

Tue., Jul., 10, 2018	Audit Committee	<i>Immediately before Committee of the Whole</i>
“ “ “	Committee of the Whole	1:00 PM
“ “ “	Board Meeting <i>Supervisors' Chambers @ Government Center 143 N. Main St., Warsaw, NY</i>	2:30 PM
Tue., Jul., 24, 2018	WCCH ~ Full Board of Managers Meeting <i>Wyoming Suite</i>	5:20 PM
Tue., Jul., 31, 2018	Human Resource Committee Meeting	9:00 AM
“ “ “	Audit Committee	<i>Immediately following Human Resource Mtg.</i>
“ “ “	Human Service Committee Meeting	10:00 AM
“ “ “	WCCH ~ Full Board of Managers Meeting <i>Wyoming Suite</i>	5:20 PM
Wed., Aug., 01, 2018	Public Health Committee Meeting	9:00 AM
“ “ “	Ag. & Green Energy Committee Meeting	10:30 AM
“ “ “	Planning Committee Meeting	1:00 PM
Thu., Aug., 02, 2018	Public Safety Committee Meeting	9:00 AM
“ “ “	Public Works Committee Meeting	1:00 PM
Tue., Aug., 07, 2018	Finance Committee Meeting	9:00 AM
Tue., Aug, 14, 2018	Audit Committee	<i>Immediately before Committee of the Whole</i>
“ “ “	Committee of the Whole	<i>No August Meeting</i>
“ “ “	Board Meeting <i>Wyoming County Fair Grounds ~ Youth Building Pike, NY</i>	2:00 PM

To view agendas and meeting minutes, please visit Wyoming County's website at www.wyomingco.net

AGENDA

Regular Session

Tuesday, July 10, 2018

Wyoming County Government Center
Warsaw, New York

CALL TO ORDER ~

PLEDGE OF ALLEGIANCE TO THE FLAG ~

- Scott Dieter / Town of Warsaw

CORRESPONDENCE ~

- None

OPEN PUBLIC HEARINGS ~

- Agricultural District No. 4



- Local Law No. 3, Year 2018 (Introductory C, Year 2018) Entitled, “*A Local Law Providing Salaries for Certain County Officers for the Year 2018*”

OPEN PUBLIC MEETING #1 ~

- *Countywide Shared Services Initiative*
 - Revise 2018 Plan

***CONSENT ITEMS:**

Finance Committee:

*Resolution No. 1, By Mr. Brick, Chairman of the Finance Committee:
Funds Transferred to Various 2018 Accounts

*Resolution No. 2, By Mr. Brick, Chairman of the Finance Committee:
Funds Appropriated to Various 2018 Accounts

Audit Committee:

Presentation of Adjusted (May) Monthly Expenditures by Mr. Granger, Chairman of the Audit Committee

Presentation of Monthly (June) Expenditures by Mr. Granger, Chairman of the Audit Committee

Human Resource Committee:

*Resolution No. 3, By Mr. Tallman, Chairman of the Human Resource Committee:
Chairman Authorized to Sign a Contract on Behalf of Human Resource
(CSEA Employee Benefit Fund)

Human Services Committee:

*Resolution No. 4, By Ms. Grant, Chairman of the Human Services Committee:
Chairman/Chairman of Social Services Authorized to Sign a Grant Application and Acceptance Award on Behalf of the Department of Social Services
(Coordinated Care Services, Inc. (CCSI))

*Resolution No. 5, By Ms. Grant, Chairman of the Human Services Committee:
Chairman/Commissioner of Social Services Authorized to Sign a Welfare Management System Contract on Behalf of the Department of Social Services
(Lucky Ducky Daycare)

Public Health Committee:

*Resolution No. 6, By Mrs. Ryan, Chairman of the Public Health Committee:
Chairman Authorized to Sign a Grant Application and Acceptance Award on Behalf of Wyoming County Mental Health
(New York State Office of Mental Health)

*Resolution No. 7, By Mrs. Ryan, Chairman of the Public Health Committee:
Resolution Number 18-022 Amended

*Resolution No. 8, By Mrs. Ryan, Chairman of the Public Health Committee:
Chairman/Commissioner of Health Authorized to Sign Various Contracts on Behalf of
the County Health Department

*Resolution No. 9, By Mrs. Ryan, Chairman of the Public Health Committee:
Chairman/Commissioner of Health Authorized to Sign a Grant Application and
Acceptance Award on Behalf of the County Health Department
(New York State Department of Health)

Agriculture Committee:

*Resolution No. 10, By Mr. Kehl, Chairman of the Agriculture Committee:
Authorizing the Board of Supervisors to Endorse the Application for a Farmland
Protection Implementation Grant through the New York State Department of Agriculture
and Markets for the *Gary Swede Farm in Covington, NY* as part of the County's
Purchase of Development Rights Program

*Resolution No. 11, By Mr. Kehl, Chairman of the Agriculture Committee:
Authorizing the Board of Supervisors to Endorse the Application for a Farmland
Protection Implementation Grant through the New York State Department of Agriculture
and Markets for the *Silver Meadow Farm in Castile, NY* as part of the County's
Purchase of Development Rights Program

PUBLIC HEARING/AGRICULTURAL DISTRICT NO. 4 ~

- *Comment Period*

CLOSE PUBLIC HEARING ~

Agriculture Committee:

*Resolution No. 12, By Mr. Kehl, Chairman of the Agriculture Committee:
Finding to Modify Agricultural District No. 4

Planning Committee:

*Resolution No. 13, By Mr. Leuer, Chairman of the Planning Committee:
Chairman Authorized to Sign a Contract on Behalf of Wyoming County
(Sunning, Inc.)

Public Safety Committee:

*Resolution No. 14, By Mr. Copeland, Chairman of the Public Safety Committee:
Chairman Authorized to Sign a Contract on Behalf of Emergency Services
(Sinclair Television Group, Inc.)

Finance Committee:

*Resolution No. 15, By Mr. Brick, Chairman of the Finance Committee:
Location and Time of August 2018 Regular Session Changed

*Resolution No. 16, By Mr. Brick, Chairman of the Finance Committee:
Chairman Authorized to Sign a Contract on Behalf of Information Technology
(Empire Access)

- *Resolution No. 17, By Mr. Brick, Chairman of the Finance Committee:
Resolution Number 15-386 Amended
- *Resolution No. 18, By Mr. Brick, Chairman of the Finance Committee:
Standard Work Day and Reporting Resolution
- *Resolution No. 19, By Mr. Brick, Chairman of the Finance Committee:
Voluntary Clean-Up Agreement with the New York State Department of Environmental
Conservation for Long Term Monitoring According to the Approved Site Management
Plan
- *Resolution No. 20, By Mr. Brick, Chairman of the Finance Committee:
Chairman Authorized to Sign Inter-Municipal Agreements with the Towns of Orangeville
and Warsaw for Countywide Assessing Services
- *Resolution No. 21, By Mr. Brick, Chairman of the Finance Committee:
Chairman Authorized to Sign Various Contracts on Behalf of the Wyoming County
Community Health System
- *Resolution No. 22, By Mr. Brick, Chairman of the Finance Committee:
Resolution Number 16-265 Amended
- *Resolution No. 23, By Mr. Brick, Chairman of the Finance Committee:
Chairman Authorized to Sign an Employment Agreement on Behalf of the
Wyoming County Community Health System
(Sydney Domanowski, DO)
- *Resolution No. 24, By Mr. Brick, Chairman of the Finance Committee:
Resolution Number 17-298 Amended
- *Resolution No. 25, By Mr. Brick, Chairman of the Finance Committee:
Wyoming County Community Health System Salary Schedule “P” Benefit Package
Summary Adopted
- *Resolution No. 26, By Mr. Brick, Chairman of the Finance Committee:
Salary Schedules “C”, “S” and “D” Amended
- *Resolution No. 27, By Mr. Brick, Chairman of the Finance Committee:
Resolution Number 18-129 Rescinded
- *Resolution No. 28, By Mr. Brick, Chairman of the Finance Committee:
Transfers and Appropriations Policy Approved
- *Resolution No. 29, By Mr. Brick, Chairman of the Finance Committee:
Position(s) Approved
- *Resolution No. 30, By Mr. Brick, Chairman of the Finance Committee:
Public Defender Two Story Addition Capital Improvement Project Established

