

# FINANCE COMMITTEE MEETING AGENDA

Date: Tuesday, November 05, 2019 @ 9:00 AM

Present: **Brick, Grant,** Kehl, Granger, Davis, Tallman, Leuer, May, Ryan, Copeland

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:00 AM Co. Insurance Office w/D. Perkins</b>			
<p><b>1. Authorize Chairman to sign 2020 Medicare Health Insurance Rates:</b>  <u>RETIREES</u>                      Univera Medicare PPO High Option                          ❖ Single - \$509.99                      Univera Medicare PPO Low Option                          ❖ Single \$466.67                      Excellus Medicare PPO                          ❖ Single \$464.09                      MVP Medicare Gold Anywhere-Buy Up Option                          ❖ Single \$378.95                      MVP Medicare Gold Anywhere-Standard Option                          ❖ Single \$350.93</p>	<p>Univera and Excellus products have an increase between 6%-6.5% over 2019.</p> <p>MVP products have a decrease between 1.9%-2.2% over 2019.</p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>2. Approve 2020 Workers' Compensation costs to participants.</b> List is attached that was approved by the Workers' Compensation Board of Trustees Meeting held on October 1, 2019. Total Budget \$2,973,240.</p>	<p>Please see <a href="#"><u>Exhibit 2, Column 5 for 2020 charges to participants.</u></a>   <a href="#"><u>Resolution included</u></a></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:15 AM Information Technology w/T. MacConnell</b>			
<p><b>1. FYI - Contract (\$3,000 and under):</b>                      • <b>Mercury Networks</b>, 182, Hillrise Dr., Penfield, NY 14526_for GFI Mail Archiver software maintenance Contract in a maximum amount of \$ 1500.00 effective 12/3/ 2019 through 12/2/ 2020. GFI Mail Archiver Software Maintenance</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>2. Discuss Government Center Campus Phone System</b></p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>3. Discuss Email Systems Upgrades</b></p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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<b>9:30 AM Treasurer w/C. Mayer</b>			
<p>1. <b>2019 Fall NYSAC Conf. Resolution:</b></p> <ul style="list-style-type: none"> <li><b>Resolution</b> in Opposition to State Legislative Proposals that Undermine the Careful Balance that Exists n State Law Related to the Tax Foreclosure Process in New York State</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>2. <b>Hand out Investment, Income &amp; Sales Tax Report for Prior Month</b></p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>3. <b>Professional Service Contract \$5,001 or greater:</b>                      Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with ThreePlusOne, Toby Village Park Office, 180 Office Park Way, Pittsford, NY 14534, for the initial Investment Financial Analysis in an amount not to exceed \$15,000.00; effective November 08, 2019 through _____.</p>	<p><i>\$15,000 initial analysis fee.</i></p> <p><i>Continuing quarterly monitoring and reporting fees of .0003 deducted from additional interest earned in perpetuity until severed by 30 day written notice.</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>4. Approve <b>Town Balances</b> for 2019 to be included in the 2020 tax bills.</p>	<p><i>Resolution #18-519, last year.</i>  <i>\$1,772.36 balance as of 11/05/2019</i></p> <p><i>.wpd</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. <b>Foreclosure Auction Results</b></p>	<p><i>Legal, advertising, printing, mailing and Outstanding tax write-offs &lt;\$205,049.90&gt;</i></p> <p><i>Actual Auction Sales 329,500.00</i></p> <p><i>Surplus Expected \$124,450.10</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>6. <b>Appropriation:</b>  <b>To:</b> 01.33.1325.4.40301 Professional Service \$15,000.00  <i>w/any funds available</i>  <b>Reason:</b> To cover new contractual service.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>7. <b>Amend current Investment Policy to include NY Class</b></p>	<p><i>Added by the Board Clerk...</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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8. <u><a href="#">DRAFT Procurement Card Policy Review</a></u>	<i>Budget Office and Clerk to the Board provided suggested edits.</i>  <i>Added by the Board Clerk</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:45 AM Real Property Tax Services w/J. Kirsch</b>			
