

# FINANCE COMMITTEE MEETING AGENDA

Date: Tuesday, August 7, 2018 @ 9:00 AM

Present: **Brick, Grant,** Kehl, Davis, Tallman, Leuer, May, King, Ryan, Copeland

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:00 AM Co. Insurance Office w/D. Perkins</b>			
2. Authorize the Chairman to sign health insurance rate sheets with Blue Cross/Blue Shield, 257 Genesee Street, Buffalo, NY and The Evans Agency Purchasing Coalition Trust, One Grimsby Drive, Hamburg, NY 14075, to be effective January 1, 2019 through December 31, 2019. Insurance is purchased through The Evans Agency, actual rates are as follows: <b>Employee BCBS High Deductible Plan</b> ❖ Single – \$ 579.68 ❖ Family - \$1,572.56 <b>Retiree BCBS High Deductible Plan</b> ❖ Single - \$921.36 ❖ Two-person - \$1,888.80 ❖ Family - \$2,856.18	1.36% decrease in rates over 2018 The traditional PPO co-pay plan will term 12/31/18, those remaining employees will be enrolled in the High Deductible Plan effective 1/1/19.  Medicare Plan Retiree rates are not available until October.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <b>Overnight Travel Authorization:</b> Permission to attend the NYS Association of Self Insured Counties, October 3-5, 2018, Corning, NY Conference expense \$496 Expense covered in budget.	Conference covers changes in the Workers' Comp safety, & health insurance.  <b style="background-color: yellow;">Supporting documentation outstanding</b>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:10 AM Treasurer w/C. Mayer</b>			
1. <b>Hand out Financial Reports for Prior Month.</b> BOC investments report on a quarterly basis. Comparison to last year. • GF o \$16,741.21 over last year • WCCH o \$19,146.04 over last year (extra funds from Ins pymt to invest) • WC o \$2,428.37 over last year Sales Tax is up slightly over July 2017 by \$68,763.03 E911 new electronic pymts taken over by state \$21,260.87 vs \$21,118.69 in 2017 o Hoping to find missing funds with item #3 contract suggested by NYSAC		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: \_\_\_\_\_

