

# PUBLIC HEALTH COMMITTEE MEETING

Date: Wednesday, March 29, 2017 @ 9:00 AM

Present: **Ryan, Grant**, Kehl, Granger, Hastings, McCormick, May, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>9:00 AM Mental Health w/N. Balbick</b>			
<p><del>1. Rescind from Feb. 2017 Agenda, accepted in January Grant Acceptance:</del>                      Authorize Chairman to sign a Grant Acceptance Award with New York Council on Problem Gambling, 100 Great Oakes Boulevard, Suite 126, Albany, NY 12203. The contract period is 1/27/17 through 11/17/17 in the amount of \$15,000.00. 100% Grant. No County Levy.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>1. <i>Rescind Resolution Number 17-121</i>, CHAIRMAN AUTHORIZED TO SIGN A GRANT ACCEPTANCE AWARD WITH THE NEW YORK COUNCIL ON PROBLEM GAMBLING ON BEHALF OF MENTAL HEALTH, passed by the Board of Supervisors on March 14, 2017</p>	<p><i>Duplicate of 17-051 passed on February 14, 2017</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>2. <i>FYI ~ Referred to 04-04-17 Finance Committee from 03-28-17 Human Resources</i>  <i>Position Fill: Mental Health</i>                      One (1) position of Director of Community Services (position code # 002.091) on Schedule D salary commensurate with experience and education current annual salary \$60,600.00; position available date: May 8, 2017, Nancy Balbick resigning May 5, 2017, retiring shortly afterwards. .</p>	<p><i>An interim Director has been suggested.</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>2. <i>Approve Kelly Dryja's appointment as Acting Director of Community Services for the Mental Health Department. Ms. Dryja was approved as Acting Director by the Community Services Board on 3/21/17.</i></p> <ul style="list-style-type: none"> <li>• Director Balbick moved resignation date to Friday, May 5, 2017.</li> <li>• K. Dryja has been Asst. Director of Child and Family Services with Coordinated Care Services, Inc. providing services to Wyo. Co. Mental Health for 3 years. She has appropriate NYS credentials and a positive work history.</li> <li>• The Inter-Office Coordinating Council of NYS OMH/OASAS/OPWDD will be made aware of K. Dryja as Acting Director as per Mental Hygiene Law.</li> <li>• K. Dryja can serve as Acting Director in the interim as the County assumes the task of hiring a permanent Director of Community Services not to exceed a period of 6 months, according to MH Law.</li> <li>• Appointment of Acting Director can take place on May 6, 2017, after Director Balbick's departure.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: \_\_\_\_\_

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<p><b>3. Proclamation:</b> April is Alcohol Awareness Month</p>	<p>Proclamation in courier and electronic version of proclamation sent with agenda.</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><b>4. Amend Resolution 16-461</b> Authorize Chairman to sign an amended contract with Hillside Coordinated Children's Services for the provision of two (2) additional parenting classes to be taught in the Wyoming County Jail, in an amount not to exceed \$2,016.62. Additional revisions, additional \$939.00 for Children's Health Homes services. As well as a reduction of \$76.00 for Family support services. Total Contract amount not to exceed, 124897.62, no County levy</p>	<p>Previously amended by 17-049 - No transfer or appropriation needed for the additional parenting classes, paying out of 01.38.4324.4.42463</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><b>5. FYI - Contract (Under \$3,000.00):</b></p> <ul style="list-style-type: none"> <li><b>Byrncliff Resort and Conference Center</b>, 2357 Humphrey Road, Varysburg, NY 14167 for the May is Mental Health Breakfast on May 19, 2016 at 8:30 am. A representative of SASI, Inc. High Hurdles Program will be speaking on the program and good work that they do. Awards will be given.</li> </ul>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><b>6. FYI.</b> Follow up on February Agenda item, 7, {7. <i>Grant Application and Acceptance:</i> Authorize Chairman to sign a grant application and acceptance award with Suicide Prevention Center of New York (SPCNY, 150 Broadway, Menands NY 12204, for the provision of Suicide postvention(\$1,500.00) and education(\$3,000) in an amount not to exceed \$4,500.00 effective March 27, 2017 through January 31, 2018. } Wyoming County has been awarded this grant opportunity.</p>	<p><i>Withdrawn</i></p> <p><b>Duplicate of 17-123, passed on March 14, 2017</b></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><b>7. Appropriation:</b> <b>To:</b> 01.38.4323.4.42497 Suicide Prevention Grant \$4,500.00 w/01.03.4323.1289 Other Dept. Income \$4,500.00 <b>Reason:</b> To accommodate the receipt of funding for the 2017 Suicide Prevention Academy Grant</p>	<p>There will be a webinar in April to review the postvention. Additionally in May, a rep will be working the coalition to do strategic planning, during the Tier 2 meeting at Hillside.</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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<p><b>8. Appropriation:</b>  <b>To:</b> 01.38.4320.4.42486 Case Management \$939.00  w/01.11.4320 State Aid increased by same amount  <b>Reason:</b> To accommodate the increase in funding for health homes for children</p>		<p>Motion:  Ayes:  Noes:  Absent:</p>	<p>Carried:  Defeated:  Referred to:</p>
<b>9:15 AM Public Health w/G. Collins, L. Paolucci</b>			
<p><b>1. Grant Application and Acceptance:</b>  Authorize Chairman and Commissioner of Health to sign a grant application and acceptance award with New York State Department of Health, Bureau of Communicable Disease Control, ESP, Corning Tower, Albany, NY, for the provision of funding for rabies prevention and control in a minimum amount of \$11,485 per year; effective April 1, 2017 through March 31, 2018.</p>		<p>Motion:  Ayes:  Noes:  Absent:</p>	<p>Carried:  Defeated:  Referred to:</p>
<p><b>2. Amend Resolution 15-164:</b>  Received notice from NYSDOH of current year funding for the Tobacco Enforcement Program in the amount of \$28,365 for the period April 1, 2017 through March 30, 2018. Request permission to amend Resolution #15-164 as follows:   4/1/16 – 3/31/17: \$33,539 reduced by \$5,721 to \$27,818  4/1/17 – 3/31/18: \$35,539 reduced by \$7,174 to \$28,365</p>	<p>Five year grant period 4/1/13 – 3/31/18</p>	<p>Motion:  Ayes:  Noes:  Absent:</p>	<p>Carried:  Defeated:  Referred to:</p>
<p><b>3. Overnight Travel Authorizations:</b>  R. DeMuth and C. Murdie to attend the Zika Virus Learning Collaborative June 6-8 at the Radisson Hotel in Albany, NY. Request travel by county vehicle. Conference and hotel expenses paid by NYSDOH. Employee expenses and travel approximately \$250, funds budgeted and reimbursed by NYSDOH Article 6.</p>		<p>Motion:  Ayes:  Noes:  Absent:</p>	<p>Carried:  Defeated:  Referred to:</p>
<p><b>4. Overnight Travel Authorizations:</b>  D. Gray to attend the 2017 NYS Family Planning Provider Meeting May 10-11 at the Desmond Hotel, Albany, NY. Request travel by personal vehicle. Travel, hotel, conference and employee expenses, budgeted and reimbursed by Title X or NYSDOH Article 6 State Aid.</p>			

