

# FINANCE COMMITTEE MEETING AGENDA

Date: Tuesday, February 04, 2020 @ 9:00 AM

Present: **Kehl, Grant**, Leuer, Brick, Berwanger, King, Ryan, May, Brunner

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:00 AM Information Technology w/T. MacConnell</b>			
<p><b>1. <i>Overnight Travel and Conference Authorization: NYSLGITDA Spring Conference, Saratoga Hotel, Saratoga Springs, NY</i></b>                      Todd MacConnell on May 19-May 22. The cost will be \$100.00 + mileage for conference fee, hotel &amp; meals. This conference is essential for collaboration between local government and State IT Directors. A lot of Information regarding state program involving IT take place at the conference.</p>	<b>Supporting documentation outstanding.</b>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>2. <i>Professional Service Contract \$5,001 or greater:</i></b>                      Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b><i>Empire Access</i></b>, 34 Main Street Plattsburg, NY 14873, for the provision of dark fiber between 147 N Main St., DSS, Thompson Hall and AG Center, Warsaw NY in an amount not to exceed \$90,300.00; effective March 1, 2020 through February 28, 2025.</p>	<b>Supporting documentation outstanding.</b>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>3. <i>Staffing update</i></b></p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:15 AM Treasurer w/C. Mayer</b>			
<p><b>1. <u>Hand out <i>Investment, Income &amp; Sales Tax Report for Prior Month.</i></u></b></p>	Sales Tax for 2018 previously distributed	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>#2 was tabled for one year during the 12/03/19 Finance Committee Meeting in addition to the \$15K appropriation to cover the cost of the contract.</b>			
<p><b>2. <i>Professional Service Contract \$5,001 or greater:</i></b>                      Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), <b><i>ThreePlusOne</i></b>, Toby Village Park Office, 180 Office Park Way, Pittsford, NY 14534 for the provision of initial Investment Financial Analysis at a rate of \$15,000; effective February 11, 2020.</p>	<p><i>\$15,000 initial Analysis fee payable in 2021.                      Continuing quarterly monitoring and reporting fees of .0003 deducted from additional interest earned in perpetuity until severed by 30 day written notice.</i></p> <p><i>Previously approved by Co Attorney</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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<b>3. Overnight Travel Authorization:</b> Cheryl Mayer and Robin LaWall to attend 2020 Annual GFOA Conference in Albany, NY, April 1-3, 2020. 01.33.1325.4.40402 Conference \$765.00 01.33.1325.4.40405 Meals \$100	<i>Updates for Government Accounting Standards Board (GASB), Debt Management, Changes to Financial Reporting and Cash Flows</i> <i>Continuing education Cheryl Mayer paid by TASC-Conference/Hotel/Mileage</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>4. <u>WCCH Bond Resolution</u> Supplied by Bond Counsel</b>	<i>\$900,000K adopted in budget?</i> <i>IGT payment \$3,225,651.00 WCCH revenue \$1,612,825.50 County Contribution</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:30 AM Real Property Tax Services w/J. Kirsch</b>			
<b>1. Overnight Travel Authorization:</b> J. Kirsch to attend IAO exam at Greenburgh Town Hall in White Plains, NY, February 27-28, 2020. 1 overnight, exam fee (\$50), meals, and tolls. Funds are budgeted.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>2. FYI:</b> <ul style="list-style-type: none"> <li>• I have been requested back to teach at the Assessor summer training seminar at Cornell. Teaching farm appraisal.</li> <li>• Assessing update:                             <ul style="list-style-type: none"> <li>○ We posted exemption reminders in the Penny savers, and the Assessor spent a day in each town to meet with property owners. Always well received.</li> <li>○ Moving along with reassessment in Warsaw and Gainesville.</li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>3. Correction of 2020 Town/County Tax Bill</b> Original Bill \$ 8,062.13 Corrected Bill \$ 0 Credit \$ 8,062.13 Tax Map Parcel: Town of Perry 100.6-2-64 Location: Lake Street, Village of Perry Owner: Silver Lake Housing Group 6320 Fly Rd E. Syracuse, NY 13057 REASON: Unlawful Entry AUTHORITY: RPTL §550.7(a) <i>“an entry on the taxable portion of the assessment roll or the tax roll, or both, of the assessed valuation of real property which, except for the provisions of section four hundred ninety of this chapter, is wholly exempt from taxation.”</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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<b>4. Correction of 2020 Town/County Tax Bill</b> Original Bill \$ 27,420.86 Corrected Bill \$ 0 Credit \$ 27,420.86 Tax Map Parcel: Town of Perry 100.6-2-63.1 Location: Lake Street, Village of Perry Owner: Silver Lake Housing Group 6320 Fly Rd E. Syracuse, NY 13057 REASON: Unlawful Entry AUTHORITY: RPTL §550.7(a) <i>“an entry on the taxable portion of the assessment roll or the tax roll, or both, of the assessed valuation of real property which, except for the provisions of section four hundred ninety of this chapter, is wholly exempt from taxation.”</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>5. Low Income Senior property tax exemption:</b> Resolution to introduce Local Law to increase income limits to _____ for 50% exemption and sliding scale income at _____ for 5% exemption.	Emailed info on 1/7/2020	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Budget Office w/J. Cook</b>			
<b>1. Review of 2019 Budget Transfers made by the budget department for committee approval</b>	*Attached	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>2. 2019 Income statement – projections for year-end (actuals won't be available until early March.</b>	*will carry in	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>3. Recap of 2019 Contingency and Appropriated Funds as of 2/11/20 Board Resolutions</b>	*will carry in	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>10:00 AM Wyo. Co. Community Hospital w/J. McTernan</b>			
<b>1. General Update</b>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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<p><b>2. Reappointment:</b>  <b>WCCH Board of Managers</b>  <b>Medical Staff Member</b>  <i>Five (5) year term effective January 1, 2020 through December 31, 2024</i></p> <ul style="list-style-type: none"> <li>• <b>Salman Abbasey, MD</b>, 2259 Saltvale Road, Warsaw NY 14569</li> </ul>	<p><u><a href="#">Letter of Interest</a></u></p>	<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>
<p><b>3. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b>                      Authorize the Chairman to sign a contract with <b>NCB MEDICAL CODING SPECIALISTS, INC.</b>, 8975 Main Street, Clarence, NY 14031, for coding services, consulting, and cancer registry, not to exceed \$220,000 per year, effective 01/01/2020 – 12/31/2020.</p>		<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>
<p><b>4. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b>                      Amend Resolution #16-534 approved 12/13/2016 with <b>CECILIA LYONS PEDIATRIC NURSE PRACTITIONER, RN, PLLC</b>, 311 Ortner Road, Darien Center, NY 14040, related to an agreement to provide pediatric patient care and practice management services, as follows:</p> <ul style="list-style-type: none"> <li>• Extend the term from 01/01/2017 – 12/31/2019 to <b>01/01/2020 – 12/31/2020</b>.</li> <li>• All other terms and conditions of the agreement remain unchanged.</li> </ul>		<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>

