

# PUBLIC HEALTH COMMITTEE MEETING AGENDA

Date: Wednesday, August 28, 2019 @ 9:00 AM

Present: **Ryan, Grant,** Kehl, Granger, Hastings, Brunner, May, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>9:00 AM Committee Chair's Agenda</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:00 AM Mental Health w/K. Dryja</b>			
1. <b>Proclamation:</b> • <u><a href="#">September is Suicide Prevention Awareness Month</a></u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <b>FYI ~ Contract (\$3,000 and under):</b> • <b>UB School of Social Office of Continuing Education</b> , 685 Baldy Hall, Buffalo, New York 14260, for the provision of Continue Education Units for Social Workers and Licensed Mental Health Clinicians upon completion of Trauma Informed Play Therapy Training in an amount not to exceed \$400; effective September 26, 2019 through December 31, 2019. • <b>Party City Rental</b> , 1999 Williams St. Buffalo, NY 14206 , for the provision of chairs for the amount \$206.25. Deposit of \$50.00 was placed on Director Harvey's personal credit card effective; 8/19/2019 through December 31, 2019.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <b>Amend Contract to \$3,001- \$5,000;</b> Authorize Chairman to sign an Amended Contract with; <b>Carlson's Studio</b> , 2110 Sayre Rd. Wyoming, NY 14591 for the provision of Veteran's Photography Class for (2) six week sessions, not to exceed \$ <del>1,850.00</del> \$3,700.00; effective February 12, 2019 through December 31, 2019. • To reflect the following revisions: include a 2 <sup>nd</sup> camera class session for Veterans.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. <b>FYI expense.</b> Expense- updating the Partners for Prevention computers with SSD cards, Windows 10, and MS Office. An expense not to exceed \$2,141.39. This includes updates for 4 desk top computers and 1 laptop.	Recommended updates per IT. All quotes have come from IT.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Carry over from 07/31/2019 Public Health Committee Meeting.</b> • Discuss the balance of the Dwyer grant. Between \$52,000 and \$54,000 awarded this year...		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: \_\_\_\_\_

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<b>9:15 AM Public Health w/G. Collins, L. Paolucci, &amp; K. Standish</b>			
<p><b>1. Professional Service Contract \$5,001 or greater:</b>                      Authorize Chairman and Commissioner of Health to sign a contract with <b>Freed Maxick CPA's PC</b>, 420 Main Street, Suite 800, Buffalo, NY 14202 for the preparation of the 2018 Diagnostic &amp; Treatment Center (AHCF) Medicaid Cost Report in an amount not to exceed \$5,700.00 plus direct expenses, effective through completion &amp; upload of the cost report (due October 15, 2019).</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>2. Overnight Travel Authorization:</b>                      S. Perkins to attend NYS Conference of EH Directors 2019 Fall Meeting at the Minnowbrook Conference Center, Blue Mountain Lake from September 16-18, 2019. Travel by county vehicle. \$144 per night includes Conference Registration, lodging and some meals. Gas, tolls and employee expenses budgeted and reimbursed by NYSDOH DWE grant and Article 6 SA.</p>	Permission to register granted by Supervisor Ryan, pending approval by PHC	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>3. Overnight Travel Authorization:</b>                      L. Paolucci, PH Administrator to attend NYSACHO Public Health Leader's Summit at the 1000 Islands Harbor Hotel In Clayton NY from October 2-4, 2019. Travel by county vehicle. \$75 payable to NYSACHO covers Conference registration, lodging and some meals. Gas, tolls and employee expenses budgeted and reimbursed by NYSDOH Article 6 SA.</p>	Permission to register granted by Supervisor Ryan, pending approval by PHC	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>4. Overnight Travel Authorization:</b>                      J. Calmes, PH Educator to attend Community Education and Project Promotion Workshop at the Sheraton Syracuse University Hotel and Conference Center on 9/17 and the Cancer Services Program PETO Regional Training on 9/18 at the NYSDOH Regional Office in Syracuse. Request permission for overnight lodging at the Sheraton Syracuse University Hotel &amp; Conference Center on 9/17/19. Travel by County car, anticipated expense approximately \$350 for gas, tolls, employee expense and lodging. Funds budgeted and reimbursed by NYSDOH Article 6 SA.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: \_\_\_\_\_

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<p><b>5. Appropriation:</b>  <b>To:</b> 01.38.4010.4.42440 Child Safety Seat \$500.00                      w/01.12.4010.448912 Child Safety Seat (Fed) \$500.00  <b>Reason:</b> Additional grant funds for 10/18-9/19 not utilized in 2018.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>6. Appropriation:</b>  <b>To:</b> 01.38.4010.4.42429 Rabies Treatment \$26,000.00                      w/any funds available \$26,000.00  <b>Reason:</b> To cover cost of rabies post exposure treatment.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>7. Discussion:</b>                      Phone conference 8/6/19 with C. Grant, Department of State, L. Paolucci and B. Meyers regarding the Municipal Restructuring grant. Awaiting documents to extend the term; discuss options.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>8. Operational Update (As Needed):</b>  <u>ADMINISTRATION:</u>                      ➤ Staffing update                      ➤ Health Department, Coroners, W&amp;M Budget submissions                      ➤ Veteran's Picnic  <u>ENVIRONMENTAL:</u>                      ➤ <a href="#"><u>July Environmental Health Report</u></a>  <u>PUBLIC HEALTH NURSING:</u>                      ➤ Measles event update                      ➤ Lead Program Changes  <u>MWHS:</u>  <u>JAIL MEDICAL:</u>  <u>CORONERS:</u>                      W&amp;M: <a href="#"><u>July W&amp;M Update</u></a> (also provided to HRC), Proposed equipment updates/repairs, office space discussion, incident</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/R. Ryan (minutes prepared by \_\_\_\_\_).

Next Public Health Committee Meeting scheduled for **Wednesday, September 25, 2019 @ 9:00 AM.**

Committee Chair Initials: \_\_\_\_\_