1. <b>2019 Fall NYSAC Conf. Resolution:</b> • <u><a href="#">Resolution</a></u> Urging the Creation of a New York State Task Force to Consider Legislative Amendments to Address Real Property Appraisal Challenges Based Upon “Dark Store Theory”		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <b>Overnight Travel Authorization AMENDED:</b> J Kirsch to attend 2019 NYSAA Seminar on Assessment Administration, Lake Placid, NY, <del>Sept. 22—24</del> , Sept. 23 – 25, 2019. 2 nights @ \$169.00, + \$225 registration, + <del>9/23 banquet dinner \$48.</del> \$614, \$563, plus meals & tolls.	Emailed Mr. Brick 9/20	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <b>Intermunicipal Agreements:</b> Authorize Chairman to sign Intermunicipal Agreement with the Town of Arcade for Countywide Assessing Services per RPTL 1537, according to the fee schedule negotiated with the municipalities per year; effective October 01, 2019 through September 30, 2022.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. <b>FYI:</b> • Property tax Relief Credit checks from NYS going out. Based on owner-occupied residences and income thresholds. Those who don’t file taxes are being contacted by NYS for income information. • Update on September 10 <sup>th</sup> NYS Assembly Roundtable Discussion: the outcome was positive and Assemblywoman Galef said she would recommend they do not move on this. She did indicate they would support some compromise and asked if we would like to be involved. • The County Real Property Tax Directors conference is this week, Oct 1-4, at Beaver Hollow Conference Center. • Discuss temporary assessment services support for Bennington reassessment. • Working on reassessment projects in Warsaw and Gainesville.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. <b>Amend Salary Schedule “S”:</b> Set the hourly rate of the <i>Assessment Account Specialist</i> within the Department of Real Property Tax Services to \$18.75/hr and full time; effective November 18, 2018. (changed due to the addition of Arcade in the assessment program)		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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<b>10:00 AM Wyo. Co. Community Hospital w/D. Eichenauer &amp; J. McTernan</b>			
<p>1. <b>2019 Fall NYSAC Conf. Resolution:</b></p> <ul style="list-style-type: none"> <li><b><u>Resolution</u></b> Urging the New York State Congressional Delegation to Protect Medicaid Disproportionate Share (DSH) Hospital Payments</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>2. <b>General Update</b></p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>3. <b>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b>                      Amend Resolution #19-285 approved on 06/11/2019 with <b>Cross Cut Enterprise, LLC</b>, 82 Covington Street, Perry, NY 14530 related to the parking lot paving project as follows:</p> <ul style="list-style-type: none"> <li>Change Order #1; increase the contract amount by \$9,253.</li> <li>Change Order #2; increase the contract amount by \$2,060.</li> <li>New not to exceed amount of \$271,683.96.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>4. <b>FYI</b>  <b><u>Interdepartmental Contract (Revenue):\$3,001 or greater:</u></b>                      Amend agreement with <b>Wyoming County Mental Health Department</b>, 460 North Main Street, Warsaw, NY 14569, related to an agreement for the provision of behavioral health services including Psychiatric Assignment Officer, Jail based Chemical Dependency, Case Management – Forensic, Case Management AOT, MICA Case Management, Crisis Outreach, Mobile Treatment Team, Jail MH Service Coordinator as follows:</p> <ul style="list-style-type: none"> <li>Increase the maximum amount of revenue by not more than a total of \$239,574 for service year 2019 [previous approval was for \$237,912].