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<p><b>5. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b> Amend Resolution #18-306 approved 07/10/2018 with <b>SYDNEY DOMANOWSKI, DO</b>, 8866 Vermont Hill Road, Holland, NY 14080 related to an employment agreement to provide family practice and maternity services as follows, pending approval by the Wyoming County Board of Supervisors.</p> <ul style="list-style-type: none"> <li>• Add additional on-call shifts over and above the existing coverage obligation, not to exceed \$12,000 per year, effective 01/01/2020.</li> <li>• All other terms and conditions of the agreement remain unchanged.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>6. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b> Amend Resolution #18-427 approved 10/09/2018 with <b>TRACY E. FABIAN, DO</b>, 1 South Street, Apt. 412, Buffalo, NY 14204, related to an employment agreement to provide family practice and maternity services as follows,</p> <ul style="list-style-type: none"> <li>• Change the contracting party address to 995 Mill Road, East Aurora, NY 14052.</li> <li>• Add additional on-call shifts over and above the existing coverage obligation, not to exceed \$12,000 per year, effective 01/01/2020.</li> <li>• All other terms and conditions of the agreement remain unchanged.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>7. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b> Amend Resolution #19-393 approved on 09/10/2019 with <b>DALE L. DEAHN</b>, 42 Mt. View Drive, Arcade, NY 14009 related to a lease agreement as follows:</p> <ul style="list-style-type: none"> <li>• Extend the term from 07/15/2019 – 01/31/2020 to <b>02/01/2020 – 07/31/2020 or upon execution of the Purchase and Sale Agreement.</b></li> <li>• All other terms and conditions of the agreement remain unchanged.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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<p><b>8. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b>                      Authorize the Chairman to sign an agreement with <b>POINT CLICK CARE</b>, 5570 Explorer Drive, Mississauga, Ontario L4W OC4, for Skilled Nursing Facility electronic medical record software, \$32,300 start-up cost reduced by 50% if implementation complete by 04/01/2020 and further reduced by \$13,000 from the Health Information Exchange (HIE) grant plus \$55,000 per year subscription amount, effective 04/01/2020 – 03/31/2023.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>9. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b>                      Authorize the Chairman to sign a contract with <b>QUORUM HEALTH RESOURCES, LLC</b>, 1573 Mallory Lane, Suite 200, Brentwood, TN 37027, for a managed care contract support services to provide ongoing managed care consulting services to help maximize the revenue potential of our managed care contracts, \$45,600 per year, effective 02/01/2020 – 01/31/2022.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>10. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b>                      Amend Resolution #19-038 approved 01/08/2019 with <b>WESTERN NEW YORK PHYSICIANS, PLLC</b>, 2261 Route 19 North, Warsaw, NY 14569 related to hospitalist services as follows:</p> <ul style="list-style-type: none"> <li>• Increase mid-level hours for Hospitalist program and increase total compensation for services to an amount not to exceed \$1,072,692 per year, effective 04/01/2020 – 12/31/2020.</li> <li>• All other terms and conditions of the agreement remain unchanged.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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<p>11. <b>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b>                      Amend Resolution 19-280 approved on 06/11/2019 with <b>J. JOSEPH LANIGAN, MD, PLLC</b>, Girdle Road, East Aurora, NY 14052 related to cardiology service agreement as follows:</p> <ul style="list-style-type: none"> <li>• Extend the term of the agreement from 5/01/2019 – 02/29/2020 to <b>03/01/2020 – 04/30/2020</b>.</li> <li>• All other terms and conditions of the agreement remain unchanged.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>12. <b>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b>                      Authorize the Chairman to sign an <b>employment agreement</b> with <b>KIM HEEB, CST, RN, WHNP, CNM</b>, 1844 Maxon Road, Attica, NY 14011 for the Certified Nurse Midwife position in an amount of \$128,125 per year.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>13. <b>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b>                      Authorize the Chairman to sign an <b>employment agreement</b> with <b>LEONARD G. MEGGS, MD, FAHA, FASN</b>, 2741 Clover Street, Pittsford, NY 14534 for a Nephrology Physician Provider position in an amount of \$350,000 per year.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>14. <b>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b>                      Authorize the Chairman to sign an <b>employment agreement</b> with <b>AHMED BAYOUMI, MD</b>, 2265 Route 19, Warsaw, NY 14569, an employment agreement for an Internal Medicine Physician position in an amount of \$325,000 – 375,000 per year.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>15. <b>Abolish</b></p> <ul style="list-style-type: none"> <li>• One position of <b>Business Office Manager Per Diem</b> (Position Code 01.623.034), effective 01/28/2020.</li> <li>• One position of <b>Mid-Level Provider Per Diem</b> (Position Code 17.105.443), effective 01/28/2020.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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<p>16. <i>Amend Salary Schedule C as follows:</i></p> <ul style="list-style-type: none"> <li>• Abolish one 1.0 FTE position of <i>Administrative Assistant</i> (Position Code 12.167.476) under <u>ADMINISTRATION</u>, effective 01/28/2020.</li> <li>• Abolish one 1.0 FTE position of <i>Senior Executive Officer</i> (Position Code 01.627.602) under <u>ADMINISTRATION</u>, effective 01/01/2020.</li> <li>• Abolish <i>Stipend for Senior Executive Officer</i> (Position Code 01.627.602) under <u>ADMINISTRATION</u>, effective 01/01/2020.</li> <li>• Create one position of <i>Nursing Supervisor Per Diem in the Nursing Service Office</i> (Position Code 02.171.502) under <u>NURSING ADMINISTRATION (ACUTE)</u> and set the salary at \$150 / 4 hr. shift, position available date 01/26/2020.</li> <li>• Abolish one 1.0 FTE position of <i>Director of Nursing</i> (Position Code 01.130.095 under <u>NURSING ADMINISTRATION (ACUTE)</u>, effective 01/28/2020.</li> <li>• Abolish one 1.0 FTE position of <i>Assistant Administrator</i> (Position Code 02.145) under <u>NURSING FACILITY ADMINISTRATION</u>, effective 01/28/2020.</li> <li>• Abolish one 1.0 FTE position of <i>Assistant Administrator/Director of Nursing</i> (Position Code 02.147.491) under <u>NURSING FACILITY ADMINISTRATION</u>, effective 01/28/2020.</li> </ul>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>

