

FINANCE COMMITTEE MEETING AGENDA

Date: Tuesday, August 4, 2020 @ 9:00 AM

Present: **Kehl, Grant**, Leuer, Brick, Berwanger, King, Ryan, May, Brunner

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM Information Technology w/T. MacConnell			
1. Professional Service Contract \$3,001- \$5,000: Authorize Chairman and IT Director to sign a contract, pursuant to General Municipal Law §104(b), Dox Electronics Inc. , 105 College Ave. Rochester NY 14607 to install and configuring exchange server 2016 at an hourly rate of \$140.55 per hour, estimated scope of project 35 hours not to exceed \$4,919.25; effective August 4, 2020 through 12/31/2020.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. FYI <ul style="list-style-type: none"> • Email Upgrade: • DSS Computer replacement. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:15 AM Treasurer w/C. Mayer			
1. Hand out Financial Reports for Prior Month.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Lineage , 150 Lawrence Bell Drive, Suite 100, Williamsville, NY 14221 for a Folding Machine service agreement for Central Storeroom in an amount of \$1,854.72/annually; effective August 24, 2017 renewable annually until written termination.	The contract with Lineage came through committee as an FYI contract (under \$3,000) with an annual amount of \$1,854.72. However, the contract renews annually until written termination is received. The aggregate amount determines what approval is needed. This should have come through committee as a contract \$5,001.00 and over. Supporting documentation outstanding.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Budget Office w/J. Cook			
1. FYI - RPTS preliminary assessment figures indicate a calculated growth of 1.10% . This number impacts the tax RATE; not levy. <ul style="list-style-type: none"> • This is the lowest growth rate since 2015 when it was only .56% 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

FINANCE COMMITTEE MEETING AGENDA

Date: Tuesday, August 4, 2020 @ 9:00 AM

Present: **Kehl, Grant**, Leuer, Brick, Berwanger, King, Ryan, May, Brunner

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
2. Amend Resolution #20-303 passed by the Board of Supervisors on July 14, 2020, entitled <i>“Insurance Premiums for the 2020/2021 Policy Term through Tompkins Insurance Agencies, Inc. Approved”</i> to reflect the following addition to the AXIS Pro Privasure Cyber Liability policy: <ul style="list-style-type: none"> • Increase amount from \$23,975.00 to \$49,957 to include WCCH 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Board of Supervisors w/B. Kehl			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Wyo. Co. Community Hospital w/J. McTernan			
1. General Update		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Chairman to sign an independent contractor agreement with GENERAL PHYSICIAN, PC (GPPC) , 726 Exchange Street, Suite 710, Buffalo, NY 14210, to provide inpatient cardiology services, not to exceed \$150,000 per year, effective 11/01/2020 – 10/31/2022.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Amend Resolution #17-199 approved on 04/11/2017 with UNIVERSITY EMERGENCY MEDICAL SERVICES, INC. d/b/a UBMD Emergency Medicine , 100 High Street, D-6, Buffalo, NY 14203 related to emergency department services as follows: <ul style="list-style-type: none"> • Change the contracting party address to 77 Goodell Street, Suite 340, Buffalo, NY 14203. • Extend the term of the existing contract from 07/01/2017 – 12/31/2020 through 07/01/2017 – 12/31/2022. • Same terms and conditions. 	Resolution #20-239 approved on 05/12/2020 Resolution #17-199 approved on 04/11/2017	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

FINANCE COMMITTEE MEETING AGENDA

Date: Tuesday, August 4, 2020 @ 9:00 AM

Present: **Kehl, Grant**, Leuer, Brick, Berwanger, King, Ryan, May, Brunner

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
4. Amend Resolution #20-208 approved on 04/14/2020 with CAREFUSION SOLUTIONS, LLC , 3750 Torrey View Court, San Diego, CA 92130 related to Pyxis drug dispensing equipment as follows: <ul style="list-style-type: none"> • Increase the not to exceed amount from \$341,295.00 to \$341,299.00. • Increase the not to exceed amount of the 5 year service agreement from \$87,060.00 to \$107,040.00 due to an additional 5 machines. • All other terms and conditions remain the same. 	Resolution #20-208 approved on 04/14/2020	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. Amend Salary Schedule X as follows: <ul style="list-style-type: none"> • Abolish one (1) position of Medical Receptionist (1.00 FTE) (Position Code 12.192.153) under <u>WYOMING COUNTY FAMILY MEDICINE – O'DELL</u>, effective 07/25/2020. • Increase one (1) position of Medical Office Assistant (Position Code 12.182.480) under <u>WYOMING COUNTY FAMILY MEDICINE – ARCADE</u> from 0.70 FTE to 1.00 FTE, effective date 07/26/2020. • Increase one (1) position of Medical Receptionist (Position Code 12.189.153) under <u>WYOMING COUNTY FAMILY MEDICINE – ARCADE</u> from 0.80 FTE to 1.00 FTE, effective date 07/26/2020. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Real Property Tax Services w/			
1. Accept the resignation of RPTS Director, Jim Kirsch presented to the Chairman of the Board, J. Davis on July 7, 2020; effective August 7, 2020.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Position Fill: Real Property Tax Services Fill one (1) position of Director of Real Property Tax Services (position code 001.102) on Salary Schedule D currently at \$70,107.00 annually and \$10,763 stipend for managing the Countywide Assessing Program. Position available August 8, 2020.	Any potential offer would also include a non-compete clause. Set a salary range of \$_____ to \$_____ commensurate with education and experience. Residency Waiver?	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

