

FINANCE COMMITTEE MEETING AGENDA

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, September 01, 2020 @ 9:00 AM

Location: *Supervisors’ Chambers, 2nd floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via *BOS YouTube Channel* (<https://www.youtube.com/channel/UCcfZs0H1gcOl67v1R8g-Ow>)

Present: *Kehl, Grant*, Leuer, Brick, Berwanger, King, Ryan, May, Brunner

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Committee Chair’s Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM Co. Insurance Office w/D. Perkins			
<p>1. <i>Approve the change in Disability carrier to ShelterPoint, 1225 Franklin Av, Garden City, NY 11530, effective October 1, 2020 to September 30, 2022.</i></p> <ul style="list-style-type: none"> ❖ CSEA General Group - \$13.70/ee/month ❖ County & Hospital Management - \$9.40/ee/month ❖ CSEA-WCCH Supervisory – \$4.60 female/month; \$2.15 male/month ❖ WCCH Schedule X - TBD <p>Statutory coverage for CSEA Groups & Schedule X Enhanced coverage for Management No Paid Family Leave coverage</p>	<p>Comparison chart attached</p> <p>Cover Page & proposal quotes have been sent to County Attorney.</p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>Workers’ Compensation Budget Discussion</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. The Workers’ Compensation Executive Committee has set the date for the annual Board of Trustees Meeting for October 6, 2020, at 9:00 A.M. <u>prior to the start</u> of the Board of Supervisors Finance Committee Meeting.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
10:00 AM Wyo. Co. Community Hospital w/			
1. <i>General Update</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</i> Authorize the Chairman to sign an agreement with NUANCE COMMUNICATIONS, INC. , 1 Wayside Road, Burlington, MA 01803, site license of Dragon Medical One and PowerMic Mobile, \$270,828, effective 09/01/2020 – 09/30/2025.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <i>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</i> Authorize the Chairman to sign an agreement with SMITH AND NEPHEW CAPITAL , 6500 City West Parkway, Suite 401, Eden Prairie, MN 55344 related to orthopaedic equipment as follows: <ul style="list-style-type: none"> • A volume consumable discount agreement and rebate program, \$30,040 per year, effective 09/01/2020 – 08/31/2023. 	\$30,400 per year lease agreement for 3 years with rebate program up to \$30,400 per year eligible based on disposable purchased products agreement.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Present: **Kehl, Grant**, Leuer, Brick, Berwanger, King, Ryan, May, Brunner

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>4. Amend <u>Salary Schedule C</u> as follows:</p> <ul style="list-style-type: none"> Abolish one (1) position of 1.00 FTE Network Administrator I (Position Control #12.311.588) under <u>INFORMATION SYSTEMS</u>, effective 08/22/2020. Create one (1) position of 0.5 FTE Network Administrator I (Position Control # TBD) under <u>INFORMATION SYSTEMS</u>, at a salary range of \$25,000 - \$30,000 per year, position available date 08/23/2020. 	Will need to set the salary of the 0.5 FTE Network Administrator I position at a future date.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. Amend <u>Salary Schedule X</u> as follows:</p> <ul style="list-style-type: none"> Set the salary of one (1) position of 0.50 FTE Medical Office Assistant (Position Control #12.186.480) under <u>WYOMING COUNTY FAMILY MEDICINE – ARCADE</u> at \$15.00 per hour, effective 07/21/2020 and move this position under <u>WYOMING COUNTY FAMILY MEDICINE – O'DELL</u>, effective 07/21/2020. Abolish one (1) position of Registered Practical Nurse Per Diem (Position Control #03.884.209) under <u>WYOMING COUNTY FAMILY MEDICINE – ARCADE</u>, effective 08/22/2020. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>6. Approve the memorandum of understanding between the County of Wyoming and the Civil Service Employees Association, Local 1000, AFSCME, AFL-CIO, Wyoming County Locak 861-9250 regarding dialysis care, as submitted and attached.</p>	<i>Approval is being referred from the Human Resource Committee.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to: NO ACTION REQUIRED