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<p>17. <b>Amend Salary Schedule P as follows:</b></p> <ul style="list-style-type: none"> <li>• Create one 1.0 FTE position of <b>Nurse Practitioner</b> (Position Code 17.120.311) under <u>BAYOUMI FAMILY MEDICINE</u> and set the salary at \$124,800 per year, position available date 01/28/2020.</li> <li>• Create one 1.0 FTE position of <b>Nurse Practitioner</b> (Position Code 17.121.311) under <u>BAYOUMI FAMILY MEDICINE</u> and set the salary at \$104,000 per year, position available date 01/28/2020.</li> <li>• Create one 1.0 FTE position of <b>Internal Medicine Physician</b> (Position Code 10.110.614) under <u>BAYOUMI FAMILY MEDICINE</u> and set the salary at \$325,000 – \$375,000 per year, position available date 01/28/2020.</li> <li>• Abolish one 1.0 FTE position of <b>Physician Assistant</b> (Position Code 17.113.067) under <u>WYOMING COUNTY FAMILY MEDICINE – ARCADE</u>, effective 02/09/2020.</li> <li>• Create one 1.0 FTE position of <b>Nephrology Physician Provider</b> (Position Code 10.111.615) under <u>NEPHROLOGY CLINIC</u> and set the salary at \$350,000 per year, position available date 01/28/2020.</li> <li>• Create one 1.0 FTE position of <b>Nurse Practitioner</b> (Position Code 17.122.311) under <u>WYOMING COUNTY FAMILY MEDICINE – ARCADE</u> and set the salary at \$92,000 per year, position available date 01/28/2020.</li> <li>• Abolish one 1.0 FTE position of <b>Nurse Practitioner</b> (Position Code 17.118.311) under <u>WYOMING COUNTY FAMILY MEDICINE – O'DELL</u>, effective 01/28/2020.</li> <li>• Abolish one 1.0 FTE position of <b>Nurse Practitioner</b> (Position Code 17.119.067) under <u>WYOMING COUNTY FAMILY MEDICINE – O'DELL</u>, effective 01/28/2020.</li> <li>• Abolish one 1.0 FTE position of <b>OBGYN Physician Provider</b> (Position Code 10.100.539) under <u>OB CLINIC</u>, effective 01/28/2020.</li> <li>• Abolish one 0.80 FTE position of <b>Nurse Practitioner</b></li> </ul>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>