FINANCE COMMITTEE MEETING AGENDA

Date: Tuesday, August 4, 2020 @ 9:00 AM

Present: **Kehl, Grant**, Leuer, Brick, Berwanger, King, Ryan, May, Brunner

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Off Track Betting w/S. May			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Co. Insurance Office w/D. Perkins			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Other/Referrals:			
HUMAN RESOURCES			
Human Resource			
<p>1. Position Fill: Buildings and Grounds Fill one (1) position of <u>Working Supervisor</u> (1.00 FTE) (position code 043.276) on CSEA Salary Schedule B, Job Grade 10/Step 1 at an hourly rate of \$19.58/hr. Person Vacating: J. Ferris; effective July 17, 2020. Position available August 5, 2020.</p>	<i>Ryan Paddock to be promoted to working supervisor.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>2. Position Fill: Buildings and Grounds Fill one (1) position of <u>Building Maintenance Mechanic</u> (1.00 FTE) (position code 045.032) on CSEA Salary Schedule B, Job Grade 9/Step 6 at an hourly rate of \$21.03/hr. Person Vacating: Ryan Paddock; effective August 4, 2020. Position available T.B.D.</p>	<i>Jeff Ferris to be reinstated as a Building Maintenance Mechanic.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>3. Position Fill: Social Services Fill one (1) position of <u>Account Clerk</u> (1.00 FTE) (position code 170.002) on CSEA Salary Schedule A, Job Grade 4 at an hourly rate of \$17.10/hr. - \$18.82/hr. Person Vacating: Heather Sheehan; effective July 5, 2020. Position available: August 5, 2020.</p>	<i>An emergency fill was approved by Chairman Davis on 06/30/20.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

FINANCE COMMITTEE MEETING AGENDA

Date: Tuesday, August 4, 2020 @ 9:00 AM

Present: **Kehl, Grant**, Leuer, Brick, Berwanger, King, Ryan, May, Brunner

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
HUMAN SERVICES			
Youth Bureau			
<p>1. Appropriation: To: 01.45.7310.4.42435 Other Grants \$1,275.00 w/01.03.7310.1289 Other Revenue \$1,275.00 Reason: For an event focused on building Youth Leaders and career readiness. Expenditures reimbursed through the Community Foundation for Greater Buffalo (Wyoming Foundation) grant.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
AGRICULTURE COMMITTEE			
Animal Control			
<p>1. Appropriation: To: 01.37.3510.2.23001 Motor Vehicles \$28,037.92 01.37.3510.4.40507 Highway Repair 1,500.00 01.37.3510.4.40508 Private Auto Repair <u>1,500.00</u> \$31,037.92 w/01.08.3510.2680 Insurance Recovery \$30,575.00 w/<i>any funds available</i> <u>462.92</u> \$31,037.92 Reason: to cover cost of new truck and installation of animal box.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
County Forestlands			
<p>2. Appropriation: To: 01.49.8710.4.40301 Prof. Service Contract \$850.00 w/<i>any funds available</i> \$850.00 Reason: To cover completion of work approved via Res. #18-265.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
PUBLIC WORKS			
Buildings & Grounds			
<p>1. Transfer: From: 01.34.1620.2.23001 Motor Vehicle Purchases \$5,050.39 To: 01.34.1620.4.40508 Private Auto Repair \$3,176.20 01.34.162.4.40510 Parts and Supplies \$1,874.19 Reason: To cover cost of necessary accessories for new truck.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

FINANCE COMMITTEE MEETING AGENDA

Date: Tuesday, August 4, 2020 @ 9:00 AM

Present: **Kehl, Grant**, Leuer, Brick, Berwanger, King, Ryan, May, Brunner

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
PUBLIC SAFETY			
Public Defender			
1. Amend Salary Schedule G: To establish Council at First Appearance (CAFA) 3 stipends; effective July 26, 2020 through December 31, 2022		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<ul style="list-style-type: none"> • Public Defender (position code 003.503) \$5,000.00 • Assistant Public Defender (1st) (position code 004.503) \$2,500.00 • Assistant Public Defender (2nd) (position code 001.503) \$16,000.00 • Assistant Public Defender (3rd) (position code 002.503) \$2,500.00 • Secretary to the Public Defender, PT (position code 005.503) \$2,000.00 • Secretary I (position code 006.350) \$1,500.00 • Investigator (position 007.514) \$10,000.00 			

Signature of Committee Chairman: p/B. Kehl (minutes prepared by _____).

Next Finance Committee Meeting scheduled for **Tuesday, September 01, 2020 @ 9:00 AM.**