PUBLIC HEARING/LOCAL LAW ~

- *Comment Period*

CLOSE PUBLIC HEARING ~

Human Services Committee:

*Resolution No. 31, By Ms. Grant, Chairman of the Human Services Committee:

- Local Law No. 3, Year 2018 (Introductory C, Year 2018) Entitled, “*A Local Law Providing Salaries for Certain County Officers for the Year 2018*” ADOPTED

PUBLIC MEETING #1 / COUNTY-WIDE SHARED SERVICES INITIATIVE ~

- *Comment Period*

CLOSE PUBLIC MEETING ~

COUNTY EVENT FLYERS (WHEN AVAILABLE)



**RESOLUTION NO. 18-
(July 10, 2018)**

By Mr. Brick, Chairman of the Finance Committee:

FUNDS TRANSFERRED TO VARIOUS 2018 ACCOUNTS

BE IT RESOLVED, That funds are hereby transferred to the various 2018 accounts as follows:

Information Technology			
From: 01.34.1681.2.20201 Computers To: 01.34.1681.4.4111 Computers & Tech. Reason: To cover the cost Computer and Equipment under \$1,000.00.	\$10,000.00	\$10,000.00	
Information Technology Total			\$10,000.00
Public Health			
From: 01.38.4035.8.81001 Retirement To: 01.38.4035.2.20201 Computer Equipment 01.38.4035.2.20401 Misc. Equipment 01.38.4035.4.41010 Office Supplies 01.38.4035.4.41706 Medical & Safety Sup Reason: To purchase items approved in the 2018 Family Planning grant. Items include a new LEEP Machine (used for specimens), Exam Room cabinets, Microscope. All reimbursable through the 2018 grant.	\$5,000.00	\$1,100.00 3,015.00 246.83 638.17	
From: 01.38.4010.1.10101 Salaries – FT CSEA To: 01.38.4035.4.40301 Prof Svc Contract Reason: To cover the cost of a new Professional Service Contract for Medical Billing for the Men's and Women's Health Clinic. This amount is available due to a budgeted FT position, which was filled with a part time employee for half of the year. Service Contract approved at PHC on 6/27/2018 with a start date of July 1, 2018.	\$12,000.00	\$12,000.00	
From: 01.38.4010.1.10101 FT CSEA 01.38.4010.8.89001 Med/Hosp Ins 01.38.4010.8.89002 HRA Employee To: 01.38.4010.4.42463 PHEP-Bioterrorism Reason: To expend excess funds due to a 50/50 split of Emergency Preparedness Coordinator (Wyoming County) between HD and WCCH (previously HD paid 60% of the salary and fringe expense).	\$3,089.00 1,990.00 608.00	\$5,687.00	
Public Health Total			\$22,687.00
Youth Bureau			
From: 01.44.6772.1.10201 PT Salaries To: 01.36.2960.1.10001 Salaries-Schedule S/D/I 01.38.4059.1.10001 Salaries-Schedule S/D/I 01.45.7310.1.10001 Salaries-Schedule S/D/I Reason: To cover cost of requested salary increase for Director of Aging and Youth.	\$1,647.98	\$164.80 329.60 1,153.58	
Youth Bureau Total			\$1,647.98

Carried:

Ayes:

Noes:

Absent:

Abstain:

**RESOLUTION NO. 18-
(July 10, 2018)**

By Mr. Brick, Chairman of the Finance Committee:

FUNDS APPROPRIATED TO VARIOUS 2018 ACCOUNTS

BE IT RESOLVED, That funds are hereby appropriated to the various 2018 accounts as follows:

Public Health			
To: 01.38.4035.4.41111 Computer/Equipment w/01..09.4035.2705 Gifts and Donations Reason: To appropriate unanticipated donation to the Men's and Women's Health Clinic from Dr. Kara Eastwood to be used as deemed appropriate by clinic staff.	\$1,000.00	\$1,000.00	
To: 01.38.4189.1.10101 FT CSEA Contract w/01.10.4189.280113 Interfund Rev WCCH PHEP Reason: For additional revenue and salary expense for Emergency Preparedness Coordinator (Wyo. Co.) due to a negotiated change in the cost share with WCCHS.	\$4,507.00	\$4,507.00	
Public Health Total			\$5,507.00
Human Resource			
To: 01.34.1431.1.10001 Salaries Fixed S/D/I w/01.10.1431.2801 Interfund Rev HR w/ <i>any funds available</i> Reason: To amend the 2018 budget to include two (2) new positions (Deputy HR Director and HR Clerk).	\$118,000.00	\$80,000.00 \$38,000.00	
Human Resource Total			\$118,000.00
Historian			
To: 01.46.7510.4.42404 Grant Expense w/01.03.7510.128901 Other Dept. Income Grant Reason: For the <i>Treasurer Hunt Through History</i> Tour.	\$602.00	\$602.00	
Historian Total			\$602.00
Mental Health			
To: 01.38.4323.4.42497 Suicide Prevention Grant w/01.03.4323.1289 Other Dept. Rev. Reason: To accept and spend down the ½ year grant for the SPC coalition, specifically for planning.	\$1,500.00	\$1,500.00	
To: 01.38.4310.4.41801 Misc. Assess/Chg Oth Govt w/01.12.4310.4490 MH Fed, Salary Sharing Reason: To fund court ordered placements for mental illness treatment per Mental Hygiene Law §730.	\$35,000.00	\$35,000.00	
Mental Health Total			\$ 36,500.00
Solid Waste			
To: 01.48.8030.4.409151 Solid Waste-Special Collections w/01.11.8030.3089 Other State Aid w/ <i>any funds available</i> Reason: Anticipated 50% reimbursement by NYS-DEC grant.	\$19,850.45	\$9,819.72 10,030.73	
Solid Waste Total			\$19,850.45

**RESOLUTION NO. 18-
July 10, 2018
Page 2**

Zoning			
To: 01.48.8021.2.20201 Comp. Equipment	\$1,121.25		
01.48.8021.4.41111 Comp. & Tech.	389.99		
01.48.8021.4.41410 Software	319.50		
<i>w/any funds available</i>		\$1,830.74	
Reason: To upgrade the Zoning Department to handle GIS, website updates, mapping and data collection more efficiently.			
Zoning Total			\$1,830.74
Planning & Development			
To: 01.42.6421.2.20401 Misc. Equipment	\$150,000.00		
w/01.11.6421.3089 State Aid		\$150,000.00	
Reason: To appropriate NYSERDA Clean Energy Communities Program Grant funds to install a solar array at the Wyo. Co. Highway Department.			
Planning & Development Total			\$150,000.00
Highway			
To: 04.53.5112.4.40948 NYSDOT Project	\$75,000.00		
w/04.11.5112.308912 Other State Grants		\$75,000.00	
Reason: To use DASNY grant funds for intersection improvements per Res. #18-030 and #17-530.			
Highway Total			\$75,000.00

Carried: Ayes: Noes: Absent: Abstain:

Board Meeting Date:	6/12/2018											
Payment Type	Prepaid	Audited	Prepaid	Audited	Manual	Manual - ADJ	Total					
Paid Date	4/25/2018	5/8/2018	5/9/2018	5/29/2018	4/1 -4/30/18	4/1-4/30/18						
Funds		(ck date 5/16)		(ck date 6/1)								
01 General	\$ 27,453.23	\$ 185,727.30	\$ 39,741.72	\$ 429,917.16	\$ 1,083,660.84	\$ 4,184.10	\$ 1,770,684.35					
03 Machinery	\$ 992.95	\$ 31,957.14	\$ 2,341.32	\$ 106,706.31	\$ 2,961.65	\$ 67.98	\$ 145,027.35					
04 County Road		\$ 15,510.57	\$ 478.58	\$ 18,599.90	\$ 36,436.74	\$ 45.50	\$ 71,071.29					
05 Compensation	\$ 48,609.24		\$ 30.08		\$ 1,163,291.34	\$ (1,000,000.00)	\$ 211,930.66					
06 Job Training							\$ -					
09 Trust Fund							\$ -					
13 Highway Equipment							\$ -					
16 HUD							\$ -					
Capital Funds												
08 WCCH Cap Renov.							\$ -					
12 Bldg Capital Reserve				\$ 30,966.20			\$ 30,966.20					
13 Highway Equipment							\$ -					
15 Radio System Equip							\$ -					
17 Highway Rd Project							\$ -					
25 Emergency Services							\$ -					
27 Buildings & Grounds							\$ -					
61 DSS Capital Project							\$ -					
Grand Total All Funds	\$ 77,055.42	\$ 233,195.01	\$ 42,591.70	\$ 586,189.57	\$ 2,286,350.57	\$ (995,702.42)	\$ 2,229,679.85					
							\$ 2,229,679.85					

Board Meeting Date:		7/10/2018							
Payment Type	Prepaid	Audited	Prepaid	Audited	Manual	Total			
Paid Date	5/23/2018	6/12/2018	6/13/2018	6/26/2018	5/1 -5/31/18				
Funds	6/6/2018	(ck date 6/18)		(ck date 7/2)					
01 General	\$ 51,569.75	\$ 277,903.67	\$ 9,729.87	\$ 530,905.18	\$ 813,908.29	\$ 1,684,016.76			
03 Machinery		\$ 29,617.35	\$ 1,263.24	\$ 10,896.17	\$ 1,140.44	\$ 42,917.20			
04 County Road	\$ 501.68	\$ 25,774.99		\$ 627,427.99	\$ 29,509.42	\$ 683,214.08			
05 Compensation	\$ 19,872.90				\$ 208,687.62	\$ 228,560.52			
06 Job Training						\$ -			
09 Trust Fund						\$ -			
13 Highway Equipment						\$ -			
16 HUD						\$ -			
Capital Funds									
08 WCCH Cap Renov.						\$ -			
12 Bldg Capital Reserve						\$ -			
13 Highway Equipment						\$ -			
15 Radio System Equip						\$ -			
17 Highway Rd Project				\$ 8,740.64		\$ 8,740.64			
25 Emergency Services						\$ -			
27 Buildings & Grounds						\$ -			
61 DSS Capital Project						\$ -			
Grand Total All Funds	\$ 71,944.33	\$ 333,296.01	\$ 10,993.11	\$ 1,177,969.98	\$ 1,053,245.77	\$ 2,647,449.20			
						\$ 2,647,449.20			

**RESOLUTION NO. 18-
(July 10, 2018)**

By Mr. Tallman, Chairman of the Human Resources Committee:

**CHAIRMAN AUTHORIZED TO SIGN A CONTRACT WITH THE CSEA EMPLOYEE
BENEFIT FUND ON BEHALF OF HUMAN RESOURCE**

BE IT RESOLVED, That the Chairman of this Board, pursuant to General Municipal Law §104(b) and with the approval of the County Attorney, is hereby authorized and directed to sign a contract with the *CSEA Employee Benefit Fund*, One Lear Jet Lane, Suite 1, Latham, NY 12110-2395 on behalf of Human Resource. Said contract is for the *administration of the CSEA Vision Plan benefit* to all Wyoming County employees at no cost to the County; effective July 1, 2018 through December 31, 2020 in amounts as follows:

- *Solstice Vision Plan ~ Single Coverage*
 - \$10.20 per month/per covered employee
- *Solstice Vision Plan ~ Two Person Coverage*
 - \$20.40 per month/per covered employee
- *Solstice Vision Plan ~ Family Coverage*
 - \$31.62 per month/per covered employee

Carried: Ayes: Noes: Absent: Abstain:

**RESOLUTION NO. 18-
(July 10, 2018)**

By Ms. Grant, Chairman of the Human Service Committee:

**CHAIRMAN AUTHORIZED TO SIGN A GRANT APPLICATION AND ACCEPTANCE
AWARD WITH COORDINATED CARE SERVICES, INC. (CCSI) ON BEHALF OF
THE YOUTH BUREAU**

BE IT RESOLVED, That the Chairman of this is hereby authorized and directed to sign a grant application and acceptance award with *Coordinated Care Services, Inc. (CCSI)*, 1099 Jay Street, 3rd Floor, Rochester, NY 14611 on behalf of the Youth Bureau. Said funding is for the *STARS Program* in a minimum amount of three hundred ninety-nine dollars and ninety-five cents (\$399.95); effective June 20, 2018 through July 3, 2019.

Carried: Ayes: Noes: Absent: Abstain:

**RESOLUTION NO. 18-
(July 10, 2018)**

By Ms. Grant, Chairman of the Human Service Committee:

**CHAIRMAN/COMMISSIONER OF SOCIAL SERVICES AUTHORIZED TO SIGN A
WELFARE MANAGEMENT SYSTEM CONTRACT WITH LUCKY DUCKY
DAYCARE ON BEHALF OF THE DEPARTMENT OF SOCIAL SERVICES**

BE IT RESOLVED, That the Chairman of this Board and the Commissioner of Social Services, pursuant to General Municipal Law §104(b) and with the approval of the County Attorney, are hereby authorized and directed to sign a contract with *Lucky Ducky Daycare*, 4007 Pearl Street, Batavia, NY 14020 on behalf of the Department of Social Services. Said contract to provide *day care services* in a variable amount depending upon services provided; effective June 1, 2018 through December 31, 2018.

Contingent upon the availability of funds.

Carried: Ayes: Noes: Absent: Abstain:

**RESOLUTION NO. 18-
(July 10, 2018)**

By Ms. Ryan, Chairman of the Public Health Committee:

**CHAIRMAN AUTHORIZED TO SIGN A GRANT APPLICATION AND ACCEPTANCE
AWARD WITH THE SUICIDE PREVENTION CENTER NEW YORK (SPC-NY)
ON BEHALF OF MENTAL HEALTH**

BE IT RESOLVED, That the Chairman of this Board with the approval of the County Attorney is authorized to sign a grant application and acceptance award with the *Suicide Prevention Center New York (SPC-NY)*, 150 Broadway, Menands, NY 12204 on behalf of Mental Health. Said grant to provide funding for *coalition planning purposes* in a minimum amount of one thousand five hundred dollars (\$1,500.00); effective July 1, 2018 through December 31, 2018.

Carried: Ayes: Noes: Absent: Abstain:

**RESOLUTION NO. 18-
(July 10, 2018)**

By Ms. Ryan, Chairman of the Public Health Committee:

RESOLUTION NUMBER 18-022 AMENDED

WHEREAS, Resolution Number 18-022 entitled, “CHAIRMAN/COMMISSIONER OF HEALTH AUTHORIZED TO SIGN VARIOUS CONTRACTS AND AGREEMENTS ON BEHALF OF THE COUNTY HEALTH DEPARTMENT FOR THE YEAR 2018,”

passed by this Board of Supervisors on January 16, 2018 and provided, in part, for the following contract:

<i>Chatfield Engineers, P.C.</i>	Based on Usage
Professional Engineering Services	Not to exceed amount budgeted
January 1, 2018 through December 31, 2018	

Now therefore,

BE IT RESOLVED, That, due to acquisition of Chatfield Engineers, P.C. by the MRB Group, Engineering, Architecture and Surveying, D.P.S., *Resolution Number 18-022* be hereby amended to terminate the Chatfield Engineers, P.C. contract in its entirety; effective June 29, 2018.

All else remains the same.