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<p><b>2. Professional Service Contract (\$5,001 or greater)</b>                      Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), the <i>Law Office of \ Foote &amp; Meyer, PLLC</i>, 23 West Court Street, Warsaw, NY 14569 for the provision of legal services of delinquent tax enforcement not to exceed \$7,500.00; effective August 14, 2018-August 13, 2020</p>	<p>This contract to address chronic Bankruptcy filing, the problem Barber properties in the Town of Sheldon, gas wells and other delinquent tax collection issues outside the current County Attorney's process.</p>	<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>
<p><b>3. FYI ~ Contract (\$3,000 and under):</b>                      • <b>Napoli Shkolnik, PLLC</b>, <u>address</u> for counsel to audit and enforce the remittance of 911 surcharges; effective August 14, 2018-thru completion of the service. This contract negotiated by NYSAC will be of no cost to the County as it is based on a contingency fee of 25%.</p>		<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>
<p><b>4. Appropriation:</b>                      To: 01.51.9780.7.70002 VOIP 14-384 BAN interest \$260.00                      01.51.9781.7.70001 E911 16-300 BAN interest <u>1,400.00</u>                      w/any funds available \$1,660.00                      Reason: BAN interest budgeted at estimate of current rates.                      Rates realized higher when BAN actually renewed.</p>		<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>
<p><b>5. Appropriation:</b>                      To: 06.57.6290.4.42449 TANF 93.558 \$83,810.00                      w/06.12.6290.478005 Federal TANF allocation \$83,810.00                      Reason: Allocation letter not received until May 2018.                      Summer Youth allocation.</p>	<p>Budget Office checking on pass-through status to Community Action                       Appropriation form indicates "9"</p>	<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>
<p><b>6. Resolution</b> Approve Sale of Properties from County Tax Auction of 7/23/2018–List to be provided prior to Board</p>	<p>27 properties Gross auction total \$321,800-                      summary attached                      Pending final names for deeds</p>	<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>
<b>9:25 AM Real Property Tax Services w/J. Kirsch</b>			
<p><b>1. Overnight Travel Authorization AMENDED:</b>                      J. Kirsch to attend RPTD valuation issues committee meeting in Albany on <del>January 24</del> 23-24, 2018. Hotel is \$116 for 1 day, plus meals &amp; tolls. County vehicle used.</p>	<p><i>Original permission was granted by the Finance Committee on January 2, 2018</i></p>	<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>
<p><b>2. Overnight Travel Authorization AMENDED:</b>                      J. Kirsch to attend RPTD valuation issues committee meeting in Albany on <del>June 6</del> 5-6, 2018. Hotel is \$116 for 1 day, plus meals &amp; tolls. County vehicle used.</p>	<p><i>Original permission was granted by the Finance Committee on May 1, 2018</i></p>	<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
3. Budget discussion		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Board of Supervisors w/C. Ketchum</b>			
1. <b>Overnight Travel Authorization:</b> Ryan, Dadd, Daly & Gozelski (IDA - \$2,560.00/ <i>reimbursed</i> ); Mayer, Berwanger, Cook & Davis (TASC - \$2,310.00/ <i>reimbursed</i> ); Ketchum, Brick, Kehl, Grant, Granger, Becker, Brunner, Tallman, Vasile, King & Hastings (BOS - \$6,650.00) D. Rogers (Buildings & Grounds (Co. Bldgs.) - \$640.00); D. Farberman (Human Resource Dept.) - \$640.00); to attend 2018 NYSAC Conference at the Hyatt Regency in Rochester, NY 09/23-09/26/18. Cost is \$640 per person. Carpool w/others...  *Total cost for County, IDA and TASC is \$12,800.00 (as planned, meals would be an additional \$2,184.00 max.)	<b>\$250 Conference (increased by \$55)</b> <b>130 Early arrival (Sunday)- no special rate</b> <b>260 Room (Monday/Tuesday)</b> <b>\$640</b> \$242 (Covers Monday lunch/dinner; Tuesday breakfast/lunch and Wednesday breakfast. Meals are no longer part of the Hotel package and are purchased independently through NYSAC. The County meal reimbursement policy would allow for Sunday dinner; Monday breakfast/lunch/dinner; Tuesday breakfast/lunch/dinner (host county reception could be grazing stations only) and Wednesday breakfast at a cost of \$104.00 per attendee.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Off Track Betting w/</b>			
1. <b>Legislative Night at the Races</b> will be Wednesday, August 22, 2018. Cocktail Party in the Grandstand Banquet Room at 4:30 PM followed by a buffet in the Clubhouse at 5:00 PM.	<b>PLEASE RSVP your availability to Lisa or Cheryl as soon as possible.</b>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Information Technology w/T. MacConnell</b>			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Budget Office w/J. Cook</b>			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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<b>Clerk to the Board w/C. Ketchum</b>			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Other/Referrals:</b>			
<b>HUMAN RESOURCES</b>			
<b>Human Resource</b>			
<p>1. <i>Position Create/Fill:</i> <b>Human Resources</b> Create one (1) position of <b>Human Resources Assistant II</b> (1.00 FTE) and place on Salary Schedule S at a salary of <del>\$35,000 - \$48,000</del> <b>\$40,000</b> annually; position available on August 1, 2018.</p>	<b>Emergency Create/Fill executed by Chairman Berwanger on 07/06/18.</b>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>2. <i>Abolish:</i> <b>Human Resources</b> Abolish one (1) position of <b>Human Resources Assistant</b> (position code #004.434) current salary on Schedule S \$35,524 annually; effective August 06, 2018 (Position was vacated by resignation of L. Nash on August 3, 2018.)</p>	<b>Abolish Human Resources Assistant and create Human Resources Assistant II position.</b>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>3. <i>Permission to Fill:</i> <b>Human Resources</b> Fill one (1) position of <b>Human Resources Assistant</b> (position code #001.434) on Salary Schedule S (Salary range \$30,000.00 - \$40,000.00*); position available is August 6, 2018.</p>	<p><b>Promotion of J. Robertson into Human Resource Assistant II.</b></p> <p><b>*Salary schedule to be amended once negotiated with successful candidate. Currently set at \$33,793.00</b></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>4. <i>Position Create/Fill:</i> <b>Sheriff</b> One (1) position of Deputy Sheriff on Schedule WCDSA Grade 4 (\$22.18 - \$28.36/hr.); position available: August 14, 2018.