

PUBLIC SAFETY COMMITTEE MEETING AGENDA

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Thursday, July 2, 2020 @ 1:00 PM

Location: *Supervisors' Chambers, 2nd floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via *BOS YouTube Channel* (<https://www.youtube.com/channel/UCcfZs0H1gcOl67v1R8g-Ow>)

Present: *May, Berwanger*, Kehl, Brick, Becker, Granger, Roberts, Jacoby

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:00 PM District Attorney w/D. O'Geen			
1. <i>Discussion of Court Reopening, Grand Jury, New Bail laws, and continued budget discussions.</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:15 PM Sheriff w/G. Rudolph			
<i>FYI ~ Referred to 07-07-20 Finance Committee from 06-30-20 Human Resources</i> <i>Position Create/Fill: Sheriff</i> Create one (1) position of <i>Food Service Helper</i> (Temporary, Non-Union, PT – 32 hrs/wk) following CSEA Schedule B, Job Grade 2 at \$14.74/hr. Person On Leave: Tamera Ribbeck. Position Available: July 15, 2020. Position End: September 25, 2020.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <i>FYI ~ Referred to 07-07-20 Finance Committee from 06-30-20 Human Resources</i> <i>Position Fill: Sheriff</i> Fill one (1) position of <i>Dispatcher</i> (position # 070.108) (Non-Union, PT - Variable FTE) following WCSEA, Job Grade 2 at an hourly rate of \$19.02/hr. - \$23.19/hr. Person Vacating: Thomas Beglinger; effective June 6, 2020. Position Available: July 8, 2020.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Absent:

Also Present:

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<p><i>FYI ~ Referred to 07-07-20 Finance Committee from 06-30-20 Human Resources</i></p> <p style="text-align: center;"><i>Position Fill: Sheriff</i></p> <p>Fil one (1) position of <i>Correction Officer</i> (position # 027.065) (<i>FT – 1.0 FTE</i>) on WCSEA, Job Grade 3 at an hourly rate of \$22.01/hr. - \$27.00/hr. Person Vacating: Justin Stroud, effective June 14, 2020. Position Available: July 8, 2020.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><i>1. Operational Updates:</i></p> <ul style="list-style-type: none"> • <i>Summary of overtime</i> for the Sheriff for the period of May 17, 2020 through June 13, 2020. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><i>2. Bid Award:</i></p> <p>Authorize Chairman to award bid and sign a contract, pursuant to General Municipal Law §103 with <i>Conroy Motor Corp.</i>, 1457 Main St., PO Box 176, Java Center, NY 14082 for one (1) 2018 Ford Escape 4WD in an amount not to exceed \$19,500.00; effective June 25,2020 through delivery of vehicle.</p>	Permission to go out to bid was on Agenda dated 11/27/2019. Did not have time to get the bid process complete before the end of year. Appropriation was put on the agenda dated 02/27/2020. Sent to attorney for approval and signature.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><i>3. Discussion:</i></p> <p>Governor's Executive Order on NYS Police Reform</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
County Jail			
<p><i>1. Operational Updates:</i></p> <ul style="list-style-type: none"> • Inmate numbers for May 2020: <ul style="list-style-type: none"> ▪ Total: avg 26.5; high 31; low 22 <ul style="list-style-type: none"> ○ Male: avg 22; high 26; low 18 ○ Female: avg 4.5; high 5; low 4 ▪ Boarded in: avg 1; high 1 ; low 1 ▪ Boarded out: avg 1; high 1; low 1 • Net income: \$2,635.00 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Present: *May, Berwanger*, Kehl, Brick, Becker, Granger, Roberts, Jacoby

