

2018 County-wide Shared Services



Initiative (CWSSI)

August 07, 2018 @ 1:00 PM

Wyo. Co. Ag. & Business Center
36 Center Street, Warsaw New York



Panelists

Towns:

- | | |
|--------------------|-----------------|
| 1. A. D. Berwanger | T/Arcade |
| 2. B. Kehl | T/Attica |
| 3. E. Grant | T/Bennington |
| 4. K. Granger | T/Castile |
| 5. J. Davis | T/Covington |
| 6. B. Hastings | T/Eagle |
| 7. D. Tallman | T/Gainesville |
| 8. M. Vasile | T/Genesee Falls |
| 9. A. Brunner | T/Java |
| 10. D. Leuer | T/Middlebury |
| 11. S. May | T/Orangeville |
| 12. J. Brick | T/Perry |

- | | |
|-----------------|----------------|
| 13. S. King | T/Pike |
| 14. B. Becker | T/Sheldon |
| 15. B. Ryan | T/Warsaw |
| 16. J. Copeland | T/Wethersfield |

Villages:

- | | |
|-----------------|------------------|
| 17. J. May | V/Arcade |
| 18. W. Lepsch | V/Attica |
| 19. K. Washburn | V/Castile |
| 20. K. Falkner | V/Gainesville |
| 21. F. Hauser | V/Perry |
| 22. D. Coffey | V/Silver Springs |
| 23. J. Robinson | V/Warsaw |
| 24. N. Norton | V/Wyoming |

AGENDA

Welcome – A. D. Berwanger, Chairman/Wyoming County Board of Supervisors

Opening remarks – Chairman Berwanger

Discussion Items

1. Wyoming County Historian

a. Village of Perry Library

- i. Scanning and digitizing of local newspapers and several photo collections.

1. Estimated cost \$44,000.00

b. Discussion

- i. County Historian Amrhein was able to provide the Perry Librarian with information on how to access the online availability of the local newspapers and where to find free manpower /volunteers for help in scanning and digitizing of the photo collections

ii. Open

c. Calculate cost savings/avoidance

i. Potential savings - \$44,000.00 in cost avoidance

2. County-wide Assessing

a. By Wyoming County Real Property Tax Services Director, J. Kirsch

b. Discussion

- i. Wyoming County Real Property Tax Services Director, J. Kirsch

c. Calculate cost savings/avoidance

i. Town of Sheldon reporting cost avoidance of \$25,000.00

3. County-wide Electronics Collection Event (May 12, 2018)

- a. By the Wyoming County Board of Supervisors
- b. Discussion
 - i. Participants
 1. 16 towns
 2. 8 villages
 - ii. Three (3) locations
 1. Arcade Highway Barns
 2. Attica Highway Barns
 3. Perry Warsaw Airport
 - iii. Project Cost \$19,850.45
 1. Advertising all provided by NYS Senator Gallivan
 2. Anticipated DEC funding 9,819.72 50%
 3. Cost to the County \$10,030.73
 4. Some Towns and Villages paid Highway employees to participate
- c. Calculate cost savings/avoidance

i. Potential savings to the Towns and Villages \$10,030.73 + collectively...

4. County-wide Zoning

- a. By Wyoming County Code Enforcement Officer, D. Roberts
- b. Discussion
 - i. Wyoming County Code Enforcement Officer, D. Roberts
- c. Calculate cost savings/avoidance

i. Potential Savings under review

5. Tennis Courts

- a. By Mayor F. Hauser, V/Perry -
- b. Discussion
 - i. Open
- c. Calculate cost savings/avoidance

i. Potential Savings undetermined

6. Ladder Truck

- a. By Mayor F. Hauser, V/Perry -
- b. Discussion
 - i. The Village of Perry and the Village of Warsaw are currently the only fire departments with a ladder truck. One comment made was for one of these villages to sell their ladder truck to a fire department on the opposite side of the county so the equipment was more evenly distributed. Mayor Robinson, V/Warsaw pointed out that the Village of Warsaw could never do that. Not with facilities such as the county hospital and Skilled Nursing facility, East Side Nursing Home, the new Senior Citizen apartments with over 120 units and a proposed hotel with 60 + rooms...
- c. Calculate cost savings/avoidance

i. Potential Savings undetermined

7. Tax Collection Software Update

- a. By Wyoming County Treasurer C. Mayer
- b. Discussion
 - i. Wyoming County Treasurer, C. Mayer
- c. Calculate cost savings/avoidance
 - i. Potential Savings undetermined

8. EMS Shared Services

- a. By Wyoming County Public Health Administrator, L. Paolucci
- b. Discussion
 - i. Wyoming County Public Health Administrator, L. Paolucci
- c. Calculate cost savings/avoidance
 - i. Potential Savings undetermined

9. Shared Human Resource Support Services

- a. By Wyoming County Human Resource Director, D. Farberman
- b. Discussion
 - i. Wyoming County Human Resource Director, D. Farberman
- c. Calculate cost savings/avoidance
 - i. Potential Savings undetermined

10. Incident Based Reporting System

- a. By Mayor W. Lepsch, V/Attica - see attached e-mail
- b. Discussion
 - i. Wyoming County Sheriff, G. Rudolph
- c. Calculate cost savings/avoidance
 - i. Potential Savings undetermined

Total potential savings for 2018 identified:
\$88,850.42

Memo

To: Mayor William Lepsch
From: Dean Hendershott
Chief of Police
Date: June 22, 2018
Re: Shared Services Meeting

Incident Based Reporting System

With the announcement of your pending meeting with New York State Governor Cuomo representatives regarding the Governor Shared Services Initiative I would like to recommend a potential program that would save tax dollars and increase the proficiency of the law enforcement community of Wyoming County.

