

FINANCE COMMITTEE MEETING AGENDA

Date: Tuesday, August 06, 2019 @ 9:00 AM

Present: **Brick, Grant,** Kehl, Granger, Davis, Tallman, Leuer, May, Ryan, Copeland

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM Co. Insurance Office w/D. Perkins			
<p>1. Authorize the Chairman of the Board to sign health insurance rates sheets with Blue Cross/Blue Shield, 257 Genesee Street, Buffalo, to be effective January 1, 2020 through December 31, 2020.</p> <p style="padding-left: 20px;">Employee BCBS High Deductible Plan</p> <ul style="list-style-type: none"> ❖ Single – \$ 576.05 ❖ Family - \$1,562.69 <p style="padding-left: 20px;">Retiree BCBS High Deductible Plan</p> <ul style="list-style-type: none"> ❖ Single - \$915.56 ❖ Two-person - \$1,876.94 ❖ Family - \$2,838.24 	<p><i>.63% decrease in rates over 2019</i></p> <p><i>Medicare Plan Retiree rates are not available until October.</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>2. Overnight Travel Authorization: Permission to attend the NYS Association of Self Insured Counties, October 2-4, 2019, in Saratoga Springs, NY. Conference expense \$439 Expense covered in budget.</p>	<p><i>Conference covers changes in the Workers' Comp safety, & health insurance.</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>3. Overnight Travel Authorization: Permission to attend the organizational meeting of the newly formed Empire State Safety Association for municipalities August 4 – 5, 2019 at the Schenectady County Public Library. Conference expense – approx. \$122 hotel Expense covered in budget.</p>	<p><i>This is an organizational meeting for a new group being formed for the benefit of municipal safety to provide an opportunity to network with their peers and speakers. Future meeting info will be provided to the participants of the Workers' Comp Plan so that they may send personnel from their municipality.</i></p> <p><i>Supervisor Brick gave prior authorization to attend as this meeting notice came in after last finance meeting.</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
9:15 AM Information Technology w/T. MacConnell			
1. Professional Services Contract \$3,001- \$5,000: Authorize Chairman to sign a contract with Brite Computers, 7647 Main Street Fishers, Victor, NY 14564, for the provision of Netmotion software maintenance in an amount not to exceed \$4,460.84; effective October 25, 2019 through October 24, 2020. GSA GS-35F-0143R		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:30 AM Treasurer w/C. Mayer			
1. Hand out <u>Financial Reports for Prior Month.</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Amend Resolution #17-496: Authorize Chairman to sign an Amended Contract with Drescher & Malecki, LLP, 3083 William Street, Suite 5, Cheektowaga, NY 14227, to reflect the following revision: for audit services in an amount not to exceed seventy-eight thousand (\$78,000) for fiscal years 2017 and 2018.	Amend Dreschler & Malecki contract resolution 17-496 previously listing only one year of the cost at \$39,500 to include the full cost of the term of the two year contract at \$78,000.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. FYI Sale of Properties from County Tax Auction	37 as of 8/1/2019	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:45 AM Real Property Tax Services w/J. Kirsch			
1. Appropriation: To: 01.33.1355.1.10001 Salaries S/D/I \$9,126.00 01.33.1355.1.10401 Longevity of Benefit \$370.00 01.33.1355.8.83001 FICA \$566.00 01.33.1355.8.85001 Medicare \$133.00 01.33.1355.8.89001 Medical Insurance <u>\$5,661.28</u> \$15,856.28 w/ 01.04.1355.221003 Town assessment support \$15,856.28 Reason: To appropriate funds to cover the cost of increasing the hours of the PT Real Property Appraiser and the PT Assessment Account Specialist. Also, unbudgeted longevity benefit.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
10:00 AM Wyo. Co. Community Hospital w/D. Eichenauer & J. McTernan, Sr. Exec. Officer			
1. <i>General Update</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</i> Authorize the Chairman to sign an Employment Agreement – Salary Schedule P with ROBERT KEVIN BROWN, MD , 1260 North Forest Road, Apt. S5, Williamsville, NY 14221, to provide Orthopaedic services, not to exceed \$120,000 per year, effective 10/01/2019 – 09/30/2020 or within 60 days upon the completion of credentialing and obtaining malpractice insurance.	Supporting documentation outstanding	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <i>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</i> Authorize the Chairman to sign an Employment Agreement – Salary Schedule P with DEAN M. BREWER JR, DO , 26024 Liberty Avenue, Watertown, NY 13601, to provide Family Practice services, not to exceed \$250,000 per year, effective 04/01/2020 03/31/2023 or within 60 days upon the completion of credentialing and obtaining malpractice insurance	Supporting documentation outstanding	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. <i>Amend Salary Schedule P as follows:</i> <ul style="list-style-type: none"> • Place one (1) position of <i>Orthopaedic Surgeon</i> under <u>ORTHOPAEDIC CLINIC</u> and set the salary at \$120,000 per year, position available date 10/01/2019. • Place one (1) position of <i>Family Practice Physician Provider</i> under <u>FAMILY PRACTICE</u> and set the salary at \$250,000 per year, position available date 04/01/2020. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. <i>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</i> <ul style="list-style-type: none"> • Amend Resolution #18-576 approved 12/11/2018 with JAMESTOWN PSYCHIATRIC, PC, 305 E Fairmount Avenue, Lakewood, NY 14750 related to a long-term contract for behavioral health services as follows: <ul style="list-style-type: none"> ○ RESCIND this contract only in its entirety as it was never fully executed. 	Supporting documentation outstanding	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Also Present:

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<p>6. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Amend Resolution #18-304 approved 07/10/2018 with JAMESTOWN PSYCHIATRIC, PC, 305 E Fairmount Avenue, Lakewood, NY 14750 related to emergency inpatient Behavioral Health Unit services as follows:</p> <ul style="list-style-type: none"> • Amend the term from September 1, 2018 through November 30, 2018 to June 30, 2019. • Amend not to exceed amount from \$120,000 for the last amended term to an amount not to exceed \$435,200 for the entire term of the emergency agreement (June 22, 2018 – June 30, 2019). 	<p>Supporting documentation outstanding</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>7. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Amend Resolution #17-293 approved 07/11/2017 with OAK OPENINGS MEDICAL, PLLC (Gregory Collins, DO) related to professional services agreement as follows:</p> <ul style="list-style-type: none"> • Extend term from 07/03/2018 – 07/02/2019 through 07/03/2019 - 07/02/2020. • All other terms and conditions of the contract remain the same. 	<p>Supporting documentation outstanding</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>8. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Chairman to sign an Employment Agreement – Schedule X with KAREN BAKER, NP, 2935 Gath Road, Warsaw, NY 14569, to perform professional medical services at the Hospital’s affiliated Family Medicine Group offices, \$76,000 per year, effective 07/15/2019 – 07/14/2020.</p>	<p>Supporting documentation outstanding</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>9. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Chairman to sign an Employment Agreement – Schedule X with LAURALEE SIBIGA, PA, 5654 Cole Road, West Valley, NY 14171, to perform professional medical services at the Hospital’s affiliated Family Medicine Group offices, \$85,000 per year, effective 07/15/2019 – 07/14/2020.</p>	<p>Supporting documentation outstanding</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
<p>10. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Chairman to sign an Employment Agreement – Schedule X with KATHERINE NIESPODZINSKI, PA, 1299 Two Rod Road, Marilla, NY 14102, an Employment Agreement – Schedule X to perform professional medical services at the Hospital’s affiliated Family Medicine Group offices, \$85,000, effective 07/15/2019 – 07/14/2020.</p>	<p>Supporting documentation outstanding</p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>11. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Chairman to sign an Employment Agreement – Schedule X with ASHLEY BARTZ, PA, 7783 County Line Road, Arcade, NY 14009, an Employment Agreement – Schedule X to perform professional medical services at the Hospital’s affiliated Family Medicine Group offices, \$68,000 per year, effective 07/15/2019 – 07/14/2020.</p>	<p>Supporting documentation outstanding</p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>12. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Chairman to sign an Employment Agreement – Schedule X with ANGELA POTTER, PA, 4225 McNulty Road, Strykersville, NY 14145, an Employment Agreement – Schedule X to perform professional medical services at the Hospital’s affiliated Family Medicine Group offices, \$71,000 per year, effective 07/15/2019 – 07/14/2020.</p>	<p>Supporting documentation outstanding</p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>13. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Chairman to sign an Employment Agreement – Schedule X with LINDA COLE, PA, 234 Park Street, Arcade, NY 14009, an Employment Agreement – Schedule X to perform professional medical services at the Hospital’s affiliated Family Medicine Group offices, \$79,000 per year, effective 07/15/2019 – 07/14/2020.</p>	<p>Supporting documentation outstanding</p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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<p>14. <i>Amend <u>Salary Schedule X</u> as follows:</i></p> <ul style="list-style-type: none"> • Increase the salary of the <i>Medical Biller</i> position (12.185.473) under <u>WYOMING COUNTY FAMILY MEDICINE – ARCADE</u> from \$16.16 per hour to \$17.25 per hour, effective 07/28/2019. • Set the salary of the <i>Medical Office Assistant</i> position (12.186.480) under <u>WYOMING COUNTY FAMILY MEDICINE – ARCADE</u> at a range of \$13.33 to \$17.50 per hour, effective 07/24/2019. • Set the salary of the <i>Medical Receptionist</i> position (12.191.153) under <u>WYOMING COUNTY FAMILY MEDICINE – ARCADE</u> at a range of \$13.33 to \$17.50 per hour, effective 07/24/2019. • Set the salary of the <i>Medical Receptionist</i> position (12.193.153) under <u>WYOMING COUNTY FAMILY MEDICINE – O'DELL</u> at a range of \$13.33 to \$17.50 per hour, effective 07/24/2019. • Set the salary of the <i>Registered Nurse</i> position (03.885.209) under <u>WYOMING COUNTY FAMILY MEDICINE – O'DELL</u> at \$24.50 per hour, effective 07/22/2019. • Increase the salary of the <i>Licensed Practical Nurse</i> position (04.580.147) under <u>WYOMING COUNTY FAMILY MEDICINE – O'DELL</u> from \$17.17 per hour to \$20.00 per hour, effective 07/28/2019. • Set the salary of the <i>Medical Receptionist</i> position (12.194.153) under <u>WYOMING COUNTY FAMILY MEDICINE – WARSAW</u> at a range of \$13.33 to \$17.50 per hour, effective 07/24/2019. • Set the salary of the <i>Registered Nurse</i> position (03.886.209) under <u>WYOMING COUNTY FAMILY MEDICINE – WARSAW</u> at a range of \$20.00 to \$25.00 per hour, effective 07/24/2019. • Set the salary of the <i>Registered Nurse</i> position (03.887.209) under <u>WYOMING COUNTY FAMILY MEDICINE – WARSAW</u> at a range of \$20.00 to \$25.00 per hour, effective 07/24/2019. • Set the salary of the <i>Licensed Practical Nurse</i> position 		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>