Carried: Ayes: Noes: Absent: Abstain:

**RESOLUTION NO. 18-
(July 10, 2018)**

By Ms. Ryan, Chairman of the Public Health Committee:

**CHAIRMAN/COMMISSIONER OF HEALTH AUTHORIZED TO SIGN VARIOUS
CONTRACTS ON BEHALF OF THE COUNTY HEALTH DEPARTMENT**

BE IT RESOLVED, That the Chairman of this Board and the Commissioner of Health, pursuant to General Municipal Law §104(b) and with the approval of the County Attorney, are hereby authorized and directed to sign the following contracts on behalf of the County Health Department:

- ***MRB Group, Engineering, Architecture & Surveying, D.P.C.***, 145 Culvert Road, Suite 160, Rochester, NY 14620 for *engineering and consulting services* in an amount not to exceed one hundred eight dollars (\$108.00) per hour for total amount dependent upon usage and not to exceed amount budgeted; effective June 30, 2018 through December 31, 2019.
- ***Integra Medical Services, LLC***, 9 Crosby Street, Hornell, NY 14843 for *medical billing and revenue cycle management services* as follows:
 - In an amount not to exceed two thousand dollars (\$2,000.00) monthly for a total amount not to exceed twelve thousand dollars (\$12,000.00); effective July 1, 2018 through December 31, 2018.
 - In an amount not to exceed three thousand dollars (\$3,000.00) monthly for a total amount not to exceed thirty-six thousand (\$36,000.00); effective January 1, 2019 through December 31, 2019.

Contingent upon the availability of funds.

Carried: Ayes: Noes: Absent: Abstain:

**RESOLUTION NO. 18-
(July 10, 2018)**

By Ms. Ryan, Chairman of the Public Health Committee:

CHAIRMAN/COMMISSIONER OF HEALTH AUTHORIZED TO SIGN A GRANT APPLICATION AND ACCEPTANCE AWARD WITH THE NEW YORK STATE DEPARTMENT OF HEALTH ON BEHALF OF THE COUNTY HEALTH DEPARTMENT

BE IT RESOLVED, That the Chairman of this Board and the Commissioner of Health with the approval of the County Attorney are authorized to sign a grant application and acceptance award with the *New York State Department of Health*, Corning Tower, Room 110, ESP, Albany, NY 12203 on behalf of the County Health Department. Said grant to fund the *Drinking Water Enhancement Program* deliverables in a minimum amount of one hundred twelve thousand five hundred ninety-six dollars (\$112,596.00) per year; effective April 1, 2018 through March 31, 2020.

Carried: Ayes: Noes: Absent: Abstain:

**RESOLUTION NO. 18-
(July 10, 2018)**

By Mr. Kehl, Chairman of the Agriculture Committee:

AUTHORIZING THE BOARD OF SUPERVISORS TO ENDORSE THE APPLICATION FOR A FARMLAND PROTECTION IMPLEMENTATION GRANT THROUGH THE NEW YORK STATE DEPARTMENT OF AGRICULTURE AND MARKETS FOR THE GARY SWEDE FARM IN COVINGTON, NY AS PART OF THE COUNTY’S PURCHASE OF DEVELOPMENT RIGHTS PROGRAM

WHEREAS, Article 25-AAA of the New York State Agriculture and Markets Law provides for the development of county agricultural and farmland protection plans; and

WHEREAS, Wyoming Board of Supervisors Resolution No. 05-309 approved the Wyoming County Agricultural Development and Farmland Protection Plan, and by letter dated October 25, 2005, Nathan L. Rudgers, Commissioner of the New York State Department of Agriculture and Markets, approved the Wyoming County Agricultural Development and Farmland Protection Plan; and

WHEREAS, The Wyoming County Agricultural Development & Farmland Protection Plan recommended support of a Purchase of Development Rights (PDR) program to protect productive agricultural land in Wyoming County; and

WHEREAS, The Wyoming County Board of Supervisors supports a Purchase of Development Rights program and authorizes the Wyoming County Agricultural and Farmland Protection Board (AFPB) to solicit applications from county property owners who wish to voluntarily participate in the PDR program; now therefore

BE IT RESOLVED, That the County of Wyoming endorses the application for a Farmland Protection Implementation Grant for approximately ***924 acres of the Gary Swede Farm located in the Town of Covington, NY*** as recommended by the Wyoming County Agriculture and Farmland Protection Board on June 21, 2018 and per the County’s participation in the New York State Purchase of Development Rights (PDR) Program.

Carried: Ayes: Noes: Absent: Abstain:

**RESOLUTION NO. 18-
(July 10, 2018)**

By Mr. Kehl, Chairman of the Agriculture Committee:

AUTHORIZING THE BOARD OF SUPERVISORS TO ENDORSE THE APPLICATION FOR A FARMLAND PROTECTION IMPLEMENTATION GRANT THROUGH THE NEW YORK STATE DEPARTMENT OF AGRICULTURE AND MARKETS FOR THE SILVER MEADOW FARM IN CASTILE, NY AS PART OF THE COUNTY’S PURCHASE OF DEVELOPMENT RIGHTS PROGRAM

WHEREAS, Article 25-AAA of the New York State Agriculture and Markets Law provides for the development of county agricultural and farmland protection plans; and

WHEREAS, Wyoming Board of Supervisors Resolution No. 05-309 approved the Wyoming County Agricultural Development and Farmland Protection Plan, and by letter dated October 25, 2005, Nathan L. Rudgers, Commissioner of the New York State Department of Agriculture and Markets, approved the Wyoming County Agricultural Development and Farmland Protection Plan; and

WHEREAS, The Wyoming County Agricultural Development & Farmland Protection Plan recommended support of a Purchase of Development Rights (PDR) program to protect productive agricultural land in Wyoming County; and

WHEREAS, The Wyoming County Board of Supervisors supports a Purchase of Development Rights program and authorizes the Wyoming County Agricultural and Farmland Protection Board (AFPB) to solicit applications from county property owners who wish to voluntarily participate in the PDR program; now therefore

BE IT RESOLVED, That the County of Wyoming endorses the application for a Farmland Protection Implementation Grant for approximately *544 acres of the Silver Meadows Farm located in the Town of Castile, NY* as recommended by the Wyoming County Agriculture and Farmland Protection Board on June 21, 2018 and per the County’s participation in the New York State Purchase of Development Rights (PDR) Program.

Carried: Ayes: Noes: Absent: Abstain:

RESOLUTION NO. 18-
(July 10, 2018)

By Mr. Kehl, Chairman of the Agriculture Committee:

FINDING TO MODIFY AGRICULTURAL DISTRICT NO. 4

WHEREAS, This Board has conducted the review of Agricultural District Agricultural District No. 4 located in the Towns of Arcade, Bennington, Java, Sheldon and a portion of Attica; and

WHEREAS, The review process was initiated with a 30-day review process and this Board directed the County Agricultural and Farmland Protection Board and the County Planning Board to prepare reports including their recommendations to continue, terminate or modify District No. 4; and

WHEREAS, This Board has received these reports and their recommendation to modify the District and this Board has held the required Public Hearing; and

WHEREAS, This Board has reviewed the Review Plan and the Short Environmental Assessment Form; and

WHEREAS, This Board must make a finding whether the District should be continued, terminated or modified; now therefore

BE IT RESOLVED, That this Board determines that no unique circumstances exist which increase the likelihood of environmental significance and the proposed modification of Wyoming County Agricultural District No. 4 will not have a significant adverse environmental impact; and be it

FURTHER RESOLVED, That this Board does hereby make the finding Wyoming County Agricultural District No. 4 should be modified by adding 16,140.53 acres and removing 145.83 acres as recommended by the County Agricultural and Farmland Protection Board and the County Planning Board; and be it

FURTHER RESOLVED, That the copies of the Review Plan including a map of the District showing the proposed modifications and the reports and recommendations of the Wyoming County Agricultural and Farmland Protection Board and the Wyoming County Planning Board be forwarded to the Commissioner of Agriculture and Markets for recertification as required by the New York State Agriculture and Markets Law.

