

## PUBLIC HEALTH COMMITTEE MEETING AGENDA

Date: Wednesday, April 25, 2018 @ 9:00 AM

Present: **Ryan, Grant**, Kehl, Granger, Hastings, Brunner, May, King, Becker

Absent:

Also Present:

| Department Agenda Item   | Discussion                 | Decision                             | Action                                |
|--|----------------------------|--------------------------------------|---------------------------------------|
| <b>9:00 AM Committee Chair's Agenda</b>  |                            |                                      |                                       |
|  | <i>~Nothing to Report~</i> | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>9:00 AM Mental Health w/K. Dryja</b>  |                            |                                      |                                       |
| <b>1. Amend Resolution No. 17-462</b><br>Authorize Chairman to sign an Amended Contract with Living Opportunities of DePaul, 2240 Old Union Rd, Cheektowaga, NY , to reflect the following revisions: <i>Increase by \$1,613.00 to accommodate the increase in COLA for 2018. Total amount not to exceed \$325,578.00.</i>                         |                            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>2. <u>Interdepartmental Contract (Expenditure) \$3,001 or greater AMENDED:</u></b><br>Authorize Chairman to sign an Amended Interdepartmental Contract with WCCHS, 400 N Mains Sty. Warsaw, NY to reflect the following revisions: Increase by \$8,740.00 to accommodate the increase in COLA for 2018. Total amount not to exceed \$236,516.00 |                            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>3. Amend Resolution No. 17-464</b><br>Authorize Chairman to sign an Amended Contract with Hillside Children's Center 1183 Monroe Ave., Rochester NY ., to reflect the following revisions: <i>Increase by \$575.00 to accommodate the increase in COLA for 2018. Total amount not to exceed \$130,358.00.</i>                                   |                            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>4. Amend Resolution No. 17-461</b><br>Authorize Chairman to sign an Amended Contract with Mental Health Assoc. of Rochester and Monroe County , 320 N. Goodman St, Rochester, NY (., to reflect the following revisions: <i>Increase by \$8,343.00 to accommodate the increase in COLA for 2018. Total amount not to exceed \$286,785.00.</i>   |                            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>5. Amend Resolution No. 17-384</b><br>Authorize Chairman to sign an Amended Contract with Livingston/Wyoming ARC, 18 Main St. Mt. Morris, NY , to reflect the following revisions: <i>Increase by \$1,877.00 to accommodate the increase in COLA for 2018. Total amount not to exceed \$51,664.00</i>   |                            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |