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<p>(04.581.147) under <u>WYOMING COUNTY FAMILY MEDICINE – WARSAW</u> at a range of \$17.78 to \$20.34 per hour, effective 07/24/2019.</p> <ul style="list-style-type: none"> Set the salary of the <i>Licensed Practical Nurse</i> position (04.582.147) under <u>WYOMING COUNTY FAMILY MEDICINE – WARSAW</u> at a range of \$17.78 to \$20.34 per hour, effective 07/24/2019. Set the salary of the <i>Licensed Practical Nurse</i> position (04.583.147) under <u>WYOMING COUNTY FAMILY MEDICINE – WARSAW</u> at \$20.00 per hour, effective 07/24/2019. Place one (1) position of <i>Licensed Practical Nurse</i> position under <u>WCCHS ORTHOPAEDIC CLINIC</u> and set the salary at a range of \$17.78 to \$20.34 per hour, effective 07/28/2019. Change to the salary of the <i>Physician's Assistant</i> position (17.117.067) under <u>WYOMING COUNTY FAMILY MEDICINE – O'DELL</u> from a salaried position to an hourly position and set the hourly rate at \$47.34. 			
<p>15. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Amend Resolution #19-157 approved 03/12/2019 with A. J. O'DELL FOUNDATION, 232 Park Street, Arcade, NY 14009, related to a lease agreement of space located at the A. J. O'Dell Foundation Medical Center located at 7846 Route 98 South, Arcade, NY for the purpose of providing medical services to the community as follows:</p> <ul style="list-style-type: none"> Change the effective date from 05/01/2019 or earlier if space is available – 04/30/2022 to 07/01/2019 – 06/30/2022. 	<p>Supporting documentation outstanding</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>16. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Chairman to sign a Memorandum of Understanding with WYOMING COUNTY OFFICE OF EMERGENCY SERVICES (WYEMS), 151 North Main Street, Warsaw, NY 14569, to support the pre-hospital care medical director services to WYEMS, \$10,800, effective 08/01/2019 – 12/31/2020.</p>	<p>Supporting documentation outstanding</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Absent:

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Department Agenda Item	Discussion	Decision	Action
<p>17. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Amend Resolution #19-207 approved 04/09/2019 related to bid awards and contracts for the orthopaedic clinic renovation project as follows:</p> <ul style="list-style-type: none"> • M.K.S Plumbing Corp - In accordance with Change Order #104-001, increase the contract amount by \$13,470.00 for a new not to exceed amount of \$228,770.00. • DJ Beardsley & Sons, Inc. – In accordance with Change Order #103-001, increase the contract amount by \$5,038.98 for a new not to exceed amount of \$248,338.98. • All else remains the same. 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>18. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Chairman to sign a professional services agreement with LORI HUDZINSKI, MD, 38 Rauch Drive, Springville, NY 14141, to perform professional medical services at the Hospital’s affiliated Family Medicine Group offices on an as needed basis, \$275 - \$525 per 7.5 hour shift, not to exceed \$30,000, effective 07/15/2019 – 07/14/2020.</p>	<p>Supporting documentation outstanding</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>19. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Amend Resolution #17-325 approved 08/15/2017 with BUFFALO BONE AND JOINT SURGERY, PLLC, 5056 Rockhaven Drive, Clarence, NY 14031 related to professional services agreement to provide orthopaedic surgery and clinic services as follows:</p> <ul style="list-style-type: none"> • Extend the term for an additional five (5) years: 11/01/2022 – 10/31/2027. • Paul Mason, MD to grant WCCHS the right to obtain, at its expense, if so desired, disability insurance on Paul Mason, MD payable to WCCHS for any period of time desired by WCCHS. • Add the provision that during the extended term 11/01/22 – 10/31/2027, WCCHS would have ability to amend or cancel the extended portion of the contract as follows: <ul style="list-style-type: none"> ○ Contract compensation would decrease if there is a decline in Relative Value Units (RVUs) (a measure of value used in the United States Medicare reimbursement formula for physician services) (based on RVU methodology/value of base year) worked by Buffalo Bone and Joint (Paul Mason, MD and James O’May PA). <p>Compensation would decline in the same percentage as the total annual combined RVU’s declined, (if any) from the RVU’s worked during the first full calendar year of the contract, January 1, 2018 through</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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	<p>December 31, 2018 (base period). RVU's would be calculated each six months (June 30 and December 31) and the RVU's in the preceding 12 months from each of those dates would be calculated and compared with the base period. Any decline in excess of five percent (5%) would result in an equal percent (%) decrease in monthly compensation during the following six month period from that provided for in the contract. Above excludes situations where WCCHS was responsible for Buffalo Bone and Joint Surgery, PLLC not being able to perform work related RVU's.</p> <ul style="list-style-type: none"> • WCCHS would have the opportunity to renegotiate the contract, after providing 180 days' notice and opportunity to cure, if <ul style="list-style-type: none"> ○ Through no fault of WCCHS Paul Mason, MD was not able to maintain current quality levels as evidenced <ul style="list-style-type: none"> ▪ HCAP Survey Scores related to the following questions when averaged fall below 85% - Always or 80% Always and Usually <ul style="list-style-type: none"> • Communication with doctor is at appropriate level • Doctor treats me with courtesy / respect • Doctor listens carefully to you • Doctor explains in a way you understand ▪ Clinic Survey Scores Fall below 4.3 (out of 5) average for the following questions: <ul style="list-style-type: none"> • Provider Explained plan of care/treatment • Provider treated me with patients and respect • Provider was knowledgeable about my condition • I would recommend the orthopedic practice ○ If Buffalo Bone and Joint Surgery, PLLC contract was terminated related to the above reasons or compensation was reduced by more than 10% then Paul Mason, MD would be released from non-compete. 		
Supporting documentation outstanding			
Clerk to the Board w/C. Ketchum			