Carried: **Ayes:** **Noes:** **Absent:** **Abstain:**

**RESOLUTION NO. 18-
(July 10, 2018)**

By Mr. Leuer, Chairman of the Planning Committee:

**CHAIRMAN AUTHORIZED TO SIGN A CONTRACT WITH SUNNKING, INC.
ON BEHALF OF WYOMING COUNTY**

BE IT RESOLVED, That the Chairman of this Board, pursuant to General Municipal Law §104(b) and with the approval of the County Attorney, is hereby authorized and directed to sign a contract with *Sunnking, Inc.*, 4 Owens Road, Brockport, NY 14420 on behalf of Wyoming County. Said contract is for the *countywide electronics collection event* held at the Arcade Highway Barn, Attica Highway Barn and the Perry-Warsaw Airport in an amount not to exceed nineteen thousand eight hundred fifty dollars and forty-five cents (\$19,850.45); effective May 12, 2018.

Contingent upon the availability of funds.

Carried: Ayes: Noes: Absent: Abstain:

**RESOLUTION NO. 18-
(July 10, 2018)**

By Mr. Copeland, Chairman of the Public Safety Committee:

**CHAIRMAN AUTHORIZED TO SIGN A CONTRACT WITH SINCLAIR TELEVISION
GROUP, INC. ON BEHALF OF EMERGENCY SERVICES**

BE IT RESOLVED, That the Chairman of this Board, pursuant to General Municipal Law §104(b) and with the approval of the County Attorney, is hereby authorized and directed to sign a contract with *Sinclair Television Group, Inc.*, 107006 Beaver Dam Road, Cockeysville, MD 21030 on behalf of Emergency Services. Said contract is for the *leasing of tower and building space for communications equipment* in an amount not to exceed one hundred seventy-five thousand twenty-six dollars and sixty-two cents (\$175,026.62); effective upon substantial completion of equipment installation through a ten (10) year term.

Contingent upon the availability of funds.

Carried: Ayes: Noes: Absent: Abstain:

**RESOLUTION NO. 18-
(July 10, 2018)**

By Mr. Brick, Chairman of the Finance Committee:

LOCATION AND TIME OF AUGUST 2018 REGULAR SESSION CHANGED

WHEREAS, The Rules of Procedure of the Board of Supervisors have been suspended by unanimous consent for the purpose recited in this resolution; now therefore

BE IT RESOLVED, That the Regular Session of the Wyoming County Board of Supervisors will be held on *Tuesday, August 14, 2018 at 2:00 PM* in the *Youth Building* of the *Wyoming County Fairgrounds in Pike, New York*.

Carried: Ayes: Noes: Absent: Abstain:

**RESOLUTION NO. 18-
(July 10, 2018)**

By Mr. Brick, Chairman of the Finance Committee:

**CHAIRMAN AUTHORIZED TO SIGN A CONTRACT WITH EMPIRE ACCESS ON
BEHALF OF INFORMATION TECHNOLOGY**

BE IT RESOLVED, That the Chairman of this Board, pursuant to General Municipal Law §104(b) and with the approval of the County Attorney, is hereby authorized and directed to sign a contract with *Empire Access*, 34 Main Street, Plattsburg, NY 14873 on behalf of Information Technology. Said contract is for dark fiber between 147 North Main Street and 6 Perry Avenue in an amount not to exceed fifteen thousand four hundred dollars (\$15,400.00); effective August 1, 2018 through July 31, 2021.

Contingent upon the availability of funds.

Carried: Ayes: Noes: Absent: Abstain:

**RESOLUTION NO. 18-
(July 10, 2018)**

By Mr. Brick, Chairman of the Finance Committee:

RESOLUTION NUMBER 15-386 AMENDED

WHEREAS, Resolution Number 15-386 entitled, “**CHAIRMAN, COUNTY TREASURER AND DIRECTOR OF INFORMATION TECHNOLOGY AUTHORIZED TO SIGN A CONTRACT WITH ACS, A XEROX COMPANY, ON BEHALF OF ALL WYOMING COUNTY DEPARTMENTS,**” passed by this Board of Supervisors on October 13, 2015 to provide Application Hosting and Technology Support Services for all Wyoming County Departments as follows:

- 2016 – in an amount not to exceed \$1,275,927.96, a 0% increase over 2015;
- 2017 – 1 ½ % increase over 2016
- 2018 – 1 ½ % increase over 2017
- 2019 – 1 ½ % increase over 2018
- 2020 – 1 ½ % increase over 2019

effective January 1, 2016 through December 31, 2020

Contingent upon the availability of funds; and

WHEREAS, Resolution Number 15-386 was previously amended by this Board of Supervisors on June 12, 2018 by Resolution Number 18-276 to

- Amend the contracting party from ACS, a XEROX Company to *Conduent Government Systems, LLC, 12410 Milestone Center Drive, Germantown MD 20874*; and
- Add microfilm storage services to the Application Hosting and Technology Support Services contract for the Wyoming County Clerk’s Office in an amount not to exceed one thousand four hundred dollars (\$1,400.00) per year; effective November 7, 2017 through December 31, 2020; now therefore

BE IT RESOLVED, That Resolution Number 15-386 as amended by 18-276 be hereby further amended...

All else remains the same.

Carried: Ayes: Noes: Absent: Abstain:

**RESOLUTION NO. 18-
(July 10, 2018)**

By Mr. Brick, Chairman of the Finance Committee:

STANDARD WORK DAY AND REPORTING RESOLUTION

WHEREAS, Regulation number 315.4 of the New York State Office of the State Comptroller became effective on August 12, 2009. This regulation more clearly defines the process of reporting elected and appointed officials and adds additional requirements for both employers and officials. Among the requirements for employers are a more detailed Standard Work Day and Reporting Resolution, submission of the resolution to the Retirement System and certification that the resolution was publicly posted; now therefore

BE IT RESOLVED, That the County of Wyoming hereby establishes the following as standard work days for elected and appointed officials whose term begins on or after August 12, 2009 and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the Clerk of this Board:

Title	Standard Work Day (Hrs/day)	Name	Social Security Number (Last 4 digits)	NYS Retirement Reg. #	Tier 1 (Check only if member is in Tier 1)	Term Begins/Ends	Record of Activities Result*	Not Submitted (Check only if Official did not submit their Record of Activities)
Elected Officials								
Supervisor	6	Brick, James	XXXX	XXXXXXXXXX		01/01/18-12/31/21	6.17	
Supervisor	6	Brunner, Angela	XXXX	XXXXXXXXXX		01/01/18-12/31/21	2.69	
Supervisor	6	Davis, Jerry	XXXX	XXXXXXXXXX		01/01/18-12/31/21	6.83	
Supervisor	6	Kehl, Bryan	XXXX	XXXXXXXXXX		01/01/18-12/31/19	4.69	
Supervisor	6	King, Sandra	XXXX	XXXXXXXXXX		01/01/18-12/31/19	2.69	
Supervisor	6	Leuer, Daniel	XXXX	XXXXXXXXXX		01/01/18-12/31/19	12.36	
Supervisor	6	Ryan, Rebecca	XXXX	XXXXXXXXXX		01/01/18-12/31/21	17.31	
Supervisor	6	Tallman, David	XXXX	XXXXXXXXXX		01/01/18-12/31/19	3.64	
Supervisor	6	Vasile, Michael	XXXX	XXXXXXXXXX		01/01/18-12/31/19		✓
County Clerk	7	Pierce, Rhonda	XXXX	XXXXXXXXXX		01/01/18-12/31/21	27.45	
County Treasurer	7	Mayer, Cheryl	XXXX	XXXXXXXXXX		01/01/18-12/31/21	22.86	
Public Defender	6	Effman, Norman	XXXX	XXXXXXXXXX		01/01/18-12/31/21	19.22	
Sheriff	8	Rudolph, Gregory	XXXX	XXXXXXXXXX		01/01/18-12/31/21	24.83	
Coroner	6	Smith, Michael	XXXX	XXXXXXXXXX		01/01/18-12/31/21	N/A	

Carried: Ayes: Noes: Absent: Abstain:

**RESOLUTION NO. 18-
(July 10, 2018)**

By Mr. Brick, Chairman of the Finance Committee:

**VOLUNTARY CLEAN-UP AGREEMENT WITH THE NEW YORK STATE
DEPARTMENT OF ENVIRONMENTAL CONSERVATION FOR LONG TERM
MONITORING ACCORDING TO THE APPROVED SITE MANAGEMENT PLAN**

WHEREAS, The County of Wyoming on October 24, 2002 entered into a voluntary clean-up agreement with the New York State Department of Environmental Conservation to remediate the Wyoming County Fire Training Center property; and

WHEREAS, It has been determined that certain additional monies are necessary to cover the upcoming work over the next two years associated with long-term monitoring and reporting to the New York State Department of Environmental Conservation according to the approved site management plan (SMP); now therefore

BE IT RESOLVED, That the County is authorized to expend an additional eighteen thousand four hundred forty-five dollars (\$18,445.00) for the aforesaid monitoring and related services to be provided by *AECOM*, 257 West Genesee Street, Suite 400, Buffalo, NY 14202; effective through October 31, 2019.

