

<i>No August Meeting</i>	<b>Committee of the Whole</b>	<i>No August Meeting</i>
“ “ “	<b>Board Meeting</b> <i>Wyoming County Fair Grounds ~ Youth Building 143 N. Main St., Pike, NY</i>	<b>2:00 PM</b> <i>Note Change in Time and Location</i>
<b>Tue., Aug., 27, 2019</b>	<b>Human Resource Committee Meeting</b>	<b>9:00 AM</b>
“ “ “	<b>Audit Committee</b>	<i>Immediately following Human Resource Mtg.</i>
“ “ “	<b>Human Service Committee Meeting</b>	<b>11:00 AM</b>
<b>Wed., Aug., 28, 2019</b>	<b>Public Health Committee Meeting</b>	<b>9:00 AM</b>
“ “ “	<b>Ag. &amp; Green Energy Committee Meeting</b>	<b>10:30 AM</b>
“ “ “	<b>Planning Committee Meeting</b>	<b>1:00 PM</b>
<b>Thu., Aug., 29, 2019</b>	<b>Public Safety Committee Meeting</b>	<b>9:00 AM</b>
“ “ “	<b>Public Works Committee Meeting</b>	<b>1:00 PM</b>
<b>Tue., Sep., 03, 2019</b>	<b>Finance Committee Meeting</b>	<b>9:00 AM</b>
<b>Tue., Sep., 10, 2019</b>	<b>Audit Committee</b>	<i>Immediately before Committee of the Whole</i>
“ “ “	<b>Countywide Shared Services Initiative</b> <i>Public Meeting No. 3 Ag &amp; Business Center</i>	<b>1:00 PM</b>
“ “ “	<b>Committee of the Whole</b>	<b>TBA</b>
“ “ “	<b>Board Meeting</b> <i>Supervisors' Chambers @ Government Center 143 N. Main St., Warsaw, NY</i>	<b>2:30 PM</b>

To view agendas and meeting minutes, please visit Wyoming County's website at [www.wyomingco.net](http://www.wyomingco.net)

## AGENDA

### Regular Session

Tuesday, August 13, 2019

Wyoming County Fair Grounds, Pike, New York



## WYOMING COUNTY FAIR



2019



CALL TO ORDER ~

ACKNOWLEDGEMENT OF COLORS ~

- By our dedicated Wyoming County Veterans

PLEDGE OF ALLEGIANCE TO THE FLAG ~

- \_\_\_\_\_ / Town of \_\_\_\_\_



### \*CONSENT ITEMS:

#### Agriculture Committee:

- \*Resolution No. 1, By Mr. Kehl, Chairman of the Agriculture Committee:  
Wyoming County Fair Week Proclaimed

- *Fair Queen* \_\_\_\_\_ ~ Sponsored by \_\_\_\_\_
- *Wyoming County Fair General Superintendent, Michael Roche*

**% \* # + 4 / # 0 • INTRODUCTION OF GUESTS ~**

- *New York State Senator ~ Hon. Patrick Gallivan*
- *Wyoming County Elected Officials*
  - o County Clerk Rhoda Pierce
  - o Sheriff Gregory Rudolph
  - o 'LVWU LFW \$WWRUQH\ 'RQDOG 2¶\*HHQ
  - o Treasurer Cheryl Mayer

**PRESENTATIONS ~**

- *New York State Senator Patrick M. Gallivan*
  - o Roxanne Dueppengiesser
    - f New York State Senate Woman of Distinction
  - o Lawrence Becker
    - f New York State Senate Commendation Award
  - o Pioneer Central School District FFA Chapter
    - f New York State Senate Youth Leadership Recognition Award
  - o Town of Perry Historian, Norma Spencer
    - f 30 year service award
- *District Attorney, Donald O'Geen & Town of Warsaw Supervisor, Rebecca Ryan*
  - o Warsaw Central School Varsity Softball Team Recognition
    - f Ceanne Ellsworth, Cristen Green, Katie Kerschbaum,emie Kilner, Marie Mann, 5LOH\ 0DUVKDOO \$QQD 2.\*HHQ /HDK 2.\*HHQ 7ULQ Madison Schillaci, Lizzy Standera, Nicole Till, Savannah Till, Maddie Young
- *Wyoming County Farm Bureau President, Russ Klein*
  - o Scholarship Award

**% \* # + 4 / # 0 • PROCLAMATION ~**

- *Roxanne Dueppengiesser Day in Wyoming County Proclaimed*

**CORRESPONDENCE ~**

- *None*

**Finance Committee:**

\*Resolution No. 2, By Mr. Brick, Chairman of the Finance Committee:  
Funds Transferred to Various 2019 Accounts

\*Resolution No. 3, By Mr. Brick, Chairman of the Finance Committee:  
Funds Appropriated to Various 2019 Accounts







**RESOLUTION NO. 19-  
(August 13, 2019)**

By Mr. Kehl, Chairman of the Agriculture Committee:

**WYOMING COUNTY FAIR WEEK PROCLAIMED**

**WHEREAS,** The Wyoming County Fair will be held from August 10<sup>th</sup> through August 17<sup>th</sup>, 2019 in the Town of Pike, Wyoming County, New York; and

**WHEREAS,** The Wyoming County Fair is a fabulous opportunity for residents of Wyoming County to learn and experience exhibits and demonstrations; and

**WHEREAS,** The Fair’s 2019 theme celebrates the *“Bounty of the County”*; and

**WHEREAS,** The purpose of the Fair focuses on all families, particularly the farm family, agriculture, horticulture, domestic arts and allied sciences through educational instruction display and competition; and

**WHEREAS,** The Wyoming County Fair is truly a showcase for our farmers, artisans of all types and the youth of the entire County; now therefore

**BE IT RESOLVED,** That the Wyoming County Board of Supervisors hereby proclaims the week of August 10<sup>th</sup> through August 17<sup>th</sup> in the year 2019 as:

**“WYOMING COUNTY FAIR WEEK”**

and be it

**FURTHER RESOLVED,** That the Wyoming County Board of Supervisors does hereby applaud the untiring efforts of the Wyoming County Fair Association!

**Carried:            Ayes:            Noes:            Absent:            Abstain:**

**RESOLUTION NO. 19-  
(August 13, 2019)**

By Mr. Brick, Chairman of the Finance Committee:

**FUNDS TRANSFERRED TO VARIOUS 2019 ACCOUNTS**

**BE IT RESOLVED**, That funds are hereby transferred to the various 2019 accounts as follows:

<b>District Attorney</b>			
<b>From:</b> 01.32.1167.4.40402 Conf/Conv	\$3,640.89		
01.32.1167.4.40406 Emp. Mileage	162.76		
01.32.1167.4.41010 Office Supplies	192.85		
01.32.1167.4.41111 Comp/Tech	749.00		
01.32.1167.4.41303 Stenographers	600.00		
<b>To:</b> 01.32.1167.1.10101 Personnel		\$4,208.39	
01.32.1167.8.81011 Retirement		11.32	
01.32.1167.8.82002 CSEA Disab.		17.68	
01.32.1167.8.83001 FICA		263.17	
01.32.1167.8.85001 Medicare		61.52	
01.32.1167.8.89001 Medical		299.59	
01.32.1167.8.89002 HRA		475.22	
01.32.1167.8.89003 HRA – Admin		8.61	
<b>Reason:</b> To cover the costs of DV Coordinator due to funding cut in another grant.			
<b>District Attorney Total</b>			<b>\$5,345.50</b>

**Carried:            Ayes:            Noes:            Absent:            Abstain:**

**RESOLUTION NO. 19-**  
**(August 13, 2019)**

By Mr. Brick, Chairman of the Finance Committee:

**FUNDS APPROPRIATED TO VARIOUS 2019 ACCOUNTS**

**BE IT RESOLVED**, That funds are hereby appropriated to the various 2019 accounts as follows:

<b>Real Property Tax Services</b>			
<b>To:</b> 01.33.1355.1.10001 Salaries S/D/I	\$9,126.00		
01.33.1355.1.10401 Longevity of Benefit	370.00		
01.33.1355.8.83001 FICA	566.00		
01.33.1355.8.85001 Medicare	133.00		
01.33.1355.8.89001 Medical Insurance	5,661.28		
w/01.04.1355.221003 Town assessment support		\$15,856.28	
<b>Reason:</b> To cover the cost of increasing the hours of the PT Real Property Appraiser and the PT Assessment Account Specialist. Also unbudgeted longevity benefit.			
<b>Real Property Tax Services Total</b>			<b>\$15,856.28</b>
<b>Historian</b>			
<b>To:</b> 01.46.7510.4.41010 Office Supplies	\$101.81		
01.46.7510.4.41410 Software	355.19		
w/01.09.7510.2705 Gifts & Donations		\$457.00	
<b>Reason:</b> Funds donated by people for use in the office and yard sale, to purchase supplies and Microsoft software needed for new laptop.			
<b>Historian Total</b>			<b>\$457.00</b>
<b>Human Resource</b>			
<b>To:</b> 01.34.1431.4.41206 Operating Exp.–Other	\$10,000.00		
w/ <i>any funds available</i>		\$10,000.00	
<b>Reason:</b> To cover unbudgeted background check expenses due to acquisition of Clinics.			
<b>Human Resource Total</b>			<b>\$10,000.00</b>
<b>Office for the Aging</b>			
<b>To:</b> 01.44.6772.4.42466 Unmet Needs Grant	\$35,562.00		
w/01.11.6772.377206 Unmet Needs		\$35,562.00	
<b>Reason:</b> To appropriate funds from the state to use for the new unmet needs grant. Total grant for 04/01/19 – 03/31/20 is \$43,562.00; \$8,000 remaining for 01/01/20 – 03/31/20.			
<b>Office for the Aging Total</b>			<b>\$35,562.00</b>
<b>Public Health</b>			
<b>To:</b> 01.38.4010.4.42429 Rabies Treatment	\$28,000.00		
w/ <i>any funds available</i>		\$28,000.00	
<b>Reason:</b> To cover the cost of rabies post exposure treatment.			
<b>Public Health Total</b>			<b>\$28,000.00</b>