<p>1. Standard Work Day and Reporting Resolution as per New York State Comptroller:</p> <ul style="list-style-type: none"> • Supervisor Michael Vasile, T/Genesee Falls (2018/2019) <ul style="list-style-type: none"> ○ Recertification of 2015 ROA's 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>2. Presentation of the newly <u>updated County Vehicle Use policy</u> by L. Perez.</p>	<p><i>Action will be requested next month...</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
Board of Supervisors w/C. Ketchum			
1. <u>Overnight Travel Authorization:</u> Ryan, Dadd & Gozelski (IDA - \$2,925.00); Mayer , Berwanger, Cook & Davis (TASC - \$3,462.00); Ketchum, Brick, Kehl, Grant, Granger, Becker, Hastings & Vasile (BOS - \$7,800.00) to attend 2019 Fall NYSAC Conference at the <i>Resorts World Catskills Resort in Monticello, NY</i> 09/15/19 - 09/18/19. Cost is \$975 per person. Carpool w/others...	<u>Full Conference:</u> <i>\$438 full Conference Registration & Meals</i> <i>179 Early arrival</i> <i>358 Reg. arrival</i> <i>\$975</i> <i>Incidentals – Credit cards will be charged a \$100 per night fee = \$300. Could take up to 10 days to clear.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Request permission to pre-pay <i>Resorts World Catskills, Monticello, NY</i> the entire \$8, 592.00 well in advance of attendance per hotel policy when paying by check.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Off Track Betting w/			
1. <u>Annual Legislative Night at the Races</u> <ul style="list-style-type: none"> • 08/28/19 • Cocktail Party starts at 4:30 PM in the Grandstands Banquet Room followed by a Buffet in the Clubhouse at 5:00 PM • RSVP's are due by 08/21/19 	<i>So far 7 Supervisors have RSVP'd, including their spouses, total count 14.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Budget Office w/J. Cook			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Other/Referrals:			
HUMAN RESOURCES			
County Historian			
1. <u>Appropriation:</u> To: 01.46.7510.4.41010 Supplies \$101.81 01.46.7510.4.41410 Software <u>355.19</u> w/01.09.7510.2705 Gifts & Donations \$457.00 Reason: Funds donated by people for use in the office and yard sale, to purchase supplies and Microsoft software needed for new laptop.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Human Resource			
<p>2. Reassign position of <i>Domestic Violence Coordinator</i></p> <ul style="list-style-type: none"> • Remove Domestic Violence Coordinator (position code 016.400) from Salary Schedule “G” <ul style="list-style-type: none"> ○ \$16,135 (Violence Against Women Act Grant) ○ \$18,267 (Office of Victim Services Grant) • And place one (1) position of Domestic Violence Coordinator (position code #016.400) on Salary Schedule “S” under the DISTRICT ATTORNEY with an hourly wage of \$18.83/hour and annual wage equivalent not to exceed \$34,402. 		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>3. <i>Position Abolish/Create/Fill:</i> <i>Health Department</i></p> <ul style="list-style-type: none"> • Abolish one (1) position of <i>Emergency Preparedness Coordinator</i> (1.0 FTE) (Position # 120.470) on Schedule S, effective August 14, 2019. • Create/fill (1) position of <i>Public Health Program Coordinator</i> (1.0 FTE) on Salary Schedule S at an annual salary \$48,000.00 annually, effective August 14, 2019. 	<p><i>Funded by HRI PHEP grant and NYSDOH DWE grant. Selected candidate should be eligible for Schedule S COLA adjustment at 1/1/2020. (Per PH Admin. Paolucci)</i></p>	<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>4. <i>Position Fill:</i> <i>Health Department</i></p> <p>One (1) position of <i>Public Health Sanitarian</i> (1.0 FTE) (<i>Position # 055.198</i>), CSEA Schedule A, Grade 14 at \$20.67/hr.- \$23.85/hr. Person vacating: A. Meyer; effective August 14, 2019. Position available: August 14, 2019.</p>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>5. <i>Position Fill:</i> <i>Health Department</i></p> <p>One (1) position of <i>Public Health Technician</i> (1.0 FTE) (<i>Position # 064.199</i>), CSEA Schedule A, Grade 12 at \$19.71/hr. - \$22.58/hr. Person vacating: R. Stevens; effective August 14, 2019. Position Available: August 14, 2019.</p>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>6. <i>Position Fill:</i> <i>Health Department</i></p> <p>One (1) position of <i>Keyboard Specialist</i> (1.0 FTE) (<i>Position # 052.337</i>), CSEA Schedule A, Grade 2 at \$15.89/hr - \$17.35/hr. Person vacating: Michelle Smith; effective August 5, 2019. Position available: August 7, 2019.</p>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>

