

## PUBLIC HEALTH COMMITTEE MEETING AGENDA

Date: Wednesday, June 27, 2018 @ 9:00 AM

Present: **Ryan, Grant,** Kehl, Granger, Hastings, Brunner, May, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:00 AM Mental Health w/K. Dryja</b>			
<b>1. Grant Application and Acceptance:</b> Authorize DCS to apply and accept an award with the Suicide Prevention Center New York (SPC-NY 150 Broadway, Menands, NY 12204 \ for the provision of funding for coalition planning purposes in a minimum amount of \$1,500.00; effective July 1 through December 31, 2018 .	County Attorney approval not needed- Per Cheryl This was an emailed invitation offering planning funds for the next round of coalition infrastructure funding. This helps to determine if the coalition wants to apply for funding that will span 2019-2021, as well as what projects to work on for that span.  <span style="background-color: yellow; font-weight: bold;">Supporting Documentation Required.</span>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>2. Overnight Travel Authorization:</b> Kristen Fisher and Sue Gagne to attend Suicide Prevention Conference in Albany, NY, September 11-13, 2016. Grant Funded	Both Kristen and Sue are CCSI contracted employees for the MH department.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>3. Appropriation:</b> <b>To:</b> 01.38.4310.4.41801 Misc Assess/Chg Oth Govt \$35,000.00 w/01.12.4310.4490 MH. Fed, Salary Sharing. \$35,000.00 <b>Reason:</b> To fund court ordered placements for mental illness treatment	Currently expense exceeded budget by \$14,633.00, this appropriation is to cover the overage as well as expected future invoices. (approx. \$15,875.25/ month) State aid may not be used to reimburse Confirmed with OMH field office on 6.18.2018- J. George- FSS eligible	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>4. Appropriation:</b> <b>To:</b> 01.38.4323.4.42497 Suicide Prevention Grant \$1,500.00 w/01.03.4323.1289 Other Dept. Rev. increase by same <b>Reason:</b> To accept and spend down the ½ year grant for the SPC coalition, specifically for planning		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: \_\_\_\_\_

