FINANCE COMMITTEE MEETING AGENDA

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled,

CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19)

permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding…

Date: Tuesday, July 07, 2020 @ 9:00 AM

Location: ***Supervisors' Chambers, 2nd floor of the government center*** & ***Zoom Conference Call. Meetings remain closed to the public.***

The public can observe via ***BOS YouTube Channel (***https://www.youtube.com/channel/UCcfZs0H1gcOlb67vlR8g-Ow***)***

Present: ***Kehl, Grant,*** Leuer, Brick, Berwanger, King, Ryan, May, Brunner

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM Co. Insurance Office w/D. Perkins			
1. **Introduction of Local Law B, year 2020**, entitled, ***"Amend Local Law 11, 1977, A Local law Governing Medical Examinations of Employees of the County of Wyoming and Repealing Section 8 of Local Law No. 1 for the County of Wyoming for the Year 1956"*** and set the Public Hearing for August 11, 2020 @ 2:30 PM in the Wyoming County Government Center Supervisors' Chambers.	*Exempt from pre-employment physicals Election Inspectors within the Board of Elections Department.* ***Proposed Local Law pending.***	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:15 AM Information Technology w/T. MacConnell			
1. ***Interdepartmental Contract (Revenue):$3,001 or greater:*** Authorize Chairman to sign a renewal Memorandum of Understanding with ***Wyoming County Community Hospital***, 400 North Main Street, Warsaw, NY 14569 for IT services in an amount not to exceed $30,000; effective January 1, 2020 through December 31, 2020		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. ***FYI ~ Contract ($3,000 and under):*** • ***Pictometry International Corp.,*** 25 Methodist Hill Dr., Rochester, NY 14623 for provisions of Pictometry Connect one year subscription for $2200.00; effective 6/23/2020 – 6/24/2021		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. ***Permissions to enter into an MOU for IT Support*** @ $75/hr. with the Towns of Sheldon, Warsaw, Castile, Warsaw, and the Village of Warsaw; effective _____ through _____.	***Supporting documentation outstanding.***	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Present: ***Kehl, Grant,*** Leuer, Brick, Berwanger, King, Ryan, May, Brunner

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
9:30 AM Treasurer w/C. Mayer			
1. ***Hand out Financial Reports for Prior Month***		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. ***Amend Investment Policy (last amendment Res. #19-522)***	Update investment amounts per bank and change the name of Steuben Trust to Community Bank, NA.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:45 AM Clerk to the Board w/C. Ketchum			
1. ***2020 Roster Books:*** • Last year the cost was $1.01 per book from Hilltop Print Shop and we ordered 875 books. • Requested quotes from the following: ▪ Hilltop Print Shop ○ No longer has equipment to make this size book. ▪ Olive & Ink ○ Slowly reopening but declined providing a quote this year. ▪ Warsaw Pennysaver ○ No response • Question was asked by a Dept. Head if we should still list County employee's towns in the Roster Book? The roster is posted to the county web site and is updated as necessary resulting in an electronic roster that is always up to date. The proposal for 2020 is to skip this year…		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Board of Supervisors w/C. Ketchum			
1. ***Professional Service Contract $5,001 or greater:*** Authorize Chairman to sign County General Liability Insurance renewals, pursuant to General Municipal Law §104(b), with ***NYMIR, Cincinnati Boiler & Machinery, AXIS Pro Privasure and Travelers*** as provided for on the attached schedule of ***Premium Comparisons for the years 2020/2021*** in an amount not to exceed $520,889.34; effective July 01, 2020 through July 01, 2021.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Present: ***Kehl, Grant,*** Leuer, Brick, Berwanger, King, Ryan, May, Brunner