</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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<p><b>5. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b>                      Authorize the Chairman to sign an agreement with <b>Airgas USA LLC</b>, 130 Cross Road, Waterford, CT 06385, an agreement for oxygen cylinder rental and medical bulk oxygen services, not to exceed \$50,000 per year, effective 09/26/2019 – 09/26/2026.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>6. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b>                      Amend Resolution #19-393 approved 09/10/2019 with <b>Catholic Health</b>, 144 Genesee Street, 6th Floor, Buffalo, NY 14203, a professional services agreement to provide Physician Assistant to assist in providing the orthopaedic services to the Hospital's patients in the Hospital's Orthopaedic Clinic as follows:</p> <ul style="list-style-type: none"> <li>• Change the contract entity name from Catholic Health to <b>TRINITY MEDICAL WNY, P.C.</b></li> <li>• Change title of contract from Professional Services Agreement to <b>Employee Lease Agreement.</b></li> <li>• All other terms and conditions remain.</li> </ul>	Resolution #19-393 approved on 09/10/2019	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>7. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b>                      Amend Resolution #18-577 approved on 12/11/2018 with <b>S.C.I. Anesthesia, PLLC</b>, PO Box 718, Victor, NY 14564 related to anesthesia services as follows:</p> <ul style="list-style-type: none"> <li>• Extend the term of the professional services agreement for an additional one (1) year period from 12/01/2018 – 11/30/2019 to <b>12/01/2019 – 11/30/2020.</b></li> <li>• All else remains the same.</li> </ul>	Resolution #18-577 approved on 12/11/2018 Resolution #17-272 approved on 06/13/2017 Resolution #17-538 approved on 12/12/2017	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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<p><b>8. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b> Amend Resolution 18-578 approved on 12/11/2018 with <b>Surgery Specialists at the River, PLLC</b>, 124 N. Maple Street, Warsaw, NY 14569 related to general surgery services as follows:</p> <ul style="list-style-type: none"> <li>• Extend the term of the professional services agreement for an additional one (1) year from 12/16/2018 – 12/15/2019 to <b>12/16/2019 – 12/15/2020</b>.</li> <li>• All other terms of the agreement remain the same.</li> </ul>	<p>Resolution #18-578 approved on 12/11/2018 Resolution #17-540 approved on 12/12/2017 Resolution #16-536 approved on 12/13/2016 Resolution #15-004 approved on 01/02/2015</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><b>9. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b> Amend Resolution #19-034 approved on 01/08/2019 with <b>University At Buffalo Pathologists, Inc. (UBP)</b>, 115 Flint Road, Williamsville, NY 14221 related to pathology and laboratory medical director services as follows:</p> <ul style="list-style-type: none"> <li>• Extend the term of the independent contractor agreement from 01/01/2019 – 12/31/2019 to <b>01/01/2020 – 12/31/2020</b>. Year 1 of 2 subsequent one-year terms.</li> <li>• All other terms of the agreement remain the same.</li> </ul>	<p>Resolution #19-034 approved on 01/08/2019 Resolution #18-524 approved on 11/13/2018</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><b>10. Amend Resolution #18-092</b> approved on 02/13/2018 with <b>University At Buffalo Surgeons, Inc.</b>, 100 High Street, Buffalo, New York 14203 related to the professional services agreement for general surgery services as follows:</p> <ul style="list-style-type: none"> <li>• Extend the term of the professional services agreement for an additional one (1) year from 01/01/2018 – 12/31/2019 to <b>01/01/2020 – 12/31/2020</b>.</li> <li>• All other terms of the agreement remain the same.