Committee Chair Initials: _____

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Budget Office w/J. Cook			
<p>1. Discussion: The 2021 Department Budget Requests are in. 2021 Requested Levy in the amount of \$28,014,083.73 or a 24.23% increase over 2020 Adopted Levy (\$22,550,217). With projected use of Fund Balance (GF - \$750K, HWY - \$650K & MACH - \$220K) the levy is reduced to \$26,393,673.33 or a 17.04% Increase.</p>	<p>This is where we usually start the process. The General Fund balance will be key as we move forward, closely monitoring sales tax and state revenue, along with savings that can be realized in the 2020 budget.</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>2. Budget Discussion: The Budget Office has begun reviewing department requests and making changes as appropriate. I anticipate by mid to late September I will be able to provide the board with a complete list of Departmental adjustments, cuts, additional cut/add options that require discussion, as well as identifying a target for tax cap purposes.</p>	<p><u>Attached</u> is a listing of 2021 Department Requests compared to 2020 Adopted. I have included \$750K in GF Balance along with the requested \$650K of HWY and \$220,410 of Machinery fund balance to illustrate where we are.....</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>3. Appropriation (Highway): To: 04.53.5110.4.41904 Bituminous Products \$367,410.00 w/04.11.5110.3501 Consolidated Highway Aid inc. by same Reason: Permission to spend EWR and CHIPS rollover money that was not in the 2020 budget (Approved at the 7/2/20 PW meeting)</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
Real Property Tax Services w/			
<p>1. FYI: Effective 09/01/2020 the Town of Eagle will no longer require the services of an assessor through the Real Property Tax Services Office (per letter dated 08/21/20 - <u>attached</u>).</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