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<p><b>5. FYI - Contract (\$3,000 and under):</b></p> <ul style="list-style-type: none"> <li>Davis-Ulmer Sprinkler Company, Inc., 300 Metro Park, Rochester, NY for the provision of annual inspection and test of the Wyoming County Health Department fire alarm system for the period February 1, 2017 through January 31, 2019 in an amount not to exceed \$772.00 per year.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>6. Livingston County Health Department holds the WIC grant with USDA for Livingston &amp; Wyoming Counties. Effective March 1, 2017 LCHD will be assuming responsibility for payment of WIC Clinic rent at Wyoming County locations (Arcade, Perry, Warsaw). Terminate the following agreements, effective February 28, 2017:</b></p> <ul style="list-style-type: none"> <li>Arcade United Methodist Church, \$20 per month;</li> <li>Perry Fireman’s Recreation Building, \$100 per month;</li> <li>Wyoming Properties, LLC, Warsaw, \$500 per month (Rescind Resolution #15-052, original date 2/10/15)</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>7. FYI ~ Referred to 04-04-17 Finance Committee from 03-28-17 Human Resources</b></p> <p><b>Position Fill: Health Department – Environmental</b></p> <p>One (1) position of “Student Aide (Seasonal)” (position code #075.319) on Schedule G for a period not to exceed fifteen weeks 35 hours per week at a rate of \$10.25/hr. plus \$0.25 for each previous season worked with no other benefits except those mandated by law. Fully reimbursed by NYSDOH Drinking Water Enhancement grant, subject to available funding; position available May 1, 2017.</p>	<p><b>Currently the Student Aid (Seasonal) – Temporary is \$9.50/hr. with an additional \$0.25 for each previous season worked. Based on an increase in minimum wage to \$9.70/hour effective December 31, 2016, request permission to increase hourly rate to \$10.25 per hour with an additional \$0.25 for each previous season worked. Salary &amp; fringe expenses associated with this position are reimbursed by Article 6 State Aid &amp; NYSDOH Drinking Water Enhancement Grant.</b></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>8. Request permission to amend Schedule G:</b></p> <p>Currently the Student Aid (Seasonal) – Temporary is \$9.50/hr with an additional \$0.25 for each previous season worked. Based on an increase in the minimum wage to \$9.70/hour effective December 31, 2016, request permission to increase hourly rate to \$10.25 per hour with an additional \$0.25 for each previous season worked. Salary &amp; fringe expenses associated with this position are reimbursed by Article 6 State Aid &amp; NYSDOH Drinking Water Enhancement Grant.</p>	<p>Request sent to HR Committee</p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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<p>9. <b>FYI ~ Referred to 04-04-17 Finance Committee from 03-28-17 Human Resources</b>  <b>Position Abolishment/Create/Fill:</b>  <b>Health Department</b>  <b>Abolish</b> (1) Public Health Nurse (1.00 FTE) (position code #083.195), Schedule A, Grade 18. Position was vacated by K. Ruzsala's retirement and posted on February 22, 2017 with community advertising for vacancy yielding no qualified/approvable applicants.</p> <p><b>Create</b> one (1) position of Community Health Nurse II, Schedule A, Grade 18 assigned to the Jail Medical Program. Salary and fringe expense associated with this position are fully reimbursed by the MOU between the Wyoming County Health Department and Wyoming County Sheriff's Department for Jail Medical Program Services; position available April 12, 2017.</p>		<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>
<p>10. Next Opioid Taskforce with Genesee-Orleans-Wyoming Counties on April 19th. Health Department in process to become a NYSDOH overdose reversal program.</p>		<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>
<p>11. <b>Operational Update (As Needed):</b>  <u>ADMINISTRATION:</u></p> <ul style="list-style-type: none"> <li>➤ 2016 Health Department Annual Report</li> <li>➤ Legislative status on HD programs: Navigator, CSP, Title X</li> <li>➤ RWJ County Health Rankings</li> </ul> <p><u>ENVIRONMENTAL:</u></p> <ul style="list-style-type: none"> <li>➤ February Environmental Health Report</li> <li>➤ Annual Wyoming County Water Operator's Training re-scheduled to March 28<sup>th</sup> at the Ag Center.</li> <li>➤ Annual Children's Camp Workshop held Tuesday, March 7<sup>th</sup> at the Ag Center.</li> </ul> <p><u>PUBLIC HEALTH NURSING :</u>  <u>PH EMERGENCY PREPAREDNESS:</u>  <u>MWHS:</u> IPRO Survey anticipated Summer, 2017  <u>JAIL MEDICAL:</u>  <u>CORONERS:</u> Electronic Death Record Reporting System roll out in process; will impact municipal Registrars, Coroners, WCCH, physicians &amp; Funeral Directors.  <u>WCCHS:</u></p>		<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>