<b>Sheriff/911</b>			
<b>To:</b> 01.37.3020.4.40012 Emergency 911 w/01.02.3020.1140 911 Surcharge <b>Reason:</b> To cover large additional monthly Frontier charge due to upgrade at the backup 911 Center.	\$30,000.00	\$30,000.00	
<b>Sheriff/911 Total</b>			<b>\$30,000.00</b>
<b>Emergency Services</b>			
<b>To:</b> 01.37.3640.4.40301 Professional Service Contract w/ <i>any funds available</i> <b>Reason:</b> To cover expense for new Medical Director contract through year-end.	\$8,100.00	\$8,100.00	
<b>Emergency Services Total</b>			<b>\$8,100.00</b>
<b>Buildings &amp; Grounds (Co. Bldgs.)</b>			
<b>To:</b> 01.34.1620.1.10601 Unused Benefit Time 01.34.1620.8.83001 FICA 01.34.1620.8.85001 Medicare-FICA w/ <i>any funds available</i> <b>Reason:</b> To cover .1 increase and fringes for new hire.	\$29,824.43 1,464.61 343.81	\$31,632.85	
<b>Buildings &amp; Grounds (Co. Bldgs.) Total</b>			<b>\$31,632.85</b>

**Carried:            Ayes:            Noes:            Absent:            Abstain:**

Board Meeting Date:		8/13/2019							
Payment Type	Prepaid	Audited	Prepaid	Audited	Manual	Total			
Paid Date	6/26/2019	7/9/2019 (ck date 7/16)	7/10/2019	7/30/2019 (ck date 8/1)	6/1 - 6/30/19				
Funds									
01 General	\$ 69,309.93	\$ 310,705.29	\$ 56,155.99	\$ 1,031,407.87	\$ 772,627.03	\$ 2,240,206.11			
03 Machinery		\$ 29,130.13	\$ 66.00	\$ 24,000.19	\$ 1,251.54	\$ 54,447.86			
04 County Road	\$ 204.94	\$ 42,183.44	\$ 199.03	\$ 101,882.93	\$ 25,540.01	\$ 170,010.35			
05 Compensation	\$ 25,707.96		\$ 7,118.14	\$ 817.29	\$ 144,794.20	\$ 178,437.59			
06 Job Training						\$ -			
09 Trust Fund						\$ -			
13 Highway Equipment						\$ -			
16 HUD						\$ -			
Capital Funds									
08 WCCH Cap Renov.						\$ -			
12 Bldg Capital Reserve			\$ 4,220.28			\$ 4,220.28			
13 Highway Equipment						\$ -			
15 Radio System Equip						\$ -			
17 Highway Rd Project						\$ -			
25 Emergency Services						\$ -			
27 Buildings & Grounds						\$ -			
61 DSS Capital Project						\$ -			
Grand Total All Funds	\$ 95,222.83	\$ 382,018.86	\$ 67,759.44	\$ 1,158,108.28	\$ 944,212.78	\$ 2,647,322.19			
						\$ 2,647,322.19			

**RESOLUTION NO. 19-  
(August 13, 2019)**

By Mr. Tallman, Chairman of the Human Resource Committee:

**WYOMING COUNTY VOTING LEAVE POLICY ADOPTED**

**IT RESOLVED**, That the Wyoming County Voting Leave Policy is hereby adopted;  
effective August 13, 2019 and annexed hereto.

**Carried:            Ayes:            Noes:            Absent:            Abstain:**

**WYOMING COUNTY  
POLICY AND PROCEDURE**

<b>EFFECTIVE DATE:</b> <b>June 1, 2019</b>	<b>REVIEWED BY:</b> (Individuals/Committees) Human Resources, Finance, Compensation	
<b>DATE DEVELOPED:</b> <b>May 2, 2019</b>	<b>PREPARED BY:</b> <b>Daniel J. Farberman Director of Human Resources</b>	<b>SUPERSEDES:</b>
<b>CHIEF EXECUTIVE OFFICER'S SIGNATURE:</b>		<b>REFERENCES:</b> <b>NYS Election Law § 3-110</b>

**POLICY:**                    **Wyoming County Voting Leave Policy**

**INTRODUCTION:**

Wyoming County supports citizen engagement in the democratic process and provides leave, consistent with New York State Law, to allow employees to vote.

**PURPOSE:**

To establish a policy and procedure to be followed by all employees who elect to vote.

The New York Election Law is provides employees with up to three (3) hours of paid leave in order to vote in any election. This includes all federal, state, and local public elections.

**PROCEDURE:**

Employees who wish to take time off during their regular work hours, to exercise their right to vote, must notify their supervisor no less than two days prior to the election. This time off must be at either the beginning or end of the scheduled shift and approved by the supervisor.

Benefit time is to be used in the following order: vacation, holiday, personal, then sick.

**RESOLUTION NO. 19-  
(August 13, 2019)**

By Mr. Tallman, Chairman of the Human Resource Committee:

**SALARY SCHEDULE “P” HANDBOOK ADOPTED**

**BE IT RESOLVED**, That Salary Schedule “P” Handbook is hereby adopted; effective August 13, 2019 and annexed hereto.

**Carried:            Ayes:            Noes:            Absent:            Abstain:**



## **SCHEDULE P**

**WCCHS – Physicians & Mid-Levels**

---

**EMPLOYEE HANDBOOK/BENEFITS MANUAL**

## Table of Contents

<u>PURPOSE</u> .....	10
<u>GUIDELINES</u> .....	10
<u>HEALTH INSURANCE BENEFITS</u> .....	10
<i>Part Time (with benefits)</i> .....	10
<i>Part Time (without benefits)</i> .....	10
<i>Full Time</i> .....	10
<u>COVERED EMPLOYEES BY CLASSIFICATION</u> .....	11
<u>PRE-EMPLOYMENT DRUG TEST AND PHYSICAL</u> .....	11
<u>COMPENSATION</u> .....	11
<u>PROBATIONARY PERIOD</u> .....	11
<u>HOURS OF WORK</u> .....	11
<u>PAID TIME OFF (PTO)</u> .....	11
<u>JURY DUTY</u> .....	12
<u>BEREAVEMENT LEAVE</u> .....	12
<u>LEAVE OF ABSENCE</u> .....	12
<u>DISABILITY INSURANCE</u> .....	13
<u>FLEXIBLE BENEFITS PLAN (FSA)</u> .....	13
<u>DENTAL INSURANCE</u> .....	13
<u>WORKERS' COMPENSATION</u> .....	14
<u>DEFERRED COMPENSATION</u> .....	14
<u>RETIREMENT</u> .....	14
<u>PERFORMANCE EVALUATION</u> .....	14
<u>SECONDARY EMPLOYMENT</u> .....	14
<u>PAY DAY</u> .....	14
<u>CONTINUING MEDICAL EDUCATION (CME)</u> .....	14
<u>AMENDMENT AND CLARIFICATION</u> .....	15
<u>SEVERABILITY AND AMENDMENT</u> .....	15
<u>DISCLAIMER</u> .....	15
<u>READING/UNDERSTANDING THE HANDBOOK</u> .....	16
<u>ACKNOWLEDGMENT STATEMENT</u> .....	16

## **PURPOSE**

The WYOMING COUNTY BOARD OF SUPERVISORS and WCCH BOARD OF MANAGERS value the dedication and service of its WCCH Clinical employees; otherwise, referred to as SCHEDULE P. The provisions contained herein are intended to establish guidelines for the terms and condition of employment for this important segment of Wyoming County's workforce. As such, these guidelines are subject to change by direction of the Board of Supervisors.

## **GUIDELINES**

The term "employee" or Schedule P as used in this manual refers to those employees who occupy positions that are exempt from any County bargaining unit under the Taylor Law, who are employed as Physicians or Mid-Levels.

## **HEALTH INSURANCE BENEFITS**

### **Part Time (with benefits)**

A part time Schedule P employee works a **0.6 FTE** or more per year shall be eligible for health insurance with a prorated Hospital contribution based upon their percentage approved FTE, and participate in the Wyoming County High Deductible Health Plan with a Health Reimbursement Account (HRA). The WCCHS will contribute on an annual basis an amount equal to the plan deductible to the (HRA). Any unused amounts in the (HRA) at the end of each plan year shall be forfeited. Employee contributions for premiums will be deducted from paychecks over a 24 pay periods per year on a pre-tax basis.

Schedule P employees are not eligible for repudiation.

### **Part Time (without benefits)**

A part time Schedule P employee who works less than **0.6 FTE** per year shall be eligible for only to those benefits mandated by law. These employees may participate in the health insurance program at their own expense or based upon the terms of any individual employment agreement independently agreed upon between WCCHS and the employee.

### **Full Time**

A Full time Schedule P employee shall receive all benefits mandated by law and will participate in the Wyoming County High Deductible Health Plan with a Health Reimbursement Account (HRA). WCCHS will contribute on an annual basis an amount equal to the plan deductible to the (HRA). Any unused amounts in the (HRA) at the end of each plan year shall be forfeited. Full time employees will contribute 8% of the total premium for a Single plan and 20% of the premium for a Family plan. Employee contributions for premiums will be deducted from paychecks over a 24 pay periods per year on a pre-tax basis.

Schedule P employees are not eligible for repudiation.

An employee appointed to a Schedule P position who has continuous prior County employment in a full-time or part-time position shall have his/her date of hire or years of service determined for benefits under Schedule P by using his/her first date of hire or permanent appointment in the County to a full-time or part-time Schedule P position. In addition, such an employee shall carry over unused sick and vacation accruals earned in such prior County employment. If the amount



of sick leave carryover exceeds the maximum for such leave in Schedule P, then the employee shall not receive any additional sick leave accruals under Schedule P until the accruals fall below the maximum. If the amount of vacation carryover exceeds the maximum for such leave in Schedule P, then the employee shall be paid for the excess at his/her rate of pay in his/her prior position in the first payroll following his/her employment in the Schedule P position.

**COVERED EMPLOYEES BY CLASSIFICATION**

<b>Title</b>	<b>Status</b>	<b>Civil Service Classification</b>	<b>Category</b>
Physician's Assistant (PA)		Competitive	Clinical
Nurse Practitioner (NP)		Competitive	Clinical
Physicians		Competitive	Clinical

TERM: All positions listed above are Continuous Service.

