

HUMAN SERVICES COMMITTEE MEETING AGENDA

Date: Tuesday, July 30, 2019 @ 1:00 PM

Present: **Grant, Ryan**, Granger, Davis, Tallman, Vasile, Brunner, King, Copeland

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:00 PM OFA & Youth w/A. Aldinger			
1. OFA Advisory Council Reports: <ul style="list-style-type: none"> • EISEP ~ ___ Participants / ___ Active • Respite ~ <ul style="list-style-type: none"> ○ Life Line ~ ___ <ul style="list-style-type: none"> ▪ Private Pay ~ ____ ○ Adult Day Care ~ ___ ○ PCAI ~ ____ ○ PCA II ~ ____ • HDM (Home Delivered Meals) ~ ___ active participants with ___ meals being served today • Congregate Meal Sites ~ Avg. ___/day <ul style="list-style-type: none"> ○ Pine Lounge ~ ___/week ○ Laurie's Restaurant ~ ___/month 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Overnight Travel Authorization: D. Luce to attend HIICAP Coordinator Conference in Saratoga Springs September 11 - 13, 2019. The county car will be used. Approximate cost \$325 budgeted.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. 2019 Appropriation: To: 01.44.6772.4.42466 Unmet needs \$35,562.00 w/01.11.6772.377206 Unmet needs \$35,562.00 Reason: To appropriate funds from the state to use for the new unmet needs grant. Total grant for 04/01/19 – 03/31/20 is \$43,562.00; \$8,000 remaining for 01/01/20 – 03/31/20.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. Amend Resolution No. 16-014: Authorize Chairman to sign an amended contract with Nascentia Health Options , 1050 W. Genesee St., Syracuse, NY 13204 to reflect the following revisions: <ul style="list-style-type: none"> • Name change from VNA to Nascentia 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. Discussion: <ul style="list-style-type: none"> • New vehicle 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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6. Discussion: <ul style="list-style-type: none"> Age Friendly Communities 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
7. Rescind Resolution #18-262 in approving a contract with Trinity Services, Group, Inc., 477 Commerce Boulevard, Oldsmar, FL 34677 on behalf of the Office for the Aging and the County Jail for food services; effective April 1, 2019		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Youth Bureau			
8. FYI ~ Contract (\$3,000 and under): <ul style="list-style-type: none"> Jan Marie Montayne of Castillo Languages for the provision of interpretive services for the EI/PS Program in the amount of \$30 per hour and reimbursement of mileage at the current IRS rate based on need; effective August 1, 2019 through June 30, 2020. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9. Grant Application and Acceptance: Authorize Chairman to sign a grant application and acceptance award with New York State Office of Children and Family Services , Capital View Office Park, 52 Washington St., Rensselaer, NY 12144 for the annual Resource Allocation Plan to fund Youth Bureau admin costs, Stars of Tomorrow, Omega, Youth Court and Parenting Programs in a minimum amount of \$38,333.00; effective January 1, 2019 through December 31, 2019.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
10. Discussion: <ul style="list-style-type: none"> Office hours 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
11. FYI ~ Referred to 08-06-19 Finance Committee from 07-30-19 Human Resources Position Abolish/Create/Fill: Youth Bureau <ul style="list-style-type: none"> Abolish one (1) position of Caseworker (1.0 FTE) (position # 016.042) on CSEA Schedule A, Job Grade 14 at \$20.67/hr-\$23.85/hr. Person Vacating: Jamie Hudson, effective September 9, 2019. Create/fill one (1) position of Youth Program Coordinator (1.0 FTE) on CSEA Schedule A, Job Grade 6 at \$17.48/hr-\$19.50/hr. Position available: August 14, 2019. 			