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
2. ***Permission to go out to a Request for Proposal on Insurance Agent services for the 2021/2022 coverage year.***	***Permission to reach out to the OneGroup, a firm out of Syracuse highly recommended by our Worker's Compensation program Administrator as specialists in the area of writing the RFP and evaluating submitted proposals…***	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. ***Additional 1% Sales Tax Extender Update:*** • Last Action ~ ○ Assembly – 02/06/20 referred to Ways and Means ○ Senate – 01/17/20 referred to Investigations and Government Operations.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
10:00 AM Wyo. Co. Community Hospital w/J. McTernan			
1. ***General Update***		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. ***Professional Service Contract, all Physician Contracts and/or $50,001 or greater:*** Authorize the Chairman to sign a client services agreement with **TRUSTED NURSE STAFFING, LLC**, 500 Seneca Street, Suite 501, Buffalo, NY 14204, for agency staff to provide coverage, where needed, not to exceed $125,000 per year, effective 06/15/2020 – 06/14/2022.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. ***Interdepartmental Contract (Expense):$3,001 or greater:*** Authorize the Chairman to sign a 1-year interdepartmental cooperation agreement renewal with **WYOMING COUNTY INFORMATION TECHNOLOGY**, 143 North Main Street, Warsaw, NY 14569, for Information Technology support, not to exceed $30,000 effective 01/01/2020 – 12/31/2020.	2019 agreement was $40,000	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Present: ***Kehl, Grant,*** Leuer, Brick, Berwanger, King, Ryan, May, Brunner

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
4. ***Professional Service Contract, all Physician Contracts and/or $50,001 or greater:*** Authorize the Chairman to sign agreements with **MEDTRONIC USA, INC.**, 710 Medtronic Parkway, Minneapolis, MN 55432-5604 exclusive distributor and neurovascular partner with **VIZ.AI, INC.**, 555 De Haro Street, Suite 400, San Francisco, CA 94107-2365, a master subscription agreement for neurovascular/stroke equipment and software, not to exceed $70,000 for 2-year term, effective 09/01/2020 – 09/01/2022.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. ***Professional Service Contract, all Physician Contracts and/or $50,001 or greater:*** Authorize the Chairman to sign an employment agreement with **ASHLEY BARTZ, PA,** 7783 County Line Road, Arcade, NY 14009, for the Physician's Assistant position in an amount of $42.62 per hour.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
6. ***Professional Service Contract, all Physician Contracts and/or $50,001 or greater:*** Authorize the Chairman to sign an employment agreement with **ANGELA POTTER, PA**, 4225 McNulty Road, Strykersville, NY 14145, for the Physician's Assistant position in an amount of $45.00 per hour.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
7. ***Professional Service Contract, all Physician Contracts and/or $50,001 or greater:*** Authorize the Chairman to sign an employment agreement with **KATHERINE NIESPODZINSKI, PA,** 1299 Two Rod Road, Marilla, NY 14102, for the Physician's Assistant position in an amount of $42.40 per hour.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Present: ***Kehl, Grant,*** Leuer, Brick, Berwanger, King, Ryan, May, Brunner

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
8. ***Professional Service Contract, all Physician Contracts and/or $50,001 or greater:*** Authorize the Chairman to sign an employment agreement with **JACQUELYN JANES, PNP**, 2298 Route 98, Attica, NY 14011, for the Nurse Practitioner position in an amount of $92,000 per year.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9. ***Professional Service Contract, all Physician Contracts and/or $50,001 or greater:*** Authorize the Chairman to sign an agreement with **UBMD INTERNAL MEDICINE,** Buffalo General Medical Center, 100 High Street, D2-76, Buffalo, NY 14203, for outpatient endocrine physician services, $79,200 per year, effective 08/01/2020 – 07/31/2021.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
10. Amend Resolution ##19-157 approved on 03/12/2019 with **WESTSIDE PODIATRY GROUP, LLC**, 2236 Ridge Road West, Rochester, NY 14626 related to podiatry services as follows: • Change the effective date from 09/01/2019 or upon credentialing and obtaining malpractice insurance through 08/31/2020 to ***09/01/2019 through 08/31/2021 as the agreement had an initial term of two years.*** • All other terms and conditions remain the same.	Resolution #19-284 approved on 06/11/2019 Resolution #19-157 approved on 03/12/2019	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
11. Amend Resolution #15-004 approved on 01/02/2015 with **SURGERY SPECIALISTS AT THE RIVER, PLLC**, 124 N. Maple Street, Warsaw, NY 14569 related to general surgery services as follows: • Extend the term of the professional services agreement for an additional two (2) years from 12/16/2019 – 12/15/2020 to ***12/16/2020 through 12/15/2022.*** • All other terms of the agreement remain the same.	Resolution #19-514 approved on 11/14/2019, Resolution #18-578 approved on 12/11/2018, Resolution #17-540 approved on 12/12/2017, Resolution #16-536 approved on 12/13/2016, and Resolution #15-004 approved on 01/02/2015	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Present: ***Kehl, Grant,*** Leuer, Brick, Berwanger, King, Ryan, May, Brunner