</p>	<b>This resolution should be stand alone with a few WHEREAS's to explain the commitment of the Board of Supervisors to safeguard our children while in the schools.</b>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. <i>Position Create/Fill:</i> <b>Social Services</b> One (1) position of Caseworker Trainee on CSEA Schedule A Grade 12 (\$19.33 - \$22.14/hr.); position available: August 14, 2018.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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<p>6. <b>Position Fill:</b>  <i>Social Services</i>                      One (1) position of Community Services Aide (position code # 106.333) on CSEA Schedule A Grade 3 (\$15.87 - \$17.37/hr.); position available date: July 31, 2018, Sara Milligan promoted July 16, 2018.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>7. <b>Position Abolishment/Create/Fill:</b>  <i>Health Department</i>  <b>Abolish</b> (1) 1.00 FTE Fiscal Officer I (position code #129.282), on Salary Schedule S (\$37,740.00 annually) under PUBLIC HEALTH; L. Kaluzny-Welnicki resigned April 6, 2018.   <b>Create/Fill</b> (1) position of 1.00 FTE Fiscal Officer (Public Health), on Schedule S; salary to be negotiated upon hire and brought back to Committee for Salary Schedule S Amendment Resolution.</p>	<p><i>Position was posted on May 3, 2018 with community advertising for vacancy yielding no qualified/approvable applicants.</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>8. <b>Amend Salary Schedule "C":</b></p> <ul style="list-style-type: none"> <li>Create/Fill the position of <b>Clinic Office Manager</b> under CLINICS and set the salary at \$65,000.00 annually; effective date: July 25, 2018.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:  <p style="text-align: center;"><b>ACTION TAKEN UNDER WCCH Agenda</b></p>
<b>County Historian</b>			
<p>9. <b>Appropriation:</b>  <b>To:</b> 01.46.7510.4.41010 Office Supplies \$348.50                      w/01.09.7510.2705 Gifts &amp; Donations \$348.50  <b>Reason:</b> To purchase steel shelving.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>HUMAN SERVICES</b>			
<b>Office for the Aging</b>			
<p>1. <b>Appropriation:</b>  <b>To:</b> 01.44.6772.4.42465 Aging Mastery \$8,000.00                      w/01.03.6772.1972 OFA \$8,000.00  <b>Reason:</b> To cover anticipated expenses for Aging Mastery Program Grant.</p>	<p><i>Funding through P2 Collaborative</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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<b>Social Services</b>																															
<p><b>2. Appropriation:</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">To: 01.39.6010.2.20001 Furniture</td> <td style="width: 20%; text-align: right;">\$1,579.00</td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> </tr> <tr> <td>    01.39.6010.2.20401 Misc. Equip</td> <td style="text-align: right;">10,541.00</td> <td></td> <td></td> </tr> <tr> <td>    01.39.6010.4.41111 Computers &amp; Technology</td> <td style="text-align: right;">400.00</td> <td></td> <td></td> </tr> <tr> <td></td> <td style="text-align: right;"><b>\$12,520.00</b></td> <td></td> <td></td> </tr> <tr> <td>    w/01.11.6010.3610</td> <td style="text-align: right;">\$6,260.00</td> <td></td> <td></td> </tr> <tr> <td>    01.12.6010.4611</td> <td style="text-align: right;">\$6,260.00</td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;"><b>Total</b></td> <td style="text-align: right;"><b>\$12,520.00</b></td> <td></td> <td></td> </tr> </table> <p><b>Reason:</b> To cover the cost of Two (2) Kodak Duplex Scanners (\$1,690), One (1) Micro Fiche Reader/Printer (\$5,700), One (1) Kodak Color Scanner (\$3,151), One (1) File Cabinet and One (1) Fiche Cabinet (\$1,579), and One (1) I-Pad with SNAP Bonus Award – 50% Federal/50% State (\$400).</p>				To: 01.39.6010.2.20001 Furniture	\$1,579.00			01.39.6010.2.20401 Misc. Equip	10,541.00			01.39.6010.4.41111 Computers & Technology	400.00				<b>\$12,520.00</b>			w/01.11.6010.3610	\$6,260.00			01.12.6010.4611	\$6,260.00			<b>Total</b>	<b>\$12,520.00</b>		
To: 01.39.6010.2.20001 Furniture	\$1,579.00																														
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<b>PUBLIC HEALTH</b>																															
<b>Public Health</b>																															
<p><b>1. Appropriation:</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">To: 01.38.4010.4.42440 Child Safety Seat</td> <td style="width: 20%; text-align: right;">\$125.00</td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> </tr> <tr> <td>    w/01.09.4010.2705 Gifts &amp; Donations</td> <td style="text-align: right;">\$125.00</td> <td></td> <td></td> </tr> </table> <p><b>Reason:</b> Appropriate unanticipated donation in the HD from Arcade businesses to be used for advertising expense for September 29<sup>th</sup> Child Safety Seat event in Arcade.</p>				To: 01.38.4010.4.42440 Child Safety Seat	\$125.00			w/01.09.4010.2705 Gifts & Donations	\$125.00																						
To: 01.38.4010.4.42440 Child Safety Seat	\$125.00																														
w/01.09.4010.2705 Gifts & Donations	\$125.00																														
<b>PLANNING COMMITTEE</b>																															
<b>Wyo. Co. Water Resource Agency</b>																															
<p><b>2. Appropriation:</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">To: 01.48.8310.4.42435 Other Grants</td> <td style="width: 20%; text-align: right;">\$75,000.00</td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> </tr> <tr> <td>    w/01.11.8310.3089 Other State Aid</td> <td style="text-align: right;">\$75,000.00</td> <td></td> <td></td> </tr> </table> <p><b>Reason:</b> For the State Septic System Replacement Program award to be used for approved septic system replacement grant recipients.</p>				To: 01.48.8310.4.42435 Other Grants	\$75,000.00			w/01.11.8310.3089 Other State Aid	\$75,000.00																						
To: 01.48.8310.4.42435 Other Grants	\$75,000.00																														
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<b>PUBLIC SAFETY</b>																															
<b>District Attorney</b>																															
<p><b>1. Appropriation:</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">To: 01.32.1165.4.40301 Prof Svc Contract</td> <td style="width: 20%; text-align: right;">\$10,000.00</td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> </tr> <tr> <td colspan="4" style="text-align: center;"><i>w/any funds available</i></td> </tr> </table> <p><b>Reason:</b> For expert witness fees for the Joseph Mlyniec case.</p>				To: 01.32.1165.4.40301 Prof Svc Contract	\$10,000.00			<i>w/any funds available</i>																							
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Absent:

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Department Agenda Item	Discussion	Decision	Action
<b>Emergency Services</b>			
<p><b>2. Transfer:</b>  <b>From:</b> 01.37.3645.4.41410I Software Purchase \$8,999.10  <b>To:</b> 01.37.3645.2.2020II Computer Equipment \$8,999.10  <b>Reason:</b> To account for equipment asset purchase from Linstar paid by FY2017 SHSP Grant</p>		<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>
<b>Public Defender</b>			
<p><b>3. Amend Salary Schedule "G"</b>                      • To provide one time stipend with fringe to:                          ○ Wyoming County Budget Director in the amount of \$1,613.00. Said amount is one time stipend effective and payable immediately. Funds provided through ILS Grant Upstate Quality Improvement and Caseload Reduction Grant (Contract C000656)</p>		<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>
<b>PUBLIC WORKS</b>			
<b>Buildings &amp; Grounds</b>			
<p><b>1. Appropriation:</b>  <b>To:</b> 12.61.1620.2.21018 Public Defender CIP \$100,000.00                      w/12.11.1620.3025 State Aid Revenue \$100,000.00  <b>Reason:</b> To appropriate NYS Indigent Defense Funding (from Hurrell-Harring Settlement case) for the expansion of the Public Defender Building to accommodate additional staff as required by the agreement.</p>		<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>
<p><b>2. Transfer:</b>  <b>From:</b> 12.61.9950.9.99004 Capital Fund \$20,000.00  <b>To:</b> 12.61.1620.2.21022 Highway Dept. CIP \$20,000.00  <b>Reason:</b> To cover the cost of replacing roof over office portion of the Highway Dept.</p>		<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>
<p><b>3. Appropriation:</b>  <b>To:</b> 01.34.1620.4.40802 Contract Bldg Exp \$1,250.00                      W/01.0.1620.2680 insurance recovery increased by same  <b>Reason:</b> To go towards gutter repairs that were damaged in accident that took place in secured lot</p>		<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>