</li> </ul>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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<p>11. <b>Amend Salary Schedule P and X Handbooks as follows:</b></p> <ul style="list-style-type: none"> <li>• Remove the following text under <b>JURY DUTY</b> <ul style="list-style-type: none"> <li>○ Any juror pay received by the employee, with the exception of mileage payment, shall be turned over to the WCCCH Business Office</li> </ul> </li> <li>• and REPLACE the text with           <ul style="list-style-type: none"> <li>○ Employees should advise the Court that the employee will be paid by the employer during their jury duty service.</li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>12. <b>Amend Salary Schedule X as follows:</b></p> <ul style="list-style-type: none"> <li>• Abolish one (1) <b>Registered Nurse</b> position (03.887.209) under <u>WYOMING COUNTY FAMILY MEDICINE – WARSAW</u>, effective 10/22/2019.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>13. <b>Amend Salary Schedule C as follows:</b></p> <ul style="list-style-type: none"> <li>• Abolish a one-time stipend to the <b>Director of Fire and Emergency Management</b> (position code 006.352) under <u>CIVIL DEFENSE</u> for assistance with the Safety/Emergency Preparedness Coordinator position in the amount of \$2,500.00; effective September 24, 2019 through December 31, 2019.</li> <li>• Set the salary of the <b>Quality and Risk Management Coordinator</b> (Position Code 02.160.545) under <u>ACUTE QUALITY</u> at \$68,260 per year; effective 11/01/2019. This position will not be eligible for a cost of living increase during the calendar year 01/01/2020 – 12/31/2020.</li> <li>• Set the salary of the <b>Quality and Risk Management Coordinator</b> (Position Code 02.160.545) under <u>ACUTE QUALITY</u> at \$74,260 per year; effective 01/01/2020. This position will not be eligible for a cost of living increase during the calendar year 01/01/2020 – 12/31/2020.</li> </ul>	Stipend replaced with an interdepartmental agreement.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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<p>14. <b>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b>                      Authorize the Chairman to sign an Interdepartmental Agreement with <b>Wyoming County Office of Emergency Services</b> whereby WCCHS will pay the Office of Emergency Services a one-time amount of \$2,500 for assistance provided to WCCHS related to the Safety/Emergency Preparedness Coordinator position during the period of September 24, 2019 through December 31, 2019.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Budget Office w/J. Cook</b>			
<p>1. <b>2019 Fall NYSAC Conf. Resolution:</b></p> <ul style="list-style-type: none"> <li>• <b>Resolution</b> Supporting the Establishment of a Community College Funding Floor with Base State Aid Formula for Fiscal Year 2020 and Beyond</li> <li>• <b>Resolution</b> Calling on the Governor and State Legislature to Update New York’s Historic County/New York City Medicaid Cap by Lowering the State Statutory Cap for Each County and New York City to Reflect the annual Savings Currently Provided Under the Affordable Care Act</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>2. <b>Present 2020 Equalization Table.</b> Resolution to be presented and tabled for at least one day prior to adoption.</p>	**Attached	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>3. <b>Resolution needed to set Public Hearing to present and ADOPT the 2020 Budget on <u>Tuesday December 3, 2019 @ 11:00 am.</u></b></p>	(last year res #18-530) <b>*w/copies available after 4:00 p.m. on Wednesday Nov 13, 2019. (by law it must be available by 11-15)</b>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>4. Introduction of Local Law D, year 2019, entitled, “<b>A Local Law Pursuant to Chapter 97-2011 of the Laws of the State of New York and Section 3-C of the General Municipal Law Overriding Tax Levy Limit for Fiscal Year 2020</b>” and set the Public Hearing for <b>December 3, 2019 @ 11:00 AM</b> in the Wyoming County Government Center Supervisors’ Chambers.</p>	<p><b>Note:</b>  <i>The local law to override the tax cap has to be passed before the 2020 budget can be passed...</i></p> <p>**Attach Tax Cap Calculation &amp; History 2019 Override resolution #18-442 (we did NOT end up overriding the cap in 2019. It was withdrawn.</p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:



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<p>5. <b>Resolution:</b></p> <ul style="list-style-type: none"> <li>Approve <a href="#">Recycling fee levies</a> for Tax Bills</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>6. <b>FYI:</b></p> <ul style="list-style-type: none"> <li>Changes made to the budget since the 10-8-19 Committee of the Whole Meeting:</li> <li>FINAL Tax Assessment Values received 10-31-19. The values decreased by just over \$825K, causing the proposed Tax RATE to go from \$.04/1,000 to \$0.05/1,000</li> <li>\$30K in Livescan Equipment for jail was reinstated to the Jail budget. Due to various factors, the equipment will be purchased after the first of the year. (software, timing, etc.). This was offset by adding add'l sales tax and interest revenue.</li> <li>\$2,382 increase in Recycling and offsetting revenue to cover final count of seasonal &amp; year round units (received 11-1-19)</li> <li>Tentative levy remains at \$22,550,217. This is an increase of \$963,040K over the 2019 Adopted levy or 4.46%. This results in a <b>.56% increase in tax rate</b> if your town was at 100% assessment in 2019 and 2020. Because several towns are all over the board, I have attached a spreadsheet for your reference. These are not set in stone yet but it gives you a good idea.</li> </ul> <p><b>**<a href="#">Estimated Tax Rates per Town</a> / <a href="#">Tax Cap Calculation</a> / <a href="#">Tax Cap History</a></b></p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>7. <b>Reminder:</b></p> <p>Adopted 2020 Town Budgets due to Budget Office. Please make sure I receive 1 original with the raised seal. Thanks.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>8. <b>Reappointment:</b></p> <ul style="list-style-type: none"> <li>Janis Cook, 3459 Truesdell Rd., Warsaw NY 14569 as the <b>County Auditor</b> for a term of one (1) year; effective 01/01/2020 – 12/31/2020.</li> </ul>	18-570 last resolution	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>9. <b>Appropriated Fund Tracking Sheet</b></p>	*will carry in	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>10. <b>FYI:</b></p> <ul style="list-style-type: none"> <li>Internal Controls Training</li> </ul>	*RSVP – <a href="#">Attendance Roster</a> attached Thank you Deanna Nikiel for putting this training together.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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<b>Clerk to the Board w/C. Ketchum</b>			
1. <u><i>Semi-Annual Mortgage Tax Report</i></u> for the period April 2019 – September 2019	<b>Spreadsheets are pending</b>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <b>Overnight Travel Authorization:</b> D. Leuer to attend 5 <sup>th</sup> Annual Local Government Innovation Conference at the Empire State Plaza in Albany, NY, October 17 – October 18, 2019. Carpooling with County Zoning Officials. Cost to the County – Hotel \$115.00 and meal reimbursement.	<b>Wyoming County to receive the Regional Impact Award. Code Enf./Zoning Officials have been invited to make a presentation on how Bldg Code Enforcement and Zoning services are delivered in Wyoming County.</b>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <b>Thomas McGinnis has contacted the Board Clerk's Office</b> twice (10/25/18 & 10/25/19) expressing an interest in gifting .28 acres in the Town of Java on Route 78 to the county.	Mr. McGinnis was instructed to write a letter to the Board of Supervisors for their consideration to receive the property before a real property transfer can take place...	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Board of Supervisors w/J. Brick</b>			
1. <b>2019 Fall NYSAC Conf. Resolution:</b> • <b>Resolution</b> Calling on the Governor and State Legislative Leader to Provide Counties with Permanent Local Authority Over Their Existing Sales Tax Rates		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Off Track Betting w/</b>			
1. <b>2019 Fall NYSAC Conf. Resolution:</b> • <b>Resolution</b> Calling on the State of New York to Make All Municipalities Whole that have Been Impacted by the State and Seneca Nation Dispute		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Other/Referrals:</b>			
<b>HUMAN RESOURCES</b>			
<b>Human Resource</b>			
1. <b>Amend Salary Schedule S:</b> To amend the title of <i>Deputy Director of Environmental Health/Weights &amp; Measures</i> (position code #137.591) to <i>Deputy Director of Environmental Health</i> ; effective November 13, 2019.	<b>Updated Job Description Attached</b>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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<p><b>2. Amend Salary Schedule S:</b> To set the salary of the <i>Deputy Director of Environmental Health</i> (position # 137.591) to \$58,000 annually, effective January 1, 2020. <i>Any COLA established for 2020 to be added to the above set salary.</i></p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:				
<p><b>3. Amend Salary Schedules D:</b> To remove the position of <i>Director of Weights and Measures</i> (position # 001.105) from the salary schedule; effective November 13, 2019.</p>	<p><i>Updated Job Description and Org Chart Attached. Paperwork to be sent directly to C. Ketchum</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:				
<p><b>4. Position Fill:</b>  <i>Social Services</i> One (1) position of <i>Senior Social Services Program Specialist</i> (position # 133.361) on CSEA Schedule A, Job Grade 13 at \$20.18/hr. - \$23.20/hr. Person Vacating: Jennifer McMaster, effective August November 5, 2019. Position Available: November 6, 2019.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:				
<p><b>5. Amend Salary Schedule S:</b> To set the hourly wage of the <i>Data Management Account Clerk</i> (position # 009.595) to \$20.72/hr (annual salary equivalent of \$38,000.00), effective November 4, 2019. <i>Any COLA established for 2020 to be added to the above set salary.</i></p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:				
<p><b>6. Appropriation:</b>  <table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">To: 01.34.1431.4.40301 Prof. Services</td> <td style="text-align: right;">\$10,000.00</td> </tr> <tr> <td style="padding-left: 20px;"><i>w/any funds available</i></td> <td style="text-align: right;">\$10,000.00</td> </tr> </table> <b>Reason:</b> To cover legal representation contract for remainder of 2019.</p>	To: 01.34.1431.4.40301 Prof. Services	\$10,000.00	<i>w/any funds available</i>	\$10,000.00		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
To: 01.34.1431.4.40301 Prof. Services	\$10,000.00						
<i>w/any funds available</i>	\$10,000.00						