Committee Chair Initials: _____

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
2. <i>Powers and Duties of director of real property tax services.</i> <ul style="list-style-type: none"> • County Attorney Memo • RPTL – Article 15-A 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <i>FYI:</i> <ul style="list-style-type: none"> • NYS Dept. Taxation and Finance has been notified by e-mail 08/20/20, at their request, of the vacancy in the Director of Real Property Tax Services position by County Clerk Pierce. Once the vacancy no longer exists, County Clerk Pierce with follow up with that notification... 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Clerk to the Board w/C. Ketchum			
1. <i>NYSAC Resolution:</i> RESOLUTION PROPOSING THE CREATION OF A REBUILDING GOVERNMENT FOR GOOD COMMISSION, WHICH WILL IDENTIFY COST SAVING MEASURES THAT REFORM ALL LEVELS OF GOVERNMENT OPERATION IN NEW YORK STATE, WHILE ENSURING LOCAL SERVICES ARE PRESERVED OR ENHANCED AT NO ADDITIONAL COST TO STATE OF LOCAL TAX PAYERS		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Board of Supervisors w/B. Kehl			
1. <i>Mid-Term Reorganizational meeting to be set for 09/17/20 pursuant to County Law §151.</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
2. Discussion: <ul style="list-style-type: none"> • Continuation of Vice-Chairman's stipend; effective 01/01/2021 (\$10K annual). • Reinstatement of Supervisors' Mileage; effective 01/01/2021 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Off Track Betting w/			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Other/Referrals:			
HUMAN RESOURCES			
County Historian			
1. Appropriation: To: 01.46.7510.4.42306 Other \$235.00 w/01.09.7510.2705 Gifts & donations \$235.00 Reason: Funds donated for office use by Historian and Asst. Co. Historian from the yard sale we held. To be used for promotion of the office to our history program participants.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Board of Elections			
2. Transfer: From: 01.34.1450.4.40305 Machine Custodians \$27,000.00 To: 01.34.1450.1.10001 Salaries S/D/I \$25,087.50 01.34.1450.8.83001 FICA \$1,550.00 01.34.1450.8.85001 Medicare \$362.50 Reason: Need adequate funds to cover the cost of inspectors for General Election 2020.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>3. Appropriation: To: 01.34.1450.4.42482 Cybersecurity Grant \$33,000.00 01.34.1450.2.20201 Capital Equipment \$ <u>2,100.00</u> w/ 01.12.1450.4089 Federal Aid \$35,100.00 Reason: Appropriate grant funds.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Human Resource Dept.			
<p>4. Position Create/Fill: Social Services Create and fill one (1) position of <u>Social Services Program Specialist Trainee</u> (FT - 1.0 FTE) on CSEA Schedule A, Job Grade 8 at \$18.75/hr.-\$21.69/hr. Position Available: September 14, 2020. Person vacating a Social Services Program Specialist position: Colleen Holmes (retiring). Social Services Program Specialists all start out as trainees. After twelve months of training and upon satisfactory performance during the training period, trainees are then upgraded to a regular Program Specialist.</p>	<p><i>To convert to Social Services Program Specialist after twelve months and upon satisfactory performance during the training period. Funded by current Caseworker Social Services Program Specialist position (position code 128.359).</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. Position Fill: Sheriff Fill one (1) position of <u>Meal Deliverer</u> (position # 085.598) (PT – Variable FTE) on Salary Schedule S at an hourly rate of \$11.53/hr. Person Vacating: William Shader; effective July 22, 2020. Position Available: September 2, 2020.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>6. Position Fill: Sheriff Fill one (1) position of <u>Correction Officer</u> (position # 073.065) (PT – Variable FTE) on WCSEA Schedule, Job Grade 3 at an hourly rate of \$22.01/hr. - \$24.06/hr. Person Vacating: Zackary Fleiss, effective July 14, 2020. Position Available: September 2, 2020.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>7. Position Fill:</p> <p style="text-align: center;"><i>Sheriff</i></p> <p>Fill one (1) position of Correction Officer (position # 001.065) (<i>PT – Variable FTE</i>) on WCSEA Schedule, Job Grade 3 at an hourly rate of \$22.01/hr. - \$24.06/hr. Person Vacating: William Goulet, effective May 14, 2020. Position Available: September 2, 2020.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
HUMAN SERVICES			
Office for the Aging			
<p>1. Amend Salary Schedule "G":</p> <p>To provide Stipends plus corresponding fringe to the following:</p> <ul style="list-style-type: none"> • Director of Aging and Youth \$2,000.00 • Deputy Director of Aging \$2,000.00 • Fiscal Officer I \$3,000.00 <p>Said amounts are annual; effective January 1, 2021 – December 31, 2021. Funds provided through the Alzheimer's Disease Caregiver Support Initiative Grant, which is being extended per the above agenda request.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
AGRICULTURE COMMITTEE			
Cornell Cooperative Extension			
<p>1. 2020 County Appropriation:</p> <ul style="list-style-type: none"> • Permission to defer \$78,000 from the 4th quarter 2020 payment to the 1st quarter 2021 pymt. 	<ul style="list-style-type: none"> • 2020 annual appropriation <ul style="list-style-type: none"> ○ \$390,400 amount of ○ \$97,600 amount of quarterly payment 	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
PLANNING COMMITTEE			
Planning & Development			
1. Appropriation: To: 01.42.6421.4.42491 Other Econ Dev Project \$35,200.00 w/01.11.6421.3089 State Aid \$35,200.00 Reason: To cover the expenses associated with the NYS Empire State Development Agency – 2020 Census Grant.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
PUBLIC WORKS			
County Highway			
1. Appropriations: To: 04.53.5112.4.40940 HBRR Contract \$931,472.99 w/04.11.5112.3089 Other State Aid \$139,720.95 04.12.5112.4089 Corps of Engineers 745,178.39 w/ <i>any funds available</i> 46,573.65 Reason: For Simmons Rd Bridge construction that was budgeted in 2019 but constructed in 2020 (2019 unused balance). State//Local Agreement in place for reimbursement to State.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
PUBLIC SAFETY			
Sheriff			
Jail Kitchen			
1. FYI ~ Referred from 08-04-20 Finance Committee Discussion: <ul style="list-style-type: none"> • Meal Drivers and NYS Minimum Wage <ul style="list-style-type: none"> ○ NYS minimum wage increases on 12-31-20 to \$12.50/hr. ○ As a municipal employer, Wyoming County is NOT required to pay this. However, Sheriff Rudolph reports hearing grumblings from the drivers about being \$0.97/hr. below minimum wage. ○ Advising that the county has approx. 13,500 hours associated with this work. • Supervisor Kehl stated keep consistent with minimum wage. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Fire & Building Code Enforcement			
2. Appropriation: To: 01.37.3620.4.40301 Prof. Svc. \$3,545.06 <i>w/any funds available</i> \$3,545.06 Reason: To pay LaBella Group for asbestos testing at former Emkay site in the Village of Arcade.	<i>Reviewed and attached Waiting since May 20th Supervisor Brick, T/Perry questioned IDA payment of this invoice. CEO Roberts explained emergency situation exists. IDA paid for Phase II and III.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Public Defender			
3. Transfer: From: 01.32.1170.1.10101 Full Time CSEA \$127,000.00 To: 01.32.1170.1.10001 Salaries – S/D/I \$127,000.00 Reason: Transfer funds due to change in salary schedules.	<i>People moved from G to S are still grant funded.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. Appropriation: To: 01.32.1170.1.10001 Salaries S/D/I \$13,765.00 01.32.1170.8.81001 Retirement 2,201.98 01.32.1170.8.83001 FICA 853.43 01.32.1170.8.85001 Medicare <u>199.59</u> <i>w/01.11.1170.302501 ILS D10 \$17,020.00</i> Reason: To appropriate ILS Distribution #10 funding allocation for the 2020 calendar year.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/J. Brick (minutes prepared by _____).

Next Finance Committee Meeting scheduled for **Tuesday, February 6, 2018 @ 9:00 AM.**