

## HUMAN SERVICES COMMITTEE MEETING AGENDA

Date: Monday, November 25, 2019 @ 1:00 PM

Present: **Grant, Ryan,** Granger, Davis, Tallman, Vasile, Brunner, King, Copeland

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
<b>1. FYI:</b> Change date of the December 31, 2019 Committee Meeting to Tuesday, December 17, 2019 at 1:00 p.m. due to the Christmas / New Year holiday season.	<i>Changes to date, time and location are the privilege of the Committee Chair ~ no action required.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>1:00 PM Wyo. Co. Community Action w/R. Shader</b>			
<b>1. General Update:</b>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>2. New Care Coordinator Pilot</b>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>1:15 PM Veterans Services w/L. Harvey</b>			
<b>1. Dwyer Wyoming Update:</b> <ul style="list-style-type: none"> <li>• Funding 2019-2020</li> <li>• Budget outlook</li> <li>• Planning for 2019-2020</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>2. Ralph Wilson Foundation Respite Care Grant Opportunity</b> <ul style="list-style-type: none"> <li>• JVC working with our office and J. Rutowski to look at how to keep our aging Veteran Population here in Wyoming County.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>3. Overnight Travel Authorization:</b> R. Kruppa to attend American Legion Winter Conference at the Desmond Hotel in Albany, NY, January 24, 2020 – January 25, 2020 The county car will be used. Cost to County will be for Hotel, Gas and Food.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>4. Future Veteran Pledges</b> <ul style="list-style-type: none"> <li>• morning of will call to verify they are attending</li> <li>• back up for just the pledge</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: \_\_\_\_\_

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<b>1:30 PM Office for the Aging w/A. Aldinger</b>			
1. <b><i>OFA Advisory Council Reports:</i></b> <ul style="list-style-type: none"> <li>• <b>EISEP</b> ~ <u>97</u> Participants / <u>73</u> Active                             <ul style="list-style-type: none"> <li>○ <b>PCAI</b> ~ <u>37</u></li> <li>○ <b>PCA II</b> ~ <u>36</u></li> </ul> </li> <li>• <b>Respite</b> ~ 32                             <ul style="list-style-type: none"> <li>○ <b>Life Line</b> ~ <u>23</u></li> <li>○ <b>Private Pay</b> ~ <u>34</u></li> <li>○ <b>Adult Day Care</b> ~ <u>6</u></li> <li>○ <b>PCAI</b> ~ <u>1</u></li> <li>○ <b>PCA II</b> ~ <u>2</u></li> </ul> </li> <li>• <b>HDM (Home Delivered Meals)</b> ~ ___ active participants with _____ meals being served today</li> <li>• <b>Congregate Meal Sites</b> ~ Avg. <u>12</u> /day                             <ul style="list-style-type: none"> <li>○ <b>Pine Lounge</b> ~ 58</li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <b>Amend Salary Schedule “F”:</b> To increase Meal Site Managers wage from \$11.10/hr. to 11.80/hr.; effective 12/31/20		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <b><i>FYI ~ Referred to 12-03-19 Finance Committee from 11-25-19 Human Resources</i></b> <b><i>Position Fill: Office for the Aging</i></b> One (1) position of <b><i>Case Manager</i></b> (1.0 FTE) (position # 277.040) on CSEA Schedule A, Job Grade 15 at \$21.35/hr - \$24.83/hr. Person Vacating: Patricia Dutton, effective April 30, 2020. Position Available: May 1, 2020.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. <b><i>FYI ~ Referred to 12-03-19 Finance Committee from 11-25-19 Human Resources</i></b> <b><i>Position Creation/Fill: Office for the Aging</i></b> Create two (2) positions of <b><i>Meal Site Manager (Per Diem)</i></b> at a rate of \$11.80/hr. with only those benefits mandated by law; effective 12/16/19	<b><i>Paperwork on its way to J. Ford</i></b>  <b><i>Details provided by Dir. Aldinger 11/21/19</i></b>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: \_\_\_\_\_