Committee Chair Initials: \_\_\_\_\_

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|---|---|--------------------------------------|---------------------------------------|
| <p><b>6. Amend Resolution No. 17-465</b><br/>                     Authorize Chairman to sign an Amended Contract with Spectrum Human Services, Inc. 227 Thorn Ave, Orchard Park, NY , to reflect the following revisions: Increase by \$2,847.00 to accommodate the increase in COLA for 2018. Total amount not to exceed \$524,437.00.</p>   |   | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <p><b>7. Appropriation:</b><br/>                     To: 01.38.4322.4.42408 Sheltered Workshop \$1,877.00<br/>                     w/01.11.4322.3490 MH ARC State Aid increased by same<br/> <b>Reason:</b> In order accept and distribute COLA increase received from OMH</p>  | ARC entire COLA   | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <p><b>8. Appropriation:</b><br/>                     To: 01.38.4323.4.42409 Thrift Store-CSS \$1,240.00<br/>                     01.38.4323.4.42411 PAO 2,922.00<br/>                     01.38.4323.4.42420 Social Club 1,848.00<br/>                     w/01.11.4323.3490 MH CSS State Aid \$6,010.00<br/> <b>Reason:</b> In order accept and distribute COLA increase received from OMH</p>   | Mental Health Association (MHA)- Thrift Store and Social Club COLA<br>WCCH- PAO COLA  | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <p><b>9. Appropriation:</b><br/>                     To: 01.38.4325.4.42409 Advocacy \$4,068.00<br/>                     01.38.4325.4.42414 Respite 332.00<br/>                     01.38.4325.4.42419 Drop-IN/Warm line 1,925.00<br/>                     01.38.4325.4.42441 Misc. MH Programs 2,304.00<br/>                     01.38.4325.4.42445 Crisis Transt. Housing 1,375.00<br/>                     01.38.4324.4.42467 Crisis Outreach 4,064.00<br/>                     01.38.4325.4.42468 Transportation 2,041.00<br/>                     w/01.11.4325.3490 Mental Health State Aid \$16,109.00<br/> <b>Reason:</b> In order accept and distribute COLA increase received from OMH</p>   | Living Opportunities of DePaul<br>MHA-Peer Advocacy, Drop In/Warm line, Transportation<br>WCCH- Mobil Tx. team, AOT management, MICA case management, Crisis Outreach<br>Spectrum Human Services- Advocacy, MICA,SPOA<br>All funds are for the COLA handed down by the state OMH office | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <p><b>10. FYI ~ Contract (\$3,000 and under):</b></p> <ul style="list-style-type: none"> <li>• <b>Lamar Transit of Rochester, 103 Canal Landing Blvd Ste 5, Rochester, NY 14626</b> , For the provision of bus advertising for the You(th) Decide Grant. In an amount not to exceed \$1,200.00, effective May 1 2017 Through October 31, 2018. <b>100% Grant funded. This will be 2 busses, 5/14-6/18 and 9/10/18-10/7/18 running different routes (opposite ends of the county) throughout the County.</b></li> <li>• <b>The Institute on Trauma and Trauma Informed Care</b>, Buffalo Center for Social Research, School of Social Work, 219 Parker Hall, Buffalo, NY 14214, For the provision of training sessions on trauma informed care amount not to exceed \$1,458.27, effective May 1, 2018 through October 31, 2018.</li> </ul> |   | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |

Committee Chair Initials: \_\_\_\_\_

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| Department Agenda Item   | Discussion   | Decision                             | Action                                |
|--|--|--------------------------------------|---------------------------------------|
| 11. <b>Proclamation:</b><br>May is Mental Health Awareness Month   | <i>Enclosed as well as electronically sent to BOS</i>  | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>9:15 AM Public Health w/G. Collins, L. Paolucci, &amp; K. Standish</b>  |  |                                      |                                       |
| 1. <b>Professional Service Contract \$5,001 or greater:</b><br>Authorize Chairman and Commissioner of Health to sign a contract, pursuant to General Municipal Law §104(b), with National Medical Services, Inc. / NMS Labs, 3701 Welsh Road, Willow Grove, PA 19090 for the provision of forensic laboratory services according to fee schedule; effective June 1, 2018 through December 31, 2018; total cost depends on volume.  | <b>Supporting documentation required</b>   | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| 2. <b>Disposition of Fixed Assets:</b><br>Declare surplus and seek to transfer or dispose of: <ul style="list-style-type: none"> <li>• 2 rotating high-density file cabinets. Originally purchased in 2001 as a set of 4 units costing \$3,629.53 total (other 2 units transferred by PHC 2/2016).</li> <li>• IBM Intel Pentium Computer (Laptop). Originally purchased 9/1/2004 for \$1,468.00</li> <li>• Gateway Secure Networking Services. Originally purchased 10/18/2004 for \$5,145.42</li> <li>• Color Printer HP Model CP4525, originally purchased 3/18/2010 for \$2,389.00</li> <li>• HP Laser Jet Tray, originally purchased 4/15/2010 for \$560.00</li> </ul> | <b>Supporting documentation required</b>   | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| 3. <b>FYI ~ Referred to 05-01-18 Finance Committee from 04-24-13 Human Resources</b><br><b>Position Fill: Health Department</b><br>One (1) position of <b>Fiscal Officer I</b> (position code # 129.282) on Salary Schedule S; Lydia Kaluzny-Welnicki resigned April 6, 2018, position available: May 1, 2018.   | <i>Annual salary not to exceed \$37,740.00; to be negotiated upon hire and brought back to committee for Resolution.</i> | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |