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Absent:

Also Present:

Signature of Committee Chairman: p/R. Ryan (minutes prepared by \_\_\_\_\_).

Next Public Health Committee Meeting scheduled for **Wednesday, April 26, 2017 @ 9:00 AM.**

Committee Chair Initials: \_\_\_\_\_

## ENVIRONMENTAL HEALTH REPORT MONTH OF February 2017

### Permits Issued:

Food Service	<b>15</b>	Recreational Campgrounds	<b>0</b>
Mobile Food Service	<b>3</b>	Children's Camp	<b>0</b>
Temporary Food	<b>2</b>	Swimming Pool	<b>0</b>
Mobile Home Park	<b>0</b>	Tanning Facility	<b>1</b>
Temporary Residence/Motel	<b>0</b>	Community Dinner Permissions	<b>17</b>

### Rabies Program:

Animals Submitted for Testing	<b>2</b>	1 - Cat, 1 - Deer (Both Negative)
Human Post Exposure Shots	<b>0</b>	
Animal Bite Reports Investigated	<b>5</b>	2 - Dogs, 2 - Cats, 1 - Rabbit

### Water & Sewage Program:

### Misc. Programs/Items:

Property Transfer Dye Tests	<b>11</b>	Public Health Nuisance Complaints Investigated	<b>4</b>
Private Water Samples Collected	<b>35</b>	Regulated Facility Operations Inspections	<b>25</b>
Sewage Disposal Permits Issued	<b>6</b>	Notice of Hearing / Enforcement Proceeding Initiated	<b>0</b>
Public Water Samples Collected	<b>26</b>	Surface Water Beach Samples	<b>0</b>

### Additional Areas of Interest:

This office submitted the renewal application and updated course materials for the NYS Department of Health's Certified Tobacco Sales Training Program. This course helps stores educate their sales clerks, in order to help reduce sales to minors, and is provided free of charge. Retail tobacco dealers are not required by the Public Health Law to attend a training program. However, the Public Health Law allows tobacco retailers a reduced penalty for a sale-to-minor violation, if the clerk who made the sale, previously attended a State Certified Tobacco Sales Training course.

On February 24<sup>th</sup> this office participated in a multi-department meeting regarding the Jam in the Valley public assembly to discuss ongoing issues with this event and ways that these concerns can potentially be resolved. A letter was drafted that will be sent to the promoter reminding them of the requirements associated with a WC Public Assembly permit.

On February 28<sup>th</sup> this office performed an Emergency Response Table Top Exercise with the Village of Warsaw potable water treatment plant operators. This exercise was to test their response to a specific threat, provide them with awareness of potential emergencies, improve communication between the Health Department and Water System, as well as make them aware of the role and resources the Health Department can provide in an actual emergency situation. This exercise was well received by the water system and will be expanded on later this year.

Our office continues to be part of a GIS initiative in an effort to upgrade our current county mapping system. Once completed, this will upgrade the system currently being used by the county and will help to improve departmental efficiencies, mapping and planning capabilities.