Committee Chair Initials: _____

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1:30 PM Department of Social Services w/K. Barber			
<p>1. Overnight Travel Authorization: A. Milillo and R. Warren to attend the Collaborating for Better Outcomes: Assessing Family Safety & Risk in the Context of Substance-Affected Families training at the Holiday Valley Mountain Resort, Holiday Valley Road, Ellicottville, NY 14731 on 7/31/19 to 8/2/19. Hotel cost is \$376.00 but is 100% reimbursable – total cost of \$80.00 for meals, county car and gas will be used.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>2. Overnight Travel Authorization: A. Milillo to attend the Director of Services Leadership Training Forum at the Gideon Putnam, 24 Gideon Putnam Road, Saratoga Springs, NY 12866 on 9/10/19 to 9/12/19. Hotel and meals are provided only county car and gas will be used.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>3. FYI ~ Referred to 08-06-19 Finance Committee from 07-30-19 Human Resources <i>Position Fill: Social Services</i> One (1) position of Senior Account Clerk (1.0 FTE) (position # 095.216) on CSEA Schedule A, Job Grade 6 at \$17.48/hr-\$19.50/hr. Person Vacating: Katherine Chmura, effective July 12, 2019. Position Available: August 7, 2019.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>4. FYI ~ Referred to 08-06-19 Finance Committee from 07-30-19 Human Resources <i>Position Fill: Social Services</i> One (1) position of Social Services Program Specialist Trainee (1.0 FTE) (position # 116.359) on CSEA Schedule A, Job Grade 8 at \$18.29/hr-\$21.16/hr. Person Vacating: Delores Neeley, effective July 19, 2019. Position Available: August 7, 2019.</p>	<i>To convert to Social Services Program Specialist after six months upon satisfactory performance during the training period. Incumbent left employment during the training period.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. FYI ~ Referred to 08-06-19 Finance Committee from 07-30-19 Human Resources <i>Position Creation/Fill: Social Services Dept.</i> One (1) position of Social Services Program Specialist Trainee (1.0 FTE) on CSEA Schedule A, Job Grade 8 at \$18.29/hr-\$21.16/hr. Position Available: August 14, 2019.</p>	<i>To convert to Social Services Program Specialist after six months upon satisfactory performance during the training period. Funded by current Social Services Program Specialist position.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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<p>6. FYI ~ Referred to 08-06-19 Finance Committee from 07-30-19 Human Resources Position Creation/Fill: Social Services Dept. One (1) position of Caseworker Trainee (1.0 FTE) on CSEA Schedule A, Job Grade 12 at \$19.71/hr-\$22.58/hr. Position Available: August 14, 2019.</p>	<p><i>To convert to Caseworker after six months upon satisfactory performance during the training period. Funded by current Caseworker position.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>7. FYI ~ WMS Contract (\$3,000 and under):</p> <ul style="list-style-type: none"> • White Oak Cremation, 495 North Whitton Road, Rochester, NY 14609 to provide funeral payments for indigents; effective 5/1/19 through 12/31/19. (likely only one burial) <ul style="list-style-type: none"> ○ This is an original new service contract with a variable amount depending on services provided. • Charles Meyer Funeral Home, 13228 Broadway, Alden, NY 14004 to provide funeral payments for indigents; effective 6/1/19 through 12/31/19. (likely only one burial) <ul style="list-style-type: none"> ○ This is an original new service contract with a variable amount depending on services provided. 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>8. Professional Services Contract - Authorization for State WMS Contracts (\$5,001.00 or greater): Authorize chairman to sign renewal contracts through the State WMS System, pursuant to General Municipal Law § 104(b), with the following agencies for foster care services for Wyoming County children/youth as well as “Raise the Age” (RTA) standards as enacted by Part WWW of Chapter 59 of the Laws of 2017; effective July 1, 2019 through June 30, 2020:</p> <ul style="list-style-type: none"> • Gustavus Adolphus – Lutheran Social Services, 200 Gustavus Avenue, Jamestown, NY 14701; in an amount not to exceed \$143,350.00 for approximately two children. • New Directions, 6395 Old Niagara Road, Lockport, NY 14094-1499; in an amount not to exceed \$730,000.00 for seven children. • Berkshire Farm Center & Services for Youth, 13640 Route 22, Canaan, NY 12029; in an amount not to exceed \$91,900.00 for one child. 	<p>** Resolution Required **</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>9. Proclamation:</p> <ul style="list-style-type: none"> • August is Child Support Awareness Month 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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10. Permission to Bid two (2) new vehicles: Permission to bid through the NYS contract for two (2) new vehicles.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
11. Monthly Report		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
12. Referred from 06/25/19 Human Services Committee: <ul style="list-style-type: none"> • At 06/25/19 HS Committee, Commissioner Barber explained that upon direction from Treasurer Mayer, procurement cards could be issued to the department without being issued to a specific employee. • Commissioner Barber will come back next month with a decision on other DSS employees that should carry a county procurement card. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Wyo. Co. Community Action w/R. Shader			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Veterans Services w/L. Harvey (Attending Congressman's Collins Veterans Forum in Attica)			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1. FYI: <ul style="list-style-type: none"> • RGRTA Board, last month, approved a "Vets Ride Free" program that will roll out 06/29/20. RGRTA will provide additional outreach to other counties in the fall. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Referred from 06/25/19 Human Services Committee: <ul style="list-style-type: none"> • Director Harvey was instructed to talk to the Health Department and report back next month about answering phones for their department while she and Asst. Director Kruppa are away for training in Albany 10/14 through 10/18. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/E. Grant (minutes prepared by _____)).

Next Human Services Committee Meeting scheduled for **Tuesday, August 27, 2019 @ 1:00 PM.**

Committee Chair Initials: _____