Committee Chair Initials: \_\_\_\_\_

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|---|---|---|--|
| <p>4. <b>FYI ~ Referred to 05-01-18 Finance Committee from 04-24-13 Human Resources</b><br/> <b>Position Create/Fill: Health Department - Environmental</b><br/>                     One (1) position of <b>Public Health Technician (per diem)</b> on CSEA Schedule A Grade 12 plus 10% with no other benefits except those mandated by law (\$21.26 - \$24.35/hr.); position available: May 8, 2018.</p>        | <p><i>To provide technical assistance during the higher volume summer season.</i></p> | <p>Motion:<br/>                     Ayes:<br/>                     Noes:<br/>                     Absent:</p> | <p>Carried:<br/>                     Defeated:<br/>                     Referred to:</p> |
| <p>5. <b>Proclamation (Jointly with WCCHS):</b><br/>                     May 6 -12 as National Nurses Week</p>  | <p><b>Supporting documentation required</b></p>                                       | <p>Motion:<br/>                     Ayes:<br/>                     Noes:<br/>                     Absent:</p> | <p>Carried:<br/>                     Defeated:<br/>                     Referred to:</p> |
| <p>6. <b>Grant Application and Acceptance:</b><br/>                     Authorize Chairman and Commissioner of Health to sign a grant application and acceptance award with New York State Department of Health, ESP, Corning Tower, Albany, NY for the provision of funding for the Tobacco Enforcement Program for the period from April 1, 2018 to March 31, 2023 in a minimum amount of \$29,320 per year</p> | <p><b>Supporting documentation required</b></p>                                       | <p>Motion:<br/>                     Ayes:<br/>                     Noes:<br/>                     Absent:</p> | <p>Carried:<br/>                     Defeated:<br/>                     Referred to:</p> |
| <p>7. <b>FYI ~ Contract (\$3,000 and under):</b><br/>                     • <b>Laminator.com</b>, 27885 Irma Lee Circle, #105, Lake Forest, IL 60045 for purchase of Signature EM-40 PLUS wide format laminator package (GSA Contract GS-25F-0013S) for \$2,549.99 effective April 25, 2018 through completion of purchase.</p>   |   | <p>Motion:<br/>                     Ayes:<br/>                     Noes:<br/>                     Absent:</p> | <p>Carried:<br/>                     Defeated:<br/>                     Referred to:</p> |

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| <p>8. <i>Operational Update (As Needed):</i></p> <ul style="list-style-type: none"> <li>• <u>ADMINISTRATION:</u></li> <li>• <u>ENVIRONMENTAL:</u> <ul style="list-style-type: none"> <li>○ March Environmental Health Report</li> </ul> </li> <li>• <u>PUBLIC HEALTH NURSING :</u></li> <li>• <u>PH EMERGENCY PREPAREDNESS:</u> <ul style="list-style-type: none"> <li>○ Point of Distribution Drill Scheduled for 4/26 at Letchworth Central School.</li> </ul> </li> <li>• <u>MWHS:</u> <ul style="list-style-type: none"> <li>○ Discuss operational plan for MWHS Billing (Medcare &amp; ECW)</li> </ul> </li> <li>• <u>JAIL MEDICAL:</u></li> <li>• <u>CORONERS:</u> <ul style="list-style-type: none"> <li>○ Coroner meeting April 16<sup>th</sup></li> </ul> </li> <li>• <u>WCCHS:</u></li> </ul> |            | <p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p> | <p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p> |

Signature of Committee Chairman: p/R. Ryan (minutes prepared by \_\_\_\_\_).

Next Public Health Committee Meeting scheduled for **Wednesday, May 30, 2018 @ 9:00 AM.**

Committee Chair Initials: \_\_\_\_\_

# ***PROCLAMATION***

## ***Mental Health Month 2018***

WHEREAS, mental health is essential to everyone's overall health and well-being; and

WHEREAS, all Americans experience times of difficulty and stress in their lives; and

WHEREAS, prevention is an effective way to reduce the burden of mental health conditions; and

WHEREAS, there is a strong research that diet, exercise, sleep, and stress management can help all Americans protect their health and well-being; and

WHEREAS, mental health conditions are real and prevalent in our nation; and

WHEREAS, with effective treatment, those individuals with mental health conditions can recover and lead full, productive lives; and

WHEREAS, increased focus on the prevention of mental health conditions and substance use disorders among children and adolescents through screening and early intervention helps improve lives; and

WHEREAS, greater trauma informed care and peer support services are needed to support and facilitate recovery; and



WHEREAS, the stigma against mental health conditions remains one of the greatest barriers; and

WHEREAS, each business, school, government agency, healthcare provider, organization and citizen shares the burden of mental health problems and has a responsibility to promote mental wellness and support prevention efforts.