NOTE: Covered employees may be amended by management at any time.

**PRE-EMPLOYMENT DRUG TEST AND PHYSICAL**

All individuals seeking employment must pass a pre-employment physical and a drug/alcohol screening administered by WPHS. No Schedule P employee can be hired unless he/she successfully passes these tests. The Human Resource Department shall arrange these tests.

A prospective employee, with a disability, requiring "reasonable accommodation" shall be reviewed by the Human Resource Director.

The cost of these tests shall be borne by the County.

**COMPENSATION**

All appointments to Schedule P employment will be reviewed by the WCCH Compensation Committee annually. The determination to start a new employee above the current salary for the position must be recommended by the appointing authority and approved by the Board of Managers and the Board of Supervisors.

**PROBATIONARY PERIOD**

Employees are subject to a probationary period of six (6) months (**This can be up to one year according to Civil Service Rules**). At the end of the probationary period, the employee's performance and suitability for advancement to regular status shall be evaluated by his/her Senior Manager and/or the applicable department manager.

**HOURS OF WORK**

Schedule P employees are responsible for performing the duties of their office. The workday is determined by the tasks to be performed. The workweek for a full-time position shall be a minimum of 40 hours.

**PAID TIME OFF (PTO)**

Full Time Schedule P employees shall be granted annual Paid Time Off (PTO) at the beginning of each anniversary in accordance with the following schedule:

30 PTO Days	Employees working five (5) days per week
24 PTO Days	Employees working four (4) days per week
18 PTO Days	Employees working three (3) days per week

Paid Time Off (PTO) during the first year of employment will be accrued monthly at a rate of one twelfth (1/12) rate of the total annual PTO days.

PTO days include, Vacation, Sick, Holiday, and must be used within the anniversary year or it will be forfeited. All requests for PTO must be made in advance in writing and approved by proper supervisory authority.

**JURY DUTY**

Upon presenting proof of the necessity for the employee to serve jury duty, or to attend court for other than personal matters, a leave of absence with pay shall be granted to all employees by the Department Manager or CEO or Designee. Any juror pay received by the employee, with the exception of mileage payment, shall be turned over to the WCCH Business Office.

**BEREAVEMENT LEAVE**

When a death occurs in the employee’s family, they will be entitled to time off with pay in accordance with the following schedule:

<b>5 WORK DAYS</b>	<b>3 WORK DAYS</b>	<b>1 WORK DAY</b>
Parent/Step Parent	Brother/Sister	Brother/Sister-in-law
Spouse/Domestic Partner	Grandparent	Aunt/Uncle
Child/Stepchild	Grandchild	
Foster Child/Guard	Son/daughter-in-law	
Related member of the employee’s household	Parent-in-law	

Time off must be taken in consecutive workdays starting with the first day following the death. Such leave shall be deducted from the employee’s accumulated sick, vacation, or personal days. If such accumulations are not available to the employee, bereavement leave shall be granted without pay.

**LEAVE OF ABSENCE**

A leave of absence without pay, not to exceed one (1) year, may be granted to full-time Schedule X employees under the following conditions:

- ◆ A written request for a leave of absence must be submitted to the Senior Manager at least four (4) weeks prior to the requested date of leave stating the reason for the leave and the anticipated duration of the leave.
- ◆ The Senior Manager shall review such request and pass on his/her recommendation for approval or disapproval to the CEO and Human Resource Director. Once approved

by the CEO and Human Resource Director the recommendation for approval shall be brought to the Board of Managers for final approval or disapproval.

- ◆ A leave of absence shall not be granted to explore other employment opportunities.
- ◆ No less than thirty (30) days prior to the expiration of an employee's leave, the employee shall be required to submit written notification to the Senior Manager of their intention to return to work.
- ◆ An employee on a leave of absence may be allowed to reduce the period of leave without pay by the use of any accumulated personal leave or annual leave. Additionally, in case of leave due to illness or injury of the employee, the employee may be allowed to use accumulated sick leave to reduce the period of unpaid leave during any days when the employee is ill or injured.
- ◆ While on an *unpaid* leave of absence, he/she shall not accrue benefits. An employee may, however, at his/her expense, continue coverage in the group health insurance program provided to all county employees. If unpaid leave qualifies under the Family Medical Leave Act, the employee's health insurance will be paid at the same level as before such leave commenced for up to 12 weeks as prescribed by the Act.
- ◆ An employee who returns from a leave of absence and has complied with this policy shall be returned to his former title unless there has been a layoff or elimination of the employee's position.
- ◆ The county complies with state and federal laws relative to military leave rights.

#### **DISABILITY INSURANCE**

Full time Schedule P employees are covered under the enhanced Disability Insurance Plan for injury or illness NOT arising out or in the course of their employment. The weekly benefit is 50% of basis weekly earnings up to a maximum of \$500.00 per week for up to 52 weeks. Accrued PTO time must be exhausted prior to receiving benefits under this plan, and all benefits are subject to the terms and provisions of the plan. This insurance coverage is provided to Schedule P employees at no cost to the employee. Part time employees are NOT eligible for statutory New York State Disability Insurance.

#### **FLEXIBLE BENEFITS PLAN (FSA)**

An employee who works 30 or more hours per week or 130 hours or more per month and are eligible for health insurance in accordance with the requirements of this Schedule shall be eligible to participate in the Wyoming County Flexible Benefits Plan (effective 1/1/19) as of the first day of the next month following their date of hire, in accordance with the plan provisions.

#### **DENTAL INSURANCE**

All employees who elect to join shall contribute 100% towards the cost of dental insurance.

### **WORKERS' COMPENSATION**

All employees who suffer an injury or illness related to their employment shall be eligible for Workers' Compensation Insurance. Employees who suffer an injury or illness must immediately notify their supervisor, the supervisor shall assist the employee in the completion of the employee incident report.

The Department Manager or Designee shall be responsible for completing and submitting the employee incident report to Workplace Health Services within three (3) working days of the work related injury or illness.

### **DEFERRED COMPENSATION**

All Schedule P employees are eligible to voluntarily participate in the County sponsored 457 B Deferred Compensation Program effective upon hiring. This program allows employees to save a portion of their gross pay before taxes. Information concerning the particulars of this program can be obtained from the Human Resource Department.

### **RETIREMENT**

All full time county employees must join the New York State Employees' Retirement System. Any employee who works part-time (less than 30 hours per week) or on a temporary basis has the option of joining the retirement system.

Detailed information on the retirement system including enrollment is available from the Human Resource Department.

### **PERFORMANCE EVALUATION**

All Schedule P employees will be evaluated on a yearly basis. Senior Managers will be evaluated by the CEO and Managers will be evaluated by their Senior Manager.

### **SECONDARY EMPLOYMENT**

The employees covered by this policy understand and agree that their employment with the County is of basic and primary importance, and that secondary employment must not inhibit or impede the effective performance of their County responsibilities, or attendance; nor shall it impair their judgment in the exercise of their official duties. Any secondary employment must be in adherence to the Wyoming County Code of Ethics.

### **PAY DAY**

Schedule P employees will be paid on a biweekly basis. Such pay shall be in the form of a payroll check or through direct deposit with local banks.

### **CONTINUING MEDICAL EDUCATION (CME)**

Full time employees classified as "Mid-Levels" covered under this Schedule will be eligible to receive continuing medical education reimbursement payments up to \$1,500.00 annually and up to three (3) days additional paid time off each calendar year. Part time eligible employee will receive a pro-rate payment in accordance with their FTE. Reimbursement payments will only be made upon written submission of successful completion and attendance with required receipts. Employees must have completed one year of service to be eligible for this benefit. Unused CME

benefits will not carry over from year to year.

Full time employees classified at Physicians covered under this Schedule will be eligible to receive continuing medical education reimbursement payments up to \$2,500.00 annually and up to five (5) days additional paid time off each calendar year. Part time eligible employee will receive a pro-rate payment in accordance with their FTE. Reimbursement payments will only be made upon written submission of successful completion and attendance with required receipts. Employees must have completed one year of service to be eligible for this benefit. Unused CME benefits will not carry over from year to year.

Physicians covered under this schedule will be eligible for annual reimbursement, up to \$1,000.00, for required licensure and related fees, including New York State Licensure, Board Registration fees, and DEA certificates. Part time Physicians will be eligible for a pro-rata reimbursement.

#### **AMENDMENT AND CLARIFICATION**

Despite the County's best effort to clarify the guidelines for benefits and conditions of employment governing Schedule P employees, it is understood that questions will arise concerning interpretation of the Schedule P Employee Handbook/Benefits Manual and refinements may need to be made from time to time.

As changes or interpretations are made to this manual of guidelines by the Wyoming County Board of Supervisors and they will be registered as an addendum and forwarded to the WCCH Board of Managers and to each Senior Manager for distribution to all Schedule P employees.

#### **SEVERABILITY AND AMENDMENT**

This handbook and its component provisions are subordinate to any present or future Federal or New York law/regulation or Resolutions of the Board of Supervisors. If any Federal or New York law or regulation or the final decision of any Federal or New York Court or administrative agency affects any provision of this handbook, each provision will be amended to the extent necessary to comply with such law, regulation or decision, but otherwise this handbook will not be affected.

#### **DISCLAIMER**

The Schedule P Benefits Booklet contains general summaries and information regarding benefits for employees covered by Schedule P. Some of the items described in this booklet are covered in detail by County policy and/or procedure documents. You should refer to these documents for specific information, since this booklet only briefly summarizes those benefits. Please also note that a full description of insurance and deferred compensation benefits offered by the County are set forth in written plan documents, which are controlling in the event of any inconsistency with what is contained in this booklet.

Nothing in this booklet creates any contractual rights to the benefits described herein, or creates any contractual rights to employment. In that regard, the Board of Supervisors reserves the right to eliminate, modify or deviate from the provisions of this booklet in its sole discretion. Every attempt will be made to inform you of any changes when they occur. If you have questions about the information in this booklet, please contact the Human Resource Department.