## FINANCE COMMITTEE MEETING AGENDA

Date: Tuesday, November 05, 2019 @ 9:00 AM

Present: **Brick, Grant**, Kehl, Granger, Davis, Tallman, Leuer, May, Ryan, Copeland

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p><b>7. Amend Salary Schedule "G":</b> To reflect the following hourly wage adjustment for the Domestic Violence Coordinator (Position Code #016.400) under the DISTRICT ATTORNEY; effective 10/01/19 – 12/31/19:</p> <ul style="list-style-type: none"> <li>• <b>Violence Against Women Act Grant (Cost Center 1167)</b> <ul style="list-style-type: none"> <li>○ 65.8 hrs. per pay period at \$18.8294/hr. = \$1,238.98</li> <li>○ Not to exceed \$8,177.24 during the effective date</li> <li>○ 94% of funding</li> </ul> </li> <li>• <b>Office of Victim Services Grant (Cost Center 1169)</b> <ul style="list-style-type: none"> <li>○ 4.2 hrs. per pay period at \$18.8294/hr. = \$79.08</li> <li>○ Not to exceed \$521.95 during the effective date</li> <li>○ 6% of funding</li> </ul> </li> </ul> <p><b>\$1,318.06 total biweekly wages based on 70 hours</b></p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<b>Board of Elections</b>			
<p><b>8. Appropriation:</b> <b>To:</b> 01.34.1450.4.42484 Early Voting <span style="float: right;"><u>\$4,000.00</u></span> w/01.11.1450.3089 Other State Aid <span style="float: right;"><u>\$4,000.00</u></span> <b>Reason:</b> To cover costs associated with Early Voting this yr.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<b>HUMAN SERVICES</b>			
<b>Office for the Aging</b>			
<p><b>1. Bid Award:</b> Authorize Chairman to award bid and sign a contract, pursuant to General Municipal Law §103 with <b>West Herr Toyota Williamsville</b>, 8129 Main Street, Buffalo, NY 14221 for one (1) 2020 Toyota Sienna AWD for medical transport only in an amount not to exceed \$37,852.43; effective October 24, 2019.</p>	<p><i>Committee felt the bid was too high and suggested looking into the state mini-bid process....</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<b>Social Services</b>			
<p><b>2. Position Create/Fill:</b> <b>Social Services</b> One (1) position of <b>Social Services Program Specialist Trainee</b> (1.0 FTE) on CSEA Schedule A, Job Grade 8 at \$18.29/hr-\$21.16/hr. Position Available: November 13, 2019.</p>	<p><i>To convert to Social Services Program Specialist after one year upon satisfactory performance during the training period. Funded by current Social Services Program Specialist position.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