THEREFORE, BE IT RESOLVED, that the Wyoming County Board of Supervisors do hereby proclaim May 2018 to be

## ***Mental Health Month 2018***

In Wyoming County and urges our citizens to support efforts that will provide increased awareness and understanding of mental health.

**IN WITNESS THEREOF**, I have hereunto set my hand and caused the  SEAL of the **COUNTY OF WYOMING** to be affixed this  **th day of April in the year 2018.**

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**A.D. BERWANGER**, Chairman  
Wyoming County Board of Supervisors

## ENVIRONMENTAL HEALTH REPORT MONTH OF March 2018

### Permits Issued:

|                           |           |                              |           |
|---------------------------|-----------|------------------------------|-----------|
| Food Service              | <b>15</b> | Recreational Campgrounds     | <b>3</b>  |
| Mobile Food Service       | <b>2</b>  | Children's Camp              | <b>0</b>  |
| Temporary Food            | <b>2</b>  | Tattoo Facility              | <b>1</b>  |
| Mobile Home Park          | <b>2</b>  | Tanning Facility             | <b>1</b>  |
| Temporary Residence/Motel | <b>3</b>  | Community Dinner Permissions | <b>27</b> |

### Rabies Program:

|                                  |          |          |
|----------------------------------|----------|----------|
| Animals Submitted for Testing    | <b>0</b> |          |
| Human Post Exposure Shots        | <b>0</b> |          |
| Animal Bite Reports Investigated | <b>6</b> | 6 – Dogs |

### Water & Sewage Program:

### Misc. Programs/Items:

|                                 |           |  |           |
|---------------------------------|-----------|--|-----------|
| Property Transfer Dye Tests     | <b>3</b>  | Public Health Nuisance Complaints Investigated       | <b>2</b>  |
| Private Water Samples Collected | <b>22</b> | Regulated Facility Operations Inspections            | <b>31</b> |
| Sewage Disposal Permits Issued  | <b>3</b>  | Notice of Hearing / Enforcement Proceeding Initiated | <b>0</b>  |
| Public Water Samples Collected  | <b>28</b> | Surface Water Beach Samples                          | <b>0</b>  |

### Additional Areas of Interest:

Joint inspections of inactive landfills in the V. Wyoming, T. Perry and T. Pike were conducted on March 1<sup>st</sup> with NYS DEC and their contractor. This is part of a new DEC effort to determine potential ground water contamination from these old landfills. Additional inspections will occur at other locations in the county in the upcoming months.

On March 6<sup>th</sup> this office held the annual Children's Camp workshop. This workshop is a joint effort with NYSDOH and is meant to update the operators of children's camps within Wyoming County. These updates include any potential code changes and/or operational issues that may affect them over the upcoming camping season. The workshop was attended by 14 people representing 10 of our 21 permitted children's camps.

On March 10<sup>th</sup> an Anti-Rabies Vaccination Clinic was held in Rock Glen at the County Highway Department. There were 187 animals (146 Dogs, 41 Cats) vaccinated at this clinic. A total of \$243.00 was collected in donations and out of county fees. Eight animals were from out of the county.

This office held the annual Certified Water Operators Training Course on March 21<sup>st</sup> at the Wyoming County Agricultural Center. This course benefits the certified water operators, representing most of the community water systems within Wyoming County, by providing them with information that will support them with the operation of their respective systems. In addition, 5 contact training credits are issued to assist the operators with their required renewal training credits. This year's training was well attended with 52 operators in attendance. Evaluations were positive with the location being well received.

On March 26<sup>th</sup> the Environmental Health Director attended the Harmful Algal Bloom (HAB) summit in Rochester. As directed by Governor Cuomo, NYS Departments of Environmental Conservation, Health and Agricultural & Markets convened four regional summits to discuss and come up with potential solutions to combat HAB's in an effort to protect vulnerable waterbodies throughout NYS. National, state and local experts were part of the discussion panel with input from attendees.