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>2. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract <i>with Trinity Services Group (parent company for Swanson Services Corp., 477 Commerce Boulevard Oldsmar, FL 34677</i> for providing inmate banking software and commissary services, anticipated minimum revenue is \$35,000.00; effective January 1, 2020 through December 31, 2022.</p>	Contract sent to attorney for approval.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>3. FYI: Request permission to reimburse Thomas Robertson for two classes he is registered to take this fall semester at Genesee Community College to fulfill part of his requirements towards a degree in Criminal Justice provided he obtains a grade of B or higher.</p>	<p><u>Section 11.11: Tuition Reimbursement</u> Employees who enroll in an accredited degree granting institution to pursue a work related degree or who enroll to take specific work related courses shall be reimbursed for 50% of the tuition and fees only. Such reimbursement is limited to an annual maximum of \$2500. It is the employee's responsibility to obtain prior approval for the courses of study and the Employer will not unreasonably withhold such approval. To qualify for the reimbursement the employee must have obtained a grade of B or higher.</p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>4. FYI: Request permission for Thomas Robertson to be reimbursed for two college classes through Genesee Community College that he completed in the spring semester. A Grade of "A" was achieved in both classes. Total cost for tuition and fees was \$1,230.00 reimbursement of 50% would be \$615.00.</p>	Permission to take two classes was on the January 30, 2020 agenda	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Jail Kitchen			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
911			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Stop DWI w/D. Linder			
	<i>~ Nothing to Report ~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:30 PM Emergency Services w/B. Meyers			
<i>Supervisor Brunner, T/Java questioned if the position can be filled PT instead of full time and they wondered about the negotiated salary for the new Administrative Assistant? How did the 9-1-1 relocation to the Sheriff's department effect this position? The position is Competitive. Has a list been established or will the new person be appointed provisionally? HR Dir. Farberman will provide notes from Compensation Committee review of EMS Dept. from last year.</i>			
<i>Referred from 06-30-20 Human Resource Committee for further action by Public Safety Committee</i> Position Create/Fill: Emergency Services Create one (1) position of <u>Administrative Assistant</u> (Temporary, FT - 1.0 FTE) on Salary Schedule S at an hourly rate of \$22.78/hr. Position Available: July 15, 2020. Position End: August 21, 2020.	<i>Position created for current permanent employee to move into while training replacement. To last until August 21, 2020.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>Referred from 06-30-20 Human Resource Committee for further action by Public Safety Committee</i> Position Fill: Emergency Services Fill one (1) position of <u>Administrative Assistant</u> (position # 010.435) (FT - 1.0 FTE) on Salary Schedule S currently set to an hourly rate of \$22.78/hr. (annual salary equivalent of \$41,779.00). New rate of pay to be determined. Person Vacating: Laury Lakas, effective July 24, 2020. Position Available: July 15, 2020.	<i>A candidate has been identified.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Present: *May, Berwanger*, Kehl, Brick, Becker, Granger, Roberts, Jacoby

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>1. Amend Res. # 20-____ 2020 for the Fire Advisory Board appointment/reappointments: <i>One(1) year term effective July 1, 2020 through June 30, 2021</i></p> <ul style="list-style-type: none"> • Gainesville delegate should be: <ul style="list-style-type: none"> ○ Tyler Horton, 58 South Main, Lower, Castile NY 14427 to replace Brian Hill • Wyoming delegate should be: <ul style="list-style-type: none"> ○ John Moore, 911 Tower Rd., Wyoming, NY 14591 to replace Richard Crandall 	<p><i>We will only correct Gainesville and Wyoming, not pass the entire list again...</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>2. Monthly Update / Discussion:</p> <ul style="list-style-type: none"> • COVID-19 • Fire Training Center 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>3. <i>Referred from 07-01-20 Public Health Committee for further action by Public Safety Committee</i></p> <ul style="list-style-type: none"> • <u>Approve the Response to COVID-19 Compliance Complaints Procedure</u> 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
2:00 PM Fire and Building Code Enforcement w/D. Roberts			
<p><i>Referred from 06-30-20 Human Resource Committee for further action by Public Safety Committee</i> Position Abolish/Create/Fill: Fire and Building Codes</p> <ul style="list-style-type: none"> • Create one (1) position of <u>Building Inspector II</u> (FT – 1.0 FTE) on Salary Schedule S at an annual salary of \$45,954.28. Position Available: July 15, 2020. • Abolish one (1) position of Building Inspector (position # 003.029) (FT – 1.0 FTE), currently set to an hourly rate of \$23.05/hr., annual salary equivalent of \$42,276.00; effective July 15, 2020. 	<p>The vote in Human Resource Committee was: Motion: Kehl Ayes: 7 Noes: 1 King Absent: 1 Jacoby</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Present: ***May, Berwanger***, Kehl, Brick, Becker, Granger, Roberts, Jacoby

