

## PUBLIC HEALTH COMMITTEE MEETING

Date: Wednesday, January 25, 2017 @ 9:00 AM

Present: **Ryan, Grant**, Kehl, Granger, Hastings, McCormick, May, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:00 AM Mental Health w/N. Balbick</b>			
<p><b>1. Withdraw Resolution: 16-055 and Replace with:</b>                      Authorize Chairman to sign and accept grant acceptance award with CIPA Western NY, IPA, Inc. d/b/a Catholic Medical Partners, 144 Genesee St, Buffalo, NY 14203                      Maximum amount of \$20,000 effective April 1, 2016 through March 31, 2017.</p>	<p>Grant Acceptance – previously completed 1/6/2016 provision of funding for a .5 prevention specialist through DSRIP funding- annual reapplication . To be renewed annually.</p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>2. Amend Resolution No. 16-461:</b>                      Authorize Chairman to sign an Amended Contract with Hillside Children's Center, 96 West Buffalo St, Warsaw, NY 14569 to reflect the following revisions: increase in amount by \$7.00, for a total contract amount not exceed \$122,018.00.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>3. Reappointment:</b>  <b>Community Services Board</b>                      Supervisor Member  <b>One (1) year term effective January 1, 2017 through December 31, 2017</b></p> <ul style="list-style-type: none"> <li>Rebecca Ryan (T/Warsaw), 172 W. Buffalo Street, Warsaw, NY 14569 (reappointment)</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>4. Reappointment:</b>  <b>Mental Health Subcommittee</b>                      Supervisor Member  <b>One (1) year term effective January 1, 2017 through December 31, 2017</b></p> <ul style="list-style-type: none"> <li>Rebecca Ryan (T/Warsaw), 172 W. Buffalo Street, Warsaw, NY 14569 (reappointment)</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: \_\_\_\_\_



## PUBLIC HEALTH COMMITTEE MEETING

Date: Wednesday, January 25, 2017 @ 9:00 AM

Present: **Ryan, Grant**, Kehl, Granger, Hastings, McCormick, May, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p><b>3. Professional Service Contracts \$5,000 and greater:</b>                      Authorize Chairman and Commissioner of Health to sign Sub-Agreements for reimbursement of Navigator Grant activities, as required by the NYSDOH Navigator Grant (Resolution #13-263); effective 10/1/16 through 9/30/17:</p> <p>Wyoming County Chamber of Commerce      \$10,000.00                      Wyoming County Community Action, Inc.      \$49,382.00</p>	<p><b>ATTACHMENTS</b></p>	<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>
<p><b>4. Inter-Departmental Agreements / MOU (AMENDMENT):</b>  <b><u>For PHC Approval</u></b>                      Request permission to increase MOU between Wyoming County Community Health System and Wyoming County Health Department for Emergency Preparedness Coordinator Services for January 1 – December 31, 2017 from \$16,320.00 plus fringe expense to \$20,276.00 plus fringe. Revenue; to fully fund increase in salary effective January 1, 2017 (Resolution #17-033).</p>	<p><b>ATTACHMENT</b></p>	<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>
<p><b>5. 2017 Appropriations:</b>  <b>To:</b> 01.38.4035.1.10202 FP - Temporary      \$768.52                      01.38.4035.4.40401 FP – Training / Education      744.00                      01.38.4035.4.40405 FP – Employee Expenses      322.04                      01.38.4035.4.40503 FP – Gas      <u>165.44</u>                      w/01.12.4035.4489 Other Health - Federal incr.      \$2,000.00  <b>Reason:</b> To appropriate for Temporary, Training / Education, Employee Expenses, and Gas in connection with the NYSDOH's Ciatelli Title X Learning Collaborative in Albany. Second and third of three Learning Collaborative - Agency Participation stipends anticipated in connection with this Collaborative (\$1,000 Per Collaborative). 1st Collaboration with Resolution #16-496 on 12/13/16.</p>	<p><b>ATTACHMENT</b></p>	<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>