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<p>(Position Code 17.112.311) under <u>WYOMING COUNTY FAMILY MEDICINE – ARCADE</u>, effective 01/28/2020.</p> <ul style="list-style-type: none"> <li>• Abolish one 1.0 FTE position of <b>Family Practice Physician Provider</b> (Position Code 10.105.587) under <u>WYOMING COUNTY FAMILY MEDICINE – WARSAW</u>, effective 01/28/2020.</li> <li>• Abolish <b>Stipend for Family Practice Physician Provider</b> (Position Code 10.105.587) under <u>WYOMING COUNTY FAMILY MEDICINE – WARSAW</u>, effective 01/28/2020.</li> <li>• Abolish <b>Stipend for Family Practice Physician Provider</b> (Position Code 10.105.587) under <u>WYOMING COUNTY FAMILY MEDICINE – WARSAW</u>, effective 01/28/2020.</li> <li>• Change one position of <b>Physician Assistant</b> (Position Code 17.115.067) from 0.80 FTE to 0.90 FTE, effective 01/28/2020.</li> <li>• Create a <b>Stipend for Family Practice and Maternity Physician Provider</b> (Position Code 10.103.586) under <u>WYOMING COUNTY FAMILY MEDICINE – WARSAW</u> in the amount of \$250 per day (24 hour period) for nursery call coverage only beyond existing contract requirement, effective 01/01/2020.</li> <li>• Create a <b>Stipend for Family Practice Physician Provider</b> (Position Code 10.104.587) under <u>WYOMING COUNTY FAMILY MEDICINE – WARSAW</u> in the amount of \$250 per day (24 hour period) for nursery call coverage only beyond existing contract requirement, effective 01/01/2020.</li> <li>• Set the salary of the <b>Certified Nurse Midwife, FT</b> position (Position Code 17.108.519) at \$128,125 per year, effective 01/15/2020.</li> <li>• Set the salary of the <b>Family Practice Physician Provider</b> position (Position Code 10.106.587) under <u>WYOMING COUNTY FAMILY MEDICINE – WARSAW</u> at \$252,500 per year effective 04/01/2021.</li> <li>• Set the salary of the <b>Family Practice Physician Provider</b></li> </ul>			

