

HUMAN RESOURCE COMMITTEE MEETING AGENDA

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled,

CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19)

permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, December 29, 2020 @ 9:00 AM

Location: *Supervisors' Committee Room, 2nd floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via *BOS YouTube Channel* (<https://www.youtube.com/channel/UCcfZs0H1gcOl67v1R8g-Ow>)

Present: *King, Becker*, Kehl, Grant, Brunner, Leuer, Roche, Granger, Jacoby

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM County Clerk w/R. Pierce			
1. <i>Approval of Resolution</i> allowing County Clerk to accept Mortgage Tax Retention in the sum of \$ 200,100.00 from the State Tax Commission to cover the expenses incurred in connection with Article 11 of NYS Law, collecting of mortgage taxes, for the period April 2021 to March 2022.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>Home Rule Request</i> to extend Local Mortgage Recording Tax – additional one-quarter percent (1/4%). This will be effective through 11/30/2024.	<ul style="list-style-type: none"> • Current Local Law expires on 11/30/21 (The new local law should expire through 11/30/2024 (three (3) years) to run concurrently with the Home Rule Request) • Current Home Rule Request expires 11/30/21 • The Local Law should be introduced end of Aug. 2021 at the very latest. 	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
DMV w/R. Pierce			
3. <i>FYI:</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<ul style="list-style-type: none"> • Extension of Expired Documents – <ul style="list-style-type: none"> ○ All driver licenses and permits that expired March 1, 2020, or after continue to be extended by Executive Order at least through January 1, 2021. • In addition, in-person transactions are still required to be done by appointment only. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:15 AM County Attorney w/J. Wujcik			
1. <i>General Update, Including Pending Litigation</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
9:30 AM Historian w/C. Amrhein			
1. <i>Request for expired Veterans Records instead of Shredding:</i> <ul style="list-style-type: none"> • See attached 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:45 AM Board of Elections w/J. Schlick & H. Bush			
1. <i>Professional Services Contract \$5001 or greater:</i> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>Tenex Software Solutions</i> , 5021 W Laurel St, Tampa FL 66307, for support and maintenance of 42 electronic poll books in an amount not to exceed \$15,166.62; effective January 1, 2021 until December 31, 2023.	Includes a full year of maintenance for 35 poll books and a 3 month extension (September 2021-December 2021) for the additional 7 which is prorated at \$291.62. This is in order to sync maintenance and support for all 42 poll books going forward, beginning January 2022. 2021-\$4,666.62 2022-\$5,250.00 2023-\$5,250.00 OGS pricing good through 2023. Contract PS68742. \$125 per pollbook.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Human Resource w/D. Farberman			
1. <i>Position Create/Fill:</i> <i>Public Defender</i> Create and fill one (1) position of <i>Assistant Public Defender (7th)</i> (PT – 0.5 FTE) Non-Union and place on Salary Schedule G under <i>Upstate Quality Improvement and Caseload Reduction Grant</i> , at an annual compensation of \$24,000.00, Position Available: January 13, 2021.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>2. <i>Position Abolish/Create/Fill:</i> <i>Social Services</i> Create and fill one (1) position of <i>Caseworker Trainee</i> (FT - 1.0 FTE) on CSEA Schedule A, (Grade 12; \$20.20/hr. - \$23.14/hr.) Position Available: January 13, 2021.</p> <p>Abolish: Abolish one (1) position of <i>Caseworker</i> (position #014.042) (FT - 1.0 FTE), effective January 13, 2021.</p>	<p><i>To convert to Caseworker after twelve months upon satisfactory performance during the training period. Funded by current Caseworker (position #014.042).</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>3. <i>Amend Salary Schedule S:</i></p> <ul style="list-style-type: none"> To remove the <i>Assistant Public Defender (5th)</i> (position # 010.503) under the PUBLIC DEFENDER. 	<p><i>Housekeeping change, duplicate entry removal. Already present on Salary Schedule G.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>4. <i>Amend Salary Schedule G:</i> To set compensation for the <i>Assistant Public Defender (5th)</i> (position # 010.503) under the <i>Upstate Quality Improvement and Caseload Reduction Grant</i> in the amount of \$6,000.00 annually; effective January 4, 2021.</p>	<p><i>Total compensation will be \$24,000.00 with \$18,000.00 coming already from the CAFA grant.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>5. <i>Approve Existing MOUs:</i></p> <ul style="list-style-type: none"> <i>CNA and LPN – (04/10/17 – 07/10/17)</i> <i>CNA and LPN – (07/11/17 – 10/09/17)</i> <i>CNA and LPN – (10/10/17 – 12/31/20)</i> <i>Shift Bonus – (signed 12/10/2018 / expires 12/31/20)</i> <i>Shift Bonus – (signed 12/14/2020 / expires 12/31/21)</i> <i>Deputy County Treasurer – 11/27/2018</i> <i>Extended and Non-Traditional Shifts – (signed 3/21/2019)</i> <i>CNA Grade Change – (eff. 7/16/17)</i> <i>Night Shift Recruiting Incentive – (signed 12/10/18)</i> <i>Med Tech Extended Shift – (signed 5/17/18)</i> <i>SNF Worked Suspension – (signed 11/5/18)</i> 	<p><i>All documents attached.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
7. <i>Discussion Items:</i> <ul style="list-style-type: none"> • <u>EAP Update</u> • Both CSEA Agreements Expire 12/31/20 • G. Robb Arbitration – Post Hearing Brief Submitted 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Civil Service w/D. Farberman			
8. <u>Civil Service update for December 2020</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Records Retention w/G. Royce			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/S. King (minutes prepared by _____).

Next Human Resource Committee Meeting scheduled for **Tuesday, January 26, 2021 @ 9:00 AM.**

Committee Chair Initials: _____