**READING/UNDERSTANDING THE HANDBOOK**

Each Schedule P employee of the Wyoming County Healthcare System shall be given a copy of this Handbook/Benefits Manual and be required to read and acknowledge on the attached "Acknowledgment Statement."



**ACKNOWLEDGMENT STATEMENT**

**Employee Statement: I, acknowledge that I have been given, and have read the Wyoming County Community Health System’s Schedule P Employee Handbook/Benefits Manual.**

---

**SIGNATURE**

---

**DATE**

**RESOLUTION NO. 19-  
(August 13, 2019)**

By Mr. Tallman, Chairman of the Human Resource Committee:

**SALARY SCHEDULE "S" HANDBOOK AMENDMENT APPROVED**

**BE IT RESOLVED**, That the Salary Schedule "S" Handbook is hereby amended to delete and replace the text as noted below, under **JURY DUTY**; effective August 13, 2019:

**JURY DUTY**

~~Upon presenting proof of the necessity for the employee to serve jury duty, or to attend court for other than personal matters, a leave of absence with pay shall be granted by the Chairman of the Board of Supervisors.~~

~~Any juror pay received by the employee shall be turned over to the County Treasurer.~~

**Upon presenting proof of the necessity for the employee to serve jury duty, or to attend court for other than personal matters, a leave of absence with pay shall be granted by the Department Head.**

**Employees should advise the Court that the employee will be paid by the employer during their jury duty service.**

**Carried:            Ayes:            Noes:            Absent:            Abstain:**

**RESOLUTION NO. 19-  
(August 13, 2019)**

By Mr. Tallman, Chairman of the Human Resource Committee:

**SALARY SCHEDULE “D” HANDBOOK AMENDMENT APPROVED**

**BE IT RESOLVED**, That the Salary Schedule “D” Handbook is hereby amended to add the text as noted below in **bold**, under **JURY DUTY**; effective August 13, 2019:

**JURY DUTY**

Upon presenting proof of the necessity for the employee to serve jury duty, or to attend court for other than personal matters, a leave of absence with pay shall be granted by the Chairman of the Board of Supervisors.

**Employees should advise the Court that the employee will be paid by the employer during their jury duty service.**

**Carried:            Ayes:            Noes:            Absent:            Abstain:**



**RESOLUTION NO. 19-  
(August 13, 2019)**

By Mr. Tallman, Chairman of the Human Resource Committee:

**SALARY SCHEDULE “C” HANDBOOK AMENDMENT APPROVED**

**BE IT RESOLVED**, That the Salary Schedule “C” Handbook is hereby amended to delete and replace the text as noted below, under **JURY DUTY**; effective August 13, 2019:

**JURY DUTY**

Upon presenting proof of the necessity for the employee to serve jury duty, or to attend court for other than personal matters, a leave of absence with pay shall be granted to all employees by the Department Manager or CEO or Designee.

~~Any juror pay received by the employee, with the exception of mileage payment, shall be turned over to the WCCH Business Office.~~

**Employees should advise the Court that the employee will be paid by the employer during their jury duty service.**

**Carried:            Ayes:            Noes:            Absent:            Abstain:**

**RESOLUTION NO. 19-  
(August 13, 2019)**

By Mr. Tallman, Chairman of the Human Resource Committee:

**SALARY SCHEDULE “X” HANDBOOK AMENDMENT APPROVED**

**BE IT RESOLVED**, That the Salary Schedule “X” Handbook is hereby amended to add the text as noted below in **bold**, under **CONTINUING MEDICAL EDUCATION (CME)**; effective August 13, 2019:

**CONTINUING MEDICAL EDUCATION (CME)**

Full time employees classified at “Mid-Levels” covered under this Schedule will be eligible to receive continuing medical education reimbursement payments up to \$1,500.00 annually and up to three (3) days additional paid time off each calendar year. Part time eligible employee will receive a pro-rate payment in accordance with their FTE. Reimbursement payments will only be made upon written submission of successful completion and attendance with required receipts. Employees must have completed one year of service to be eligible for this benefit. Unused CME benefits will not carry over from year to year.

Full time employees classified at Physicians covered under this Schedule will be eligible to receive continuing medical education reimbursement payments up to \$2,500.00 annually and up to five (5) days additional paid time off each calendar year. Part time eligible employee will receive a pro-rate payment in accordance with their FTE. Reimbursement payments will only be made upon written submission of successful completion and attendance with required receipts. Employees must have completed one year of service to be eligible for this benefit. Unused CME benefits will not carry over from year to year.

Physicians and Mid-Levels covered under this schedule will be eligible for annual reimbursement, up to \$1,000.00, for required licensure and related fees, including New York State Licensure, Board Registration fees, and DEA certificates. Part time Physicians **and Mid-Levels** will be eligible for a pro-rata reimbursement.

**Carried:            Ayes:            Noes:            Absent:            Abstain:**

**RESOLUTION NO. 19-  
(August 13, 2019)**

By Ms. Grant, Chairman of the Human Service Committee:

**RESOLUTION NUMBER 16-014 AMENDED**

**WHEREAS**, Resolution Number 16-014 entitled, **“CHAIRMAN AUTHORIZED TO SIGN VARIOUS CONTRACTS ON BEHALF OF WYOMING COUNTY OFFICE FOR THE AGING”** passed by this Board of Supervisors on January 19, 2016 and provides, in part, for the following contract:

- **VNA Homecare Options, LLC**, 1050 West Genesee Street, Syracuse, NY 13204 for contracted services for home delivered meals for managed long-term care enrollees.
  - Receivables are variable costs depending on need; effective January 1, 2016

Now therefore,

**BE IT RESOLVED**, That **Resolution Number 16-014** be hereby amended to change the contracting party’s name from VNA Homecare Options, LLC to **Nascentia Health Option**.

All else remains the same.

**Carried:            Ayes:            Noes:            Absent:            Abstain:**

**RESOLUTION NO. 19-  
(August 13, 2019)**

By Ms. Grant, Chairman of the Human Service Committee:

**RESOLUTION NUMBER 18-262 RESCINDED**

**WHEREAS**, Resolution Number 18-262 entitled, “**CHAIRMAN AUTHORIZED TO AWARD BID AND SIGN A CONTRACT WITH TRINITY SERVICES GROUP, INC. ON BEHALF OF THE OFFICE FOR THE AGING AND THE COUNTY JAIL**”, passed by this Board of Supervisors on June 12, 2018 and provides for food services; effective June 1, 2018 through May 31, 2023 as follows:

- ***Office for the Aging***
  - Home delivered meals at a cost of five dollars and thirteen cents (\$5.13) per meal
  
- ***County Jail***
  - Two dollars and ninety-five cents (\$2.95) per meal when prison population is forty (40) inmates or more
  
  - Four dollars and sixty-four cents (\$4.64) per meal when prison population is under forty (40) inmates

Now therefore,

**BE IT RESOLVED**, That ***Resolution Number 18-262*** be hereby rescinded in its entirety terminating the contract with Trinity Services Group, Inc.; effective ***April 1, 2019***.

**Carried:            Ayes:            Noes:            Absent:            Abstain:**

**RESOLUTION NO. 19-  
(August 13, 2019)**

By Ms. Grant, Chairman of the Human Service Committee:

**CHAIRMAN AUTHORIZED TO SIGN A GRANT APPLICATION AND ACCEPTANCE  
AWARD WITH THE NEW YORK STATE OFFICE OF CHILDREN AND FAMILY  
SERVICES ON BEHALF OF THE YOUTH BUREAU**

**BE IT RESOLVED**, That the Chairman of this Board, with the approval of the County Attorney, is hereby authorized and directed to sign a grant application and acceptance award with the *New York State Office of Children and Family Services*, Capital View Office Park, 52 Washington Street, Rensselaer, NY 12144 on behalf of the Youth Bureau. Said grant is for the funding of Stars of Tomorrow, Omega, Youth Court, Parenting Program and Youth Bureau administration costs in a minimum amount of thirty-eight thousand three hundred thirty-three dollars (\$38,333.00); effective January 1, 2019 through December 31, 2019.

**Carried:           Ayes:           Noes:           Absent:           Abstain:**

**RESOLUTION NO. 19-  
(August 13, 2019)**

By Ms. Grant, Chairman of the Human Service Committee:

**CHAIRMAN/COMMISSIONER OF SOCIAL SERVICES AUTHORIZED TO SIGN  
VARIOUS WELFARE MANAGEMENT SYSTEM CONTRACTS ON BEHALF OF THE  
DEPARTMENT OF SOCIAL SERVICES**

**BE IT RESOLVED**, That the Chairman of this Board and Commissioner of Social Services, pursuant to General Municipal Law §104(b) and with the approval of the County Attorney, are hereby authorized and directed to sign various Welfare Management System contracts with the following agencies for foster care services for Wyoming County children and youth, as well as, “Raise the Age” (RTA) standards as enacted by Part WWW of Chapter 59 of the Laws of 2017; effective July 1, 2019 through June 30, 2020:

- *Gustavus Adolphus – Lutheran Social Services*, 200 Gustavus Avenue, Jamestown, NY 14701 in an amount not to exceed one hundred forty-three thousand three hundred fifty dollars (\$143,350.00) for approximately two (2) children.
- *New Directions*, 6395 Old Niagara Road, Lockport, NY 14094-1499 in an amount not to exceed seven hundred thirty thousand dollars (\$730,000.00) for seven (7) children.
- *Berkshire Farm Center & Services for Youth*, 13640 Route 22, Canaan, NY 12029 in an amount not to exceed ninety-one thousand nine hundred dollars (\$91,900.00) for one (1) child.

Contingent upon the availability of funds.