Committee Chair Initials: \_\_\_\_\_

## PUBLIC HEALTH COMMITTEE MEETING

Date: Wednesday, January 25, 2017 @ 9:00 AM

Present: **Ryan, Grant**, Kehl, Granger, Hastings, McCormick, May, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p><b>6. 2017 Appropriation:</b>  <b>To:</b> 01.38.4010.4.42434 Komen for the Cure Grant \$3,469.57  w/01.03.4010.160113 Komen for the Cure Grant incr. by same.  <b>Reason:</b> To appropriate for community outreach event expenses to increase the awareness of breast cancer screening in connection with the Susan G. Komen for the Cure Grant from 08/01 - 03/31/2017, per Resolution #16-464, Dated 11/08/16.</p> <p>Public Health Originally Budgeted \$5,000 in Expense for the 2016 Budget Cycle and the amount remaining above is what will be needed to spend down the balance in FY 2017 (\$1,530.43 Spent in FY 2016).</p>	<p><b>ATTACHMENT</b></p>	<p>Motion:  Ayes:  Noes:  Absent:</p>	<p>Carried:  Defeated:  Referred to:</p>
<p><b>7. 2017 Appropriation:</b>  <b>To:</b> 01.38.4189.1.10101 FT CSEA Contract           \$3,956.00  01.38.4189.8.83001 FICA                                   245.27  01.38.4189.8.85001 Medicare - FICA                 <u>57.36</u>  w/01.10.4189.280113 Interfund Rev WCCH PHEP \$4,258.63  <b>REASON:</b> To appropriate for Full Time CSEA Contract and Fringe in connection with salary adjustment for B. Meyers, effective January 1, 2017, approved by Resolution #17-033 for the Public Health Emergency Preparedness program. Increase in expense fully funded by Interdepartmental MOU between HD &amp; WCCH (NYSDOH Hospital Preparedness grant iao \$37,000.00). HANYS comparative salary data utilized.</p>	<p><b>ATTACHMENT</b></p>	<p>Motion:  Ayes:  Noes:  Absent:</p>	<p>Carried:  Defeated:  Referred to:</p>
<p><b>8. Overnight Travel Authorizations:</b>  Request permission for L. Paolucci &amp; J. Miller to attend the 2<sup>nd</sup> Learning Session for the Cicitelli Learning Collaborative February 7 – 9 at the Hampton Inn Saratoga Springs Downtown. Request travel by train and personal vehicle. Expenses reimbursed by anticipated CAI participation stipend of \$1,000 per session.</p>	<p><b>Public Health Committee Chairperson Ryan provided approval to book the travel when the room block opened, subject to final approval on 1/25/17.</b></p>	<p>Motion:  Ayes:  Noes:  Absent:</p>	<p>Carried:  Defeated:  Referred to:</p>

Committee Chair Initials: \_\_\_\_\_

## PUBLIC HEALTH COMMITTEE MEETING

Date: Wednesday, January 25, 2017 @ 9:00 AM

Present: **Ryan, Grant**, Kehl, Granger, Hastings, McCormick, May, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>9. <b>Overnight Travel Authorizations:</b>                      M. Smith &amp; J. Prutsman to attend New York State Association of County Coroners and Medical Examiners (NYSACCME) Conference Thursday, March 17 – Friday, March 18 at the XX in Syracuse. Conference Registration (includes educational sessions, meals, and 1 night lodging) \$325 each, plus mileage.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>10. <b>Overnight Travel Authorizations:</b>                      K. Ruzala to attend NY Statewide Immunization Meeting &amp; Immunization Consortia Meeting, March 27-29 at the Radisson-Albany, 205 Wolf Road, Albany, NY. Hotel lodging on 3/28 only, some meals and conference registration paid by NYSACHO. Travel by County car.</p>	<b>ATTACHMENTS</b>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>11. <b>FYI - Contract (\$3,000 and under):</b></p> <ul style="list-style-type: none"> <li>• <b>WGRZ &amp; Gannett</b>, 259 Delaware Avenue, Buffalo, NY for MWHS website host agreement, effective 9/15/16 through 9/14/17 at \$99 / month.</li> <li>• <b>Intelligent Medical Objects, Inc. (IMO)</b>, 60 Revere Drive, Northbrook, IL for EMR add-on to improve coding &amp; maximize billing in MWHS. \$65 /provider, per year, effective upon implementation. Funds budgeted.</li> <li>• <b>Environmental Testing and Consulting</b>, 53 Ellicott Avenue, Batavia, NY for residential lead testing services at home of a child with a sustained elevated blood lead level, effective upon completion of testing; not to exceed \$1,000, funds budgeted.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>12. <b>Disposition of Fixed Assets:</b>                      Declare surplus and dispose of one 2007 Chevy Silverado, VIN 2GCEK19C87170-5517 at auction; replaced with 2017 Chevy Traverse to tow Health Department trailers. Original cost \$20,951.64.</p>	<b>ATTACHMENT</b>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>13. Community Health Assessment and Community Health Improvement Plan completed with Genesee &amp; Orleans Counties. Priority areas through 12/31/18:  <u>Prevent Chronic Disease:</u></p> <ul style="list-style-type: none"> <li>• Cancer Screening</li> <li>• Diabetes Prevention</li> </ul> <p><u>Promote Mental Health &amp; Prevent Substance Abuse:</u></p> <ul style="list-style-type: none"> <li>• Opioid Use &amp; Substance Abuse: HD as Community Overdose Prevention Agency (training 2/6/17)</li> <li>• Taskforce meeting 1/31, projects to be selected</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: \_\_\_\_\_

