

HUMAN RESOURCE COMMITTEE MEETING AGENDA

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, April 28, 2020 @ 9:00 AM

Location: *Public Safety Bldg., 2nd floor conference room*

via BOS YouTube Channel (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>) & Zoom Conference Call

Present: *King, Becker*, Kehl, Grant, Brunner, Leuer, Roche, Granger, Jacoby

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM County Clerk w/R. Pierce			
1. <i>Refer to Finance Committee acceptance of the Semi-Annual Mortgage Tax Report for the period October 2019 – March 2020.</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
DMV w/R. Pierce			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:15 AM County Attorney w/J. Wujcik			
1. <i>General Update:</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>Discussion:</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<ul style="list-style-type: none"> • Tax Exempt Agreement for Attica Communications Tower. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to: FINANCE (RPTS)

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Absent:

Also Present:

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9:30 AM Historian w/C. Amrhein			
<p>1. <i>General Update:</i></p> <ul style="list-style-type: none"> • Sally is doing some work at home hours on our database of burials in the county from obituaries and typing up items that will go into <i>Historical Wyoming</i>. • I've been working at home on genealogy requests we get by mail and email, proof reading our <i>Historical Wyoming</i> Index one last time before self-publishing, and laying out the next issue of <i>Historical Wyoming</i>. • Finished a report on some interesting research for Genesee Falls to prove their ownership of their park. It covered research in 3 counties. (<i>Attached.</i>) • I come into the office on Wednesday and Friday for a few hours to get mail, check phone messages, do deposits or any billing, and gather and copy documents to answer the letters I write from home. 		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>2. <i>Discussion:</i></p> <p>Any questions on my 2019 year-end report? I used the form that is submitted to the state historian's office. (<i>Attached.</i>)</p>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
9:45 AM Human Resource w/D. Farberman			
<p>1. <i>Position Create/Fill:</i></p> <p style="text-align: center;"><i>Public Defender</i></p> <p>One (1) position of <i>Assistant Public Defender (6th)</i> (1.0 FTE) on schedule S at an annual salary of \$70,000 per year; position available: May 13, 2020.</p>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>2. <i>Position Create/Fill:</i></p> <p style="text-align: center;"><i>Public Defender</i></p> <p>One (1) position of <i>Investigator (Temp.)</i> (1.0 FTE) on schedule S at an hourly rate of \$19.71/hr; position available: April 21, 2020.</p>	<p><i>Temporary replacement for employee on leave. <u>Emergency request</u> approved by Chairman on April XX, 2020. Corrected effective dates: 04/21/20 – 05/12/20.</i></p>	<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>

Committee Chair Initials: _____

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Present: **King, Becker,** Kehl, Grant, Brunner, Leuer, Roche, Granger, Jacoby

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>3. Position Abolish/Create/Fill: Department of Social Services</p> <ul style="list-style-type: none"> • Abolish: One (1) position of Homemaker (1.0 FTE) (position # 036.128) on CSEA schedule A, Job Grade 3, at an hourly rate of \$18.16/hr; Person Vacating: Pat Keller, effective May 29, 2020 • Create/Fill: One (1) position of Community Services Aide (1.0 FTE), on CSEA Schedule A, Job Grade 3, at an hourly rate of \$16.59-\$18.16/hr; Position Available: May 30, 2020. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>4. Reappointment: Wyoming County Civil Service Commission Commissioner <i>Six (6) year term effective June 1, 2020 through May 31, 2026</i></p> <ul style="list-style-type: none"> • Timothy Moran, 19 Lincoln Avenue, Attica, NY 14011 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. Amend Salary Schedule G: Public Defender</p> <ul style="list-style-type: none"> • Reduce the stipend of \$10,000 for the Investigator (position code 007.514) under the CAFA grant (Round 2); effective immediately. • Establish a stipend by the same amount for the Assistant Public Defender (5th) (position code 010.503) under the CAFA grant (Round 2); effective April 4, 2020. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>6. Amend Salary Schedule G: Public Health</p> <p>To increase the hourly pay rate of Student Aide (Seasonal) – Temporary (position # 075.319) to \$12.00/hr, effective May 13, 2020. Salary and fringe expenses associated with this position are reimbursed by Article 6 State Aid & NYSDOH Drinking Water Enhancement Grant.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>7. <i>Position Abolish/Create/Fill:</i> <i>Department of Public Health</i></p> <ul style="list-style-type: none"> • Abolish: One (1) position of <u>Public Health Tech (Per Diem Non-Union)</u> (position # 135.199) following CSEA Schedule A, Job Grade 14, at an hourly rate of \$20.20-23.14hr; Effective: May 13, 2020 • Create/Fill: One (1) position of <u>Environmental Health Aide (Per Diem Non-Union)</u>, and place on salary Schedule "G"; wages to be consistent with current CSEA agreement Schedule A, Grade 9, (\$19.07-\$21.69/hr.) plus 10% with only those benefits mandated by law. Position available May 13, 2020. 	<p><i>Fully funded by the New York State Department of Health Drinking Water Enhancement Grant.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>8. <i>Amend Salary Schedule S:</i> <i>District Attorney</i></p> <p>To set the negotiated salary of the <i>Assistant District Attorney (3rd)</i> (position code 031.503) to \$71,000.00 annually.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>9. <i>Discussion Items:</i></p> <ul style="list-style-type: none"> • Assessor Search 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
Civil Service w/D. Farberman			
<p>10. <u>Civil Service update for April 2020</u></p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
Records Retention w/G. Royce			
	~Nothing to Report~	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Absent:

Also Present:

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Board of Elections w/J. Schlick & H. Bush			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/S. King (minutes prepared by _____)).

Next Human Resource Committee Meeting scheduled for **Tuesday, May 26, 2020 @ 9:00 AM.**