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<b>9:15 AM Public Health w/G. Collins, L. Paolucci, &amp; K. Standish</b>											
<p><b>1. Amend Resolution 18-022:</b> To terminate Professional Service Agreement with Chatfield Engineers, P.C. for Engineering and Consulting Services, effective June 29, 2018 due to acquisition by MRB Group, Engineering, Architecture and Surveying, D.P.C.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>								
<p><b>2. Professional Service Contract \$5,001 or greater:</b> Authorize Chairman and Commissioner of Health to sign a Professional Service Agreement with MRB Group, Engineering, Architecture &amp; Surveying, D.P.C. at 145 Culvert Road, Suite 160, Rochester, NY 14620 for engineering and consulting services, effective June 30, 2018 through December 31, 2019 at a rate not to exceed \$108.00 per hour. Total cost dependent upon usage, not to exceed amount budgeted.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>								
<p><b>3. Grant Application and Acceptance:</b> Authorize Chairman and Commissioner of Health to sign a grant application and acceptance award with the New York State Department of Health, ESP, Albany, NY, for the provision of funding for the Drinking Water Enhancement Program Deliverables in a minimum amount of \$112,596 per year; effective April 1, 2018 through March 31, 2020.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>								
<p><b>4. Transfer:</b>  <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">From: 01.38.4010.1.10101 FT CSEA</td> <td style="text-align: right;">\$3,089.00</td> </tr> <tr> <td>01.38.4010.8.89001 Med/Hosp Ins</td> <td style="text-align: right;">1,990.00</td> </tr> <tr> <td>01.38.4010.8.89002 HRA Employee</td> <td style="text-align: right; border-bottom: 1px solid black;">608.00</td> </tr> <tr> <td>To: 01.38.4010.4.42463 PHEP – Bioterrorism</td> <td style="text-align: right;">\$5,687.00</td> </tr> </table> <p><b>Reason:</b> To allow expenditure of excess funds due to a 50/50 split of Emergency Preparedness Coordinator (Wyoming County) between HD and WCCH (previously HD paid 60% of the salary and fringe expense)</p> </p>	From: 01.38.4010.1.10101 FT CSEA	\$3,089.00	01.38.4010.8.89001 Med/Hosp Ins	1,990.00	01.38.4010.8.89002 HRA Employee	608.00	To: 01.38.4010.4.42463 PHEP – Bioterrorism	\$5,687.00		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
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<p><b>5. Appropriation:</b>  <b>To:</b> 01.38.4189.1.10101 FT CSEA Contract \$4,507.00                      w/01.10.4189.280113 Interfund Rev WCCH PHEP increased by same  <b>Reason:</b> To appropriate additional revenue and salary expense for Emergency Preparedness Coordinator (Wyoming County) due to a negotiated change in the cost share with WCCHS.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>6. Professional Service Contract \$5,001 or greater:</b>                      Authorize Chairman and Commissioner of Health to sign a contract, pursuant to General Municipal Law §104(b), with Integra Medical Services, LLC, 9 Crosby Street, Hornell, N.Y. 14843 for the provision of Medical Billing and Revenue Cycle Management Services in the amount of <b>\$X,XXX</b> monthly, not to exceed <b>\$X,XXX</b>; effective July 1, 2018 through December 31, 2019.</p>	<p><b>Supporting Documentation Required.</b></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>7. FYI ~ Contract (\$3,000 and under):</b>                      • <b>SHI International Corp</b>, 290 Davidson Avenue, Somerset, NJ 08873 for annual maintenance of B300v and Bomgar license for the period from 8/1/2018-7/31/19 in an amount not to exceed \$1,723.01; paid by NYSDOH ATUPA grant (Resolution 18-230)</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>8. Hosting Western New York Healthcare Emergency Preparedness Coalition Northern Areas Meeting on 10/26/2018, request permission to provide light refreshments. Anticipated expense not to exceed \$200, fully reimbursed by 2018-19 PHEP grant.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>9. Working with Buildings and Grounds to identify a vendor to seal and stripe the parking lot; \$3,500 budgeted in 2018.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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<p>10. Next Opioid Taskforce with Genesee-Orleans-Wyoming Counties on July 18<sup>th</sup> at GCC.</p> <p>Meeting scheduled with Avi Israel, President and Founder of Save-the-Michaels, Judge Michael Mohun, Kelly Dryja, DSS and Probation (invited).</p>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p><b>11. Operational Update (As Needed):</b></p> <p><u>ADMINISTRATION:</u></p> <ul style="list-style-type: none"> <li>➤ Discuss Shared Service Agreement proposal received from P. Petit, Public Health Director, Genesee and Orleans Counties.</li> <li>➤ Board of Health Meeting, June 20<sup>th</sup></li> <li>➤ Staffing update</li> <li>➤ Discussion item: NYSDOH announced 7-month extension of Navigator grant from 10/1/18 through April 30, 2019. Workplan and budget submitted, awaiting grant contract extension documents from NYSDOH before subcontracts with Chamber of Commerce and Community Action are initiated. RFA anticipated Summer, 2018</li> <li>➤ Genesee-Orleans-Wyoming Opioid Taskforce received grant funding from GRHF; work to begin on website development and branding with WC IT Department and consultant.</li> </ul> <p><u>ENVIRONMENTAL:</u></p> <ul style="list-style-type: none"> <li>➤ May Environmental Health Report</li> <li>➤ Wyoming County hosted the Western Region Sanitary Survey Course at the Ag Center, attendees from across the 17 counties.</li> <li>➤ Jam In the Valley</li> </ul> <p><u>PUBLIC HEALTH NURSING :</u></p> <p>NYSDOH Cancer Services Program grant awarded for period beginning 10/1/2018 with Genesee County Healthy Living Partnership as the contract-holder for Genesee, Wyoming, Orleans and Niagara Counties. Anticipate sub-contract for funding outreach and education to promote CSP objectives.</p> <p><u>PH EMERGENCY PREPAREDNESS:</u></p> <p><u>MWHS:</u> IPRO survey July 18-19, 2018. Client restroom renovations in process, to be completed prior to survey.</p> <p><u>JAIL MEDICAL:</u></p> <p><u>CORONERS:</u> EDRS “go-live” date June 28, 2018</p> <p><u>WCCHS:</u></p>			