## PUBLIC HEALTH COMMITTEE MEETING

Date: Wednesday, January 25, 2017 @ 9:00 AM

Present: **Ryan, Grant**, Kehl, Granger, Hastings, McCormick, May, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p><b>14. Operational Update (As Needed):</b>  <u>ADMINISTRATION:</u></p> <ul style="list-style-type: none"> <li>➤ Update, Fiscal Administrator transition plan</li> <li>➤ Update, Davis Ulmer</li> <li>➤ Immunization Grant Voucher Trace complete, no findings or recommendations from</li> </ul> <p><u>ENVIRONMENTAL:</u></p> <ul style="list-style-type: none"> <li>➤ December Environmental Health Report</li> <li>➤ Annual Wyoming County Water Operator's Training to be held Wednesday, March 15<sup>th</sup> at the Ag Center.</li> <li>➤ Annual Children's Camp Workshop to be held Tuesday, March 7<sup>th</sup> at the Ag Center.</li> </ul> <p><u>PUBLIC HEALTH NURSING :</u>  <u>PH EMERGENCY PREPAREDNESS:</u>  <u>MWHS:</u> Annual Reporting Requirements complete: FPAR, Title X Annual Report &amp; Health Educator's Report.  <u>JAIL MEDICAL:</u>  <u>CORONERS:</u> 2016 statistics in process.  <u>WCCHS:</u> Promoting child safety seat program to 4<sup>th</sup> floor and ER.</p>		<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>

Signature of Committee Chairman: **p/R. Ryan** (minutes prepared by \_\_\_\_\_).

Next Public Health Committee Meeting scheduled for **Wednesday, March 01, 2017 @ 9:00 AM.**

Committee Chair Initials: \_\_\_\_\_

## ENVIRONMENTAL HEALTH REPORT MONTH OF December 2016

### Permits Issued:

Food Service	17	Recreational Campgrounds	0
Mobile Food Service	0	Children's Camp	0
Temporary Food	0	Swimming Pool	0
Mobile Home Park	0	Tattoo Facility	1
Temporary Residence/Motel	0	Community Dinner Permissions	10

### Rabies Program:

Animals Submitted for Testing	2	1 – Cat (Negative), 1 – Cow (Negative)
Human Post Exposure Shots	0	
Animal Bite Reports Investigated	7	4 – Dogs, 3 - Cats

### Water & Sewage Program:

### Misc. Programs/Items:

Property Transfer Dye Tests	13	Public Health Nuisance Complaints Investigated	6
Private Water Samples Collected	39	Regulated Facility Operations Inspections	43
Sewage Disposal Permits Issued	3	Notice of Hearing / Enforcement Proceeding Initiated	0
Public Water Samples Collected	10	Surface Water Beach Samples	0

### Additional Areas of Interest:

This office continues to assist our local school districts in complying with the recent legislation mandating all public schools and BOCES in NYS test their drinking water for possible lead contamination. As of the writing of this report, four (Arcade Elementary, Attica, Warsaw & Wyoming) of our Wyoming County public schools have completed all of the required items with the other two schools, Perry and Letchworth, nearing completion.

As part of the Leak Detection Service MOU with the WC Water Resource Agency, Andrew Meyer of this department assisted the (V) Perry, corner of Lake & Main Street, in finding the location of a distribution leak (Approximately 20 gallons per minute) during the month of December. The service continues to be a valuable local resource for our public water supplies.

On December 7-8<sup>th</sup>, Richard Stevens of this department attended a two Lyme Disease County Learning Collaborative meeting in Latham, NY. The goal of this meeting was to bring local county health departments together to share best practices for tick-borne disease surveillance, investigation and education. Recent tick collection activities would indicate that tick –borne diseases continue to spread across the state including all of Western New York.

Andrew Meyer, WC Public Health Sanitarian, attend two days of Lead Based Paint Training to be certified by EPA as a Risk Assessor in Rochester, NY. This training was required so that Andy can maintain his Lead Risk Assessor certification to investigate lead poisoning cases in this county.

An inspection was conducted at the Ye Old Stagehouse Tavern, (V) Attica. As a result of that inspection, where numerous violations were noted, the owner was given a compliance schedule to correct the violations or face possible closure. Significant fire and safety concerns were also noted during our initial visit and a subsequent joint inspection will be conducted with the WC Building Codes department in early January.