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position (Position Code 10.106.587) under <u>WYOMING COUNTY FAMILY MEDICINE – WARSAW</u> at \$255,025 per year effective 04/01/2022.			
<p>18. <b><i>Amend Salary Schedule X as follows:</i></b></p> <ul style="list-style-type: none"> <li>• Set the salary of the <b><i>Medical Receptionist</i></b> (Position Code 12.193.153) under <u>WYOMING COUNTY FAMILY MEDICINE - O-DELL</u> at \$15.00 per hour, effective 10/07/2019 and further set the salary at \$15.3750 per hour, effective 01/01/2020.</li> <li>• Set the salary of the <b><i>Medical Receptionist</i></b> (Position Code 12.194.153) under <u>WYOMING COUNTY FAMILY MEDICINE - WARSAW</u> at \$16.17 per hour, effective 08/26/2019 and further set the salary at \$16.5743 per hour, effective 01/01/2020.</li> <li>• Set the salary of the <b><i>LPN</i></b> (Position Code 04.581.147) under <u>WYOMING COUNTY FAMILY MEDICINE - WARSAW</u> at \$20.34 per hour, effective 08/26/2019 and further set the salary at \$20.8485 per hour, effective 01/01/2020.</li> <li>• Set the salary of the <b><i>LPN</i></b> (Position Code 04.582.147) under <u>WYOMING COUNTY FAMILY MEDICINE - WARSAW</u> at \$20.00 per hour, effective 08/12/2019 and further set the salary at \$20.50 per hour, effective 01/01/2020.</li> <li>• Set the salary of the <b><i>LPN</i></b> (Position Code 04.584.147) under <u>WCCHS OB/GYN CLINIC</u> at \$20.34 per hour, effective 12/30/2019 and further set the salary at \$20.8485 per hour, effective 01/01/2020.</li> <li>• Create one 0.90 FTE position of <b><i>Medical Office Assistant</i></b> (Position Code 12.900.480) under <u>BAYOUMI FAMILY MEDICINE</u> and set the salary at \$13.33 - \$17.50 per hour, position available date 01/28/2020.</li> <li>• Create one 1.0 FTE position of <b><i>Licensed Practical Nurse</i></b> (Position Code 04.165.147) under <u>BAYOUMI FAMILY MEDICINE</u> and set the salary at \$17.78 - \$20.34 per hour, position available date 01/28/2020.</li> <li>• Create one 1.0 FTE position of <b><i>Medical Receptionist</i></b> (Position Code 12.901.153) under <u>BAYOUMI FAMILY</u></li> </ul>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>

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Also Present:

Department Agenda Item	Discussion	Decision	Action
<p><u>MEDICINE</u> and set the salary at \$13.33 - \$17.50 per hour, position available date 01/28/2020.</p> <ul style="list-style-type: none"> <li>• Create one 1.0 FTE position of <b>Medical Receptionist</b> (Position Code 12.902.153) under <u>BAYOUMI FAMILY MEDICINE</u> and set the salary at \$13.33 - \$17.50 per hour, position available date 01/28/2020.</li> <li>• Create one 1.0 FTE position of <b>Medical Receptionist</b> (Position Code 12.903.153) under <u>BAYOUMI FAMILY MEDICINE</u> and set the salary at \$13.33 - \$17.50 per hour, position available date 01/28/2020.</li> <li>• Create one 0.40 FTE position of <b>Registered Practical Nurse</b> (Position Code 03.890.209) under <u>BAYOUMI FAMILY MEDICINE</u> and set the salary at \$20.00 – \$25.00 per hour, position available date 01/28/2020.</li> <li>• Create one 1.0 FTE position of <b>Clinic Office Manager</b> (Position Code 02.209.525) under <u>BAYOUMI FAMILY MEDICINE</u> and set the salary at \$15.50 per hour, position available date 01/28/2020.</li> <li>• Abolish one 1.0 FTE position of <b>Medical Receptionist</b> (Position Code 12.193.153) under <u>WYOMING COUNTY FAMILY MEDICINE – O'DELL</u>, effective 02/09/2020.</li> <li>• Abolish one 1.0 FTE position of <b>Registered Practical Nurse</b> (Position Code 03.886.209) under <u>WYOMING COUNTY FAMILY MEDICINE – WARSAW</u>, effective 01/28/2020.</li> <li>• Create one 0.90 FTE position of <b>Licensed Practical Nurse</b> (Position Code 04.164.147) under <u>BAYOUMI FAMILY MEDICINE</u> and set the salary at \$17.78 - \$20.34 per hour, position available date 01/28/2020.</li> <li>• Create one 1.0 FTE position of <b>Licensed Practical Nurse</b> (Position Code 04.163.147) under <u>WCCHS CLINIC ADMINISTRATION</u> and set the salary at \$17.78 – 20.34 per hour, position available date 11/17/2019.</li> </ul>			

## FINANCE COMMITTEE MEETING AGENDA

Date: Tuesday, February 04, 2020 @ 9:00 AM

Present: **Kehl, Grant**, Leuer, Brick, Berwanger, King, Ryan, May, Brunner

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>Clerk to the Board w/C. Ketchum</b>			
1. <i>Sales Tax Extension update:</i> <ul style="list-style-type: none"> <li>• NYS Senator Gallivan recently introduced S.7322, AUTHORIZES THE COUNTY OF WYOMING TO IMPOSE AN ADDITIONAL ONE PERCENT SALES TAX (Three year extender)</li> <li>• As of 01/31/2020 no same as in the Assembly...</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Off Track Betting w/</b>			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Co. Insurance Office w/D. Perkins</b>			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Board of Supervisors w/C. Ketchum</b>			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Other/Referrals:</b>			
<b>HUMAN RESOURCES</b>			
<b>Human Resource</b>			
1. <i>Position Fill:</i> <div style="text-align: center;"><i>Sheriff</i></div> One (1) position of <i>Deputy Sheriff</i> (PT – Variable FTE) (non-union) (position # 094.083) following WCDSA Schedule, at \$24.23 – 26.12/hr.; person vacating: Nicholas Wright, effective December 5, 2019; position available: February 5, 2020.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