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p><b>5. Office for the Aging Advisory Council</b>  <b>Supervisor Member</b>  <i>One(1) year term effective January 1, 2020 through December 31, 2020</i>  <ul style="list-style-type: none"> <li>• <del>Ellen Grant (T/ Bennington) 905 Old Allegany Rd Attica, NY 14011 (reappointment)</del></li> </ul> <i>Three(3) year term effective January 1, 2020 through December 31, 2022</i></p> <p style="text-align: center;"><b>Town Reps</b></p> <ul style="list-style-type: none"> <li>• Charles Perl (Sheldon reappointment ) 1025 Centerline Rd Strykersville, NY 14145</li> <li>• James McIlroy (Covington reappointment) 7806 Big Tree Rd Pavilion, NY 14525</li> <li>• Gail Rogers (Genesee Falls reappointment) 6612 Portageville Rd Portageville, NY 14536</li> <li>• Ann Smith (Eagle reappointment) 3493 E. Main St Bliss, NY 14024</li> <li>• Carol Glor (Middlebury reappointment) 5378 Conable Way #103 Warsaw, NY 14569</li> <li>• Faith McQueen 693 Lapp Rd Alden, NY 14004(Bennington)</li> </ul> <p style="text-align: center;"><b>Agency Reps</b></p> <ul style="list-style-type: none"> <li>• Diane Scott (Peers Together reappointment) 27 W. Buffalo St Warsaw, NY 14569</li> <li>• Karen Gayton (Wyoming Transit Service reappointment) 4390 Gypsy Lane Mt. Morris, NY 14510</li> </ul>	<p style="text-align: center;"><b>Typically done after committee assignments are made for the year...</b></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><b>6. FYI ~ Contract (\$3,000 and under):</b></p> <ul style="list-style-type: none"> <li>• <b>WCJW</b>, 3258 Merchant Road, Warsaw, NY 14569 for information and outreach to Caregivers in Wyoming County to be provided in an approximate amount of \$ 2,860; effective 01/01/20 through 12/31/20.</li> <li>• <b>Valley Chapel Free Methodist Church</b> 3415 State Route 19 Warsaw, NY 14569 for use of facility for Warsaw Nutrition Site to be provided in an amount of \$600.00; effective 01/01/20 through 12/31/20.</li> </ul>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><b>7. Professional Service Contract \$5,001 or greater:</b>            Authorize Chairman and Director to sign a contract pursuant to General Municipal Law §104(b) with <b>The Cloister</b> 171 North Maple Street Warsaw, NY 14569 for Respite Services to caregivers in Wyoming Co. Variable depending on use. Not to exceed 2020 budget effective 01/01/20 through 12/31/20.</p>	<p style="text-align: center;"><b>Supporting Documentation outstanding.</b></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

