

# PUBLIC HEALTH COMMITTEE MEETING AGENDA

Date: Wednesday, August 1, 2018 @ 9:00 AM

Present: **Ryan, Grant**, Kehl, Granger, Hastings, Brunner, May, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:00 AM Public Health w/G. Collins, L. Paolucci, &amp; K. Standish</b>			
<p><b>1. FYI ~ Referred to 08-07-18 Finance Committee from 07-31-18 Human Resources</b>  <b>Position Abolishment/Create/Fill: Health Department</b></p> <ul style="list-style-type: none"> <li>• <b>Abolish</b> (1) 1.00 FTE Fiscal Officer I (position code #129.282), on Salary Schedule S (\$37,740.00 annually) under PUBLIC HEALTH; L. Kaluzny-Welnicki resigned April 6, 2018.</li> <li>• <b>Create/Fill</b> (1) position of 1.00 FTE Fiscal Officer (Public Health), on Schedule S; salary to be negotiated upon hire and brought back to Committee for Salary Schedule S Amendment Resolution.</li> </ul>	<p>Discussed with HR Director Farberman before making the request.</p> <p>Provided to HR:</p> <ul style="list-style-type: none"> <li>• Vacancy Slips to Abolish Fiscal Officer I (3)</li> <li>• Vacancy Slips to Create Fiscal Officer (Public Health) (3)</li> <li>• Position Justification form</li> <li>• Duty Statements (2)</li> <li>• Organizational Chart</li> </ul>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>2. Overnight Travel Authorization</b>  D. Gray &amp; L. Paolucci to the Title X Conference November 13-15, Hilton, Albany. DG travel by personal vehicle 11/13-15 &amp; LP travel by county vehicle 11/14-15. Lodging, employee expenses, dues and conference registration budgeted and reimbursed by approved NYSDOH Title X grant.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>3. Appropriation:</b>  <b>To:</b> 01.38.4010.4.42440 Child Safety Seat \$125.00 w/01.09.4010.2705 Gifts &amp; Donations increased by same  <b>Reason:</b> Appropriate unanticipated donation in the HD from Arcade businesses to be used for advertising expense for September 29<sup>th</sup> Child Safety Seat event in Arcade.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>4. Request permission to issue bid for a vehicle purchase in 2018 to replace vehicle totaled in accident (May, 2018). Vehicle purchase to be paid from NYSDOH DWE grant and insurance proceeds, funds budgeted. Purchase Resolution will be requested once bid process is complete.</b></p>	<p>Seeking 4DSD, HD will consult with Supervisor Tallman prior to issuing bid.</p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: \_\_\_\_\_

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<p><b>5. NYSDOH Performance Incentive:</b> Results released for Year 6 Environmental Health eHIPS maintenance of effort project. Awards to be announced in Fall, 2018. WCHD EH at 100% performance.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>6. Operational Update (As Needed):</b> <u>ADMINISTRATION:</u></p> <ul style="list-style-type: none"> <li>• Genesee-Orleans-Wyoming Opioid Taskforce Meeting 7/18</li> <li>• Upstate NY Transplant Services Blood Drive, co-sponsored by Senator Gallivan’s Office, August 8th from 9am to 6pm at WCCH. Request permission to promote donation event to County employees (email, posters &amp; paycheck stuffer).</li> <li>• Parking lot sealing and striping project deferred to 2019</li> </ul> <p><u>ENVIRONMENTAL:</u></p> <ul style="list-style-type: none"> <li>• July Environmental Health Report</li> <li>• Jam In the Valley re-cap</li> <li>• Discussion: Application of Bio-sludge</li> <li>• NYSAC Agriculture &amp; Rural Affairs Standing Committee Meeting 9/24</li> </ul> <p><u>PUBLIC HEALTH NURSING :</u></p> <p><u>PH EMERGENCY PREPAREDNESS:</u></p> <p><u>MWHS:</u></p> <ul style="list-style-type: none"> <li>• IPRO survey July 18-19, awaiting report</li> </ul> <p><u>JAIL MEDICAL:</u></p> <ul style="list-style-type: none"> <li>• Meeting with Sheriff Rudolph to discuss program changes for 2019.</li> </ul> <p><u>CORONERS:</u></p> <p><u>WCCHS:</u></p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Mental Health w/K. Dryja</b>			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/R. Ryan (minutes prepared by \_\_\_\_\_).

Next Public Health Committee Meeting scheduled for **Wednesday, August 29, 2018 @ 9:00 AM.**

Committee Chair Initials: \_\_\_\_\_

## ENVIRONMENTAL HEALTH REPORT MONTH OF June 2018

### Permits Issued:

Food Service	7	Recreational Campgrounds	0
Mobile Food Service	0	Children's Camp	16
Temporary Food	33	Tattoo Facility	0
Mobile Home Park	0	Tanning Facility	0
Temporary Residence/Motel	1	Community Dinner Permissions	17

### Rabies Program:

Animals Submitted for Testing	1	1 – Cat (Negative)
Human Post Exposure Shots	0	
Animal Bite Reports Investigated	10	8 – Dogs, 2 - Cats

### Water & Sewage Program:

### Misc. Programs/Items:

Property Transfer Dye Tests	31	Public Health Nuisance Complaints Investigated	2
Private Water Samples Collected	45	Regulated Facility Operations Inspections	50
Sewage Disposal Permits Issued	12	Notice of Hearing / Enforcement Proceeding Initiated	0
Public Water Samples Collected	67	Surface Water Beach Samples	16

### Additional Areas of Interest:

On June 5<sup>th</sup> and 14<sup>th</sup> Anti-Rabies Vaccination Clinics were held in Perry and Arcade respectfully. There were a total of 177 animals (111 – Dogs, 66 – Cats) vaccinated at the Perry clinic and 153 animals (102 – Dogs, 51 – Cats) vaccinated at the Arcade clinic. Combined, a total of \$593.00 was collected in donations and out of county fees. Thirty-one animals were from out of the county.

During the month of June three Boil Water Orders was issued to a non-community public water system by this department for:

- A Foodservice Establishment, Recreational Campground and Children's Camp facility for inadequate disinfection in the potable water supply. All of the establishments have returned to normal operation are correcting the deficiencies and completing the required confirmatory water sampling.

Multiple water quality samples were collected at regulated bathing beaches within the county during the month of June. Several sample results were high in e-coli resulting in repeat samples being collected and the temporary closing of the effected beaches. All beaches were re-opened after satisfactory repeat samples were collected.

This office is currently working with NY Rural Water to offer a laboratory training course in the County for water operators. NY Rural Water offers the course around the state each year, but it has been a number of years since it was within our county or the western region. Every three years the certified surface water supply operators as well as the wastewater operators are required to take this six hour course on laboratory methods using instrumentation. The course is currently scheduled to be held on September 11<sup>th</sup> at the Ag and Business Center in Warsaw and will be open to system operators in the western region.