## FINANCE COMMITTEE MEETING AGENDA

Date: Tuesday, February 04, 2020 @ 9:00 AM

Present: **Kehl, Grant**, Leuer, Brick, Berwanger, King, Ryan, May, Brunner

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p><b>2. <i>Position Fill:</i></b>  <b><i>Health Department</i></b>                      One (1) position of <b><i>Public Health Nurse</i></b> (1 FTE) (position # 023.197) on CSEA Schedule A, Job Grade 18, at \$26.25 – 30.16/hr. to a part time capacity of .6 FTE (24 hours/week); person vacating: R. Demuth, effective November 2, 2019; position available: February 5, 2020.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>3. <i>Amend Salary Schedule S:</i></b>                      To correct hourly rate of the <b><i>Staff Social Worker</i></b> (position # 008.594) in the Public Defender’s Office on Salary Schedule S to \$27.59/hr., effective January 1, 2020 to include 2020 COLA.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>County Historian</b>			
<p><b>4. <i>2020 Appropriation:</i></b>                      To/01.46.7510.4.41010 Office Supplies \$480.00                      w/ 01.09.7510.2705 Gifts &amp; donations \$480.00  <b>Reason:</b> To appropriate funds donated for office use to be used for archival supplies.</p>	<p><i>Funds raised selling WWII Book</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>HUMAN SERVICES</b>			
<b>Office for the Aging</b>			
<p><b>1. <i>Amend Salary Schedule “G”:</i></b>                      Set the salary of the <b><i>Alzheimer Caregiver Coordinator</i></b> within the Department of Office for the Aging to reflect 2020 hourly wage of \$22.80 (2.5% COLA increase.) annual salary equivalent of \$41,820.00; Effective January 1, 2020.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>2. <i>2020 Appropriation:</i></b>                      To: 01.44.6772.4.40923 Dietician Services <u>\$8,100.00</u>                      With: 01.12.6772.477210 Title IIID 3,000.00                      01.12.6772.477204 Title IIIC2 2,550.00                      01.11.6772.377201 OFA SNAP 2,550.00  <b>Reason:</b> To cover contract amount for increase in hours per state requirement</p>	<p><i>The hours currently contracted for are 6. NYS recommended increasing to 18 hours. Ultimately agreed to allow an increase in contracted hours to 12.</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

## FINANCE COMMITTEE MEETING AGENDA

Date: Tuesday, February 04, 2020 @ 9:00 AM

Present: **Kehl, Grant,** Leuer, Brick, Berwanger, King, Ryan, May, Brunner

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>PLANNING COMMITTEE</b>			
<b>Wyoming County Water Resource Agency</b>			
<p>1. <b>2020 Appropriation:</b>  <b>To:</b> 01.48.8310.4.40301 Prof. SVC Contracts \$53,775.00  w/01.04.8310.2378 Water Services-Other Gov. \$53,775.00  <b>Reason:</b> Originally appropriated in 2019 to pay for an unbudgeted Professional Services Contract to complete the Silver Lake Sediment Dredging Project Phase 2- Sampling Plan Implementation. Contracted work was not completed in 2019 and is being completed in 2020.</p>	<p><i>The funding was provided by 7 state holders</i></p>	<p>Motion:  Ayes:  Noes:  Absent:</p>	<p>Carried:  Defeated:  Referred to:</p>
<b>PUBLIC SAFETY</b>			
<b>Sheriff</b>			
<p>1. <b>2020 Appropriation:</b>  <b>To:</b> 01.37.3110.2.23001 Cars \$29,048.68  w/<i>any funds available</i> \$29,048.68  <b>Reason:</b> Dodge has discontinued making the Police Charger; Ford Police Interceptor Utility AWD is approx. \$6,000.00 more each.</p>		<p>Motion:  Ayes:  Noes:  Absent:</p>	<p>Carried:  Defeated:  Referred to:</p>
<p>2. <b>Position Create/Fill: Sheriff</b>  Three (3) positions of <u>Dispatcher</u> (PT – Variable FTE) (non-union) following WCSEA Schedule, at \$19.02 – 23.19/hr.; Positions Available: February 12, 2020.</p>	<p><u><a href="#">Position #2</a></u>  <u><a href="#">Position #3</a></u></p>	<p>Motion:  Ayes:  Noes:  Absent:</p>	<p>Carried:  Defeated:  Referred to:</p>
<b>Emergency Services</b>			
<p>3. <b>2020 Appropriation:</b>  <b>To:</b> 01.37.3640.4.40305 All Hazard Mitigation Pl. \$75,000.00  w/01.12.3640.438904 Fed Aid All Haz Mit Grant\$75,000.00  <b>Reason:</b> To appropriate FY2017 PDMC Grant Funds to pay Consultant for All Hazard Mitigation Plan Update.</p>	<p><b>TETRA-Tech contract</b></p>	<p>Motion:  Ayes:  Noes:  Absent:</p>	<p>Carried:  Defeated:  Referred to:</p>
<p>4. <b>2020 Appropriation:</b>  <b>To:</b> 01.37.3645.2.20101K Telecommunications \$16,753.50  w/01.12.3645.43890K Federal Aid HSG2019 \$16,753.50  <b>Reason:</b> To appropriate 2019 SHSP Grant fund balance.</p>		<p>Motion:  Ayes:  Noes:  Absent:</p>	<p>Carried:  Defeated:  Referred to:</p>