FINANCE COMMITTEE MEETING AGENDA

Date: Tuesday, August 06, 2019 @ 9:00 AM

Present: **Brick, Grant**, Kehl, Granger, Davis, Tallman, Leuer, May, Ryan, Copeland

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>7. Position Abolish/Create/Fill: Health Department</p> <ul style="list-style-type: none"> • Abolish one (1) position of Director of Nursing (1.0 FTE) (Position # 037.097) on Schedule S, effective August 14, 2019. • Create/fill one (1) position of Director of Clinical and Community Services (1.0 FTE) on Schedule S; salary to be determined (not to exceed amount budgeted), effective August 14, 2019. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>8. Position Fill: Sheriff</p> <p>One (1) position of Correction Officer, PT (position # 070.065) following WCSEA Schedule, Job Grade 3 at \$21.16/hr. - \$25.96/hr. Person Vacating: Walter Strathearn, effective June 6, 2019. Position Available: August 7, 2019.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>9. Position Fill: Sheriff</p> <p>One (1) position of Correction Officer, PT (position # 053.065) following WCSEA Schedule, Job Grade 3 at \$21.16/hr. - \$25.96/hr. Person Vacating: Jordan McGinnis, effective July 5, 2019. Position Available: August 7, 2019.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>10. Position Fill: Sheriff</p> <p>One (1) position of Food Service Helper (1.0 FTE) (position # XXX.XXX) following CSEA Schedule B, Job Grade 2 at \$14.38/hr. - \$15.57/hr. Person Vacating: Brian Foote, effective June 12, 2019. Position Available: July 01, 2019.</p>	<p>Emergency Fill signed by:</p> <ul style="list-style-type: none"> • Sheriff Rudolph 06/24/19 • HR Director Farberman 06/24/19 • Vice Chair Ryan 07/16/19 	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>11. Position Fill: Sheriff</p> <p>One (1) position of Sheriff Deputy Investigator (1.0 FTE) (position # 083.085) following WCDSA Schedule, Job Grade 6 at \$27.09/hr. - \$32.21/hr. Person Vacating: Jason Mayer, effective July 26, 2019. Position Available: August 7, 2019.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

FINANCE COMMITTEE MEETING AGENDA

Date: Tuesday, August 06, 2019 @ 9:00 AM

Present: **Brick, Grant**, Kehl, Granger, Davis, Tallman, Leuer, May, Ryan, Copeland

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>12. Position Fill:</p> <p style="text-align: center;"><i>Sheriff</i></p> <p>One (1) position of <i>Sheriff Deputy Sergeant (1.0 FTE)</i> (<i>position # 009.086</i>) following WCDSA Schedule, Job Grade 6 at \$27.09/hr. - \$32.21/hr. Person Vacating: Daniel Hummel, effective July 30, 2019. Position Available: August 7, 2019.</p>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>13. Position Fill:</p> <p style="text-align: center;"><i>Sheriff</i></p> <p>One (1) position of <i>Meal Deliverer, PT (position code# 091.598)</i> on Salary Schedule S at a rate of \$11.25/hr. Person Vacating: Patricia Mason, effective June 1, 2019. Position Available: July 29, 2019.</p>	<p>Emergency Fill signed by:</p> <ul style="list-style-type: none"> • <i>Sheriff Rudolph 07/22/19</i> • <i>HR Director Farberman 07/22/19</i> • <i>Vice Chair Ryan 07-26-19.</i> 	<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>14. Position Create/Fill:</p> <p style="text-align: center;"><i>Sheriff</i></p> <p>Two (2) positions of <i>Meal Deliverer, PT</i> on Salary Schedule S at a rate of \$11.25/hr. Position Available: August 14, 2019.</p>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>15. Position Fill:</p> <p style="text-align: center;"><i>Sheriff</i></p> <p>One (1) position of <i>Deputy Sheriff (1.0 FTE) (position # 003.083)</i> following WCDSA Schedule, Job Grade 4 at \$23.08/hr. - \$29.51/hr. Person Vacating: Brad McGinnis, effective August 7, 2019. Position Available: August 7, 2019.</p>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>16. Position Fill:</p> <p style="text-align: center;"><i>Social Services</i></p> <p>One (1) position of <i>Senior Account Clerk (1.0 FTE) (position # 095.216)</i> on CSEA Schedule A, Job Grade 6 at \$17.48/hr-\$19.50/hr. Person Vacating: Katherine Chmura, effective July 12, 2019. Position Available: August 7, 2019.</p>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>17. Position Fill:</p> <p style="text-align: center;"><i>Social Services</i></p> <p>One (1) position of <i>Social Services Program Specialist Trainee (1.0 FTE) (position # 116.359)</i> on CSEA Schedule A, Job Grade 8 at \$18.29/hr.-\$21.16/hr. Person Vacating: Delores Neeley, effective July 19, 2019. Position Available: August 7, 2019.</p>	<p><i>To convert to Social Services Program Specialist after six months upon satisfactory performance during the training period. Incumbent left employment during the training period.</i></p>	<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>

FINANCE COMMITTEE MEETING AGENDA

Date: Tuesday, August 06, 2019 @ 9:00 AM

Present: **Brick, Grant,** Kehl, Granger, Davis, Tallman, Leuer, May, Ryan, Copeland