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<p>4. <b>RPTS Space Needs: 10:30/10:45 AM est.</b></p> <ul style="list-style-type: none"> <li>• Was to be addressed by Aug. 2018</li> <li>• Please add to the Buildings and Grounds “to do” list</li> <li>• Talk to Dir. Kirsch and Dir. MacConnell on Tues at Finance w/ Bldgs. &amp; Grounds; G. Royce to be invited</li> </ul>	<p><i>Give T. MacConnell 15 min.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<b>Wyo. Co. Community Hospital w/</b>			
<p>1. <i>General Update</i></p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>2. <i>Amend Salary Schedule C:</i></p> <ul style="list-style-type: none"> <li>• Place one position of <i>Clinic Office Manager</i> under <u>CLINICS</u> and set the salary at \$65,000 annually; position available date July 25, 2018.</li> </ul>	<p>CLINICS is a new category on Schedule C</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>3. <i>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</i></p> <p>Authorize the Chairman to sign an agreement with <b>QUINLAN'S PHARMACY, INC. dba QUINLAN'S LTC PHARMACY</b>, 107 North Main Street, Wayland, NY 14572, for pharmaceutical and consulting pharmacist services, not to exceed \$360,000 per year, effective 10/01/2018 – 09/30/2021.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>4. <i>Amend Resolution #18-092</i>, approved on 02/13/2013 to <b>RESCIND</b> <u>only</u> the following contract in its entirety:</p> <ul style="list-style-type: none"> <li>• <b>GE HEALTHCARE</b>, 9900 Innovation Drive, Wauwatosa, WI 53226, an agreement for the purchase of a refurbished GoldSeal Infinia II Gamma Camera, \$228,839.50 one-time cost, effective 12/13/2017 – 12/29/2017.</li> </ul> <p style="text-align: center;"><b>AND REPLACE WITH</b></p> <ul style="list-style-type: none"> <li>• <b>GE HEALTHCARE</b>, PO Box 96483, Chicago, IL 60693, an agreement to purchase a Discovery 630 Gamma Camera, \$297,965.62, effective 06/26/2018 – 07/28/2018</li> </ul>	<p>Rescind one contract in the resolution, not the entire resolution</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>



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Absent:

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Department Agenda Item	Discussion	Decision	Action
<p><b>5. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b>                      Authorize the Chairman to sign a glucometer consumable agreement with <b>NOVA BIOMEDICAL</b>, 200 Prospect Street, Waltham, MA 02454, for testing strips and service contract. Test strip cost is subject to patient volumes which could make the contract total over the five year period variable, \$330,960 for 5 year term; \$66,190 per year.</p>	No change in pricing – same as 2013 pricing	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>6. Amend Resolution #18-304</b>, approved on 07/10/2018 with <b>HONEYLEE D. AGUSTIN, MD</b>, 313 Rensselaer Avenue, Ogdensburg, NY 13669 related to part time Pediatrician services and maternity/newborn call services as follows:</p> <ul style="list-style-type: none"> <li>• This agreement will be an Employment Agreement – Salary Schedule P</li> <li>• All else remains the same.</li> </ul>	Not originally approved as an employment agreement – Salary Schedule P  <p style="text-align: center; color: red; font-weight: bold;">Contract Cover Page outstanding</p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>7. Amend Resolution #18-304</b>, approved on 07/10/2018 with <b>JAMESTOWN PSYCHIATRIC PC</b>, 305 E Fairmount Avenue, Lakewood, NY 14750 related to emergency inpatient Behavioral Health Unit services as follows:</p> <ul style="list-style-type: none"> <li>• Extend the term from July 31, 208 through August 31, 2018</li> <li>• Not to exceed fifty thousand dollars (\$50,000.00) for this additional term.</li> </ul>	<p style="text-align: center; color: red; font-weight: bold;">Contract Cover Page outstanding</p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>8. Amend Salary Schedule "P" Benefit Package Summary</b> as follows:</p> <ul style="list-style-type: none"> <li>• Rev. 5</li> <li>• Clarified that PTO days are accrued monthly during the first year.</li> </ul>	Resolution #16-087; 02/09/2016 Resolution #16-228; 05/10/2016 Resolution #16-481; 11/08/2016 Resolution #18-308; 07/10/2018	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>9. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b>                      Authorize the Chairman to sign a client services agreement with <b>SUNBELT STAFFING</b>, 3687 Tampa Road, Suite 200, Oldsmar, FL 34677, a for agency staff to provide coverage where needed, not to exceed \$500,000 per year, effective 07/20/2018 – 07/01/2020.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