## FINANCE COMMITTEE MEETING AGENDA

Date: Tuesday, February 04, 2020 @ 9:00 AM

Present: **Kehl, Grant,** Leuer, Brick, Berwanger, King, Ryan, May, Brunner

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>District Attorney</b>			
<p><b>5. 2019 Appropriation:</b>  <b>To:</b> 01.32.1161.4.41361 Traffic Diversion \$4,793.70                      w/01.07.1161.2610 Fines and Forfeitures \$4,793.70  <b>Reason:</b> Purchase of Body Cameras.</p>	<p>Note: This purchase was meant to occur in 2020 but vendor shipped them in the last week of 2019 instead against our instructions. Quote was signed in 2020 with understanding sale would not take place until 2020. Quote was signed to hold the price. Due to accounting rules, this must be a 2019 purchase. Janis to explain further at committee meeting.</p>	<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>
<p><b>6. Amend Salary Schedule "G":</b>                      To provide Stipends plus corresponding fringe to the following:</p> <ul style="list-style-type: none"> <li>• Asst. DA (1<sup>st</sup>) \$ 2,000.00</li> <li>• Asst. DA (2<sup>nd</sup>) \$ 5,000.00</li> <li>• Administrative Assistant (DA) \$10,000.00</li> <li>• Secretary to the District Attorney \$10,000.00</li> <li>• Principal Account Clerk (Treasurer's Office) \$ 3,000.00</li> </ul> <p>Said amounts to be paid out after <b>November 1, 2020</b> from 2020 budgeted Traffic Diversion funds (1161).</p>	<p>Note: These funds are paid out in November. They are paid out in November so we are able to look at three quarters of revenue prior to their payment.</p>	<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>
<p><b>7. Amend Salary Schedule "G":</b>                      To provide Stipends plus corresponding fringe to the following (effective October 1, 2019 to March 31, 2020):</p> <ul style="list-style-type: none"> <li>• Asst. DA (1<sup>st</sup>) \$10,000.00</li> <li>• Administrative Assistant (DA) \$ 500.00</li> <li>• Secretary to the District Attorney \$ 1,750.00</li> </ul> <p>Said amounts to be paid out after <b>February 1, 2020</b> from 2020 budgeted Aid To Prosecution Funds (1168).</p>	<p>Note: These are yearly stipends that are fully funded through the Aid to Prosecution grant. The grant makes us split up the payments in two. The first in this state fiscal year and the second in the following fiscal year. This applies to agenda items #7 and #8</p>	<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>
<p><b>8. Amend Salary Schedule "G":</b>                      To provide Stipends plus corresponding fringe to the following (effective April 1, 2020 to September 30, 2020):</p> <ul style="list-style-type: none"> <li>• Asst. DA (1<sup>st</sup>) \$10,000.00</li> <li>• Administrative Assistant (DA) \$ 500.00</li> <li>• Secretary to the District Attorney \$ 1,750.00</li> </ul> <p>Said amounts to be paid out after <b>April 1, 2020</b> from 2020 budgeted Aid To Prosecution Funds (1168).</p>		<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>

## FINANCE COMMITTEE MEETING AGENDA

Date: Tuesday, February 04, 2020 @ 9:00 AM

Present: **Kehl, Grant**, Leuer, Brick, Berwanger, King, Ryan, May, Brunner

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>PUBLIC WORKS</b>			
<b>Highway</b>			
1. <b>2020 Appropriation:</b> <b>To:</b> 03.54.5130.1.19751 Oth Empl Veh Allowance \$2,500.00 04.53.5110.1.19751 Oth Empl Veh Allowance \$2,500.00 <i>w/any funds available</i> \$5,000.00 <b>Reason:</b> To cover expenses to pay two employees vehicle use stipends, which was not budgeted.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: **p/J. Brick** (minutes prepared by \_\_\_\_\_).

Next Finance Committee Meeting scheduled for **Tuesday, February 6, 2018 @ 9:00 AM.**