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
1. <i>Monthly Report : May</i>	<i>Attached</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i><u>Annual Report Review 2019</u></i>	<i>Attached</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2:30 PM Public Defender w/N. Effman			
1. <i>Amend Resolution No. 19-196</i> with the NYS Indigent Legal Services, 80 South Swan Street, Albany, New York for <i>Second Upstate Quality Improvement and Caseload Reduction</i> (Contract No. C2ND656); to extend the term effective through June 30, 2021. (NOTE: Amount of the grant remains the same.)	The original contract term was 7/1/17 to 6/30/20. The extension is necessary due to the delay in obtaining an approved contract from ILS.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>Amend Salary Schedule "G":</i> To extend salary with corresponding fringe to the following: <ul style="list-style-type: none"> • <i>Asst. Public Defender (4th)</i> \$6,000.00 Said amount to be paid bi-weekly and retroactive from July 1, 2018 through June 30, 2021. Funds provided through ILS Second Quality and Caseload Reduction contract C2ND656		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <i>Professional Services Contract \$3,001- \$5,000:</i> Authorize Chairman to sign the annual extension to Public Defense Case Management System Maintenance and Software Support Agreement between Wyoming County Public Defender Office and New York State Defenders Association, Inc., effective 1/24/20 – 1/28/21 in an amount not to exceed \$3,500.00.	This contract was not presented for signature until we received a signed contract with ILS for the HH grant Year 2 (4/1/19 – 3/31/20) which we received April 4, 2020.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>4. Amend Salary Schedule G: To extend the following stipends through July 25, 2020, based on available grant funding:</p> <ul style="list-style-type: none"> • <i>Public Defender</i> – (position # 003.503) \$5,000.00 • <i>Assistant Public Defender (1st)</i> – (position # 004.503) \$2,500.00 • <i>Assistant Public Defender (3rd)</i> – (position # 002.503) \$2,500.00 • <i>Secretary to the Public Defender, PT</i> – (position # 005.503) \$2,000.00 • <i>Secretary I</i> – (position #006.350) \$1,500.00 • <i>Investigator</i> – stipend (position # 007.514) \$10,000.00 	The CAFA grant has been extended by Resolution No.19-554 to December 31, 2020. However, the stipends were only extended until June 30, 2020 by Resolution No. 20-047. We are asking for permission to extend the stipends until July 25, 2020 to use the remaining funds in the grant.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. Amend Salary Schedule "G" To extend stipend plus corresponding fringe through July 25, 2020 based on available grant funding:</p> <ul style="list-style-type: none"> • Assistant Public Defender (2nd) \$16,000.00 	CAFA Grant Funding	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>6. Discussion</p> <ul style="list-style-type: none"> • Continue funding of CAFA2 for the anticipated CAFA3 grant. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>7. FYI: Contract (\$3,000 and under):</p> <ul style="list-style-type: none"> • <i>Matrix Communications</i>, 126 Dwight Park Circle, Syracuse, NY 13209, to add 2 outside lines. Cost not to exceed \$537.12; effective through delivery and installation. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>8. Appropriation: To: 01.32.1170.4.42498 Distribution 7 \$4,490.07 w/01.03.1170.302507 – D7 ILS \$4,490.07 Reason: The unexpended funds from year 1 will be used to expand the public defender IT capabilities.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Probation w/J. Kibler			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/S. May (minutes prepared by _____).

Next Public Safety Committee Meeting scheduled for **Thursday, July 30, 2020 @ 1:00 PM.**

Committee Chair Initials: _____