Carried: Ayes: Noes: Absent: Abstain:

**RESOLUTION NO. 18-
(July 10, 2018)**

By Mr. Brick, Chairman of the Finance Committee:

**CHAIRMAN AUTHORIZED TO SIGN INTER-MUNICIPAL AGREEMENTS WITH
THE TOWNS OF ORANGEVILLE AND WARSAW FOR
COUNTYWIDE ASSESSING SERVICES**

WHEREAS, The Wyoming County Board of Supervisors offers Countywide Assessing Services to the municipalities within the borders of Wyoming County; now therefore

BE IT RESOLVED, That the Chairman of this Board with the approval of the County Attorney is hereby authorized and directed to sign Inter-Municipal Agreements with the *Towns Orangeville and Pike* to participate in the *Countywide Assessing Services Program* per Real Property Tax Law §1537 and in accordance with the fee schedule negotiated by each municipality; effective September 1, 2018 through September 30, 2019.

Carried: Ayes: Noes: Absent: Abstain:

**RESOLUTION NO. 18-
(July 10, 2018)**

By Mr. Brick, Chairman of the Finance Committee:

**CHAIRMAN AUTHORIZED TO SIGN VARIOUS CONTRACTS ON BEHALF OF THE
WYOMING COUNTY COMMUNITY HEALTH SYSTEM**

BE IT RESOLVED, In accordance with Resolution Number 11-209 passed by the Wyoming County Board of Supervisors, on June 14, 2011 entitled, **“AMENDING RESOLUTION 91-159, AUTHORITY OF THE BOARD OF MANAGERS OF THE HOSPITAL,”** the Chairman of this Board, pursuant to General Municipal Law §104(b) and with the approval of the County Attorney and/or Costello Cooney Fearon, PLLC, legal counsel, is hereby authorized and directed to sign the following contracts on behalf of the Wyoming County Community Health System:

- ***Pipeline Health Holdings, LLC***, 5600 North River Road, Suite 800, Rosemont, IL 60018 for remote pharmacy order verification services with 24-hour availability in an amount not to exceed one hundred thousand dollars (\$100,000.00) per year; effective upon completion of CPSI system integration estimated to be October 1, 2018.
- ***Honeylee D. Agustin, MD***, 313 Rensselaer Avenue, Ogdensburg, NY 13669 to provide part time Pediatrician services and maternity/newborn call services in an amount not to exceed one hundred eighty-five thousand dollars (\$185,000.00) per year; effective September 1, 2018 through August 31, 2020 or within sixty (60) days upon the completion of credentialing and obtaining malpractice insurance.
- ***Jamestown Psychiatric PC***, 305 E Fairmount Avenue, Lakewood, NY 14750 to provide services for the inpatient Behavioral Health Unit on an emergency basis in an amount not to exceed fifty thousand dollars (\$50,000.00); effective June 22, 2018 through July 31, 2018.

Contingent upon the availability of funds.

Carried: Ayes: Noes: Absent: Abstain:

**RESOLUTION NO. 18-
(July 10, 2018)**

By Mr. Brick, Chairman of the Finance Committee:

RESOLUTION NUMBER 16-265 AMENDED

WHEREAS, Resolution Number 16-265 entitled, “**CHAIRMAN AUTHORIZED TO SIGN VARIOUS CONTRACTS ON BEHALF OF THE WYOMING COUNTY COMMUNITY HEALTH SYSTEM**”, passed by this Board of Supervisors on June 14, 2016 and provided in part for the following contract:

- *Healthdirect Institutional Pharmacy Services, Inc. (HDIPS)*, 29 East Main Street, Gouverneur, NY 13642 to establish and maintain a pharmacy services system to provide residents of the nursing facility with prescription drugs and medications and other health related products and services in an amount not to exceed one hundred sixty thousand dollars (\$160,000.00) per year; effective June 1, 2016 through May 31, 2018.

And,

WHEREAS, That *Resolution Number 16-265* was previously amended by this Board of Supervisors on May 8, 2018 by *Resolution Number 18-244* as follows:

- Correct the original contract amount from \$160,000.00 annually to **\$360,000.00** annually.
- Extend the contract end date from May 31, 2018 to **July 31, 2018** in an amount not to exceed one hundred thousand dollars (\$100,000.00) for this period.

Now therefore,

BE IT RESOLVED, That Resolution Number 16-265 as previously amended by Resolution Number 18-244 be hereby further amended to extend the contract end date from July 31, 2018 through **September 30, 2018** in an amount not to exceed sixty thousand dollars (\$60,000.00) for this period.

All else remains the same.

Carried: Ayes: Noes: Absent: Abstain:

**RESOLUTION NO. 18-
(July 10, 2018)**

By Mr. Brick, Chairman of the Finance Committee:

**CHAIRMAN AUTHORIZED TO SIGN AN EMPLOYMENT AGREEMENT WITH
SYDNEY DOMANOWSKI, DO ON BEHALF OF THE WYOMING COUNTY
COMMUNITY HEALTH SYSTEM**

BE IT RESOLVED, In accordance with Resolution Number 11-209 passed by the Wyoming County Board of Supervisors, on June 14, 2011 entitled, **“AMENDING RESOLUTION 91-159, AUTHORITY OF THE BOARD OF MANAGERS OF THE HOSPITAL,”** the Chairman of this Board, pursuant to General Municipal Law §104(b) and with the approval of the County Attorney and/or Costello Cooney Fearon, PLLC, legal counsel, is hereby authorized and directed to sign an employment agreement with *Sydney Domanowski, DO.*, 8866 Vermont Hill Road, Holland, NY 14080 on behalf of the Wyoming County Community Health System. Said contract to provide family practice and maternity services in an amount not to exceed two hundred fifty thousand dollars (\$250,000.00); effective August 1, 2019 through July 31, 2022 or within sixty (60) days upon the completion of credentialing and obtaining malpractice insurance.

Contingent upon the availability of funds.

Carried: Ayes: Noes: Absent: Abstain:

**RESOLUTION NO. 18-
(July 10, 2018)**

By Mr. Brick, Chairman of the Finance Committee:

RESOLUTION NUMBER 17-298 AMENDED

WHEREAS, Resolution Number 17-298 entitled, **“SCHEDULE P EMPLOYMENT CONTRACT APPROVED”**, passed by this Board of Supervisors on July 11, 2017 and provided for a one-year Employment Agreement (Schedule P) with *Phuc T. Nguyen, M.D.*, 112 Endres Drive, Apt. 4, Syracuse, NY 13211 on behalf of the Wyoming County Community Health System. Said contract for a physician to provide OB/GYN services in an amount not to exceed two hundred forty thousand dollars (\$240,000.00) per year plus approved moving expenses; effective on or about July 15, 2017 through July 14, 2018 upon the completion of credentialing and obtaining malpractice insurance; now therefore

BE IT RESOLVED, That *Resolution Number 17-298* be hereby amended as follows:

- Change the address to *123 North Main Street, Apt. 1, Warsaw, NY 14569*
- Amend the original effective of the contract from on or about July 15, 2017 to *July 17, 2017*
- Extend the contract end date from July 14, 2018 through *July 16, 2019*

All else remains the same.

