE) (non-union) following WCSEA Schedule, at \$19.02 – 23.19/hr.; Positions Available: February 12, 2020.</p>	<p><u>Position #2</u> <u>Position #3</u></p>	<p>Motion: May Ayes: 8 Noes: Absent: 1 Brunner</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
Emergency Services			
<p>3. 2020 Appropriation: To: 01.37.3640.4.40305 All Hazard Mitigation Pl. \$75,000.00 w/01.12.3640.438904 Fed Aid All Haz Mit Grant\$75,000.00 Reason: To appropriate FY2017 PDMC Grant Funds to pay Consultant for All Hazard Mitigation Plan Update.</p>	<p>TETRA-Tech contract Supervisor Ryan, T/Warsaw requested another meeting for the towns. Supervisor King, T/Pike said she made an appointment with Director Meyers to finish her paperwork...</p>	<p>Motion: May Ayes: 8 Noes: Absent: 1 Brunner</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>4. 2020 Appropriation: To: 01.37.3645.2.20101K Telecommunications \$16,753.50 w/01.12.3645.43890K Federal Aid HSG2019 \$16,753.50 Reason: To appropriate 2019 SHSP Grant fund balance.</p>		<p>Motion: May Ayes: 8 Noes: Absent: 1 Brunner</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
District Attorney			
<p>5. 2019 Appropriation: To: 01.32.1161.4.41361 Traffic Diversion \$4,793.70 w/01.07.1161.2610 Fines and Forfeitures \$4,793.70 Reason: Purchase of Body Cameras.</p>	<p>Note: This purchase was meant to occur in 2020 but vendor shipped them in the last week of 2019 instead against our instructions. Quote was signed in 2019 with understanding sale would not take place until 2020. Quote was signed to hold the price. Due to accounting rules, this must be a 2019 purchase. Budget Officer Cook to explain further at committee meeting.</p>	<p>Motion: May Ayes: 8 Noes: Absent: 1 Brunner</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>

FINANCE COMMITTEE MEETING MINUTES

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Absent:

Also Present: C. Ketchum/Board Clerk; D. Farberman/Human Resource Director; C. Mayer/County Treasurer; R. Jacoby, T/Wethersfield; J. Davis/Board Chair; J. Cook/Budget Officer

Department Agenda Item	Discussion	Decision	Action
<p>6. Amend Salary Schedule "G": To provide Stipends plus corresponding fringe to the following:</p> <ul style="list-style-type: none"> • Asst. DA (1st) \$ 2,000.00 • Asst. DA (2nd) \$ 5,000.00 • Administrative Assistant (DA) \$10,000.00 • Secretary to the District Attorney \$10,000.00 • Principal Account Clerk (Treasurer's Office) \$ 3,000.00 <p>Said amounts to be paid out after <u>November 1, 2020</u> from 2020 budgeted Traffic Diversion funds (1161).</p>	<p>Note: These funds are paid out in November. They are paid out in November so we are able to look at three quarters of revenue prior to their payment.</p>	<p>Motion: May Ayes: 8 Noes: Absent: 1 Brunner</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>7. Amend Salary Schedule "G": To provide Stipends plus corresponding fringe to the following (effective October 1, 2019 to March 31, 2020):</p> <ul style="list-style-type: none"> • Asst. DA (1st) \$10,000.00 • Administrative Assistant (DA) \$ 500.00 • Secretary to the District Attorney \$ 1,750.00 <p>Said amounts to be paid out after <u>February 1, 2020</u> from 2020 budgeted Aid To Prosecution Funds (1168).</p>	<p>Note: These are yearly stipends that are fully funded through the Aid to Prosecution grant. The grant makes us split up the payments in two. The first in this state fiscal year and the second in the following fiscal year. This applies to agenda items #7 and #8</p>	<p>Motion: May Ayes: 8 Noes: Absent: 1 Brunner</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>8. Amend Salary Schedule "G": To provide Stipends plus corresponding fringe to the following (effective April 1, 2020 to September 30, 2020):</p> <ul style="list-style-type: none"> • Asst. DA (1st) \$10,000.00 • Administrative Assistant (DA) \$ 500.00 • Secretary to the District Attorney \$ 1,750.00 <p>Said amounts to be paid out after <u>April 1, 2020</u> from 2020 budgeted Aid To Prosecution Funds (1168).</p>		<p>Motion: May Ayes: 8 Noes: Absent: 1 Brunner</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
PUBLIC WORKS			
Highway			
<p>1. 2020 Appropriation: To: 03.54.5130.1.19751 Other Emp. Veh. Allow \$2,500.00 w/any funds available \$2,500.00 Reason: To cover expenses to pay two employees vehicle use stipends, which was not budgeted.</p>		<p>Motion: Leuer Ayes: 8 Noes: Absent: 1 Brunner</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