**Carried:            Ayes:            Noes:            Absent:            Abstain:**

**RESOLUTION NO. 19-  
(August 13, 2019)**

By Ms. Grant, Chairman of the Human Service Committee:

**CHILD SUPPORT AWARENESS MONTH PROCLAIMED**

**WHEREAS**, Our children are our most precious and valuable resource and by investing in them, we secure a future of hope and opportunity for us all; and

**WHEREAS**, The welfare of our children is the most important responsibility we have as parents and a child should be able to rely on parental support; and

**WHEREAS**, Children who receive adequate emotional and financial support from both parents may experience less difficulty in becoming healthy, happy and productive citizens; and

**WHEREAS**, Prior to 1975, child support enforcement was primarily accomplished in the private sector through civil actions by private attorneys; and

**WHEREAS**, The public sector of Child Support Enforcement was established in 1975 under Title IV-D of the Social Security Act, making child support enforcement a joint federal, state and local partnership in order to ensure that children are financially supported by both parents. In addition to the efforts made by the public sector, private attorneys will continue to play an active role in child support enforcement; and

**WHEREAS**, Concerned and dedicated child support workers, clerks of the court, county attorneys, support magistrates, judges and deputy sheriffs throughout the County work diligently to establish and enforce child support obligations for the benefit of children in Wyoming County; now therefore

**BE IT RESOLVED**, That the Wyoming County Board of Supervisors does hereby proclaim August 2019 in the County of Wyoming as

**CHILD SUPPORT AWARENESS MONTH**

**Carried:            Ayes:            Noes:            Absent:            Abstain:**

**RESOLUTION NO. 19-  
(August 13, 2019)**

By Ms. Ryan, Chairman of the Public Health Committee:

**CHAIRMAN/COMMISSIONER OF HEALTH AUTHORIZED TO SIGN A SUB-  
AGREEMENT WITH WYOMING COUNTY COMMUNITY ACTION ON BEHALF OF  
THE COUNTY HEALTH DEPARTMENT**

**BE IT RESOLVED**, That the Chairman of this Board and the Commissioner of Health, pursuant to General Municipal Law §104(b) and with the approval of the County Attorney, are hereby authorized and directed to sign a Sub-Agreement with *Wyoming County Community Action*, 6470 Route 20A, Suite 1, Perry, NY 14530 on behalf of the County Health Department. Said contract is for reimbursement of Navigator Grant activities, as required by the New York State Department of Health Work Plan, in an amount not to exceed eighty-one thousand eight hundred twenty-three dollars and forty-six cents (\$81,823.46); effective August 1, 2019 through July 31, 2020.

Contingent upon the availability of funds.

**Carried:            Ayes:            Noes:            Absent:            Abstain:**



**RESOLUTION NO. 19-  
(August 13, 2019)**

By Ms. Ryan, Chairman of the Public Health Committee:

**DR. SALMAN N. ABBASEY, MD APPOINTED TO THE WYOMING COUNTY  
BOARD OF HEALTH**

**BE IT RESOLVED**, Dr. Salman N. Abbasey, MD, 400 North Main Street, Warsaw, NY 14569 be hereby appointed to complete an unexpired six (6) year term as a Physician Member on the Board of Health; effective August 13, 2019 through December 31, 2021. (*replacing Dr. Pagnani*)

**Carried:            Ayes:            Noes:            Absent:            Abstain:**

**RESOLUTION NO. 19-  
(August 13, 2019)**

By Ms. Ryan, Chairman of the Public Health Committee:

**CHAIRMAN/COMMISSIONER OF HEALTH AUTHORIZED TO SIGN A GRANT  
ACCEPTANCE AWARD WITH THE NEW YORK STATE GOVERNOR’S TRAFFIC  
SAFETY COMMITTEE ON BEHALF OF THE COUNTY HEALTH DEPARTMENT**

**BE IT RESOLVED**, That the Chairman of this Board and the Commissioner of Health with the approval of the County Attorney are hereby authorized to sign a grant acceptance award with the *New York State Governor’s Traffic Safety Committee*, 6 Empire State Plaza, Albany, NY 12228 on behalf of the County Health Department. Said grant to provide funds for the Child Passenger Safety Program in a minimum amount of two thousand two hundred dollars (\$2,200.00) per year; effective October 1, 2019 through September 30, 2020.

**Carried:            Ayes:            Noes:            Absent:            Abstain:**

**RESOLUTION NO. 19-  
(August 13, 2019)**

By Mr. Copeland, Chairman of the Public Safety Committee:

**CHAIRMAN AUTHORIZED TO SIGN A GRANT ACCEPTANCE AWARD WITH THE  
NEW YORK STATE OFFICE OF VICTIM SERVICES ON BEHALF OF THE  
DISTRICT ATTORNEY’S OFFICE**

**WHEREAS**, At the March 28, 2019 Public Safety Committee Meeting, approval was given authorizing the Chairman to sign a grant application with the *New York State Office of Victim Services* for funding of crime victim advocates in a minimum amount of \$430,282.62; now therefore

**BE IT RESOLVED**, That the Chairman of this Board with the approval of the County Attorney is hereby authorized to sign a grant acceptance award with *New York State Office of Victim Services*, 80 South Swan Street, Albany, NY 12210 on behalf of the District Attorney’s Office. Said grant to provide funds for crime victim services; effective January 1, 2019 through December 31, 2022 in the following a minimum amounts:

- \$88,925.07 for 2019 ~ 2020
- \$91,959.37 for 2020 ~ 2021
- \$98,214.22 for 2021 ~ 2022

**Carried:            Ayes:            Noes:            Absent:            Abstain:**

**RESOLUTION NO. 19-  
(August 13, 2019)**

By Mr. Copeland, Chairman of the Public Safety Committee:

**CHAIRMAN AUTHORIZED TO SIGN A GRANT APPLICATION AND ACCEPTANCE  
AWARD WITH THE NEW YORK STATE GOVERNOR’S TRAFFIC SAFETY  
COMMITTEE ON BEHALF OF THE SHERIFF’S DEPARTMENT**

**BE IT RESOLVED**, That the Chairman of this Board and the Commissioner of Health with the approval of the County Attorney are hereby authorized to sign a grant application and acceptance award with *New York State Governor’s Traffic Safety Committee*, 6 Empire State Plaza, Albany, NY 12228 on behalf of the Sheriff’s Department. Said grant to provide funds for patrols dedicated to selective traffic enforcement details in a minimum amount of nine thousand twenty-four dollars (\$9,024.00) per year; effective October 1, 2019 through September 30, 2020.

**Carried:            Ayes:            Noes:            Absent:            Abstain:**

**RESOLUTION NO. 19-  
(August 13, 2019)**

By Mr. Copeland, Chairman of the Public Safety Committee:

**RESOLUTION NUMBER 19-025 AMENDED**

**WHEREAS**, Resolution Number 19-025 entitled, **“CHAIRMAN AUTHORIZED TO SIGN VARIOUS CONTRACTS WITH WYOMING COUNTY ATTICA LEGAL AID ON BEHALF OF THE PUBLIC DEFENDER’S OFFICE FOR THE YEAR 2019,”** passed by this Board of Supervisors on January 8, 2019 and provides, in part, for the following contract:

- *Part-Time Secretary to the Wyoming County Public Defender’s Office* in an amount not to exceed fifteen thousand dollars (\$15,000.00) a year, plus an additional stipend from the Indigent Legal Services contract in the amount of one thousand two hundred eighty-six dollars (\$1,286.00) for a total amount not to exceed sixteen thousand two hundred eighty-six dollars (\$16,286.00); effective January 1, 2019 through December 31, 2019.

Now therefore,

**BE IT RESOLVED**, That *Resolution Number 19-025* be hereby amended to add language to Paragraph 14 of said contract for the payment of a one (1) time stipend of \$5,000.00 plus fringes of \$382.50 for the *Part-Time Secretary to the Wyoming County Public Defender’s Office* through the Second Upstate Quality Improvement and Caseload Reduction Grant (C2ND656) authorized by Resolution Number 19-196.

All else remains the same.

**Carried:            Ayes:            Noes:            Absent:            Abstain:**

**RESOLUTION NO. 19-  
(August 13, 2019)**

By Mr. Davis, Chairman of the Public Works Committee:

**COUNTY HIGHWAY SUPERINTENDENT AUTHORIZED TO EXTEND  
SNOW AND ICE REMOVAL AGREEMENTS WITH TOWNS AND VILLAGES  
FOR 2020/2021**

**WHEREAS**, The public interest demands the snow removal and the control of ice on all County roads within the County to bear the entire cost in accordance with §135-a of the Highway Law; and

**WHEREAS**, The County is desirous of extending agreements with several Towns and Villages of the County for the removal of snow and for control of ice on County roads; now therefore

**BE IT RESOLVED**, That the Wyoming County Board of Supervisors hereby authorizes the Superintendent of Highways to enter into agreements with the various Towns and Villages for the purpose of removing snow and the control of ice on County roads for the winter season of **2020/2021**. Payment will be made to the Towns and Villages by the County from County Snow Funds as follows:

- **2020/2021** ~ Increase by two hundred dollars (\$200.00) per center lane over the 2019/2020 agreement with no minimum snow index

Contingent upon the availability of funds.

**Carried:            Ayes:            Noes:            Absent:            Abstain:**

**RESOLUTION NO. 19-  
(August 13, 2019)**

By Mr. Brick, Chairman of the Finance Committee:

**CHAIRMAN AUTHORIZED TO SIGN 2020 INSURANCE  
RATES ON BEHALF OF CURRENT AND RETIRED COUNTY EMPLOYEES**

**BE IT RESOLVED**, That the Chairman of this Board, pursuant to General Municipal Law §104(b) and with the approval of the County Attorney, is hereby authorized and directed to sign health insurance rate sheets with *Blue Cross/Blue Shield*, 257 Genesee Street, Buffalo, NY 14240; effective January 1, 2020 through December 31, 2020:

**Employee BCBS High Deductible Plan**

- ❖ Single                   \$576.05
- ❖ Family                   \$1,562.69

**Retiree BCBS High Deductible Plan**

- ❖ Single                   \$915.56
- ❖ Two-Person           \$1,876.94
- ❖ Family                   \$2,838.24

Contingent upon the availability of funds.

**Carried:           Ayes:           Noes:           Absent:           Abstain:**

**RESOLUTION NO. 19-  
(August 13, 2019)**

By Mr. Brick, Chairman of the Finance Committee:

**RESOLUTION NUMBER 17-496 AMENDED**

**WHEREAS**, Resolution Number 17-496 entitled, “**CHAIRMAN AUTHORIZED TO SIGN VARIOUS CONTRACTS ON BEHALF OF THE COUNTY TREASURER**” passed by this Board of Supervisors on November 14, 2017 and provides, in part, for the following contract:

- *Drescher & Malecki, LLP*, 3083 William Street, Suite 5, Cheektowaga, NY 14227 for audit services in an amount not to exceed thirty-nine thousand five hundred dollars (\$39,500.00) for fiscal years ending December 31, 2017 and 2018; effective January 1, 2018 through December 31, 2019.