Committee Chair Initials: \_\_\_\_\_

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p><b>8. Professional Service Contract \$5,001 or greater:</b>                      Authorize Chairman and Director to sign a contract pursuant to General Municipal Law §104(b) with <b>Aurora Adult Day Services dba Aurora Adult Day Care</b> 101 King St Suite B East Aurora, NY 14052 for Respite Services to caregivers in Wyoming Co. Variable depending on use. Not to exceed 2020 budget effective 01/01/20 through 12/31/20.</p>	<p><i>Supporting Documentation outstanding.</i></p>	<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>
<p><b>9. Professional Service Contract \$5,001 or greater:</b>                      Authorize Chairman and Director to sign a contract pursuant to General Municipal Law §104(b) with <b>Lord of Life</b> 1025 Borden Rd Depew, NY 14043 for Respite Services to caregivers in Wyoming Co. Variable depending on use. Not to exceed 2020 budget effective 01/01/20 through 12/31/20.</p>	<p><i>Supporting Documentation outstanding.</i></p>	<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>
<p><b>10. Interdepartmental Contract (Expenditure) \$3,001 or greater:</b>                      Authorize Chairman and Director to sign a contract pursuant to General Municipal Law §104(b) with <b>Wyoming County Skilled Nursing Facility</b> for Medical Respite services to caregivers in Wyoming Co. Variable depending on use. Not to exceed 2020 budget. Effective 01/01/20 through 12/31/20.</p>	<p><i>Supporting Documentation outstanding.</i></p>	<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>
<p><b>11. Professional Service Contract \$5,001 or greater:</b>                      Authorize Chairman and Director to sign contract pursuant to General Municipal Law §104(b) with <b>Community Care of WNY</b> 1225 West State Street, Olean, NY 14760 In-Home Services to residents 60+ in Wyoming County – services to be provided based on need – Not to exceed 2020 budget effective 01/01/20 – 12/31/20.</p>	<p><i>Supporting Documentation outstanding.</i></p>	<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>
<p><b>12. Professional Service Contract \$5,001 or greater:</b>                      Authorize Chairman and Director to sign a contract pursuant to General Municipal Law §104(b) with <b>Center for Elder Law and Justice</b> 438 Main St., Suite 1200 Buffalo, NY 14202-3208 for legal services to residents 60+ in Wyoming County in a maximum amount of \$9,000; effective 1/1/20 through 12/31/20.</p>	<p><i>Supporting Documentation outstanding.</i></p>	<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>13. <b>Professional Service Contract \$5,001 or greater::</b>                      Authorize Chairman and Director to sign a contract pursuant to General Municipal Law §104(b) with <b>Elderwood Health Plan 7</b> Limestone Dr Williamsville, NY 14221 for a revenue contract for MLTC Services; effective 1/1/20 through 12/31/20.</p>	<p><i>Supporting Documentation outstanding.</i></p>	<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>
<p>14. <b>Grant Application and Acceptance:</b>                      Authorize Chairman to sign a grant application and acceptance award with New York State Office for the Aging 2 Empire State Plaza Albany, NY 12223-1251, to provide outreach and counseling to Medicare beneficiaries who are low income and potentially eligible for low income subsidy program in a minimum amount of \$13,491.00; effective September 30,2019 through September 29,2020.</p>		<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>
<b>Youth Bureau</b>			
<p>15. <b>Youth Bureau Report</b></p> <ul style="list-style-type: none"> <li>• Early Intervention</li> <li>• Pre-School</li> </ul>		<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>16. <b>Appointments/Reappointments:</b>  <b>Wyoming County Youth Board</b>  <b>Community Members</b>  <i>Three (3) year term effective January 1, 2020 through December 31, 2022</i></p> <ul style="list-style-type: none"> <li>• Valerie Lundy 11 Shearing Rd Gainesville, NY 14066</li> <li>• Sheryl Montgomery 3791 Hollow Rd Varysburg, NY 14167</li> </ul> <p style="text-align: center;"><b>Youth Members</b></p> <p><i>One (1) year term effective January 1, 2020 through December 31, 2020</i></p> <ul style="list-style-type: none"> <li>• Alexis Wright 2232 Route 98 Attica, NY 14011</li> <li>• Alyssa Wright 2232 Route 98 Attica, NY 14011</li> </ul> <p style="text-align: center;"><b>Agency Members</b></p> <p><i>Two (2) year term effective January 1, 2020 through December 31, 2021</i></p> <ul style="list-style-type: none"> <li>• Karen Feustal Mental Health 460 North Main St Warsaw, NY 14569 (replacing Erin Pataye)</li> <li>• Samantha Willard Probation 143 N. Main St Warsaw, NY 14569</li> </ul>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>17. <b>Professional Service Contract \$5,001 or greater:</b>            Authorize Chairman to sign a contract pursuant to General Municipal Law §104(b) with <b>James McGuiness and Associates, Inc</b> 1482 Erie Boulevard Schnectady, NY 14305 for the provision support of our preschool software in a maximum amount of \$792/mo + \$125 hour; effective 1/1/20 through 12/31/21.</p>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>18. <b>Grant Application and Acceptance:</b>            Authorize Chairman to sign a contract pursuant to General Municipal Law §104(b) with NYS OCFS 52 Washington St Rensselaer, NY 12144 for the provision of Safe Harbour grant to support public awareness training and meeting the needs of Survivor’s of human trafficking and commercial sexual exploitation in amount of \$30,000; effective 1/1/20 through 12/31/20.</p>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>19. Overnight Travel Authorization:</b> L. Cappadonia to attend Youth Wellbeing Summit in Syracuse, NY on December 10-11, 2019. The county car will be used. No cost to the county.	<i>Supporting Documentation outstanding.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>20. FYI ~ Contract (\$3,000 and under):</b> <ul style="list-style-type: none"> <li><b>Hillside Children’s Center</b> 1183 Monroe Ave Rochester, NY 14620 for the provision of a parenting program to families with children birth – 5. Approximately \$2,600 Not to exceed 2020 budget effective 01/1/20 through 12/31/20.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>2:00 PM Department of Social Services w/K. Barber</b>			
<b>1. Overnight Travel Authorization:</b> K. Barber and J. Gardner will travel to Albany for the NYPWA 151 <sup>st</sup> Annual Winter Conference, 1/21/20 to 1/24/20 at the Albany Marriott Hotel, 189 Wolf Road, Albany, NY 12205. Total cost \$1,795.18, budgeted, county car, gas and ez-pass to be used.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>2. Overnight Travel Authorization:</b> J. Bensman will travel to Albany for the NYPWA 151 <sup>st</sup> Annual Winter Conference, 1/21/20 to 1/23/20 at the Albany Marriott Hotel, 189 Wolf Road, Albany, NY. County Attorney’s office will pay for the Hotel and Conference Registration fees; DSS will provide County car, ez pass, gas card and will reimburse her for meals.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>3. FYI ~ Referred to 12-03-19 Finance Committee from 11-25-19 Human Resources</b> <i>Extend Position: Social Services</i> To set the duration of the appointment of the <b>Clerk (Temporary)</b> (position # 174.503) in the Social Services Department to last for a second six month term, effective September 13, 2019, to end no later than March 13, 2020.	<i>Per NYS Civil Service Law, Section 64 1 (b).</i>  <i>Paperwork on its way to C. Ketchum</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: \_\_\_\_\_

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Absent:

Also Present:

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4. <b>Disposition of Fixed Assets:</b> Declare surplus and dispose of: <ul style="list-style-type: none"> <li>• 2011 Chevy Impala VIN # 2G1WF5EK7B1210000, Property ID # 6010.10-35 2529 AK5599. Original cost was \$16,971.56. Car will be sent to Auction in November 2019; mileage at time of disposal 90,924.</li> <li>• 2011 Chevy Impala VIN # 2G1WF5EK3B1210690, Property ID # 6010.10-34 2530 AK5597. Original cost was \$16,971.56. Car will be sent to Auction in November 2019; mileage at time of disposal 79,222.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. <b><u>Monthly Report:</u></b>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/E. Grant (minutes prepared by \_\_\_\_\_)).

Next Human Services Committee Meeting scheduled for **Tuesday, December 17, 2019 @ 1:00 PM.**

Committee Chair Initials: \_\_\_\_\_