Signature of Committee Chairman: **p/R. Ryan (minutes prepared by \_\_\_\_\_)**).

Next Public Health Committee Meeting scheduled for **Wednesday, August 01, 2018 @ 9:00 AM.**

Committee Chair Initials: \_\_\_\_\_

## ENVIRONMENTAL HEALTH REPORT MONTH OF May 2018

### Permits Issued:

Food Service	<b>13</b>	Recreational Campgrounds	<b>0</b>
Mobile Food Service	<b>2</b>	Children's Camp	<b>0</b>
Temporary Food	<b>23</b>	Tattoo Facility	<b>1</b>
Mobile Home Park	<b>2</b>	Tanning Facility	<b>0</b>
Temporary Residence/Motel	<b>0</b>	Community Dinner Permissions	<b>29</b>

### Rabies Program:

Animals Submitted for Testing	<b>3</b>	1 – Bat (Negative), 1 – Raccoon (Positive), 1 – Deer (Negative)	
Human Post Exposure Shots	<b>0</b>		
Animal Bite Reports Investigated	<b>9</b>	9 – Dogs	

### Water & Sewage Program:

### Misc. Programs/Items:

Property Transfer Dye Tests	<b>29</b>	Public Health Nuisance Complaints Investigated	<b>0</b>
Private Water Samples Collected	<b>51</b>	Regulated Facility Operations Inspections	<b>17</b>
Sewage Disposal Permits Issued	<b>8</b>	Notice of Hearing / Enforcement Proceeding Initiated	<b>2</b>
Public Water Samples Collected	<b>28</b>	Surface Water Beach Samples	<b>0</b>

### Additional Areas of Interest:

Potential contact with a raccoon that tested positive for the rabies virus resulted in a 45 day quarantine of an unvaccinated cat in the Town of Attica. The cat is a family pet and the owners did not want to euthanize it. As a result, the quarantine, by the owner, is required to observe the animal for potential signs of rabies while reducing any further exposure to other domestic animals and humans. This just reinforces the need to maintain your domestic animals rabies vaccination.

There were two Notice of Violation orders issued in May. All were Wyoming County Sanitary Code, Article III, violations with the discharge of raw untreated wastewater onto the ground surface and/or into a drainage ditch or waterway. Both violations were in the Town of Attica.

This department assisted Wyoming County Soil & Water with the Public Water Taste Test held on May 2<sup>nd</sup> in Letchworth State Park as part of the Envirothon Program. This year six of Wyoming County's Public Water systems (Arcade, Attica, Castile, Silver Springs, Perry and Warsaw) competed. This year's first place winner was the (V) Arcade who now is eligible to compete at the regional level being held in Rochester. The winner of that level will compete statewide at New York State Fair (NYSF) in Syracuse in late August.

On May 7<sup>th</sup> – 9<sup>th</sup> Steve Perkins attended the spring NYS Directors of Environmental Health conference held at the Minnowbrook Conference Center, Blue Mountain Lake, New York.

On May 29<sup>th</sup>, Amelia Wright, (T) Arcade, started as our seasonal student aide. Amelia will be working primarily in the public water, real property transfer, individual wastewater, rabies and public health nuisance complaint programs. We welcome Amelia and look forward to having her work with us this summer.

On May 29<sup>th</sup>, retail tobacco sales compliance checks were completed. A total of fourteen establishments were visited with no facilities selling cigarettes to a minor.