Carried: Ayes: Noes: Absent: Abstain:

**RESOLUTION NO. 18-
(July 10, 2018)**

By Mr. Brick, Chairman of the Finance Committee:

**WYOMING COUNTY COMMUNITY HEALTH SYSTEM
SALARY SCHEDULE “P” BENEFIT PACKAGE SUMMARY ADOPTED**

BE IT RESOLVED, That the Wyoming County Community Health System Salary Schedule “P” Benefit Package Summary attached hereto is adopted as presented.

Carried: Ayes: Noes: Absent: Abstain:

SCHEDULE "P"

WYOMING COMMUNITY HEALTH SYSTEM BENEFITS

Applies to Physician and Mid-level employees who are considered to be exempt employees under the Fair Labor Standards Act.

PAID TIME OFF (PTO)

Paid time off will be granted at the beginning of each anniversary year to full-time employees as follows: 30 days for employees who work 5 days per week, 24 days for employees who work 4 days per week, and 18 days for employees who work 3 days per week. PTO includes vacation, holiday and sick days. PTO must be used during the anniversary year or it will be forfeited. Requests for planned time off must be pre-approved.

HEALTH INSURANCE

The current health plan for the County is a High Deductible Health Plan with a Health Reimbursement Account (HRA). The County will contribute on an annual basis an amount equal to the plan deductible to the HRA. Any unused amounts in the HRA at the end of the each plan year shall be forfeited. Full-time employees will contribute 8% of the total premium for a Single Plan and 20% of the total premium for a Family Plan. Part-time employees will be entitled to a prorated County contribution to health insurance based on their percentage of approved FTE of 0.6 or higher. Premiums will be deducted over 24 pay periods per year on a pre-tax basis. Repudiation is not available.

DENTAL INSURANCE

The current dental insurance for the County offers two options – 1) High Option and 2) Low Option. The employee will pay the total premium and it will be deducted over 24 pay periods per year on a pre-tax basis.

NEW YORK STATE RETIREMENT

The County offers retirement benefits in accordance with the requirements of the New York State Retirement System. For more information go to their website at <http://www.osc.state.ny.us/retire>.

DEFERRED COMPENSATION RETIREMENT PLAN 457

All employees are eligible to participate in the voluntary supplemental retirement savings plan at any time. This program allows employees to save and invest a portion of their earnings toward retirement. Pre-tax contributions are automatically deducted from each pay check and deposited to your account.

WORKERS COMPENSATION

Workers compensation insurance covers lost wages and medical care payments for employees injured on-the-job. These benefits are based on New York State Workers' Compensation Law.

DISABILITY INSURANCE

Full time employees are covered under the enhanced Disability Insurance Plan for an injury or illness NOT arising out of or in the course of employment. The weekly benefit is 50% of basic weekly earnings up to a maximum of \$500 per week for up to 52 weeks. Accrued PTO time must be exhausted prior to receiving benefits under this plan. These benefits are subject to the terms of the plan. This insurance coverage is provided at no cost to the employee. Part time employees are NOT eligible for statutory NYS Disability Insurance.

CONTINUING MEDICAL EDUCATION (CME)

Continuing medical education is available annually up to \$1,500 and one week or five days of additional paid time off each calendar year for full time employees; pro-rated for part time employment. Reimbursement will be paid upon successful completion/attendance and presentation of receipts. Unused CME benefits will not carry over from year to year. Benefits will be pro-rated in the first year of employment.

DUES AND SUBSCRIPTIONS

Professional membership dues and subscription requests will be reviewed and approved through the annual budget process.

RECORD OF REVISION

REV. #	DESCRIPTION OF CHANGE	PAGE #S / SECTION #S IMPACTED BY CHANGE(S)	DATE
0	Original issue	All	01/26/2016 BOM 02/09/2016 BOS
1	Revision- <i>changed PTO granted on anniversary date; health & dental deductions to 24 pay period, removed health and dental carrier names</i>	All	03/22/2016 BOM
2	Revision – changed PTO granted/used to anniversary date	All	04/26/2016 BOM 05/10/2016 BOS
3	Revision – amended health insurance language to include part-time employees	1	10/25/2016 BOM 11/08/2016 BOS
4	Defined PTO days earned based on days per week worked	1	06/26/2018 BOM 07/10/2018 BOS

**RESOLUTION NO. 18-
(July 10, 2018)**

By Mr. Brick, Chairman of the Finance Committee:

SALARY SCHEDULES “C”, “S” AND “D” AMENDED

BE IT RESOLVED, That the Wyoming County Salary Plan which became effective January 01, 1967, as amended, is hereby amended as follows:

Salary Schedule “C”:

Wyoming County Community Health System:

- Set the salary of the position of ***Healthcare Information Specialist*** under Hospital Informatics at \$56,238.00 annually; position available date is June 17, 2018.
- Correct the Information Systems On-Call Details to include language in bold, italicized and underlined.
 - Weekends/Holidays:
 - \$100 per shift beginning Fri. 5 pm – Sat. 11:59 pm
 - \$100 per shift beginning Sun. 12:01 am – Mon. 7 am
 - Weekdays:
 - \$50 per shift each weekday shift beginning
 - Mon. 5 pm – Tues. 7 am
 - Tues. 5 pm – Wed. 7 am
 - **Wed. 5 pm – Thur. 7 am**
 - Thur. 5 pm – Fri. 7 am

Salary Schedule “S”:

Real Property Tax Services

- Set the salary for the ***RPTS Assessor*** to \$65,000.00/annually for Countywide Assessing Services due to the addition of the Towns of Orangeville and Warsaw in the Assessment Program; effective September 1, 2018.

Salary Schedule “D”:

Real Property Tax Services

- Set the stipend for the ***Director of Real Property Tax Services*** to \$10,273.00/annually (\$1.00/parcel) for Countywide Assessing Services due to the addition of the Towns of Orangeville and Warsaw in the Assessment Program; effective September 1, 2018.

Carried: Ayes: Noes: Absent: Abstain:

**RESOLUTION NO. 18-
(July 10, 2018)**

By Mr. Brick, Chairman of the Finance Committee:

RESOLUTION NUMBER 18-129 RESCINDED

WHEREAS, Resolution Number 18-129 entitled, “**CHAIRMAN AUTHORIZED TO SIGN A GRANT ACCEPTANCE AWARD WITH THE NEW YORK STATE DEPARTMENT OF AGRICULTURE AND MARKETS ON BEHALF OF ANIMAL CONTROL,**” passed by this Board of Supervisors on March 13, 2018 to fund capital infrastructural improvements to the Animal Shelter in a minimum amount of one hundred thousand dollars (\$100,000.00); now therefore

BE IT RESOLVED, That *Resolution Number 18-129* be hereby rescinded in its entirety effective March 13, 2018 as a duplicate of Resolution Number 18-277 passed by this Board of Supervisors on June 12, 2018.

Carried: Ayes: Noes: Absent: Abstain:

**RESOLUTION NO. 18-
(July 10, 2018)**

By Mr. Brick, Chairman of the Finance Committee:

TRANSFER AND APPROPRIATIONS POLICY APPROVED

BE IT RESOLVED, That the Transfer and Appropriation Policy presented to this Board of Supervisors is hereby approved as presented and annexed hereto.

Carried: Ayes: Noes: Absent: Abstain:

Wyoming County BUDGET POLICY

EFFECTIVE DATE: July 10, 2018 DATE REVISED:	REVIEWED BY: (Individuals/Committees) 07/03/18 Finance Committee	DEPARTMENTS AFFECTED: All Departments WCCHS SUPERCEDES:
ADMINISTRATIVE APPROVAL: J. Cook/Budget Officer	PREPARED BY: J. Cook/Budget Officer	REFERENCES:

TRANSFER AND APPROPRIATION POLICY

1. Policy Statement

This policy is to control the addition and movement of funds within the adopted County Budget via transfer or appropriation.