Now therefore,

**BE IT RESOLVED**, That *Resolution Number 17-496* be hereby amended to reflect the not to exceed amount of thirty-nine thousand five hundred dollars (\$39,500.00) is per fiscal year for a total contract amount not to exceed *seventy-nine thousand dollars (\$79,000.00)*.

All else remains the same.

**Carried:            Ayes:            Noes:            Absent:            Abstain:**



**RESOLUTION NO. 19-  
(August 13, 2019)**

By Mr. Brick, Chairman of the Finance Committee:

**RESOLUTION NUMBER 16-432 AMENDED**

**WHEREAS**, Resolution Number 16-432 entitled, “**CHAIRMAN AUTHORIZED TO SIGN VARIOUS CONTRACTS ON BEHALF OF THE COUNTY TREASURER**” passed by this Board of Supervisors on October 11, 2016 and provides, in part, for the following contract:

- *Venesky & Company*, 6114 State Route 31, Cicero, NY 13039 for audit services in preparation for the Wyoming County Indirect Cost Report in an amount not to exceed fourteen thousand dollars (\$14,000.00); effective January 1, 2017 through December 31, 2019.

Now therefore,

**BE IT RESOLVED**, That *Resolution Number 16-432* be hereby amended to reflect the not to exceed amount of fourteen thousand dollars (\$14,000.00) is per fiscal year for a total contract amount not to exceed *forty-two thousand dollars (\$42,000.00)*.

All else remains the same.

**Carried:            Ayes:            Noes:            Absent:            Abstain:**

**RESOLUTION NO. 19-  
(August 13, 2019)**

By Mr. Brick, Chairman of the Finance Committee:

**STANDARD WORK DAY AND REPORTING RESOLUTION**

**WHEREAS**, Regulation number 315.4 of the New York State Office of the State Comptroller became effective on August 12, 2009. This regulation more clearly defines the process of reporting elected and appointed officials and adds additional requirements for both employers and officials. Among the requirements for employers are a more detailed Standard Work Day and Reporting Resolution, submission of the resolution to the Retirement System and certification that the resolution was publicly posted; now therefore

**BE IT RESOLVED**, That the County of Wyoming hereby establishes the following as standard work days for elected and appointed officials whose term begins on or after August 12, 2009 and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the Clerk of this Board:

Title	Standard Work Day (Hrs/day)	Name	Social Security Number (Last 4 digits)	NYS Retirement Reg. #	Tier 1 (Check only if member is in Tier 1)	Term Begins/Ends	Record of Activities Result*	Not Submitted (Check only if Official did not submit their Record of Activities)
<b>Elected Officials</b>								
Supervisor	6	VASILE, Michael	XXXX	XXXXXXXX		01/01/18-12/31/19	2.14	

**Carried:                      Ayes:                      Noes:                      Absent:                      Abstain:**

**RESOLUTION NO. 19-  
(August 13, 2019)**

By Mr. Brick, Chairman of the Finance Committee:

**CHAIRMAN AUTHORIZED TO SIGN VARIOUS EMPLOYMENT AGREEMENTS ~  
SALARY SCHEDULE “P” ON BEHALF OF THE WYOMING COUNTY  
COMMUNITY HEALTH SYSTEM**

**BE IT RESOLVED**, In accordance with Resolution Number 11-209 passed by the Wyoming County Board of Supervisors, on June 14, 2011 entitled, “**AMENDING RESOLUTION 91-159, AUTHORITY OF THE BOARD OF MANAGERS OF THE HOSPITAL,**” the Chairman of this Board, pursuant to General Municipal Law §104(b) and with the approval of the County Attorney and/or Costello Cooney Fearon, PLLC, legal counsel, is hereby authorized and directed to sign Employment Agreements – Salary Schedule “P” as follows:

- **Robert Kevin Brown, MD**, 1260 North Forest Road, Apt. S5, Williamsville, NY 14221 to provide Orthopaedic services in an amount not to exceed one hundred twenty thousand dollars (\$120,000.00) per year; effective October 1, 2019 through September 30, 2020 or within sixty (60) days upon the completion of credentialing and obtaining malpractice insurance.
- **Dean M. Brewer, Jr, DO**, 26024 Liberty Avenue, Watertown, NY 13601 to provide family practice services in an amount not to exceed two hundred fifty thousand dollars (\$250,000.00) per year; effective April 1, 2020 through March 31, 2023 or within sixty (60) days upon the completion of credentialing and obtaining malpractice insurance

Contingent upon the availability of funds.

**Carried:            Ayes:            Noes:            Absent:            Abstain:**

**RESOLUTION NO. 19-  
(August 13, 2019)**

By Mr. Brick, Chairman of the Finance Committee:

**SALARY SCHEDULE “P” AMENDED**

**BE IT RESOLVED**, That the Wyoming County Salary Plan which became effective January 01, 1967, as amended, is hereby amended as follows:

**Salary Schedule “P”:**

*Wyoming County Community Health System*

- Place one (1) position of *Orthopaedic Surgeon* under ORTHOPAEDIC CLINIC and set the salary at \$120,000.00 per year; position available date is October 1, 2019
- Place one (1) position of *Family Practice Physician Provider* under FAMILY PRACTICE and set the salary at \$250,000.00 per year; position available date is April 1, 2020

**Carried:            Ayes:            Noes:            Absent:            Abstain:**

**RESOLUTION NO. 19-  
(August 13, 2019)**

By Mr. Brick, Chairman of the Finance Committee:

**RESOLUTION NUMBER 18-576 AMENDED**

**WHEREAS**, Resolution Number 18-576 entitled, **“CHAIRMAN AUTHORIZED TO SIGN VARIOUS CONTRACTS ON BEHALF OF THE WYOMING COUNTY COMMUNITY HEALTH SYSTEM,”** passed by this Board of Supervisors on December 11, 2018 and provides for various contracts, in part, as follows:

- ***Jamestown Psychiatric PC***, 305 East Fairmount Avenue, Lakewood, NY 14750 for physicians and mid-level providers to perform behavioral health services required by patients at the Wyoming County Community Health System in an amount not to exceed four hundred eighty thousand dollars (\$480,000.00) per year; effective December 1, 2018 through November 30, 2020.

Now therefore,

**BE IT RESOLVED**, That ***Resolution Number 18-576*** be hereby amended to rescind the ***Jamestown Psychiatric PC*** contract in its entirety effective December 1, 2018 as this contract was not executed.

All else remains the same.

**Carried:            Ayes:            Noes:            Absent:            Abstain:**

**RESOLUTION NO. 19-  
(August 13, 2019)**

By Mr. Brick, Chairman of the Finance Committee:

**RESOLUTION NUMBER 18-304 AMENDED**

**WHEREAS**, Resolution Number 18-304 entitled, “**CHAIRMAN AUTHORIZED TO SIGN VARIOUS CONTRACTS ON BEHALF OF THE WYOMING COUNTY COMMUNITY HEALTH SYSTEM,**” passed by this Board of Supervisors on July 10, 2018 and provides, in part, for the following contracts:

- **Honeylee D. Agustin, MD**, 313 Rensselaer Avenue, Ogdensburg, NY 13669 to provide part time Pediatrician services and maternity/newborn call services in an amount not to exceed one hundred eighty-five thousand dollars (\$185,000.00) per year; effective September 1, 2018 through August 31, 2020 or within sixty (60) days upon the completion of credentialing and obtaining malpractice insurance.
- **Jamestown Psychiatric, PC**, 305 E. Fairmount Avenue, Lakewood, NY 14750 to provide services for the inpatient Behavioral Health Unit on an emergency basis in an amount not to exceed fifty thousand dollars (\$50,000.00); effective June 22, 2018 through July 31, 2018.

And,

**WHEREAS**, That Resolution Number 18-304 was previously amended by this Board of Supervisors on August 14, 2018 by **Resolution Number 18-349** as follows:

- **Honeylee D. Agustin, MD**, 313 Rensselaer Avenue, Ogdensburg, NY 13669
  - Contract is amended to reflect an Employment Agreement on Salary Schedule P.
- **Jamestown Psychiatric, PC**, 305 E. Fairmount Avenue, Lakewood, NY 14750
  - Contract is amended to extend the term from July 31, 2018 through August 31, 2018 in an amount not to exceed fifty thousand dollars (\$50,000.00) for said additional term.

And,

**WHEREAS**, That Resolution Number 18-304 as previously amended by Resolution Number 18-349 was further amended by this Board of Supervisors on September 11, 2018 by **Resolution Number 18-394** to extend the contract term of the **Jamestown Psychiatric, PC** from August 31, 2018 through **October 31, 2018**; in an amount not to exceed sixty thousand dollars (\$60,000.00); and,

**WHEREAS**, That Resolution Number 18-304 as previously amended by Resolution Number 18-349 and Resolution Number 18-394 was further amended by this Board of

Supervisors on November 13, 2018 by **Resolution Number 18-527** as follows:

- Amend the term from August 31, 2018 through October 31, 2018 to **November 30, 2018**.
- Amend not to exceed amount from sixty thousand dollars (\$60,000.00) to an amount not to exceed **one hundred twenty thousand dollars (\$120,000.00)** for this term.

Now therefore,

**BE IT RESOLVED**, That **Resolution Number 18-304** as previously amended by **Resolution Number 18-349, Resolution Number 18-394** and **Resolution Number 18-527** be hereby further amended as follows:

- Amend the term from September 1, 2018 through November 30, 2018 to **June 30, 2019**.
- Amend not to exceed amount from one hundred twenty thousand dollars (\$120,000.00) for the last amended term to a total amount not to exceed **four hundred thirty-five thousand two hundred dollars (\$435,200.00)** for the entire term of the emergency agreement of **June 22, 2018 through June 30, 2019**.

All else remains the same.