## FINANCE COMMITTEE MEETING AGENDA

Date: Tuesday, November 05, 2019 @ 9:00 AM

Present: **Brick, Grant**, Kehl, Granger, Davis, Tallman, Leuer, May, Ryan, Copeland

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>PUBLIC HEALTH</b>			
<b>Health Department</b>			
<p><b>1. Appropriation:</b>  <b>To:</b> 01.38.4010.4.41706 Medical/Safety Supplies \$4,500.00  w/01.03.4010.160107 Immunization Revenue \$4,500.00  <b>Reason:</b> Appropriate funds to purchase vaccines for the HD Immunization Clinics.</p>		<p>Motion:  Ayes:  Noes:  Absent:</p>	<p>Carried:  Defeated:  Referred to:</p>
<p><b>2. Transfer:</b>  <b>From:</b> 01.38.4010.1.10101 FT CSEA \$10,165.38  01.38.4010.8.81001 Retirement 8,000.00  01.38.4010.8.83001 FICA <u>3,105.00</u>  Total: \$21,270.38  <b>To:</b> 01.38.4011.1.10001 Fixed SDI 6,000.00  01.38.4011.1.10101 FT CSEA 650.00  01.38.4011.1.10202 Temp 3,489.98  01.38.4011.1.10301 OT 16.40  01.38.4011.1.10401 Longevity 9.00  01.38.4011.8.81001 Retirement 1,000.00  01.38.4011.8.82001 Disability 30.00  01.38.4011.8.83001 FICA 650.00  01.38.4011.8.85001 Medicare-FICA 175.00  01.38.4011.8.89001 Med/Hosp 7,500.00  01.38.4011.8.89002 HRA 1,750.00  Total \$21,270.38  <b>Reason:</b> Transfer funds cover expenses due to staffing changes at the HD.</p>	<p><b>From Public Health Cost Center to Water Enhancement Cost Center</b></p>	<p>Motion:  Ayes:  Noes:  Absent:</p>	<p>Carried:  Defeated:  Referred to:</p>
<b>PLANNING COMMITTEE</b>			
<b>Zoning</b>			
<p><b>1. Position Create/Fill:</b>  <b>Zoning Department</b>  One (1) position of <u>Keyboard Specialist</u> (1.0 FTE) on CSEA Schedule A, Job Grade 2 at \$15.89/hr - \$17.35/hr. Position Available: November 13, 2019.</p>		<p>Motion:  Ayes:  Noes:  Absent:</p>	<p>Carried:  Defeated:  Referred to:</p>

## FINANCE COMMITTEE MEETING AGENDA

Date: Tuesday, November 05, 2019 @ 9:00 AM

Present: **Brick, Grant**, Kehl, Granger, Davis, Tallman, Leuer, May, Ryan, Copeland