## FINANCE COMMITTEE MEETING AGENDA

Date: Tuesday, August 7, 2018 @ 9:00 AM

Present: **Brick, Grant**, Kehl, Davis, Tallman, Leuer, May, King, Ryan, Copeland

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>10. <b>Bid Award:</b>                      The Chairman, pursuant to General Municipal Law §104(b) and with the approval of the County Attorney, be hereby authorized to award bid and sign a contract with <b>J &amp; S AGEN, INC.</b>, 24 Edward Street, Arcade, NY 14009, for one (1) 10mm LED video display – outdoor message sign (including sign, base, and installation), 4'5" x 8'3" double face, at a cost of \$55,900, effective 08/15/2018.</p>	<p>The Wyoming Community Hospital Foundation has agreed to fund a portion of the cost of the sign.</p>	<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>
<p>11:00 AM <b>ECMC Affiliation Update</b> (Power Point Presentation)</p>	<p>@ Chairman Berwanger</p>	<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>

Signature of Committee Chairman: **p/J. Brick** (minutes prepared by \_\_\_\_\_).

Next Finance Committee Meeting scheduled for **Tuesday, September 4, 2018 @ 9:00 AM.**

# 2018 SALES TAX REPORT

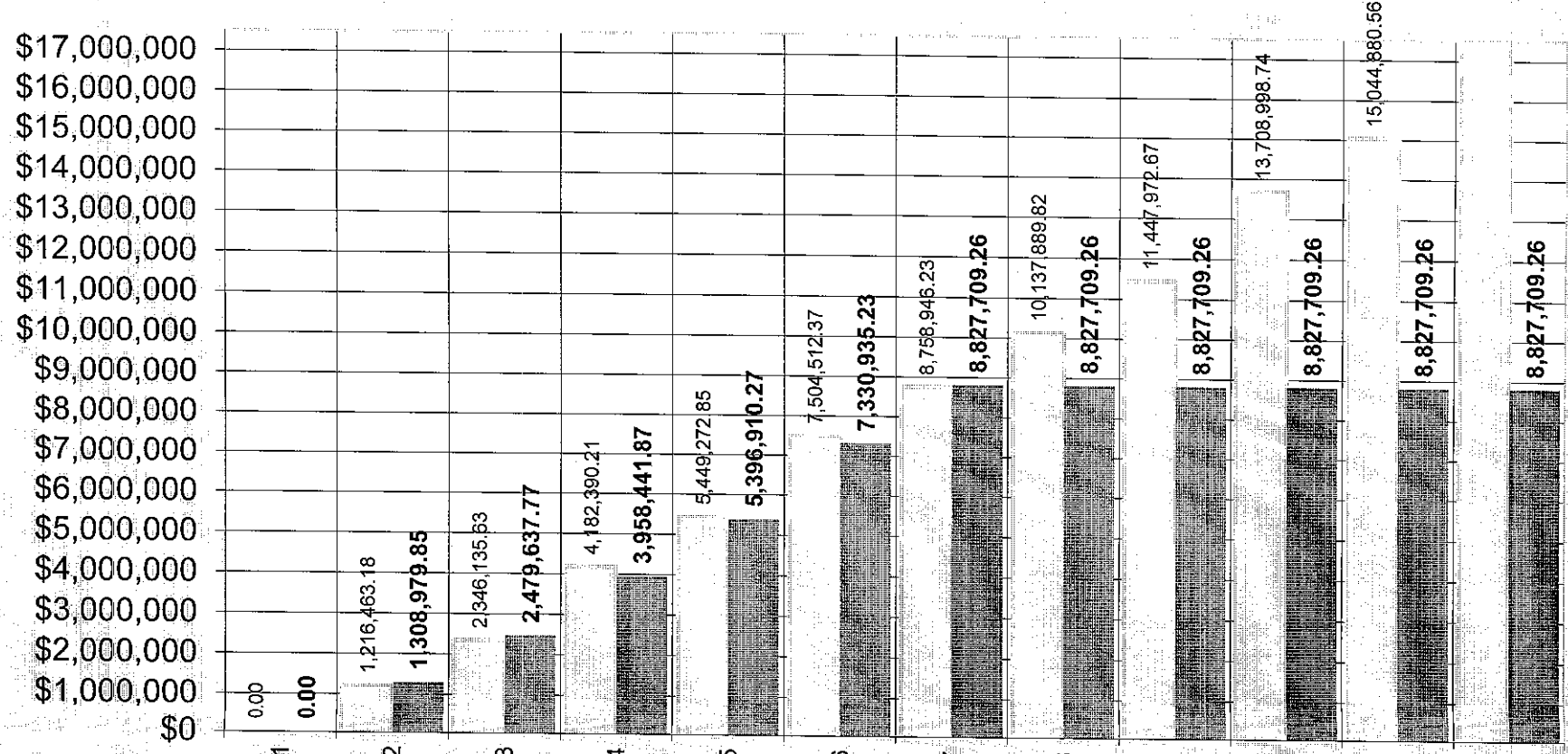
July 31, 2018

MONTH	2017	TOTAL	2018	TOTAL	DIFFERENCE	PERCENT OF PRIOR YEAR
JANUARY	0.00	0.00	0.00	0.00	0.00	0%
FEBRUARY	1,216,463.18	1,216,463.18	1,308,979.85	1,308,979.85	92,516.67	8%
MARCH	1,129,672.45	2,346,135.63	1,170,657.92	2,479,637.77	133,502.14	6%
APRIL	1,836,254.58	4,182,390.21	1,478,804.10	3,958,441.87	-223,948.34	-5%
MAY	1,266,882.64	5,449,272.85	1,438,468.40	5,396,910.27	-52,362.58	-1%
JUNE	2,055,239.52	7,504,512.37	1,934,024.96	7,330,935.23	-173,577.14	-2%
JULY	1,254,433.86	8,758,946.23	1,496,774.03	8,827,709.26	68,763.03	1%
AUGUST	1,378,943.59	10,137,889.82	0.00	8,827,709.26	-1,310,180.56	-13%
SEPTEMBER	1,310,082.85	11,447,972.67	0.00	8,827,709.26	-2,620,263.41	-23%
OCTOBER	2,261,026.07	13,708,998.74	0.00	8,827,709.26	-4,881,289.48	-36%
NOVEMBER	1,335,881.82	15,044,880.56	0.00	8,827,709.26	-6,217,171.30	-41%
DECEMBER	3,217,474.93	18,262,355.49	0.00	8,827,709.26	-9,434,646.23	-52%
<b>TOTAL</b>	<b>18,262,355.49</b>		<b>8,827,709.26</b>			

<b>2018</b>			
<b>BUDGETED SALES TAX</b>	<b>17,600,000.00</b>	<b>YEAR TO DATE ACTUAL</b>	<b>8,827,709.26</b>
		<b>BUDGET COMPARISON to ACTUAL</b>	<b>-8,772,290.74</b>
			<b>-50%</b>

2017

2018



## INVESTMENT INCOME REPORT - 2018

INTEREST

0.00

FUND	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	AMOUNT-YTD	BUDGETED	ACTUAL	DIFFERENCE OVER/UNDER BUDGET
Trust	857.58	20.83	30.13	29.92	35.74	29.76							1,003.96		1,003.96	\$ 1,003.96
WCCH General	351.37	302.60	545.41	600.97	304.79	17,891.49							19,996.63	\$ -	19,996.63	\$ 19,996.63
WCCH BANS	250.32	219.28	199.10	126.97	337.9	287.41							1,420.98	\$ -	1,420.98	\$ 1,420.98
COMPENSATION checking	180.04	170.63	183.25	144.37	143.13	11,462.70							12,284.12			
COMPENSATION (CD)	0.00	0.00	0.00	7,451.89	0.00	0.00							7,451.89	\$ -	19,736.01	\$ 19,736.01
ENTERPRISE FUNDS information only- not in totals	1,639.31	713.34	957.89	8,354.12	821.56	29,671.36	0.00	0.00	0.00	0.00	0.00	0.00	41,153.62	0.00	42,157.58	42,157.58
reported as Sales Tax 1190	-857.46	-802.39	-614.99	-920.89	-1,079.80	-1,116.88							-5,392.41			
GENERAL	1856.14	2,148.53	2,351.09	2,739.38	3,152.62	19,053.41							25,908.76	30,000.00	25,908.76	\$ (4,091.24)
													0.00	\$ -	\$ -	\$ -
Highway Equipment BAN Machinery	14.19	14.42	15.11	10.48	12.33	12.83							79.36	\$ 120.00	79.36	\$ (40.64)
COUNTY ROAD	110.26	74.34	62.83	49.85	43.90	79.80							420.98	\$ 600.00	420.98	\$ (179.02)
<b>SUB-TOTAL</b>	<b>1,980.59</b>	<b>2,237.29</b>	<b>2,429.03</b>	<b>2,799.71</b>	<b>3,208.85</b>	<b>19,146.04</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>31,801.51</b>	<b>\$ 30,720.00</b>	<b>31,801.51</b>	<b>\$ 1,081.51</b>
CAPITAL RESV FUND 12 BUILDING EQUIP RESV	21.86	17.46	18.60	19.21	19.22	20.93							117.28	\$ -	\$ 117.28	\$ 117.28
HIGHWAY ROAD CAPITAL PROJECT-Fund 17 CIP ROAD Bonding Interest*	147.63	132.82	149.24	135.09	144.27	227.51							936.56	\$ -	936.56	\$ 936.56
COUNTY FUNDS	2,150.08	2,387.57	2,596.87	2,954.01	3,372.34	19,394.48	0.00	0.00	0.00	0.00	0.00	0.00	32,855.35	\$ 30,720.00	\$ 32,855.35	\$ 2,135.35
	3,789.39	3,100.91	3,554.76	11,308.13	4,193.90	49,065.84	0.00	0.00	0.00	0.00	0.00	0.00	81,460.86	30,720.00		