**Carried:**            **Ayes:**            **Noes:**            **Absent:**            **Abstain:**

**RESOLUTION NO. 19-  
(August 13, 2019)**

By Mr. Brick, Chairman of the Finance Committee:

**RESOLUTION NUMBER 17-293 AMENDED**

**WHEREAS**, Resolution Number 17-293 entitled, **“CHAIRMAN AUTHORIZED TO SIGN VARIOUS CONTRACTS ON BEHALF OF THE WYOMING COUNTY COMMUNITY HEALTH SYSTEM,”** passed by this Board of Supervisors on July 11, 2017 and provides for various contracts, in part, as follows:

- ***Oak Openings Medical, PLLC***, (Gregory Collins, DO), 4820 Darby Road, Avon, NY 14414:
  - To provide Medical Review Officer (MRO) Services to Workplace Health Services (WPHS) in an amount not to exceed \$4,500.00 per year; effective July 3, 2017 through July 2, 2018
  - To provide Medical Director Services for WPHS on a temporary basis in an amount not to exceed \$6,000.00 per year (prorated for partial year service)

And,

**WHEREAS**, That Resolution Number 17-293 was previously amended by this Board of Supervisors on September 11, 2018 by ***Resolution Number 18-393*** to extend the contract term from July 3, 2017 through July 2, 2018 to ***July 3, 2018 through July 2, 2019***; now therefore,

**BE IT RESOLVED**, That ***Resolution Number 17-293*** as previously amended by ***Resolution Number 18-393*** be hereby further amended to extend the contract term from July 2, 2018 through July 2, 2019 to ***July 3, 2019 through July 2, 2020***.

All else remains the same.

**Carried:            Ayes:            Noes:            Absent:            Abstain:**



**RESOLUTION NO. 19-  
(August 13, 2019)**

By Mr. Brick, Chairman of the Finance Committee:

**CHAIRMAN AUTHORIZED TO SIGN VARIOUS EMPLOYMENT AGREEMENTS ~  
SALARY SCHEDULE “X” ON BEHALF OF THE WYOMING COUNTY  
COMMUNITY HEALTH SYSTEM**

**BE IT RESOLVED**, In accordance with Resolution Number 11-209 passed by the Wyoming County Board of Supervisors, on June 14, 2011 entitled, “**AMENDING RESOLUTION 91-159, AUTHORITY OF THE BOARD OF MANAGERS OF THE HOSPITAL,**” the Chairman of this Board, pursuant to General Municipal Law §104(b) and with the approval of the County Attorney and/or Costello Cooney Fearon, PLLC, legal counsel is hereby authorized and directed to sign Employment Agreements – Salary Schedule “X” for professional medical services at the Hospital’s affiliated Family Medicine Group Offices as follows:

- ***Karen Baker, NP***, 2935 Gath Road, Warsaw, NY 14569 to provide professional medical services in an amount not to exceed seventy-six thousand dollars (\$76,000.00) per year; effective July 15, 2019 through July 14, 2020.
- ***Lauralee Sibiga, PA***, 5654 Cole Road, West Valley, NY 14171 to provide professional medical services in an amount not to exceed eighty-five thousand dollars (\$85,000.00) per year; effective July 15, 2019 through July 14, 2020.
- ***Katherine Niespodzinski, PA***, 1299 Two Rod Road, Marilla, NY 14102 to provide professional medical services in an amount not to exceed eighty-five thousand dollars (\$85,000.00); effective July 15, 2019 through July 14, 2020.
- ***Ashley Bartz, PA***, 7783 County Line Road, Arcade, NY 14009 to provide professional medical services in an amount not to exceed sixty-eight thousand dollars (\$68,000.00) per year; effective July 15, 2019 through July 14, 2020.
- ***Angela Potter, PA***, 4225 McNulty Road, Strykersville, NY 14145 to provide professional medical services in an amount not to exceed seventy-one thousand (\$71,000.00) per year; effective July 15, 2019 through July 14, 2020.
- ***Linda Cole, PA***, 234 Park Street, Arcade, NY 14009 to provide professional medical services an amount not to exceed seventy-nine thousand dollars (\$79,000.00) per year; effective July 15, 2019 through July 14, 2020.

**Carried:            Ayes:            Noes:            Absent:            Abstain:**

**RESOLUTION NO. 19-  
(August 13, 2019)**

By Mr. Brick, Chairman of the Finance Committee:

**RESOLUTION NUMBER 19-157 AMENDED**

**WHEREAS**, Resolution Number 19-157 entitled, **“CHAIRMAN AUTHORIZED TO SIGN VARIOUS CONTRACTS ON BEHALF OF THE WYOMING COUNTY COMMUNITY HEALTH SYSTEM,”** passed by this Board of Supervisors on March 12, 2019 and provides for various contracts, in part, as follows:

- ***A. J. O'Dell Foundation***, 232 Park Street, Arcade, NY 14009 for approximately 3,130 square feet of space located at the A. J. O'Dell Foundation Medical Center located at 7846 Route 98 South, Arcade, NY for the purpose of providing medical services to the community in an amount not to exceed fifteen thousand dollars (\$15,000.00) per year with increases equal to inflation index, plus utilities and services for a total amount not to exceed seventy-five thousand dollars (\$75,000.00); effective May 1, 2019 or earlier if space is available through April 30, 2022 (with three additional three (3) year options to extend the lease at the discretion of WCCHS).

Now therefore,

**BE IT RESOLVED**, That ***Resolution Number 19-157*** be hereby amended to correct the effective dates from May 1, 2019 or earlier if space is available through April 30, 2022 to ***July 1, 2019 through June 30, 2022.***

All else remains the same.

**Carried:            Ayes:            Noes:            Absent:            Abstain:**

**RESOLUTION NO. 19-  
(August 13, 2019)**

By Mr. Brick, Chairman of the Finance Committee:

**CHAIRMAN AUTHORIZED TO SIGN A MEMORANDUM OF UNDERSTANDING  
WITH WYOMING COUNTY EMERGENCY SERVICES ON BEHALF OF THE  
WYOMING COUNTY COMMUNITY HEALTH SYSTEM**

**BE IT RESOLVED**, In accordance with Resolution Number 11-209 passed by the Wyoming County Board of Supervisors, on June 14, 2011 entitled, **“AMENDING RESOLUTION 91-159, AUTHORITY OF THE BOARD OF MANAGERS OF THE HOSPITAL,”** the Chairman of this Board, pursuant to General Municipal Law §104(b) and with the approval of the County Attorney and/or Costello Cooney Fearon, PLLC, legal counsel, is hereby authorized and directed to a Memorandum of Understanding with *Wyoming County Emergency Services*, 151 North Main Street, Warsaw, NY 14569 on behalf of the Wyoming County Community Health System. Said contract to support the pre-hospital care medical director services to Wyoming County Emergency Services in an amount not to exceed ten thousand eight hundred dollars (\$10,800.00); effective August 1, 2019 through December 31, 2020.

Contingent upon the availability of funds.

**Carried:           Ayes:           Noes:           Absent:           Abstain:**

**RESOLUTION NO. 19-  
(August 13, 2019)**

By Mr. Brick, Chairman of the Finance Committee:

**CHAIRMAN AUTHORIZED TO SIGN A CONTRACT WITH LORI HUDZINSKI, MD  
ON BEHALF OF THE WYOMING COUNTY COMMUNITY HEALTH SYSTEM**

**BE IT RESOLVED**, In accordance with Resolution Number 11-209 passed by the Wyoming County Board of Supervisors, on June 14, 2011 entitled, **“AMENDING RESOLUTION 91-159, AUTHORITY OF THE BOARD OF MANAGERS OF THE HOSPITAL,”** the Chairman of this Board, pursuant to General Municipal Law §104(b) and with the approval of the County Attorney and/or Costello Cooney Fearon, PLLC, legal counsel, is hereby authorized and directed to sign a contract with *Lori Hudzinski, MD*, 38 Rauch Drive, Springville, NY 14141 on behalf of the Wyoming County Community Health System. Said contract to provide professional medical services at the Hospital’s affiliate Family Medicine Group offices on a as needed basis in an amount not to exceed two hundred seventy-five dollars (\$275.00) to five hundred twenty-five dollars (\$525.00) per 7.5 hour shift for a total contract amount not to exceed thirty thousand dollars (\$30,000.00); effective July 15, 2019 through July 14, 2020.

Contingent upon the availability of funds.

**Carried:           Ayes:           Noes:           Absent:           Abstain:**

**RESOLUTION NO. 19-  
(August 13, 2019)**

By Mr. Brick, Chairman of the Finance Committee:

**RESOLUTION NUMBER 17-325 AMENDED**

**WHEREAS**, Resolution Number 17-325 entitled, “**CHAIRMAN AUTHORIZED TO SIGN VARIOUS CONTRACTS ON BEHALF OF THE WYOMING COUNTY COMMUNITY HEALTH SYSTEM**” passed by this Board of Supervisors on August 17, 2017 and provided in part for the following contract:

- *Buffalo Bone and Joint, PLLC*, 400 North Main Street, Warsaw, NY 14569 to provide orthopaedic surgery, clinic services and serve as the chief medical officer for orthopaedic services in an amount not to exceed one million five hundred fifty thousand dollars (\$1,550,000) per year plus two percent (2%) annual increase; effective on or about November 1, 2017 through October 31, 2022 and upon completion of insurance credentialing.

And,

**WHEREAS**, That Resolution Number 17-325 was previously amended by this Board of Supervisors on October 10, 2017 by *Resolution Number 17-432* to correct the providers name from Buffalo Bone and Joint, PLLC to *Buffalo Bone and Joint Surgery, PLLC.*; and

**WHEREAS**, That Resolution Number 17-325 as previously amended by Resolution Number 17-432 was further amended by this Board of Supervisors on February 12, 2019 by *Resolution Number 19-089* to correct the annual increase of two percent (2%) to *two and one-half percent (2.50%)* to reflect the actual contract language; now therefore

**BE IT RESOLVED**, That *Resolution Number 17-325* as previously amended by *Resolution Number 17-432* and *Resolution Number 19-089* be hereby further amended to extend the term of the contract for an additional five (5) years from *November 1, 2022 through October 31, 2027.*

All else remains the same.