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>Wyoming County Water Resource Agency</b>			
<p><b>2. Appropriation:</b>  <b>To:</b> 04.48.8310.4.40301 Prof. SVC Contracts \$53,775.00  w/01.04.8310.2378 Water Services-Other Govt. \$53,775.00  <b>Reason:</b> To pay for an unbudgeted Professional Services Contract to complete the Silver Lake Sediment Dredging Project Phase 2- Sampling Plan Implementation.</p>		<p>Motion:  Ayes:  Noes:  Absent:</p>	<p>Carried:  Defeated:  Referred to:</p>
<b>PUBLIC SAFETY</b>			
<b>Public Defender</b>			
<p><b>1. Amend Salary Schedules G &amp; S:</b>  To move the position of <i>Assistant Public Defender (5th), PT</i> (position # 010.503) from schedule G to Schedule S.</p>	<p><i>Job currently vacant.</i></p>	<p>Motion:  Ayes:  Noes:  Absent:</p>	<p>Carried:  Defeated:  Referred to:</p>
<p><b>2. Amend Salary Schedules G &amp; S:</b>  To move the position of <i>Staff Social Worker, PT (position # 008.594)</i> from schedule G to Schedule S; effective July 8, 2019.</p>		<p>Motion:  Ayes:  Noes:  Absent:</p>	<p>Carried:  Defeated:  Referred to:</p>
<p><b>3. Amend Salary Schedules G &amp; S:</b>  To move the position of <i>Investigator (PD)</i> (1.00 FTE) (position code #007.514) from Salary Schedule G to Salary Schedule S; effective March 06, 2019</p>		<p>Motion:  Ayes:  Noes:  Absent:</p>	<p>Carried:  Defeated:  Referred to:</p>
<p><b>4. Position Fill:</b>  <p style="text-align: center;"><i>Public Defender</i></p> One (1) position of <i>Assistant Public Defender (5<sup>th</sup>) (PT)</i> (position # 010.503) on Salary Schedule S at an annual salary of \$19,500.00 (benefits will be accrued at 2/5 proration). Person Vacating: Michael Stivers; effective 10/22/19. Position Available: November 6, 2019.</p>	<p><i>Paperwork to be sent directly to C. Ketchum.</i></p> <p><i>Documentation outstanding...</i></p>	<p>Motion:  Ayes:  Noes:  Absent:</p>	<p>Carried:  Defeated:  Referred to:</p>
<p><b>5. Amend Salary Schedule S:</b>  To provide one-time lump sum stipends for the following Public Defender positions:</p> <ul style="list-style-type: none"> <li>• <i>Staff Social Worker</i> (position code #008.594) - \$471.78</li> <li>• <i>Investigator (PD)</i> (position code #007.514) - \$1,571.60</li> </ul> To cover the cost of health insurance paid in 2019.	<p><i>All costs associated with this covered by Upstate Quality Improvement and Case Load Reduction Grant.</i></p>	<p>Motion:  Ayes:  Noes:  Absent:</p>	<p>Carried:  Defeated:  Referred to:</p>

## FINANCE COMMITTEE MEETING AGENDA

Date: Tuesday, November 05, 2019 @ 9:00 AM

Present: **Brick, Grant**, Kehl, Granger, Davis, Tallman, Leuer, May, Ryan, Copeland

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p><b>6. Amend Salary Schedule S:</b> To provide an annual lump sum stipend to the position of <b>Investigator (PD)</b> (position code #007.514) in the Public Defender's Office in an amount equal to 10% of the annual health insurance premium to last for the life of the associated grant or until a vacancy in the position occurs.</p>	<p><i>All costs associated with this covered by Upstate Quality Improvement and Case Load Reduction Grant.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<b>District Attorney</b>			
<p><b>7. Appropriation:</b> <b>To:</b> 01.32.1161.4.41361 Traffic Diversion Program \$1,355.00 01.32.1161.2.20501 Law Enforcement Equip. <u>1,645.00</u> w/01.07.1161.2610 Fines &amp; Forfeitures \$3,000.00 <b>Reason:</b> To purchase a Radar Gun and tint meters and basic computer.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><b>8. Amend Salary Schedule "G":</b> To amend the current Stipends plus corresponding fringe to the following:</p> <ul style="list-style-type: none"> <li>• Administrative Asst. (DA) \$11,200.00</li> <li>• Secretary to the District Attorney \$11,200.00</li> </ul> <p>Said amounts to be paid in November 2019. Funds are provided through the Traffic Diversion Program.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<b>Sheriff</b>			
<p><b>9. 2019 Appropriation:</b> <b>To:</b> 01.37.3110.2.23001 Cars \$27,400.00 w/01.08.3110.2680 Insurance Recover \$27,400.00 <b>Reason:</b> Purchase vehicle replace one totaled in an accident.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

Signature of Committee Chairman: p/J. Brick (minutes prepared by \_\_\_\_\_).

Next Finance Committee Meeting scheduled for **Tuesday, December 3, 2019 @ 9:00 AM.**