

PUBLIC HEALTH COMMITTEE MEETING AGENDA

Date: Wednesday, July 31, 2019 @ 9:00 AM

Present: **Ryan, Grant,** Kehl, Granger, Hastings, Brunner, May, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM Mental Health w/K. Dryja			
1. Overnight Travel Authorization: Kelly Dryja to attend Child Welfare Court Improvement Project training "Collaborating for Better Outcomes: Assessing Family Safety and Risk in the Context of Substance-Affected Families", August 1 st – 2 nd at the Holiday Valley Resort, PO Box 370, Ellicottville, NY 14731. Expenses to be reimbursed.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. FYI: <ul style="list-style-type: none"> • Follow-up on prior grant application approval, 2.27.2019, STOP Act Grant. We were informed that we were not selected to be funded. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. FYI ~ Contract (\$3,000 and under): <ul style="list-style-type: none"> • Perry Center Fire Department 2823 Rte 246 PO Box 204 Perry, NY 14530, for 1 - 20x40 tent, 1 - 10x20 tent with 3 sides, 12 tables and 50 chairs in an amount not to exceed \$550.00; effective August 1,2019 to September 1, 2019. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. FYI~ Update on Dwyer Picnic. <ul style="list-style-type: none"> • Estimated expenses: <ul style="list-style-type: none"> ○ Perry Center Fire Department <ul style="list-style-type: none"> ▪ (Item 3 above), \$550. ○ Go4It Graphics <ul style="list-style-type: none"> ▪ 217 Tee shirts (contacted 5 businesses for quotes) \$2,340, ○ Perry Center Fire Department <ul style="list-style-type: none"> ▪ Chicken BBQ - minimum of 150 meals at \$13 ea. \$1,950, ▪ Post card invitations \$95, ○ Estimated expense \$4,935.00. ○ This does not include additional water/ice that may be purchased. ○ Working with the Director of Veterans Services as well on the procurement of additional chairs. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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9:15 AM Public Health w/G. Collins, L. Paolucci, & K. Standish			
<p>1. FYI ~ Referred to 08-06-19 Finance Committee from 07-30-19 Human Resources</p> <p style="text-align: center;">Position Abolish/Create/Fill: Health Department</p> <ul style="list-style-type: none"> • Abolish one (1) position of Emergency Preparedness Coordinator (1.0 FTE) (Position # 120.470) on Schedule S, effective August 14, 2019. • Create/fill (1) position of Public Health Program Coordinator (1.0 FTE) on Salary Schedule S at an annual salary \$48,000.00 annually, effective August 14, 2019. 	<p><i>Funded by HRI PHEP grant and NYSDOH DWE grant. Selected candidate should be eligible for Schedule S COLA adjustment at 1/1/2020. (Per PH Admin. Paolucci)</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>2. FYI ~ Referred to 08-06-19 Finance Committee from 07-30-19 Human Resources</p> <p style="text-align: center;">Position Fill: Health Department</p> <p>One (1) position of Public Health Sanitarian (1.0 FTE) (Position # 055.198), CSEA Schedule A, Grade 14 at \$20.67/hr - \$23.85/hr. Person vacating: A. Meyer; effective August 14, 2019. Position available: August 14, 2019.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>3. FYI ~ Referred to 08-06-19 Finance Committee from 07-30-19 Human Resources</p> <p style="text-align: center;">Position Fill: Health Department</p> <p>One (1) position of Public Health Technician (1.0 FTE) (Position # 064.199), CSEA Schedule A, Grade 12 at \$19.71/hr - \$22.58/hr. Person vacating: R. Stevens; effective August 14, 2019. Position Available: August 14, 2019.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>4. FYI ~ Referred to 08-06-19 Finance Committee from 07-30-19 Human Resources</p> <p style="text-align: center;">Position Fill: Health Department</p> <p>One (1) position of Keyboard Specialist (1.0 FTE) (Position # 052.337), CSEA Schedule A, Grade 2 at \$15.89/hr - \$17.35/hr. Person vacating: Michelle Smith; effective August 5, 2019. Position available: August 7, 2019.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

Committee Chair Initials: _____

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<p>5. FYI ~ Referred to 08-06-19 Finance Committee from 07-30-19 Human Resources Position Abolish/Create/Fill: Health Department</p> <ul style="list-style-type: none"> • Abolish one (1) position of Director of Nursing (1.0 FTE) (Position # 037.097) on Schedule S, effective August 14, 2019. • Create/fill one (1) position of Director of Clinical and Community Services (1.0 FTE) on Schedule S; salary to be determined (not to exceed amount budgeted), effective August 14, 2019. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>6. Professional Service Contract: Authorize Chairman/Commissioner of Health to sign a Sub-Agreement between the Wyoming County Health Department, 5362 Mungers Mill Road, Silver Springs, NY and Wyoming County Community Action, Inc., 6470 Route 20A, Suite 1, Perry, NY for reimbursement of Navigator Grant Program activities in an amount not to exceed \$81,823.46 effective August 1, 2019 through July 31, 2020. Fully reimbursed by the NYSDOH “Consumer Assistance for NY State of Health: Navigator Program” grant approved by Wyoming County Board of Supervisors Resolution #19-260 on June 11, 2019</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>7. Appointments: Wyoming County Board of Health Physician Member To complete an unexpired term effective through December 31, 2021</p> <ul style="list-style-type: none"> • Dr. Salman Abbasey, MD 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>8. Grant Acceptance: Authorize Chairman and Commissioner of Health to sign a grant acceptance award with the Governor’s Traffic Safety Committee, 6 Empire State Plaza, Albany, NY 12228 for the provision of funding for the Child Passenger Safety Program in a minimum amount of \$2,200.00; effective October 1, 2019 through September 30, 2020.</p>	<p><i>Permission to apply granted by PHC on May 1, 2019</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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9. NYS Department of Health Limited Service Laboratory Registration renewal application (multi-site covering the Jail, EMS and the HD); \$200 for October 27, 2019 to October 27, 2021.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
10. Appropriation: To: 01.38.4010.4.42429 Rabies Treatment \$28,000.00 <i>w/any funds available</i> \$28,000.00 Reason: Appropriate funds to cover the cost of rabies post exposure treatment.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
11. FYI ~ Contract (\$3,000 and under): <ul style="list-style-type: none"> • Dival Safety Equipment, Inc., 1721 Niagara Street, Buffalo, NY 14207 for the provision of medical and safety supplies and services, not to exceed \$500.00; effective July 23, 2019 through December 31, 2019. • Roberts Wesleyan College School of Nursing, 2301 Westside Drive, Rochester, NY 14624 for a clinical experience student program, no cost; effective July 1, 2018 to June 30, 2023. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
12. Operational Update (As Needed): <u>ADMINISTRATION:</u> <ul style="list-style-type: none"> ➤ T21 signed ➤ Facility Updates: Parking lot repairs complete, Veterans Parking Signs in process, Surplus Trailer, Clerical Coverage <u>ENVIRONMENTAL:</u> <ul style="list-style-type: none"> ➤ June Environmental Health Report <u>PUBLIC HEALTH NURSING :</u> <u>MWHS:</u> <u>JAIL MEDICAL:</u> Update <u>CORONERS:</u> <u>W&M:</u> <ul style="list-style-type: none"> ➤ June update (also provided to HRC), Fair Booth 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/R. Ryan (minutes prepared by _____)).

Next Public Health Committee Meeting scheduled for **Wednesday, August 28, 2019 @ 9:00 AM.**

Committee Chair Initials: _____