2401 Total interest received

7/31/2018 16:20

Quarterly BOC investments net of fees-GF/WCCH/WC

## INVESTMENT REPORT

### DEPOSITS IN CHECKING, SAVINGS & CERTIFICATES OF DEPOSIT

	2018 MAY AMOUNT	2018 JUNE AMOUNT	2017 JUNE AMOUNT	2016 JUNE AMOUNT	2015 JUNE AMOUNT	2014 JUNE AMOUNT
PROPRIETARY AND TRUST FUNDS						
WCCH Funds						
WCCH (BAN)						
Trust Funds and Pass Through Acct.	10,539,761.74	<b>10,647,302.40</b>	5,110,096.28	1,961,612.94	2,674,398.35	1,971,995.83
Worker's Compensation Checking						
Worker's Compensation MMII						
Worker's Compensation BOC Investmnt						
WORKERS COMPENSATIONCD	7,161,855.11	<b>7,400,270.60</b>	6,557,800.16	6,192,659.29	5,650,416.65	5,269,862.53
Enterprise and Trust Fund TOTALS	17,701,616.85	<b>18,047,573.00</b>	11,667,896.44	8,154,272.23	8,324,815.00	7,241,858.36
COUNTY FUNDS						
CHECKING/SAVINGS						
GENERAL (CDs)						
GENERAL FUND ACCOUNTS	27,135,929.50	<b>25,951,344.45</b>	23,858,481.51	22,012,632.81	21,711,833.43	22,538,577.22
MACHINERY						
MACHINERY	447,233.87	<b>338,121.96</b>	448,643.17	353,112.42	239,345.71	188,643.98
COUNTY ROAD	1,198,294.60	<b>1,471,887.10</b>	1,161,236.00	246,665.60	1,243,722.77	739,812.87
SUB-TOTAL OPERATING ACCOUNTS	28,781,457.97	<b>27,761,353.51</b>	25,468,360.68	22,612,410.83	23,194,901.91	23,467,034.07
Building Equipment Reserve Chec	754,155.81					
Building Equipment Reserve Checking (Fu	0.00	<b>723,210.54</b>	1,060,961.42	725,361.05	1,249,110.51	1,387,850.00
Highway Road CIP-Ckng (Fund 17)	4,236,652.25	<b>4,236,879.76</b>	6,384,553.69	6,175,805.39	1,059,851.32	3,535,963.30
TOTAL GOVERNMENTAL FUNDS	33,772,266.03	<b>32,721,443.81</b>	32,913,875.79	29,513,577.27	25,503,863.74	28,390,847.37
TOTAL ON DEPOSIT	51,473,882.88	<b>50,769,016.81</b>	44,581,772.23	37,667,849.50	33,828,678.74	35,632,705.73

**Wyoming County Foreclosure Property Auction 7/23/18**

			<b>Auction Price</b>	<b>WC Deposit</b>	<b>Balance</b>
#12	Arcade	503 North St.	\$ 3,400.00	\$ 340.00	\$ 3,060.00
#18	Arcade	6488 Stinson Rd.	\$ 31,000.00		\$ 31,000.00
#41	Attica	636 Exchange St.	\$ 600.00	\$ 600.00	\$ -
#65	Bennington	Maxon Rd.	\$ 2,300.00	\$ 2,300.00	
#74	Cowlesville	1420 Bailey Rd	\$ 12,200.00	\$ 1,220.00	\$ 10,980.00
#81	Castile	North Main St.	\$ 400.00	\$ 400.00	\$ -
#107	Covington	614 Rte 246	\$ 14,300.00	\$ 4,000.00	\$ 10,300.00
#128	Silver Springs	27 E Ribaud Ave	\$ 10,200.00	\$ 1,020.00	\$ 9,180.00
#130	Silver Springs	105 Orchard St.	\$ 4,300.00	\$ 4,300.00	\$ -
#153	Java Lake	Block G-Park #44	\$ 500.00	\$ 500.00	\$ -
#157	Java Lake	Block G-Park #46-#49	\$ 400.00	\$ 400.00	\$ -
#158	Java Lake	North Shore Dr. 82-83	\$ 1,100.00		\$ 1,100.00
#159	Java Lake	Java Lake Park	\$ 550.00		\$ 550.00
#183	Java	998 Chaffee Rd.	\$ 16,000.00	\$ 2,000.00	\$ 14,000.00
#186	Java Lake	Java Lake Park #39	\$ 1,050.00		\$ 1,050.00
#202	Orangeville	Syler Rd.	\$ 1,950.00	\$ 1,950.00	\$ -
#221	Perry	43 Walnut St.	\$ 30,250.00	\$ 3,025.00	\$ 27,225.00
#236	Perry	64 Leicester St.	\$ 8,000.00	\$ 800.00	\$ 7,200.00
#238	Perry	35 Gardeau St.	\$ 2,350.00	\$ 235.00	\$ 2,115.00
#249	Perry	10-12 St. Helena St.	\$ 5,300.00		\$ 5,300.00
#281	Sheldon	2181 Rte 98	\$ 8,200.00	\$ 820.00	\$ 7,380.00
#302	Warsaw	132 Brooklyn St.	\$ 28,250.00	\$ 2,850.00	\$ 25,400.00
#306	Warsaw	4898 Stevens Rd.	\$ 11,100.00	\$ 1,110.00	\$ 9,990.00
#308	Warsaw	5580 Oatka Rd.	\$ 17,100.00	\$ 1,710.00	\$ 15,390.00
#312	Warsaw	2786 Fisher Rd.	\$ 46,000.00	\$ 4,600.00	\$ 41,400.00
#322	Gainesville	4263 Poplar Tree Rd	\$ 42,000.00	\$ 4,200.00	\$ 37,800.00
#325	Warsaw	3913 Wethersfield Rd	\$ 23,000.00	\$ 2,300.00	\$ 20,700.00
<b>Totals</b>			<b>\$ 321,800.00</b>	<b>\$ 40,680.00</b>	<b>\$ 281,120.00</b>