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>18. Position Create/Fill: Social Services One (1) position of Social Services Program Specialist Trainee (1.0 FTE) on CSEA Schedule A, Job Grade 8 at \$18.29/hr.-\$21.16/hr. Position Available: August 14, 2019.</p>	<p><i>To convert to Social Services Program Specialist after six months upon satisfactory performance during the training period. Funded by current Social Services Program Specialist position.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>19. Position Create/Fill: Social Services One (1) position of Caseworker Trainee (1.0 FTE) on CSEA Schedule A, Job Grade 12 at \$19.71/hr.-\$22.58/hr. Position Available: August 14, 2019.</p>	<p><i>To convert to Caseworker after six months upon satisfactory performance during the training period. Funded by current Caseworker position.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>20. Position Abolish/Create/Fill: Youth Bureau</p> <ul style="list-style-type: none"> • Abolish one (1) position of Caseworker (1.0 FTE) (position # 016.042) on CSEA Schedule A, Job Grade 14 at \$20.67/hr.-\$23.85/hr. Person Vacating: Jamie Hudson, effective September 9, 2019. • Create/fill one (1) position of Youth Program Coordinator (1.0 FTE) on CSEA Schedule A, Job Grade 6 at \$17.48/hr.-\$19.50/hr. Position available: August 14, 2019. 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>21. Amend Salary Schedule S: To set the annual salary of the Network Administrator (position # 015.496) to \$57,000.00 annually; effective July 8, 2019. To increase to \$60,000.00 after six months with satisfactory performance.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>22. Amend Salary Schedule S: Amend \$5K stipend for Deputy County Treasurer to (1.00 FTE) (position code #007.503) with an annual salary of \$45,000.00; effective June 3, 2019.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>23. Amend Salary Schedule S: To increase the Assessment Account Specialist, PT under Real Property Tax Services to 1100 hours per year (from 728 hrs. / Annual Wage Equivalent \$17,875); effective August 14, 2019.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

FINANCE COMMITTEE MEETING AGENDA

Date: Tuesday, August 06, 2019 @ 9:00 AM

Present: **Brick, Grant,** Kehl, Granger, Davis, Tallman, Leuer, May, Ryan, Copeland

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
24. Amend Salary Schedule G: Amend position of <i>Staff Social Worker</i> under Public Defender to reflect 25 hours per week, \$26.92/hr. at 1300 hours per year maximum (from 20 hrs./week and 1040 per year with an Annual Wage Equivalent not to exceed \$35,000).		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
25. Amend Salary Schedule "S": To set the annual salary of the 911 Coordinator (position # 101.452) to \$65,000.00 annually, effective May 5, 2019.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
26. Amend Salary Schedule "S": Set the salary of the Secretary to the County Highway Superintendent (position # 062.503) to \$42, 000.00 annually; effective 07/15/19.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
27. Appropriation: To: 01.34.1431.4.41206 Operating Exp.–Other \$10,000.00 <i>w/any funds available</i> \$10,000.00 Reason: To cover unbudgeted background check expenses due to acquisition of Clinics.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
HUMAN SERVICES			
Office for the Aging			
1. 2019 Appropriation: To: 01.44.6772.4.42466 Unmet needs \$35,562.00 w/01.11.6772.377206 Unmet needs \$35,562.00 Reason: To appropriate funds from the state to use for the new unmet needs grant. Total grant for 04/01/19 – 03/31/20 is \$43,562.00; \$8,000 remaining for 01/01/20 – 03/31/20.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
PUBLIC HEALTH			
Public Health			
1. Appropriation: To: 01.38.4010.4.42429 Rabies Treatment \$28,000.00 <i>w/any funds available</i> \$28,000.00 Reason: To cover the cost of rabies post exposure treatment.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

FINANCE COMMITTEE MEETING AGENDA

Date: Tuesday, August 06, 2019 @ 9:00 AM

Present: **Brick, Grant**, Kehl, Granger, Davis, Tallman, Leuer, May, Ryan, Copeland