**Carried:            Ayes:            Noes:            Absent:            Abstain:**

**RESOLUTION NO. 19-  
(August 13, 2019)**

By Mr. Brick, Chairman of the Finance Committee:

**POSITION(S) APPROVED**

**BE IT RESOLVED**, That the following positions are hereby created, amended, extended modified, reassigned, abolished and/or reclassified in the following Wyoming County Departments:

**REASSIGNED:**

***District Attorney***

- One (1) position of ***Domestic Violence Coordinator*** (position code 016.400) from Salary Schedule “G” (Violence Against Women Act Grant (\$16,135.00) and Office of Victim Services Grant (\$18,267.00)) to one (1) position of ***Domestic Violence Coordinator*** (position code 016.400) on Salary Schedule “S” with an hourly wage of \$18.83/hr. and annual wage equivalent not to exceed \$34,402.00.

**ABOLISHED:**

***Health Department***

- One (1) position of ***Emergency Preparedness Coordinator (1.0 FTE)*** (position code 120.470) on Schedule “S”; effective August 14, 2019.
- One (1) position of ***Director of Nursing (1.0 FTE)*** (position code 037.097) on Schedule “S”; effective August 14, 2019.

***Youth Bureau***

- One (1) position of ***Caseworker (1.0 FTE)*** (position code 016.042) on CSEA Schedule “A”, Job Grade 14 at \$20.67/hr.-\$23.85/hr.; effective September 9, 2019.

**CREATED:**

***Health Department***

- One (1) position of ***Public Health Program Coordinator (1.0 FTE)*** on Salary Schedule “S” at an annual salary \$48,000.00 annually; effective August 14, 2019.
- One (1) position of ***Director of Clinical and Community Services (1.0 FTE)*** on Schedule “S”; salary to be determined (not to exceed amount budgeted); effective August 14, 2019.

***Sheriff***

- Two (2) positions of ***Meal Deliverer, PT*** on Salary Schedule “S” at a rate of \$11.25/hr. Position available date is August 14, 2019.

***Social Services***

- One (1) position of ***Social Services Program Specialist Trainee (1.0 FTE)*** on CSEA Schedule A, Job Grade 8 at \$18.29/hr.-\$21.16/hr. Position available date is August 14, 2019.
- One (1) position of ***Caseworker Trainee (1.0 FTE)*** on CSEA Schedule “A”, Job Grade 12 at \$19.71/hr.-\$22.58/hr. Position available date is August 14, 2019.

***Youth Bureau***

- One (1) position of ***Youth Program Coordinator (1.0 FTE)*** on CSEA Schedule “A”, Job Grade 6 at \$17.48/hr.-\$19.50/hr. Position available is August 14, 2019.

**Carried:            Ayes:            Noes:            Absent:            Abstain:**

**RESOLUTION NO. 19-  
(August 13, 2019)**

By Mr. Brick, Chairman of the Finance Committee:

**SALARY SCHEDULES “S” AND “G” AMENDED**

**BE IT RESOLVED**, That the Wyoming County Salary Plan which became effective January 01, 1967, as amended, is hereby amended as follows:

**Salary Schedule “S”:**

***Information Technology***

- Set the annual salary of the *Network Administrator* (position # 015.496) to \$57,000.00 annually; effective July 8, 2019. Annual salary to increase to \$60,000.00 upon completion of six (6) months, satisfactory performance and meeting pre-established goals.

***Treasurer***

- Amend the \$5,000.00 stipend for *Deputy County Treasurer* (1.00 FTE) (position code #007.503) to an annual salary of \$45,000.00; effective June 3, 2019.

***Real Property Tax Services***

- Increase the *Assessment Account Specialist, PT* to 1100 hours per year (from 728 hrs. / Annual Wage Equivalent \$17,875); effective August 14, 2019.

***Sheriff***

- Set the annual salary of the *911 Coordinator* (position # 101.452) to \$65,000.00 annually; effective May 5, 2019.

***Highway***

- Set the salary of the *Secretary to the County Highway Superintendent* (position # 062.503) to \$42,000.00 annually; effective 07/15/19.

**Salary Schedule “G”:**

***Public Defender***

- Amend position of *Staff Social Worker* to reflect 25 hours per week, \$26.92/hr. at 1300 hours per year maximum (from 20 hrs./week and 1040 per year with an Annual Wage Equivalent not to exceed \$35,000).

***District Attorney***

- Set one-time stipends plus corresponding fringes to the following:
  - Assistant District Attorney (2<sup>nd</sup>) \$5,000.00
  - Administrative Assistant (DA) \$10,000.00
  - Secretary to the District Attorney \$10,000.00
  - Principal Account Clerk (Treas. Office/A. Green) \$2,250.00
    - Said funds to be paid out November 2019.
    - Said amounts are the annual budgeted stipends provided through 1161 (Traffic Diversion).

**Carried:            Ayes:            Noes:            Absent:            Abstain:**

**By Appointment ONLY**

LIMITED # OF SPOTS AVAILABLE!  
CALL ASAP TO RESERVE A SPOT!

## **GLOW Electronics Collection**

**When:** Saturday, September 21, 2019

**Where:** Batavia, NY (Genesee County)

**Time:** 9:00 a.m. - 12:00 p.m.



**Open to residents in Genesee, Livingston &  
Wyoming Counties ONLY (No business waste)**

### **Acceptable Materials\***

**FREE:** Monitors and TVs, computers, printers,  
keyboards, peripherals, microwaves, etc.

**(NOTHING WITH REFRIGERANT)**

(contact the GLOW office for a complete list)

**\*LIMIT OF A TOTAL OF FOUR (4) CRT  
(TUBE TYPE) TVs and/or CRT  
MONITORS-No limit on ancillary items**

**\*Please do not attempt to leave materials  
at this site before or after the collection!**

**No Household Hazardous Waste-Please  
contact the GLOW office for information  
on the September 14, 2019 collection (BY  
APPOINTMENT ONLY)**

**Call 585/815-7906,  
585-344-2580 ext. 5463 or  
800-836-1154 (for long  
distance callers) or email  
glow@co.genesee.ny.us  
to make an appointment**

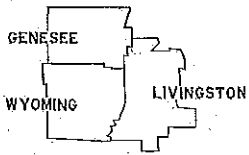
**www.glowsolidwaste.org**

*Sponsored by:*

GLOW Region Solid Waste







Genesee County Bldg #2  
3837 West Main St. Rd.  
Batavia, NY 14020-9404

*Printed on Recycled Paper*

# GLOW Region Solid Waste Management Committee

Press Release

## GLOW ANNOUNCES HOUSEHOLD HAZARDOUS WASTE/PHARMACEUTICAL COLLECTION

(Batavia, NY) – The GLOW Region Solid Waste Management Committee has begun accepting appointments for the 2019 Household Hazardous Waste/Pharmaceutical Collection Event. The collection will be held on Saturday, September 14 in Batavia, Genesee County. For the tenth and final time pharmaceuticals, such as outdated, unwanted or unusable medicines (over-the-counter, prescriptions, etc.) will be accepted. In order to participate in the Household Hazardous Waste Collection, residents must make an appointment. Four hundred eighty (480) spots are available. The appointment process has worked extremely well at past collections. It gives GLOW and its vendors an idea of what materials is coming, helps eliminate materials that can't be accepted and in most cases, has resulted in very little time spent in unloading lines.

A separate Electronics Collection will be held one (1) week later, September 21, also in Batavia and also by appointment. Because of cost there will be a limit of four (4) CRT TVs and/or monitors. Both collections are open to residents in Genesee, Livingston and Wyoming Counties. With the exception of tires materials are accepted at NO CHARGE.

### Acceptable materials include at the Household Hazardous Waste Collection:

- ❖ Oil base paint, varnishes and shellac
- ❖ Household chemicals and cleaning products
- ❖ Household pesticides and insecticides
- ❖ Aerosol cans (partial or full)
- ❖ Vehicle fluids, oil filters, vehicle batteries EXCEPT MOTOR OIL
- ❖ 20 lb. propane tanks and 1 lb. canisters
- ❖ Pool chemicals
- ❖ Driveway sealer
- ❖ Pharmaceuticals-outdated, unwanted, unusable prescription & over-the-counter meds.
- ❖ Tires (\$5.00 each)

### Unacceptable materials include:

- ❖ Empty containers, latex paint, farm pesticides, asbestos and radioactive waste and explosives

Phone: 585-345-7906  
Hotline: 800-856-1154  
Fax: 585-345-3061  
glow@co.genesee.ny.us  
www.glowsolidwaste.org

*Recycling!  
Feels Great... Less Filling*

**Appointments Required!**

**LIMITED # OF SPACES  
AVAILABLE!**

**CALL ASAP TO RESERVE A SPOT!  
DON'T BE LEFT OUT!**

## **FREE\* Household Hazardous Waste/ Pharmaceutical Collection\***

**When: Saturday, September 14, 2019**

**Where: Batavia, NY (Genesee County)**

**Time: 9:00 am - 1:00 pm**

**Open to residents in Genesee, Livingston &  
Wyoming Counties ONLY! (No business waste)**

### **Acceptable Materials**

Vehicle Fluids EXCEPT MOTOR OIL

Lead Acid Batteries

Household Cleaning Products

Pesticides and Insecticides

Polishes and Waxes

Resins and Adhesives

Oil Base Paint & Stain (NO LATEX)

Fluorescent Light Bulbs & Tubes

Pool Chemicals, Driveway Sealer

1 lb. and 20 lb. Propane Canisters and Tanks

Tires\*

**Outdated, unwanted medicines (no needles)**

**\*Charge for passenger/light truck tires \$5.00 each  
and \$10.00 each for truck tires**

**\*\* NO ELECTRONICS ACCEPTED-CALL  
GLOW FOR INFO ON SEPT. 21 COLLECTION**

**Call 585-344-2580 ext. 5463,  
585-815-7906 or 800-836-1154  
(for long distance callers)**

**Email: glow@co.genesee.ny.us,  
pgrayson@co.genesee.ny.us**



*Sponsored by:*

GLOW Region Solid Waste

