

## HUMAN RESOURCE COMMITTEE MEETING AGENDA

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19)

permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, August 25, 2020 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via *BOS YouTube Channel* (<https://www.youtube.com/channel/UCcfZs0H1gcOl67v1R8g-Ow>)

Present: *King, Becker*, Kehl, Grant, Brunner, Leuer, Roche, Granger, Jacoby

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:00 AM Historian w/C. Amrhein</b>			
<b>1. Appropriation:</b> To: 01.46.7510.4.42306 Other \$235.00 w/01.09.7510.2705 Gifts & donations \$235.00 Reason: Funds donated for office use by Historian and Asst. Co. Historian from the yard sale we held. To be used for promotion of the office to our history program participants.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>2. Updates:</b> <ul style="list-style-type: none"> <li><a href="#"><u>See attached report.</u></a></li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Review Secretary of the Interior, David Bernhardt's <a href="#"><u>letter</u></a> regarding the Executive Order on Building and Rebuilding Monuments to American Heroes.	@ Chairman Davis	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:15 AM Board of Elections w/J. Schlick &amp; H. Bush</b>			
<b>1. FYI ~ Contract (\$3,000 and under):</b> <ul style="list-style-type: none"> <li><b>Tenex Software Solutions Inc</b>, 5021 W Laurel St, Tampa, FL 33607 for support and maintenance of 7 electronic poll books in an amount not to exceed \$875.00 (\$125 each); effective September 1, 2020 through October 1, 2021.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>2. Transfer:</b> <b>From:</b> 01.34.1450.4.40305 Machine Custodians \$27,000.00 <b>To:</b> 01.34.1450.1.10001 Salaries S/D/I \$25,087.50 01.34.1450.8.83001 FICA \$1,550.00 01.34.1450.8.85001 Medicare \$362.50 <b>Reason:</b> Need adequate funds to cover the cost of inspectors for General Election 2020.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: \_\_\_\_\_

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>3. Appropriation:</b> To: 01.34.1450.4.42482 Cybersecurity Grant      \$33,000.00 01.34.1450.2.20201 Capital Equipment        \$ <u>2,100.00</u> w/ 01.12.1450.4089 Federal Aid                \$35,100.00 Reason: Appropriate grant funds.	NYSBOE Cybersecurity Grand funds.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:30 AM Records Retention w/G. Royce</b>			
<b>1. Resolution</b> adopting updated retention and disposition schedule for New York Local Government Records (LGS-1), pursuant to Article 57-A of the Arts and Cultural Affairs Law...		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Human Resource w/D. Farberman</b>			
<b>1. Position Create/Fill:</b> <p style="text-align: center;"><i>Social Services</i></p> Create and fill one (1) position of <u>Social Services Program Specialist Trainee</u> (FT - 1.0 FTE) on CSEA Schedule A, Job Grade 8 at \$18.75/hr-\$21.69/hr. Position Available: September 14, 2020.	<i>To convert to Social Services Program Specialist after twelve months and upon satisfactory performance during the training period. Funded by current Caseworker-Social Services Program Specialist position (position code 128.359).</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>2. Position Fill:</b> <p style="text-align: center;"><i>Sheriff</i></p> Fill one (1) position of <u>Meal Deliverer</u> (position # 085.598) (PT – Variable FTE) on Salary Schedule S at an hourly rate of \$11.53/hr. Person Vacating: William Shader, effective July 22, 2020. Position Available: September 2, 2020.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>3. Position Fill:</b> <p style="text-align: center;"><i>Sheriff</i></p> Fill one (1) position of <u>Correction Officer</u> (position # 073.065) (PT – Variable FTE) on WCSEA Schedule, Job Grade 3 at an hourly rate of \$22.01/hr - \$24.06/hr. Person Vacating: Zackary Fleiss, effective July 14, 2020. Position Available: September 2, 2020.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Present: **King, Becker**, Kehl, Grant, Brunner, Leuer, Roche, Granger, Jacoby

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>4. <b>Position Fill:</b></p> <p style="text-align: center;"><i>Sheriff</i></p> <p>Fill one (1) position of <b>Correction Officer</b> (position # 001.065) (<i>PT – Variable FTE</i>) on WCSEA Schedule, Job Grade 3 at an hourly rate of \$22.01/hr - \$24.06/hr. Person Vacating: William Goulet, effective May 14, 2020. Position Available: September 2, 2020.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. <b>Discussion Items:</b></p> <ul style="list-style-type: none"> <li><b><u>EAP Utilization Report</u></b></li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>6. Approve <b>MOU</b> by and between the County of Wyoming and the Civil Service Employees Association Local 1000, AFSCME, AFL-CIO to include the following positions:</p> <ul style="list-style-type: none"> <li>Dialysis RN</li> <li>Dialysis RN Team Leader</li> </ul> <p>Effective upon signing and required approvals by the Wyoming County Community Hospital Board of Managers, the Wyoming County Board of Supervisors and the Wyoming County Civil Service Commission (signatures dated 08/12/20).</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>7. Approve <b>MOU</b> by and between the County of Wyoming and the Civil Service Employees Association Local 1000, AFSCME, AFL-CIO to upgrade the following positions:</p> <ul style="list-style-type: none"> <li>Public Health Sanitarian</li> <li>Public Health Technician</li> </ul> <p>Effective upon signing and required approvals by the County Board of Supervisors (signatures dated 01/01/2020??).</p>	<b>Signed MOU outstanding...</b>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Present: **King, Becker**, Kehl, Grant, Brunner, Leuer, Roche, Granger, Jacoby

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>Civil Service w/D. Farberman</b>			
8. <a href="#"><u>Civil Service update for August 2020</u></a>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>County Clerk w/R. Pierce</b>			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>DMV w/R. Pierce</b>			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>County Attorney w/J. Wujcik</b>			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/S. King (minutes prepared by \_\_\_\_\_).

Next Human Resource Committee Meeting scheduled for **Tuesday, September 29, 2020 @ 9:00 AM.**

Committee Chair Initials: \_\_\_\_\_