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action																														
PUBLIC SAFETY																																	
District Attorney																																	
<p>1. Transfer (DA):</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">From: 01.32.1167.4.40402 Conf/Conv</td> <td style="text-align: right;">\$3,640.89</td> </tr> <tr> <td>01.32.1167.4.40406 Emp. Mileage</td> <td style="text-align: right;">162.76</td> </tr> <tr> <td>01.32.1167.4.41010 Office Supplies</td> <td style="text-align: right;">192.85</td> </tr> <tr> <td>01.32.1167.4.41111 Comp/Tech</td> <td style="text-align: right;">749.00</td> </tr> <tr> <td>01.32.1167.4.41303 Stenographers</td> <td style="text-align: right;"><u>600.00</u></td> </tr> <tr> <td></td> <td style="text-align: right;">\$5,345.50</td> </tr> <tr> <td>To: 01.32.1167.1.10101 Personnel</td> <td style="text-align: right;">\$4,208.39</td> </tr> <tr> <td>01.32.1167.8.81011 Retirement</td> <td style="text-align: right;">11.32</td> </tr> <tr> <td>01.32.1167.8.82002 CSEA Disab.</td> <td style="text-align: right;">17.68</td> </tr> <tr> <td>01.32.1167.8.83001 FICA</td> <td style="text-align: right;">263.17</td> </tr> <tr> <td>01.32.1167.8.85001 Medicare</td> <td style="text-align: right;">61.52</td> </tr> <tr> <td>01.32.1167.8.89001 Medical</td> <td style="text-align: right;">299.59</td> </tr> <tr> <td>01.32.1167.8.89002 HRA</td> <td style="text-align: right;">475.22</td> </tr> <tr> <td>01.32.1167.8.89003 HRA – Admin</td> <td style="text-align: right;"><u>8.61</u></td> </tr> <tr> <td></td> <td style="text-align: right;">\$5,345.50</td> </tr> </table> <p>Reason: To cover the costs of DV Coordinator due to funding cut in another grant.</p>	From: 01.32.1167.4.40402 Conf/Conv	\$3,640.89	01.32.1167.4.40406 Emp. Mileage	162.76	01.32.1167.4.41010 Office Supplies	192.85	01.32.1167.4.41111 Comp/Tech	749.00	01.32.1167.4.41303 Stenographers	<u>600.00</u>		\$5,345.50	To: 01.32.1167.1.10101 Personnel	\$4,208.39	01.32.1167.8.81011 Retirement	11.32	01.32.1167.8.82002 CSEA Disab.	17.68	01.32.1167.8.83001 FICA	263.17	01.32.1167.8.85001 Medicare	61.52	01.32.1167.8.89001 Medical	299.59	01.32.1167.8.89002 HRA	475.22	01.32.1167.8.89003 HRA – Admin	<u>8.61</u>		\$5,345.50		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
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	\$5,345.50																																
<p>2. Amend Salary Schedule "G": To provide stipends plus corresponding fringes to the following:</p> <ul style="list-style-type: none"> • Assistant District Attorney (2nd) \$5,000.00 • Administrative Assistant (DA) \$10,000.00 • Secretary to the District Attorney \$10,000.00 • Principal Account Clerk (Treas. Ofc.- A. Green) \$2,250.00 <p>Said amounts are the annual budgeted stipends provided through 1161 (Traffic Diversion). Said funds to be paid out in November 2019.</p>	<i>Contingent upon available funds...</i>	<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>																														
911																																	
<p>3. Appropriation:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">To: 01.37.3020.4.40012 Emergency 911</td> <td style="text-align: right;">\$30,000.00</td> </tr> <tr> <td>w/01.02.3020.1140 911 Surcharge</td> <td style="text-align: right;">\$30,000.00</td> </tr> </table> <p>Reason: To cover large additional monthly Frontier charge due to upgrade at the backup 911 Center.</p>	To: 01.37.3020.4.40012 Emergency 911	\$30,000.00	w/01.02.3020.1140 911 Surcharge	\$30,000.00		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>																										
To: 01.37.3020.4.40012 Emergency 911	\$30,000.00																																
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FINANCE COMMITTEE MEETING AGENDA

Date: Tuesday, August 06, 2019 @ 9:00 AM

Present: **Brick, Grant**, Kehl, Granger, Davis, Tallman, Leuer, May, Ryan, Copeland

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Emergency Services			
<p>4. Appropriation: To: 01.37.3640.4.40301 Prof. Service Contract \$8,100.00 <i>w/any funds available</i> \$8,100.00 Reason: To cover expense for new Medical Director contract through year-end.</p>	<p>MOU with WCCHS for 60/40 split of the \$27,000 (WCCHS \$10,800) (Pro-rated for this year effective 8/1/19)</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
PUBLIC WORKS			
Buildings & Grounds			
<p>2. Appropriation: To: 01.34.1620.1.10601 Unused Benefit Time \$29,824.43 01.34.1620.8.83001 FICA 1,464.61 01.34.1620.8.85001 Medicare-FICA <u>343.81</u> <i>w/any funds available</i> \$31,632.85 Reason: To cover .1 increase and fringes for new hire.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

Signature of Committee Chairman: **p/J. Brick** (minutes prepared by _____).

Next Finance Committee Meeting scheduled for **Tuesday, September 03, 2019 @ 9:00 AM.**