

HUMAN SERVICES COMMITTEE MEETING AGENDA

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, June 30, 2020 @ 1:00 PM

Location: *Supervisors' Chambers, 2nd floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via *BOS YouTube Channel* (<https://www.youtube.com/channel/UCcfZs0H1gcOlb67v1R8g-Ow>)

Present: **Grant, Ryan**, Brunner, King, Roberts, Roche, Granger

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
1:00 PM Veterans Services w/L. Harvey			
<p><i>New York State Veterans Affairs Grant update:</i></p> <ul style="list-style-type: none"> • Provides funding for services to Veterans in our locality in a minimum amount of \$10,000.00; effective April 1, 2020 through March 31, 2021. • Daniel Schenkman and Paige Corning, Contract Management Specialist for the Office of General Services have emailed that, as of today's date June 25, 2020, they are still waiting on final numbers for the 2020 VSA funds. As soon as they have those numbers they will send letters to each county advising on available funds. • NO CHANGE 		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>2. <i>COVID-19 Update on work flow.</i></p> <ul style="list-style-type: none"> • The office is open M-F 9-4 for phone and appointments. • Have a hand sanitizer station • Handmade masks by Veteran wife Rita LeFort • Updated phone message on daily basis so Veterans know that I am in the office but with appointments or out taking a Veteran to an emergency doctor visit. 		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>3. <i>Picnic Update</i></p> <ul style="list-style-type: none"> • August 29, 2020 12-2:30pm • Will be at the Charcoal Corral on use of the drive in. Proposed cost has already been submitted to Mental Health. • Car Show • Korean Veterans honored for 70th anniversary • Vietnam Veterans honored because we had to cancel in March. 		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>4. <i>Misc.</i></p> <ul style="list-style-type: none"> • Employee DBL <ul style="list-style-type: none"> ○ Projected return to work date is end of July 2020 ○ Office for the Aging may have someone to assist with phones beginning July 6th. I have sent the dates for July when I will be out of the office. 		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>

Committee Chair Initials: _____

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Present: **Grant, Ryan**, Brunner, King, Roberts, Roche, Granger

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
5. <u>Monthly Update</u> <ul style="list-style-type: none"> • Office Volume 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:15 PM Office for the Aging w/A. Aldinger			
1. OFA Advisory Council Reports: <ul style="list-style-type: none"> • EISEP ~ ____ Participants / ____ Active <ul style="list-style-type: none"> ○ PCAI ~ ____ ○ PCA II ~ ____ • Respite ~ • Life Line ~ ____ <ul style="list-style-type: none"> ○ Private Pay ~ ____ • Adult Day Care ~ ____ <ul style="list-style-type: none"> ○ PCAI ~ ____ ○ PCA II ~ ____ • Alzheimer Caregiver Grant ~ ____ • HDM (Home Delivered Meals) ~ ____ active participants with ____ meals being served today • Congregate Meal Sites ~ Avg. <u>0</u> /day • Pine Lounge ~ <u>40</u> per week takeout 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Grant Application and Acceptance Award Authorize Chairman to sign a grant acceptance award with NYS Office for the Aging , 2 Empire State Plaza Albany, NY 12223-1251, for funding to continue the implementation of the expansion and enhancement of NY Connects in a maximum amount of \$175,982.00; effective April 1, 2020 through March 31, 2021.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Interdepartmental Contract (Expenditure) \$3,001 or greater: Contract with Wyoming County Community Hospital for Registered Dietician services in an amount not to exceed \$34,278.40; effective May 1, 2020 through April 30, 2021.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Present: **Grant, Ryan**, Brunner, King, Roberts, Roche, Granger

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>4. Grant Application and Acceptance: Authorize Chairman to sign a grant application and acceptance award with Community Foundation for Greater Buffalo, 726 Exchange St, Suite 525 Buffalo, NY 14210, for funding for a Youth Leaders of Wyoming event in a minimum amount of \$1,275.00; effective July 1, 2020 through June 30, 2021.</p>	Supporting documentation outstanding.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Youth Bureau			
1. EI / PS Updates:		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>2. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Double Talk, LLC 240 Redtail Rd Orchard Park, NY 14127, for the provision of PS related services for speech in an amount not to exceed 2020 – 2021 budget; effective July 1, 2020 through June 30, 2021.</p>			
1:30 PM Department of Social Services w/K. Barber			
<p>1. FYI - Contract (\$3,000 and under):</p> <ul style="list-style-type: none"> Jan Marie Montanye, corporate name: Castillo Languages, 43 North Center Street, Perry, NY 14530 to provide interpretation and translation services to fulfill NYS requirements and agency need in an amount not to exceed \$2,000.00; effective 7/1/20 through 6/30/21. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>2. FYI ~ Referred to 07-07-20 Finance Committee from 06-30-20 Human Resources Position Abolish/Create/Fill: Social Services Create one (1) position of Caseworker Trainee (FT - 1.0 FTE) on CSEA Schedule A, Job Grade 12 at \$20.20/hr-\$23.14/hr. Position Available: July 30, 2020.</p> <p>Abolish one (1) position of Caseworker (position #040.042) (FT – 1.0 FTE), effective July 30, 2020.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Present: **Grant, Ryan**, Brunner, King, Roberts, Roche, Granger

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
3. <i>Position Fill:</i> Social Services Dept. One position of <i>Senior Account Clerk</i> , CSEA Agreement, Sch. A. Grade 6 (\$17.92 - \$19.98/hr.) to replace Andrew Maurer who was promoted on 6/22/20.	<i>This position was not on the Human Resource Committee Meeting Agenda and should be referred to the July 28, 2020 HR Comm. mtg.</i> <i>The appropriate paperwork has not been filed with the Board Clerk's office...</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. <i>Position Fill:</i> Social Services Dept. One position of <i>Account Clerk</i> , CSEA Agreement, Sch. A. Grade 4 (\$17.10 - \$18.82/hr.) to replace Heather Sheehan who was promoted on 7/6/20.	<i>This position was not on the Human Resource Committee Meeting Agenda and should be referred to the July 28, 2020 HR Comm. mtg.</i> <i>The appropriate paperwork has not been filed with the Board Clerk's office...</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. <u>Monthly Report:</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Committee Chair's Agenda			
1. <i>Housing Opportunities Made Equal (HOME)</i> • <u><i>Housing Opportunities Made Equal</i></u> • <u><i>Choosing Good Tenants</i></u> ○ A Practical Guide for Landlords • <u><i>Housing Discrimination</i></u> ○ Know Your Rights		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Wyo. Co. Community Action w/R. Shader			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/E. Grant (minutes prepared by _____)).

Next Human Services Committee Meeting scheduled for **Tuesday, July 28, 2020 @ 1:00 PM.**

Committee Chair Initials: _____