Currently of the 4 police departments, Sheriff's Office and the NYSP in Wyoming County cannot directly research crime statistics, suspects, or share information. Each agency has their own incident-based reporting system. Such as, Attica Police Department utilizes (SJS) Spectrum Justice Systems and the Sheriffs Office uses (LEMS) Law Enforcement Management Systems. The other agencies in the county utilize either similar or completely different computer based systems. Each agency either pays for a licensing fee or other fees to support and operate the system. With the many different systems agency officers, deputies and the NYSP cannot directly link each system or directly communicate with each other.

The benefit to a centralized single reporting system would to eliminate wasted man hours, ease of access and to better coordinate information, work load and efficient use of case management. In addition to fund a single system and not 5 separate systems. With the advancement in computer technology the use of a centralized single reporting system the officer on the road, investigator and drug task force investigating a crime would have instant access to information available county wide.

Cc: Sheriff G. Rudolph
Chief Biscaro
Chief Hoffmeister
Chief Grover

**RESOLUTION NO. 18-315
(July 10, 2018)**

By Mr. Berwanger, Chairman of the Committee of the Whole:

RESOLUTION NUMBER 17-306 AMENDED

WHEREAS, Resolution Number 17-306 entitled, “**COUNTYWIDE SHARED SERVICES PLAN FOR WYOMING COUNTY APPROVED**,” passed by this Board of Supervisors on July 11, 2017 to support New York State Governor Andrew Cuomo’s FY 2018 Enacted New York State Budget establishing a County-Wide Shared Services Initiative (CWSSI), designed to generate property tax savings by facilitating operational collaboration between local government efforts by the Wyoming County County-Wide Shared Services Initiative Panel in developing a County-Wide Shared Services Property Tax Savings Plan in order to save taxpayer dollars, engage the public and be eligible for state matching funds; now therefore

BE IT RESOLVED, That Resolution Number 17-306 be hereby amended to include additional savings potential in the amount of \$88,850.42 in the following areas:

Potential Savings Undetermined:

- Town & Village of Perry and the Perry Central School District Tennis Courts
- Tax Collection Software Update
- Emergency Services Shared Services
- County-wide Human Resource Support Services
- County-wide Zoning (participants: Gainesville, Eagle, Village of Silver Springs, Sheldon)
- Shared Ladder Truck
 - *Replacement within the Village of Perry Fire Department (V/Warsaw and V/Perry are currently the only owners of this type of equipment in the county)*

Approximate Savings Potential:

- May 12, 2018 County-wide Electronics Collection Event
 - *Potential savings to Towns and Villages \$19,850.42*
- County-wide Assessing
 - *Identified savings for the Town of Sheldon is \$25,000.00*
 - *Orangeville and Warsaw are new participants (potential savings undetermined)*
- The County Historian
 - *Village of Perry Library - Potential savings of \$44,000.00 or greater in cost avoidance for scanning and digitizing records.*

And be it

FURTHER RESOLVED, That the Wyoming County Board of Supervisors, in its advisory capacity, according to the rules of the CWSSI, as adopted by the New York State Legislature, hereby approves the updated 2018 Wyoming County Plan and the direction it is taking to date with the hopes that more calculations can be added to achieve greater savings.

Carried: XXX	Ayes: 1266	Noes:	Absent: 51 (Eagle)	Abstain:
			19 (Genesee Falls)	
			62 (Middlebury)	
			<u>201</u> (Warsaw)	
			333 Total	

WYOMING COUNTY]
BOARD OF SUPERVISORS]
Warsaw, N.Y.]

This is to Certify, that I, the undersigned Clerk to the Board of Supervisors of the County of Wyoming, have compared the foregoing copy of resolution with the original resolution now on file in the office and which was passed by the Board of Supervisors of the said County, on the 10th day of July, 2018, a majority of all the members elected to the Board voted in favor thereof, and that the same is correct and true of such original resolution and of the whole thereof.



In Witness Whereof, I have hereunto set my hand and the official seal of the Board of Supervisors, this the 10th day of July, 2018.

Cheryl W. Ketchum

Clerk to the Board of Supervisors

SHARED SERVICES OUTLINE

Complete	Panel Mtg #	Date	
√	N/A	7/3/2018	Kick off meeting
√	1	7/10/2018	Advertised Public Meeting
	2	8/7/2018	Advertised Public Meeting
	3	9/4/2018	Advertised Public Meeting

**The panel would vote on the plan at the conclusion of this Public Mtg.

SUBMISSION TO COUNTY LEGISLATIVE BOARD BY AUGUST 1, 2018

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7/10/2018	Regular Monthly Meeting
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This is an Advisory Vote Only / Last year's resolution 17-306

****PANEL VOTES ON PLAN SUBMITTED BY THE COUNTY LEADER BY SEPTEMBER 15, 2018**

(At least three public hearings must be held prior to the vote.)

PUBLIC PRESENTATION OF THE PLAN BY OCTOBER 15, 2018

10/9/2018	Regular Monthly Meeting
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