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
12. Amend Resolution #19-278 approved on 06/12/2019 with **FARKAD BALAYA, MD PC**, 155 Main Street, Hamburg, NY 14075 related to OB/GYN services as follows: • Extend the term from 07/01/2019 – 06/30/2021 to ***07/01/2019 through 06/30/2023.*** • Increase the not to exceed amount from $800,000 per year to an amount ***not to exceed $880,000 per year,*** effective 07/01/2020.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
13. ***Amend Salary Schedule P as follows:*** • Set the hourly rate of the **PHYSICIAN'S ASSISTANT** position (Position Code 17.114.067) under Wyoming County Family Medicine – Arcade at $42.40, effective 07/15/2020. • Set the hourly rate of the **PHYSICIAN'S ASSISTANT** position (Position Code 17.115.067) under Wyoming County Family Medicine – Arcade at $42.62, effective 07/15/2020. • Set the hourly rate of the **PHYSICIAN'S ASSISTANT** position (Position Code 17.116.067) under Wyoming County Family Medicine – Arcade at $45.00, effective 07/15/2020.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Real Property Tax Services w/J. Kirsch			
	~Pending~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Present: ***Kehl, Grant,*** Leuer, Brick, Berwanger, King, Ryan, May, Brunner

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Budget Office w/J. Cook			
1. ***Misc. - 2021 Budget Message Discussion:*** • Budget message is being sent to the Departments this week (July 9 or 10) • Contract Agencies? % Reduction? • Levy? Direction to Depts.? % reduction in levy over 2020 revised? • Tax Cap? **Est. 1.68%** or **$430,260** increase in levy (including "pass through" levy amounts, ex. Recycling) • Salary Increases for S/D/I.? Union **CSEA =0% inc. for 2021?** • General Insurance (property, liability, etc.) **Est. 1.5%** increase • Health Insurance Rates – Locked in **5% Increase** • RPTS **preliminary** assessment figures indicate a calculated growth of **???**%. This number impacts the tax RATE; not levy. • NYS Retirement salary lists should be distributed in July with preliminary numbers. Projecting rates to increase slightly and an overall increase due to increases in salary.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. ***Transfer:*** **From:** 12.61.1620.2.21024 Dog Control CIP $591.85 **To:** 12.61.9950.9.99004 Transfer to Capital Fund $591.85 **Reason:** To move remaining project funds from Dog Control CIP to Inter Fund Transfers. Project is complete – Res #20-185.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. ***Transfer:*** **From:** 12.61.1620.2.21028 Public Defender CIP $51.24 **To:** 12.61.9950.9.99004 Transfer to Capital Fund $51.24 **Reason:** To move remaining project funds from Public Defender CIP to Inter Fund Transfers. Project is complete.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. ***Transfer:*** **From:** 12.61.6421.2.21001 Solar Array Project $983.00 **To:** 12.61.9950.9.99004 Transfer to Capital Fund $983.00 **Reason:** To move remaining project funds from Solar Array CIP to Inter Fund Transfers. Project is complete.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Present: ***Kehl, Grant,*** Leuer, Brick, Berwanger, King, Ryan, May, Brunner
Absent:
Also Present:

Department Agenda Item	Discussion	Decision	Action
Off Track Betting w/			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Other/Referrals:			
HUMAN RESOURCES			
County Attorney			
1. ***Amend Salary Schedule S:*** ***County Attorney*** To set the salary of the ***Secretary I*** (position code 009.350) in the County Attorney's office to $36,000.00 annually; effective 06/29/20.	*Permission was granted by Finance Committee on April 7, 2020 to negotiate up to $35,000.00.*	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Human Resource			
1. ***Position Create/Fill:*** ***Board of Elections*** Create 150 positions of ***Election Inspector (Per Diem)*** on Salary Schedule S at an hourly rate of $12.50/hr. Position Available: July 15, 2020.	*Election Inspectors are being moved from voucher to payroll.*	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. ***Position Create/Fill:*** ***Sheriff*** Create one (1) position of ***Food Service Helper*** *(Temporary, Non-Union, PT – 32 hrs/wk)* following CSEA Schedule B, Job Grade 2 at $14.74/hr. Person On Leave: Tamera Ribbeck. Position Available: July 15, 2020. Position End: September 25, 2020.	*Position created to fill in for a leave of absence. To last until September 25, 2020.*	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Present: ***Kehl, Grant,*** Leuer, Brick, Berwanger, King, Ryan, May, Brunner

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
3. ***Position Fill:*** ***Sheriff*** Fill one (1) position of ***Dispatcher*** (position # 070.108) *(Non-Union, PT - Variable FTE)* following WCSEA, Job Grade 2 at an hourly rate of $19.02/hr. - $23.19/hr. Person Vacating: Thomas Beglinger; effective June 6, 2020. Position Available: July 8, 2020.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. ***Position Fill:*** ***Sheriff*** Fill one (1) position of ***Correction Officer*** (position # 027.065) *(FT – 1.0 FTE)* on WCSEA, Job Grade 3 at an hourly rate of $22.01/hr. - $27.00/hr. Person Vacating: Justin Stroud, effective June 14, 2020. Position Available: July 8, 2020.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
7. ***Position Abolish/Create/Fill:*** ***Social Services*** • Create one (1) position of ***Caseworker Trainee*** (FT - *1.0 FTE*) on CSEA Schedule A, Job Grade 12 at $20.20/hr.-$23.14/hr. Position Available: July 30, 2020. • Abolish one (1) position of ***Caseworker*** (position #040.042) (*FT – 1.0 FTE)*, effective July 30, 2020.	*To convert to Caseworker after twelve months upon satisfactory performance during the training period. Funded by current Caseworker (position #040.042).*	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Supervisor Brunner, T/Java questioned whether or not someone already in the County Attorney's office could be assigned these duties thereby saving the county on the proposed salary? County Attorney Wujcik agreed to find out and report back to Finance Committee… She also wanted to know if the current salary can be covered by the grant…			
11. ***Position Create/Fill:*** ***County Attorney*** Create one (1) position of ***Secretary*** *(PT – .5 FTE)* on Salary Schedule G at an hourly rate of $24.17/hr., not to exceed $19,000.00 per year. Position Available: July 15, 2020.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Present: ***Kehl, Grant,*** Leuer, Brick, Berwanger, King, Ryan, May, Brunner

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
12. ***Amend Salary Schedule G:*** ***County Attorney*** To establish an annual stipend on Schedule G in the amount of $4,000.00 for the position of ***Secretary to the County Attorney*** (Schedule S) (position # 007.503).	*Funds (annual stipends plus corresponding fringe) provided through Hurrell-Harring Grant. Contract No. CSTWIDEHH52 Year 2. Said amounts to be paid retroactive to April 1, 2019 - March 31, 2020, and shall continue as bi-weekly payments for the duration of the Hurrell-Harring Grant ending on March 31, 2023.*	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
13. ***Amend Salary Schedule S:*** ***Board of Elections*** To establish an ***'Election Coordinator Stipend'*** in the amount of $3.50/hr., to be paid to individual Elections Inspectors, assigned to the coordinator role by an elections commissioner or deputy commissioner, for those hours they are so designated.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
14. ***Amend Salary Schedule S:*** ***Health Department*** To reduce the FTE of the ***Nurse Practitioner*** (position # 066.311) to .6 FTE and to reduce the corresponding annual salary to $47,606.40; effective July 1, 2020.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
PUBLIC HEALTH			
Mental Health			
1. ***2020 Appropriation:*** **To:** 01.38.4310.4.41801 Misc. Assess/Chg Owed Oth Govt – $420,000.00 ***w/any funds available*** $420,000.00 **Reason:** Competency restoration of incarcerated individuals.	*As discussed previously, as of April 1st, cost of 730 competency restorations has shifted 100% to county. We currently have 2 individuals placed at RPC for restoration. The cost is about $31K a month per individual. We anticipate a longer than average length of stay for both individuals so these monies cover remainder of 2020.* ***Brick voted no in Public Health.***	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:
Also Present:

Department Agenda Item	Discussion	Decision	Action
PLANNING COMMITTEE			
1. ***Position Abolish/Create/Fill:*** ***Zoning*** • Create one (1) position of ***Zoning Enforcement Officer II*** (*FT – 1.0 FTE)* on Salary Schedule S at an annual salary up to $46,000.00. Position Available: July 15, 2020. • Abolish one (1) position of ***Zoning Enforcement Officer*** (position # 023.554) (*FT – 1.0 FTE)*, currently set to an hourly rate of $21.81, annual salary equivalent of $39,993.00; effective July 15, 2020.	***Organizational Chart*** ***PM Task Force Project 2020*** ***Proposed Rev. 2020*** ***Offer of employment to include a clause for non-compete excluding pre-existing employment arrangements.*** ***Kehl, Granger and Roberts voted no in Planning.***	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
PUBLIC WORKS			
Highway			
1. ***2020 Appropriation:*** **To:** 04.53.5110.4.41916 Guide Rail $8,665.95 **w**/04.08.5110.2680 Insurance Recovery $8,665.95 **Reason:** In order to pay expenses related to damaged guide rail on East Rd. (Rec'd reimbursement check from Erie Ins.)		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. ***2020 Appropriation:*** **To:** 03.54.5130.2.20401 Misc. Equipment $7,625.00 ***w/any funds available*** **Reason:** To pay expenses related to the replacement of the Clean Burn Oil Furnace.	***3 yr. pay back*** ***Used oil*** ***Fuel to heat building*** ***13-14 yr. old furnace***	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. ***2020 Appropriation:*** **To:** 04.53.5110.4.41906 Signs $14,000.00 **w**/04.11.5110.3089 State Aid $14,000.00 **Reason:** To pay expenses related to the purchase of a Solar BlinkerBeacon System (reimbursement by DASNY Grant).		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

FINANCE COMMITTEE MEETING AGENDA

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled,

CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19)

permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding…

Date: Tuesday, July 07, 2020 @ 9:00 AM

Location: ***Supervisors' Chambers, 2nd floor of the government center*** & ***Zoom Conference Call. Meetings remain closed to the public.***

The public can observe via ***BOS YouTube Channel (***https://www.youtube.com/channel/UCcfZs0H1gcOlb67vlR8g-Ow***)***

Present: ***Kehl, Grant,*** Leuer, Brick, Berwanger, King, Ryan, May, Brunner

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Buildings & Grounds			
4. ***Appropriation:*** **To:** 01.52.9901.9.99012 Trans. to Fund 12 CIP $132,000.00 ***w/any funds available*** **Reason:** To appropriate funds to CIP for the Makeup Air Unit Project (Courthouse).		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. ***Appropriation:*** **To:** 12.61.9950.9.99004 Transfer Interfund $132,000.00 **w**/12.13.1620.5031 Interfund Transfer $132,000.00 **Reason:** To appropriate funds to CIP for the Makeup Air Unit Replacement Project (Courthouse).		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
6. ***Transfer :*** **From:** 12.61.9950.9.99004 Trans. to Capital Fund $132,000.00 **To:** 12.61.1680.2.21002 Courthouse CIP $132,000.00 **Reason:** To establish the Makeup Air Unit Replacement Project.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
7. ***Referred from 06-30-20 Human Resources for further action by the Public Works Committee*** ***Position Abolish/Create/Fill:*** ***Buildings and Grounds*** Create one (1) position of ***Director of Buildings and Grounds*** *(FT – 1.0 FTE)* and place on Salary Schedule D at an annual salary of $70,000.00. Position Available July 15, 2020. ~~**Abolish:** Stipend provided by Resolution # 19-214, effective July 15, 2020;~~	***Kehl voted no in Public Works***	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
8. Amend ***Res. #19-214***, ***"Memorandum of Understanding by and Between CSEA and the County of Wyoming Approved"*** (expires 10/01/19) as amended by ***Res. #20-053*** (expires 06/01/20) to extend the expiration through 07/15/20.	***@ Clerk to the Board, Ketchum***	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Present: ***Kehl, Grant,*** Leuer, Brick, Berwanger, King, Ryan, May, Brunner
Absent:
Also Present:

Department Agenda Item	Discussion	Decision	Action
PUBLIC SAFETY			
Emergency Services			
1. ***Referred from 06-30-20 Human Resource Committee for further action by Public Safety Committee*** ***Position Create/Fill: Emergency Services*** Create one (1) position of ***Administrative Assistant*** *(Temporary, FT - 1.0 FTE)* on Salary Schedule S at an hourly rate of $22.78/hr. Position Available: July 15, 2020. Position End: August 21, 2020.	*Position created for current permanent employee to move into while training replacement. To last until August 21, 2020.*	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. ***Referred from 06-30-20 Human Resource Committee for further action by Public Safety Committee*** ***Position Fill: Emergency Services*** Fill one (1) position of ***Administrative Assistant*** (position # 010.435) *(FT - 1.0 FTE)* on Salary Schedule S currently set to an hourly rate of $22.78/hr. (annual salary equivalent of $41,779.00). New rate of pay to be determined. Person Vacating: Laury Lakas, effective July 24, 2020. Position Available: July 15, 2020.	***A candidate has been identified.***	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Fire & Building Code Enforcement			
3. ***Referred from 06-30-20 Human Resource Committee for further action by Public Safety Committee*** ***Position Abolish/Create/Fill: Fire and Building Codes*** • Create one (1) position of ***Building Inspector II*** (*FT – 1.0 FTE)* on Salary Schedule S at an annual salary of $45,954.28. Position Available: July 15, 2020. • Abolish one (1) position of ***Building Inspector*** (position # 003.029) (*FT – 1.0 FTE)* currently set to an hourly rate of $23.05/hr., annual salary equivalent of $42,276.00; effective July 15, 2020.	***Organizational Chart*** ***PM Task Force Project 2020*** ***Proposed Rev. 2020*** ***Kehl voted no in Public Safety***	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Present: ***Kehl, Grant,*** Leuer, Brick, Berwanger, King, Ryan, May, Brunner

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Public Defender			
4. ***Amend Salary Schedule "G":*** To extend salary with corresponding fringe to the following: • ***Asst. Public Defender (4th)*** $6,000.00 • ***Asst. Public Defender (5th)*** $12,000.00 • ***Investigator*** (position code # 007.514) $35,000.00 Said amount to be paid bi-weekly June 30, 2021. Funds provided through ILS Second Quality and Caseload Reduction contract C2ND656		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. ***Amend Salary Schedule G:*** To extend the following stipends through July 25, 2020, based on available grant funding: • ***Public Defender*** $5,000.00 ○ (position code #003.503) • ***Assistant Public Defender (1st)*** $2,500.00 ○ (position code #004.503) • ***Assistant Public Defender (2nd)*** $16,000.00 ○ (position code #001.503) • ***Assistant Public Defender (3rd)*** $2,500.00 ○ (position code #002.503) • ***Secretary to the Public Defender, PT*** $2,000.00 ○ (position code #005.503) • ***Secretary I*** $1,500.00 ○ (position code #006.350) • ***Investigator*** $10,000.00 ○ (position # 007.514)	*The CAFA grant has been extended by Resolution No. 19-554 to December 31, 2020. However, the stipends were only extended until June 30, 2020 by Res. No. 20-047. We are asking for permission to extend the stipends until July 25, 2020 to use the remaining funds in the grant.*	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
6. ***Appropriation:*** **To:** 01.32.1170.4.42498 Distribution 7 $4,490.07 **w**/01.03.1170.302507 D7 ILS $4,490.07 **Reason**: The unexpended funds from Year 1 will be used to expand the Public Defender IT capabilities.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Present: ***Kehl, Grant,*** Leuer, Brick, Berwanger, King, Ryan, May, Brunner

Absent:

Also Present:

Signature of Committee Chairman: p/B. Kehl (minutes prepared by _____).

Next Finance Committee Meeting scheduled for Tuesday, August 4, 2020 @ 9:00 AM.

Committee Chair Initials: _____