Auction

## SCHEDULE "P" WYOMING COMMUNITY HEALTH SYSTEM BENEFITS

Applies to Physician and Mid-level employees who are considered to be exempt employees under the Fair Labor Standards Act.

### **PAID TIME OFF (PTO)**

Paid time off will be granted at the beginning of each anniversary year to full-time employees as follows: 30 days for employees who work 5 days per week, 24 days for employees who work 4 days per week, and 18 days for employees who work 3 days per week. **Paid time off during the first year will be accrued monthly at the rate of one twelfth of the total annual PTO days.** PTO includes vacation, holiday and sick days. PTO must be used during the anniversary year or it will be forfeited. Requests for planned time off must be pre-approved.

### **HEALTH INSURANCE**

The current health plan for the County is a High Deductible Health Plan with a Health Reimbursement Account (HRA). The County will contribute on an annual basis an amount equal to the plan deductible to the HRA. Any unused amounts in the HRA at the end of the each plan year shall be forfeited. Full-time employees will contribute 8% of the total premium for a Single Plan and 20% of the total premium for a Family Plan. Part-time employees will be entitled to a prorated County contribution to health insurance based on their percentage of approved FTE of 0.6 or higher. Premiums will be deducted over 24 pay periods per year on a pre-tax basis. Repudiation is not available.

### **DENTAL INSURANCE**

The current dental insurance for the County offers two options – 1) High Option and 2) Low Option. The employee will pay the total premium and it will be deducted over 24 pay periods per year on a pre-tax basis.

### **NEW YORK STATE RETIREMENT**

The County offers retirement benefits in accordance with the requirements of the New York State Retirement System. For more information go to their website at <http://www.osc.state.ny.us/retire>.

### **DEFERRED COMPENSATION RETIREMENT PLAN 457**

All employees are eligible to participate in the voluntary supplemental retirement savings plan at any time. This program allows employees to save and invest a portion of their earnings toward retirement. Pre-tax contributions are automatically deducted from each pay check and deposited to your account.

### **WORKERS COMPENSATION**

Workers compensation insurance covers lost wages and medical care payments for employees injured on-the-job. These benefits are based on New York State Workers' Compensation Law.

### **DISABILITY INSURANCE**

Full time employees are covered under the enhanced Disability Insurance Plan for an injury or illness NOT arising out of or in the course of employment. The weekly benefit is 50% of basic weekly earnings up to a maximum of \$500 per week for up to 52 weeks. Accrued PTO time must be exhausted prior to receiving benefits under this plan. These benefits are subject to the terms of the plan. This insurance coverage is provided at no cost to the employee. Part time employees are NOT eligible for statutory NYS Disability Insurance.

### **CONTINUING MEDICAL EDUCATION (CME)**

Continuing medical education is available annually up to \$1,500 and one week or five days of additional paid time off each calendar year for full time employees; pro-rated for part time employment. Reimbursement will be paid upon successful completion/attendance and presentation of receipts. Unused CME benefits will not carry over from year to year. Benefits will be pro-rated in the first year of employment.

### **DUES AND SUBSCRIPTIONS**

Professional membership dues and subscription requests will be reviewed and approved through the annual budget process.



**RECORD OF REVISION**

REV. #	DESCRIPTION OF CHANGE	PAGE #S / SECTION #S IMPACTED BY CHANGE(S)	DATE
0	Original issue	All	01/26/2016 BOM 02/09/2016 BOS
1	<i>Revision-changed PTO granted on anniversary date; health &amp; dental deductions to 24 pay period, removed health and dental carrier names</i>	All	03/22/2016 BOM
2	Revision – changed PTO granted/used to anniversary date	All	04/26/2016 BOM 05/10/2016 BOS
3	Revision – amended health insurance language to include part-time employees	1	10/25/2016 BOM 11/08/2016 BOS
4	Defined PTO days earned based on days per week worked	1	06/26/2018 BOM 07/10/2018 BOS
5	Clarify that PTO days are accrued monthly during the first year	1	07/24/2018 BOM 08/14/2018 BOS