2. Reason for Policy

Budgetary controls are intended to guard against expenditures that exceed appropriations. Since the budget is an estimate, situations will inevitably arise when it will be necessary to amend the budget through transfers and appropriations. This policy defines when the transfer or appropriation will require Board approval. Appropriation accounts are used to control expenditures, keeping them within the authorized spending authority of the budget. Analysis of the accounts enables the Budget Officer to determine when the budget will have to be modified.

3. Who Should Read This Policy

Department heads, fiscal employees and anyone that modifies the budget.

4. Resources

GASB Codification Sections 1700 and 2400

5. Definitions

Appropriation: The *addition* of funds to increase department’s adopted budget; unexpected expenses that can’t be covered using the adopted budget.

Budget Center: Refers to the 3rd segment in an account line – 01.36.2960.4.4150. This is the expense account for the department.

Fund: Refers to the 1st segment in an account line – 01.36.2960.4.4150.
01 – General Fund
03 – Highway Machinery
04 – Highway Road
05 – Workers Comp
12 – Building & Equipment Capital
17 – Highway Capital Project

Journal Entry: Records accounting adjustments, accruals, transfers and other transactions in the County’s accounting system.

Sub Accounts: Refers to the 4th segment in an account line – 01.36.2960.4.41501
.1 Personal Services
.2 Capital
.4 Contractual Expenses
.6 Principal
.7 Interest
.8 Fringe Benefits
.9 Interfund Transfers

Transfer: The *movement* of funds within the same sub account *without* an increase to the adopted budget.

6. The Policy

There are two ways to amend the county budget; a transfer or an appropriation.

Appropriation: The governing board must adopt by resolution via Home Committee then Finance Committee approval. The resolution must stipulate both the appropriation account(s) to be increased and financing source(s) to support the modification. All appropriations, after approval by the governing board, are journalized and posted to the appropriate general ledger and subsidiary accounts.

Transfer: The governing board is responsible for monitoring county expenditures to ensure they stay within total annual appropriations. The governing board has authorized the Budget Officer to approve budget transfers based on the following criteria:

- Transfers within the same fund and budget center:
 - Same sub-account requires approval by the Budget Officer only prior to the entry of the transaction by the Treasurer’s Office.
 - Different sub-account **less than \$5,000:**

- ◆ Transfers between .4 & .2 (Contractual/Equipment) require Budget Officer approval only prior to the entry of the transaction by the Treasurer's Office.
 - ◆ Transfers between .1 & .8 (Salary/Fringe) require Budget Officer approval only prior to the entry of the transaction by the Treasurer's Office.
 - ◆ Transfers between Contractual/Equipment & Salary/Fringe require governing board resolution via Home Committee then Finance Committee approval prior to the entry of the transaction by the Treasurer's Office
- Different sub-account **\$5,000+** must be authorized by a governing board resolution via Home Committee then Finance Committee approval prior to the entry of the transaction by the Treasurer's Office.
- Transfers within the same fund between debt service budget centers of .6 principal and .7 interest require Budget Officer approval only prior to Treasurer's Office Entry.
 - Transfers within the same fund between *interfund* (.9) budget centers or sub-accounts must be authorized by a governing board resolution via Home Committee then Finance Committee approval prior to the entry of the transaction by the Treasurer's Office.
 - Transfers between different budget centers must be authorized by a governing board resolution via Home Committee then Finance Committee approval prior to the entry of the transaction by the Treasurer's Office

**RESOLUTION NO. 18-
(July 10, 2018)**

By Mr. Brick, Chairman of the Finance Committee:

POSITION(S) APPROVED

BE IT RESOLVED, That the following positions are hereby created, amended, extended reassigned, abolished and/or reclassified in the following Wyoming County Departments:

Highway

- Create one (1) position of ***Deputy County Highway Superintendent (Temp.)*** and place on Salary Schedule S ***with full benefits*** at \$73,035.00/annually; position available is July 10, 2018 through January 03, 2019.

Real Property Tax Services

- Create one (1) position ***of Real Property Appraiser (Per Diem)*** and place on Schedule S at an annual salary of \$10,625.00 with only those benefits mandated by law; position available date is September 1, 2018.
- Create one (1) position of ***Assessment Account Specialist, PT*** on Schedule S at an annual salary of \$11,830.00; position available date is September 1, 2018.

Carried: Ayes: Noes: Absent: Abstain:

**RESOLUTION NO. 18-
(July 10, 2018)**

By Mr. Brick, Chairman of the Finance Committee:

**PUBLIC DEFENDER TWO STORY ADDITION
CAPITAL IMPROVEMENT PROJECT ESTABLISHED**

WHEREAS, The Wyoming County Public Works, Public Safety, and Finance Committees have identified the need to construct a two story addition to the Public Defender’s Building located at 18 Linwood Avenue, Warsaw NY; and

WHEREAS, Project plans have been reviewed by the Public Defender, Code Enforcement Officer, Buildings and Grounds Officials and the Public Works and Finance Committees; now therefore

BE IT RESOLVED, That the Wyoming County Board of Supervisors, on the recommendation of the above mentioned County Officials and Board of Supervisors Standing Committees hereby established the *Public Defender Two Story Addition Building Capital Improvement Project* in an amount not to exceed one hundred thousand dollars (\$100,000.00); and be it

FURTHER RESOLVED, That the County of Wyoming is fully committed to utilizing all grants and available low interest loans in the completion of the above project.

Carried: Ayes: Noes: Absent: Abstain:

**RESOLUTION NO. 18-
(July 10, 2018)**

By Ms. Grant, Chairman of the Human Service Committee:

LOCAL LAW NO. 3 (INTRODUCTORY C, YEAR 2018) ~ YEAR 2018,
“*County of Wyoming, Providing Salaries for Certain County Officers for the Year 2018*”
ADOPTED

WHEREAS, There was duly presented and introduced at a meeting of this Board, held on the 12th day of June, 2018, a proposed local law of the County, designated as Local Law Introductory No. C, for the year 2018, entitled, “*County of Wyoming, Providing Salaries for Certain County Officers for the Year 2018*”; and

WHEREAS, In accordance with the provisions of Resolution No. 18-256 there was a public hearing held by this Board of Supervisors on this 8th day of July, 2018, at 2:30 PM, after due notices of said hearing having been posted and published according to the law and said resolution; and

WHEREAS, After holding said public hearing, and the said local law having laid on the desks of the members of this Board of Supervisors at least seven days prior to the final adoption, a majority of this Committee agreed to recommend the enactment and passage of the above mentioned local law, designated as herein above set forth; now therefore

BE IT ENACTED, That Local Law 3, Year 2018, County of Wyoming, New York, as presented to this Board on the 12th day of June 2018, is hereby adopted, in its original form, as follows:

LOCAL LAW NO. 3 - YEAR 2018

County of Wyoming, Providing Salaries for Certain County Officers for the year 2018

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF WYOMING AS FOLLOWS:

- Section 1. Effective as hereafter provided, the annual salary for the *Director of Veteran Services* shall be increased by **\$1,000.00** for a new annual salary of **\$43,000.00**.
- Section 2. All salaries set forth in Section 1 above shall be effective as of **June 21, 2018**.
- Section 3. This Local Law shall take effect forty-five (45) days from the date of adoption by the Board of Supervisors unless a petition is filed in accordance with Municipal Home Rule Law Section 24.
- Section 4. This Local Law is subject to permissive referendum.

DATED at Warsaw, New York
June 12, 2018 (Introduced)
July 8, 2018 (Adopted)
Cheryl J. Ketchum, ^{CMC}
Clerk to the Board

Carried: **Ayes:** **Noes:** **Absent:** **Abstain:**